Warren County Board of Education Regular Meeting April 17, 2025

Minutes of a regular meeting of the Warren County Board of Education held at Greenwood High School's, Auditorium, 5065 Scottsville Road, Bowling Green, KY on Thursday, April 17, 2025 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mrs. Duvall, Mr. Manco, Mr. Jackson, Mrs. Kash

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. PRESENTATIONS AND RECOGNITIONS

1. Golden Apple Winners, Presented by Mrs. Lauren Thurmond
- **a.** John Swack, Natcher Elementary School
- **b.** Adam Hatcher, Greenwood High School
- **c.** David Cloyd, South Warren Middle School
- **d.** Kelly Kaiser, Central Office
- **e.** Joel Woosley, Transportation

2. Educators Rising State Conference - 1st through 3rd, Presented by Mrs. Lauren Thurmond
- **a.** South Warren High School

3. Kentucky Regional Affiliate Winner of the 2025 National Center for Women and Information Technology Aspirations in Computing High School Award, Presented by Mrs. Lauren Thurmond
- **a.** Surya Rasuli, Warren Central High School

4. Governor's Cup - 1st through 4th, Presented by Mrs. Lauren Thurmond
- **a.** Greenwood High School
- **b.** South Warren High School

5. Instructional Spotlight, Presented by Dr. Sarah Johnson

H. ARCHITECT REPORT

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE MARCH 13, 2025, REGULAR BOARD OF EDUCATION MEETING

Order # 121 – Primary Motion Passed: Motion to Approve Minutes of the March 13, 2025 Regular Board of Education Meeting passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Abstain
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

K. APPROVE PERSONNEL ITEMS

Order # 122– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Adam Jackson and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Alternative Education Programs
Approve revised job description for Assistant Director of Alternative Programs
Approve job description and position for Program Coordinator (Alternative Education) for 2025-2026
Approve $2,500 salary supplement for Guidance Counselor position (Lighthouse Academy -- Title I) for 2024-2025
Early Learning Academy
Approve addition of School Guidance Counselor position for 2025-2026
Approve addition of Preschool Instructional Assistant positions (10) for 2025-2026
Exceptional Education Programs
Approve Autism Classroom Teacher position for Jennings Creek Elementary (2025-2026)

Approve MSD Classroom Teacher position for Rockfield Elementary (2025-2026)
Approve Pass Classroom Teacher position at Warren East Middle School (2025-2026)
Approve additional Instructional Assistant Positions for Autism, MSD, and Pass Classrooms at Jennings Creek, Rockfield and WEMS
District Office
Approve job description for Behavior Specialist position
Approve job description for Athletic and Student Activities Director position
Approve creation of four Athletic and Student Activities Director positions for 2025-2026
Approve job descriptions for Assistant Transportation Director for Logistics & Assistant Transportation Director for Student Operations
Approve one supplemental certified staff position for Elementary and Middle Schools for 2025-2026
Approve job description and position for Assistant Director of Special Education for 2025-2026
Approve job description for Literacy Data Specialist
Approve additional Gifted and Talented Education Teacher position for 2025-2026 (Title IV)
Approve job description and position for Registered Classroom Apprentice (partnership with WKU)
Drakes Creek Middle School
Approve addition of 15 days to FRYSC Program Assistant II position for 2025-2026 (70% at DCMS and 30% at Cumberland Trace)
Rockfield Elementary School
Approve addition of 8 days to Instructional Assistant position for 2024-2025
Warren East High School
Approve request to re-allocate Academic Interventionist position as a Curriculum Coordinator position

The following leaves of absence have been requested:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE (As Requested)**
Anita	Brown	Custodian	Rich Pond	02/03/2025-08/25/2025
Karen	Case	Teacher	Lighthouse/Jackson Academy	**Rev:** 04/03/2025-04/18/2025
Allison	Davis	Teacher	Oakland	**Rev:** 03/31/2025-05/21/2025
Shelly	Davis	Full-time Sub Teacher	Rich Pond	**Rev:** 01/21/2025-03/11/2025
Shelly	Davis	Full-time Sub Teacher	Rich Pond	03/11/2025-03/11/2026 Intermittent
Ashley	Flora	Instructional Asst. (Preschool)	Jennings Creek	03/13/2025
Amber	Groves	Instructional Asst. (Special Ed.)	Jody Richards	04/02/25 - 04/04/25
Emily	Kraus	Speech Language Pathologist	Rockfield	**Rev:** 03/28/2025-05/20/2025
Whitney	Lindsey	Teacher	Plano	**Rev:** 02/10/2025-05/14/2025
Sharon	Lowe	Nutrition & Dining Asst.	South Warren HS	03/24/2025-04/07/2025

Savannah	McDonald	Teacher	Richardsville	05/05/2025- 05/21/2025
Patricia	Nickle	Teacher	Jennings Creek	03/05/2025- 03/05/2026 Intermittent
Margaret	Robinson	Teacher	North Warren	03/03/2025- 05/26/2025
Emily	Schmoll	Teacher	Plano	**Rev:** 03/07/2025- 05/21/2025
Lindsey	Schwettman	Teacher	Rich Pond	**Rev:** 03/31/25- 05/21/2025
Abigail	Slucher	Teacher	Drakes Creek MS	**Rev:** 01/10/2025- 04/15/2026
Janeanne	Smith	Teacher	Warren El	08/04/2025- 09/29/2025
Kendrick	Strange	Homebound Hospital Teacher	Districtwide	**Rev:** 09/16/2024- 02/27/2025
Marilyn	Vantrease	School Secretary II	Lost River	02/10/2025- 03/10/2025
Melissa	Weedman	Teacher	Jody Richards	02/13/2025- 05/01/2025
Mandie	Wills	Teacher	Plano	07/01/2025- 05/30/2026
Morgan	Wilson	Teacher	Rockfield	**Rev:** 03/10/2025- 05/21/2025

L. APPROVE FINANCIAL REPORT FOR MARCH 2025

Order # 123 – Primary Motion Passed: Motion to Approve Financial Report for March 2025 passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin Yes

Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 124 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mrs. Jennifer Kash and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

N. APPROVE OPERATIONS ACTIONS

Order # 125 – Primary Motion Passed: Motion to Approve Operations Actions passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:

- School to host Glow run to raise funds for Beta Nationals

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- Field Trip for Beta to Orlando, Florida, June 29, 2025, through July 3, 2025
- Field Trip for STLP to Lexington, KY April 23, 2025
- School to collect fees for Beta Nationals
- School to collect fees for Beta Nationals Registrations and Universal Night Admission
- School to collect fees from 3rd grade to purchase admission tickets to Lost River Cave and Geology Dig

Approve the following requests of Ms. Lori Danell, Principal, Cumberland Trace Elementary School:

- Field Trip for 4th-grade students to Nashville, TN, May 15, 2025
- Field Trip for Boys to Men to Nashville, TN April 25, 2025
- School to hold Arts Gala to raise funds for artist in residence

Approve the following requests of Ms. Nadina Alexander, Principal, North Warren Elementary School:

- Field Trip for STLP / Robotics to Lexington, KY April 23, 2025

Approve the following requests of Mr. Shaun Stice, Principal, Oakland Elementary School:

- School to collect fees from the 6th grade for Field Trip

Approve the following requests of Ms. Bonnie Spear, Principal, Drakes Creek Middle School:

- School to collect funds for the Academy at the Creek Field Trip to Mammoth Cave, KY

Approve the following requests of Mr. Cassady, Interim Principal, Henry Moss Middle School:

- School to Raise Field Trip Funds
- School to collect funds for purchase of Admission to Regal Cinemas

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- Field Trip for Spartans Strings to Nashville, TN April 24, 2025
- Field Trip for Boys Lacrosse Team to Clarksville, TN April 24, 2025
- Field Trip for Boys Lacrosse Team to Evansville, IN or Louisville, KY April 19, 2025
- School to hold email donations for Football

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- School to collect funds for 7th-grade admission to Capital Arts
- School to collect funds for AG Club for Chaney's Dairy Barn
- School to collect funds for 8th Grade Blue / Gold admission to Beech Bend Park
- Field Trip for JAG to Indianapolis, IN, April 25, 2025, through April 27, 2025

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for Girls Soccer Team to Merrol Hyde, TN August 25, 2025
- Field Trip for Girls Soccer Team to Gatlinburg, TN, August 22, 202,5 through August 24, 2025
- Field Trip for Volleyball Team to Lexington, KY September 26, 2025 through September 27, 2025

- Field Trip for Volleyball Team to Lexington, KY, July 12, 202,5 through July 14, 2025
- Field Trip for Volleyball Team to Sevierville, TN September 12, 2025, through September 13, 2025
- Field Trip for Boys Basketball to San Diego, CA December 26, 2025, through December 31, 2025
- School to collect funds for Chess Club T-Shirts
- School to raise cash funds for Boys Basketball
- School to host Pulled Porch Box Lunch to raise funds for Boys Basketball
- Field Trip for NJROTC to Hermitage, TN May 3, 2025
- Field Trip for Student Council to Top Golf, Nashville, TN, May 9, 2025

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for Dungeons and Dragons Club to Arrington, TN, May 3, 2025
- Field Trip for Seniors to Nashville, TN May 1, 2025
- Schools to collect funds for Senior Field Trip
- School to collect membership fee for Spanish Honor Society
- School to collect fees from Dungeons and Dragons Club for the Tennessee Renaissance Fair
- School to collect fees for Nashville Zoo admission
- School to host Summer Team Camp to raise funds for Boys Basketball
- School to hold Football Combine to raise funds for Football
- School to Sell Discount Cards to raise funds for Football
- School to host Fanfest to raise funds for Football
- School to host Youth Basketball Camp to raise funds for Boys Basketball
- School to host Rita's Italian Ice Food Truck at home games to raise funds for Girls Lacrosse
- School to hold Spirit Shop at Football games to raise funds for Football
- School to hold Program Sponsorship Opportunities to raise funds for Football
- School to host Track Meet at Warren Central High School to raise funds for Track Team
- Field Trip for Yearbook to Opry Mills, Nashville, TN on May 6, 2025

Approve the following requests of Mr. Colton Isaacs, Principal, Warren Central High School:

- Field Trip for Junior ROTC to Greenville, KY, May 2, 2025, through June 25, 2025
- Field Trip for FFA to Lexington, KY June 10, 2025, through June 12, 2025
- School to collect funds for STLP Competition Charter Bus
- School to host Lady Raiders Camp to raise funds for Lady Raiders Basketball
- School to host Spectrum Concert to raise funds for Band

b. Consider Contract between Briarwood Elementary and Colleagues on Call for Education Consultants

c. Consider Office of Teaching and Learning Division of Early Literacy to support Lost River Elementary through a Partnership with a School-Based Literacy Coach for the 2025-2026 School Year

d. Consider Memorandum of Understanding between Jobs for America's Graduates Program and Warren East Middle School

2. Consider Contract with Finalsite

3. Consider WCPS Lau Plan and EL Guidance

4. Consider Skillsbuild Collaboration Agreement with IBM

5. Consider District Professional Development Plan for the 2025-2026 School Year

6. Consider IBM Corporate Social Responsibility Affirmation of Compliance

7. Consider 2025-2026 SBDM Allocations

8. Consider Contract with Commonwealth of Kentucky for FY26 Principal at Warren Co ATC

9. Consider 2025 School Bus Purchase Authorization

O. APPROVE STUDENT LEARNING SERVICES

Order # 126 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mrs. Amy Duvall and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Shortened School Day for Richardsville Elementary Student

2. Consider Request to Host KinderReady Summer Academy at Jody Richards Elementary School

3. Consider Request to Host Camp Invention Summer Camp for Gifted and Talented Students at Jody Richards Elementary

4. Consider Revised G.T. Summitt Handbook

P. APPROVE STUDENT SUPPORT SERVICES

Order #127 – Primary Motion Passed: Motion to Approve Student Support Services with the exception of P.1. (Consider Building Usage for Greenwood High School for Karenni Cultural Preservation Center) passed with a motion by Mrs. Jennifer Kash and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Order # 128 – Primary Motion Passed: Motion to Approve P.1 (Consider Building Usage for Greenwood High School for Karenni Cultural Preservation Center) passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Abstain

1. Consider Building Usage for Greenwood High School for Karenni Cultural Preservation Center

2. Consider Building Usage for Warren East Middle School for Tupelo High School Band

3. Consider Resolution Authorizing the issuance of bonds by the Board of Education of the Warren County School District to fund the construction of a new elementary school

4. Consider Engagement Letter with Baird to serve as Fiscal Agent for the New Elementary School

5. Consider Dillard Road Roundabout agreement with Warren County ITA

6. Consider BG5 (Closeout) for Greenwood High School Athletic Track Coating

7. Consider BG5 (Closeout) for Greenwood High School Football Fieldhouse Renovation

8. Consider BG5 (Closeout) for Briarwood Elementary Replacement Cooling Tower

9. Consider BG5 (Closeout) for Lost River Replacement Cooling Tower

10. Consider Greenwood High School Addition/Renovation Summary of Payments 28

11. Consider Dillard Road (Summit View) Elementary Summary of Payments 6

12. Consider Impact Center for Leadership & Innovation Summary of Payments 16

13. Consider New Warren Elementary Summary of Payments 21

14. Consider Sherman, Carter, Barnhart invoices

15. Consider Greenwood High School Addition/Renovation Change Order 107 increase to Green Mechanical in the amount of $22,005.00

16. Consider Greenwood High School Addition/Renovation Change Order 108 increase to Plumbers Supply in the amount of $1,720.45

17. Consider Greenwood High School Addition/Renovation Change Order 109 increase to A&A Contracting in the amount of $12,675.00

18. Consider Impact Center for Leadership & Innovation Change Order 031 increase to Stewart Richey in the amount of $4,300.00

19. Consider Impact Center for Leadership & Innovation Change Order 032 increase to Industrial Electrical Contractors in the amount of $5,732.30

20. Consider New Warren Elementary Change Order 065 decrease to Alliance Corporation in the amount of $10,732.47

21. Consider Mechanical, Engineering, & Plumbing Construction Documents for Warren East Middle School Domestic Hot Water Upgrade

22. Consider Mechanical, Engineering, & Plumbing Construction Drawings for Warren East Middle School Domestic Hot Water Upgrade

23. Consider Impact Center for Leadership & Innovation Change Order 033 decrease to Industrial Electrical Contractors in the amount of $110,122.94

24. Consider Impact Center for Leadership & Innovation Change Order 034 increase to Green Mechanical in the amount of $27,546.67

Q. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2024-2025 school year
Retirements for the 2024-2025 school year
Suspensions for the 2024-2025 school year
Terminations for the 2024-2025 school year
Employment for the 2024-2025 school year
Transfers for the 2024-2025 school year
Assignments for the 2024-2025 school year

2. SBDM Minutes

R. BOARD MEMBER COMMENTS

S. SUPERINTENDENT REPORT

T. ENTER EXECUTIVE SESSION

Order # 129 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

U. RETURN TO OPEN SESSION

Order # 130 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

V. ADJOURN

Order # 131 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Adam Jackson and a second by Mr. Thomas Manco.

Garry Chaffin	Yes

Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Chairperson

Superintendent