

Position: Tuition Preschool Teacher

Job Summary: The Tuition Preschool Teacher is responsible for designing, implementing, and managing preschool educational programs that foster the cognitive, emotional, social, and physical development of young children. This role involves conducting comprehensive assessments and evaluations to tailor instruction to the unique needs of each child while supporting collaboration with parents and other educators.

The teacher will create a nurturing, inclusive, and engaging learning environment that aligns with best practices in early childhood education and the Illinois Early Learning Standards. Additionally, the teacher works closely with families to support their child's development and actively participates in professional growth opportunities to enhance teaching effectiveness.

Qualifications/Minimum Requirements

1. High school diploma or equivalent.
2. Pleasant personality and neat appearance.
3. Able to work with and around children.
4. Ability to operate audio-visual equipment.
5. Keyboarding skills.
6. Ability to maintain confidentiality.
7. Emotionally and physically able to perform duties required of the position.
8. Have a good command of the English language.
9. Have a basic knowledge of first aid and health procedures.
10. Possess general knowledge of office programs (email, Google).

Reports to: Building Principal and Early Childhood Director

Responsibilities**Curriculum Design and Implementation**

- Design and implement developmentally appropriate, activity-based learning experiences tailored to the needs of preschool-aged children.
- Plan and conduct activities that promote children's physical, emotional, intellectual, and social development.
- Develop culturally responsive programs and activities that reflect the diversity of children and families.
- Provide various experiences, including songs, games, and storytelling, to foster creativity and social interaction.

Classroom and Program Management

- Maintain a safe, clean, and well-organized classroom environment, ensuring all equipment and facilities are in good condition.
- Provide nutritious snacks and lunches while adhering to health and safety standards.
- Prepare and share weekly and monthly schedules of activities with families and staff.
- Supervise children at all times, ensuring their safety during all activities, transitions, and outdoor play.
- Establish routines and implement positive guidance techniques to promote a structured and nurturing learning environment.
- Address behavioral concerns with positive discipline strategies when necessary.

Family and Professional Collaboration

- Engage families as active partners in their child's education, providing resources, guidance, and regular updates on progress.
- Incorporate family priorities, resources, and concerns into the curriculum to support each child's unique needs.
- Discuss children's development with parents and address identified needs or challenges in collaboration with relevant professionals.
- Promote literacy and early education by fostering family involvement and providing strategies for at-home learning.

Child Development and Well-Being

- Facilitate positive interactions between children and adults, recognizing and celebrating diversity as a strength.
- Build children's self-esteem and provide comfort and support as needed.
- Observe and document children's behaviors, interests, and developmental milestones to inform instruction and intervention.
- Encourage social-emotional learning by helping children navigate emotions and interactions with peers.

Professional Growth and Standards

- Articulate and pursue a professional development plan to enhance teaching skills and knowledge of early childhood education.
- Stay informed about state and national guidelines and mandates related to early childhood education.
- Participate actively in professional development opportunities, team meetings, and collaborative planning sessions.

Benefits:

- The O'Fallon Support Personnel Federation Collective Bargaining Agreement outlines the salary and benefits package, which includes insurance, pension, and paid time off.
- Professional development opportunities.
- Supportive and collaborative work environment.
- Opportunity to make a positive impact on the lives of students.