

2024-2025
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under "Announcements" at www.skusd.k12.ca.us prior to 7:00 p.m.

Wednesday,
May 21, 2025

Meeting Location:
2601 Rosamond Blvd., Rosamond, CA 93560
Closed Session 4:00 p.m., Open Session 7:00 p.m.

Board of Trustees

Mario Gutierrez, President
Robert Vincelette, Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Adrian Arellano, Student Board Member

Superintendent

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, May 21, 2025

Closed Session: 4:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,
Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ TIME: _____

- A. Expulsion Hearing for Student #36-24-25
- B. Expulsion Hearing for Student #53-24-25
- C. Public Employee: Superintendent Evaluation
- D. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association
- E. Discussion of Student Matters: Education Code sections 35146 and 48918(c)
- F. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: _____
TIME

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

PREFERENTIAL STUDENT VOTE ___ TIME: _____

IV. Action determined in closed session:

A. Student Expulsion Hearing #36-24-25 action for consideration of violation of the California Education Code section(s) 48900(c)

and in addition, ___ 48915(b)(1) states: that due to the nature of the violation other means of correction are not feasible or have repeatedly failed to bring about proper conduct,

AND/OR

and in addition, ___ 48915(b)(2) states: that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

- Board Decision: _____ To not expel student
 _____ To not expel the student and allow the student to return to school with conditions.
 _____ To expel the student and then suspend the expulsion order with conditions.
 _____ To expel the student from all schools and programs of the district.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

IV. Action determined in closed session (Continued):

B. Student Expulsion Hearing #53-24-25 action for consideration of violation of the California Education Code section(s) 48900(a)(1), 48900(a)(2), 48900(c), 48900(i), 48900.4

and in addition, ___ 48915(b)(1) states: that due to the nature of the violation other means of correction are not feasible or have repeatedly failed to bring about proper conduct,

AND/OR

and in addition, ___ 48915(b)(2) states: that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

- Board Decision: ___ To not expel student
 ___ To not expel the student and allow the student to return to school with conditions.
 ___ To expel the student and then suspend the expulsion order with conditions.
 ___ To expel the student from all schools and programs of the district.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
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V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: _____

B. Roll Call - Members Present:

- ___ Mario Gutierrez, President ___ Robert Vincelette, Vice President ___ Sunni Hepburn, Clerk
___ Adrienne Rendon, Member ___ Justin Wright, Member ___ Adrian Arellano, Student Member

C. Approve the agenda ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
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VI. Reports and Communications INFORMATIONAL

- A.** Retiree Awards: *Leanne Hargus*
- B.** Recognition of Student Board Member Adrian Arellano: *Board of Trustees*
- C.** RTA report: CSEA report:
- D.** Student Board Member: *Adrian Arellano*
- E.** CBO Report: *Robert Irving*
- F.** Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*
- G.** Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*
- H.** Associate Superintendent, Human Resources: *Leanne Hargus*
- I.** Superintendent Report: *Barbara Gaines* April Attendance Banner Recognition; Annual Plaques
- J.** Board Member Communications:
- K.** Sub-Committee Communications/Updates:

Comments from the Public: Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

VII. Consent items A-N

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- A. Approve Minutes November 6, 2024, November 19, 2024
- B. Ratify May MIDA \$354,155.54, May MIDB \$407,975.08
- C. Approve Purchase Orders 250914-250950, Purchase Vouchers 251036-251086
- D. Approve RHECC Cadet Corp Summer Encampment San Luis Obispo May 16-18, 2025
- E. Approve RHECC Cadet Corp CERT Program Sierra Camp, Posey, CA May 20-21, 2025
- F. Approve RHECC & TMS Cadet Corp Summer Encampment Camp San Luis Obispo June 13-28, 2025
- G. Approve RHECC Experience AVL Estimate No. 25-008 Protective Cages for Speakers – \$4,104.36
- H. Approve Shaw HR Consulting, Inc. Client Services Agreement – \$10,000
- I. Approve RES After School Program Project Earth Systems Soil Testing Proposal – \$8,000
- J. Approve Chevrolet of Puente Hills Deal #14342 for Five (5) Vehicles – \$321,535.70
- K. Approve Spectrum Business Service Order #14781169 – One-time \$250, \$738.95/month
- L. Approve RHECC Experience AVL Estimate No. 25-009 Two (2) Microphone Cases – \$1,472.30
- M. Approve Updated SST Coordinator Job Description
- N. Approve Assistant Commandant – California Cadet Corps

VIII. General

- A. First Reading and Review of Board Policies October 2023 – *Gaines* **INFORMATIONAL**
- B. Confirmation of Bond Sale Costs Respecting \$28,000,000 Southern Kern Unified School District (County of Kern, California) 2024 Election General Obligation Bonds, 2025 Series A – *Irving* **INFORMATIONAL**

IX. Curriculum and Instruction

- A. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rosamond High Early College Campus – *Bajnath* **ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- B. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Abraham Lincoln Independent Study – *Calzada* **ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- C. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rare Earth High School – *Calzada* **ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

IX. Curriculum and Instruction (Continued)

D. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Tropico Middle School – *Keys* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

E. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rosamond Elementary School – *Small* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

F. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Westpark Elementary School – *Holmes* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

G. Title I Performance Evaluation Presentations – *Dr. Mendez* INFORMATIONAL
Westpark Elementary – *Holmes*
Rosamond Elementary – *Small*
Tropico Middle School – *Keys*
Rosamond High Early College Campus – *Bajnath*
Rare Earth High School & Abraham Lincoln Independent Study – *Calzada*

The Title I program is a federally funded program reauthorized by the “Every Student Succeeds Act” (ESSA). The State Educational Agency (SEA) shall award grants to geographically diverse local educational agencies (LEAs). The purpose is to ensure all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach minimum proficiency.

H. Title I, Part A, School Parent and Family Engagement Policy 2023 – Current – *Dr. Mendez* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

I. Title IV, Part A, Needs Assessment – *Dr. Mendez* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

X. Business and Operations

A. Approve Rejection of Non-Responsive Bid (\$181,440.46) by Coast Construction Group for Southern Kern Unified School District Boring Scope at Westpark Elementary School Project (#SKUSD-WES-PKTK-BG) – *Irving* ACTION

Upon review, the Bid submitted by "Coast Construction Group" was determined to be Non-Responsive due to failure to acknowledge "Bid Clarification #02".

In accordance with PCC 22034 and District informal bidding procedures, a non-responsive bid cannot be considered for award. All bidders must meet the minimum submission and specification requirements outlined in the informal bid solicitation.

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

B. Approve Bid Protest Acknowledgement and Contract Award to Medallion Contracting Inc. as the next lowest responsive and responsible Bidder for \$190,397.96 for SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL Project (#SKUSD-WES-PKTK-BG) – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

C. Contract Amendment Approval to Award of Add Alternate Scope of Work #04 (Scope of Work for new Parking Lot Area per Bid Clarification #01) to Medallion Contracting, Inc. for the "SKUSD-CONSTRUCTION OF PRE-K AND T-K CLASSROOMS AT WESTPARK ELEMENTARY SCHOOL. Project (SKUSD-WES-PKTK-AALT) – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

D. Approve In-Plant Inspection Services NATS for Relocatable Classrooms at Westpark Elementary School \$40,000.00 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

E. Approve Change Order Request No. 28 to install four (4) additional exterior light fixtures on the north side of Buildings A and B for Rosamond Elementary School, Total of \$3,385.37 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

F. Approve Change Order Request No. 29 to provide temporary power for the facility data system located at the old Rosamond Elementary School MPR, Total of \$5,081.87 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

XI. Personnel Items

A. Approve authorization to issue a one-time 3% off-schedule payment of \$5,579.19 for Superintendent Barbara Gaines based on the 2024-2025 annual salary – *Gutierrez* ACTION

This follows the April 30, 2025 approval of the Tentative Agreement with the California School Employees Association, which included a one-time 3% off-schedule payment to unit members.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

B. Approve the following listed personnel items – *Hargus* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Quinonez, Daimeon	05/22/2025	S1 \$17.60	Groundskeeper	Maint	Hire
Fowler, Keymon	5/22/2025	S2 \$18.47	Groundskeeper	Maint	Promotion
Plasencia, Rocio	05/12/2025	S11 \$37.29	Licensed Vocational Nurse	RES	Salary Correction
Trujillo Coronado, Elena	05/12/2025	---	Classroom Paraeducator	TMS/WES	Transfer

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
McVey, Hannah	5/22/2025	\$2,191.04	Varsity Assistant Coach – Boys Volleyball	RHECC	Salary Update
Lee, Melissa	5/22/2025	\$2,191.04	Varsity Assistant Coach – Boys Volleyball	RHECC	Salary Update

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Soriano Gonzalez, Analy	05/22/2025	Hire
Djelardin, Adrian	05/22/2025	Hire
Brazill, Briann	05/22/2025	Hire

<u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Tolliver, Felecia	6/9/2025	\$653.20/Day (thru 6/30/25)	Director of Educational Support Programs	DO	Hire

XI. Personnel Items (Continued)

CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS					
EMPLOYEE	DATE	SALARY	POSITION	SITE	STATUS
Tolliver, Felecia	7/1/2025	S3 \$143,703	Director of Educational Support Programs	DO	Hire
Junker, Cristy	5/14/2025	C4/S4 \$6,585.70 (prorated)	1 st Grade Teacher	WES	Column Increase
Taylor, Cody	7/1/2025	---	Cadet Corp/Production and Managerial Arts Teacher	RHECC	Transfer
Flores, Marciano	6/30/2025	---	Assistant Principal, High School	RHECC	Retire

CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS					
EMPLOYEE	DATE	SALARY	POSITION	SITE	STATUS
Barrios, Monica	5/22/2025	10% \$4,509.44	Varsity Head Coach - Girls Cross Country	RHECC	Hire
De Los Santos, Ariel	5/22/2025	8% \$4,509.44	Varsity Head Coach - Girls Tennis	RHECC	Hire
Soriano, Bryall Kenneth	5/22/2025	\$3,509.44	Varsity Coach – Boys Volleyball	RHECC	Salary Update

CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS		
EMPLOYEE	DATE	STATUS
Mays, Antoinette	05/22/2025	Hire
Grimes, Cheyanne	05/22/2025	Hire

VOLUNTEERS FOR 2024-2025 SCHOOL YEAR			
Tabitha Ryles	Amanda Ward		

C. Approve Annual Declaration of Need for Fully Qualified Educators for 2025-2026 – Hargus ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

D. Approve Annual Statement of Need 30-day Substitute Teaching Permit – Hargus ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

XII. Adjournment ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____	

I. The meeting was called to order by Board President Sunni Hepburn at 6:06 p.m.

1. **Comments from the public pertaining to closed session items:** None

#139→II. Motion by Gutierrez, seconded by Rendon to go into closed session at 6:06 p.m., 3 yeas, 1 Absent (Vincelette).

- A. **Conference with Labor Negotiator; District Negotiator:** Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association
- B. **Discussion of Student Matters:** Education Code sections 35146 and 48918(c)
- C. **Public Employment: Certain Personnel Matters:** Government Code § 54957.1(a)(5)
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

#140→III. Motion by Rendon, seconded by Gutierrez to reconvene into open session at 7:06 p.m., 3 yeas, 1 Absent (Vincelette), student member absent.

IV. Action determined in closed session: None

V. Procedural Issues: A recording of this meeting was made and shall be kept for 30 days as a public record.

A. Pledge of Allegiance led by: Dan Wexler

B. **Roll Call** - Members Present: Hepburn, Gutierrez, Rendon, 1 Absent (Vincelette), Student Member Arellano Absent

#141→C. Motion by Gutierrez, seconded by Rendon to approve the agenda, 3 yeas, 1 Absent (Vincelette), student member absent.

VI. Reports and Communications

- A. RTA report: CSEA report:
- B. Student Board Member: *Adrian Arellano – Absent*
- C. CBO Report: Robert Irving
- D. Assistant Superintendent, Instruction and Curriculum: Dr. Larry Mendez
- E. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor – Absent*
- F. Associate Superintendent, Human Resources: Leanne Hargus
- G. Superintendent Report: Barbara Gaines *October Attendance Recognition: Best Elementary Attendance and Most Improved Attendance went to Westpark Elementary School. Best Secondary Attendance went to TMS.*
- H. Board Member Communications:
- I. Sub-Committee Communications/Updates:

Comments from the Public: None

#142→VII. Motion by Gutierrez, seconded by Rendon to approve consent items A-I, 3 yeas, 1 Absent (Vincelette), student member absent.

- A. Ratified October EOM \$2,771,375.21
- B. Approved Donation of Little Free Library and School Supplies to WES – *Mortenson Construction*
- C. Approved Cash Donation of \$314.25 for RHECC FFA – *Fun with Friends/Cheryl Deroy*
- D. Approved RHECC AVID Night at Six Flags March 14-15, 2025 – \$11,000
- E. Approved Medallion Contracting, Inc. Cost Proposal for RHECC Locker Room Electrical Relocation – \$59,975
- F. Approved Freeze Flash Photobooth Rental Contract for RHECC Winter Ball December 14, 2024 – \$500
- G. Approved AES DJ Service Invoice/Contract for RHECC Winter Ball December 14, 2024 – \$400
- H. Approved BDJ Tech Quote #9241.4 AV & Low Voltage for RHECC Cafeteria Project – \$74,554.79
- I. Approved KCSOS MOU for Children and Youth Behavioral Health Initiative (CYBHI)

VIII. General

A. First Reading and Review of June 2023 Board Policies

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0420.41	Charter School Oversight	SKUSD does not have Charters	
E(1) 0420.41	Charter School Oversight	SKUSD does not have Charters	
BP 1113	District and School Websites	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
E(1) 1113	District and School Websites		
BP 4112.2	Certification		
AR 4112.2	Certification		
E(1) 4112.9	Employee Notifications		
E(1) 4212.9	Employee Notifications		
E(1) 4312.9	Employee Notifications		
BP 4140	Bargaining Units		
BP 4240	Bargaining Units		
BP 4340	Bargaining Units		
AR 4161.1	Personal Illness Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4261.1	Personal Illness Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input checked="" type="checkbox"/> See support	
AR 4361.1	Personal Illness Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4161.2	Personal Leaves		
AR 4261.2	Personal Leaves		
AR 4361.2	Personal Leaves		
AR 4161.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4261.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4361.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support	
BP 6173.4	Education for American Indian Students	NEW POLICY	
AR 6173.4	Title VI Indian Education Program	Delete AR <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
BP 6174	Education for English Learners		
AR 6174	Education for English Learners		
BB 9322	Agenda Meeting Materials		
BP 5117	Interscholastic Attendance	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
BP 5141.5	Mental Health		
BP 5141.6	School Health Services		
AR 5141.6	School Health Services		
BP 5145.6	Parent/Guardian Notifications		
E(1) 5145.6	Parent/Guardian Notifications		
BP 5148	Child Care and Development	SKUSD does not offer	
AR 5148	Child Care and Development	Fill in Blanks SKUSD does not offer: _____ _____	
BP 6146.4	Differential Graduation and Competency Standards for Students with Disabilities		
BP 6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education		

IX. Business and Operations

- A. Hearing and public comment of the California School Employees Association’s (CSEA) proposal to Reopen Negotiations to the collective bargaining agreement. Reopeners, Sunshine Proposal for 2024-2025 school year

Initial proposal of the CSEA to the Southern Kern Unified School District public school employer for the 2024-2025 Collective Bargaining Negotiations.

#143→Motion by Gutierrez, seconded by Rendon to go into Recess Business Meeting and **Open** the Public Hearing at 7:42 p.m., 3 yeas, 1 Absent (Vincelette), student member absent.

Public Hearing Comments: None

#144→Motion by Gutierrez, seconded by Rendon to **Close** the Public Hearing and Reconvene into Regular Session at 7:44 p.m., 3 yeas, 1 Absent (Vincelette), student member absent.

X. Personnel Items

#145→A. Motion by Rendon, seconded by Gutierrez to approve the following listed personnel items, 3 yeas, 1 Absent (Vincelette).

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Gonzalez, Ignacio	11/07/2024	\$1 \$17.37	Campus Safety Officer	TMS	Hire
Keys, Matthew	11/07/2024	\$11 \$24.58	Campus Safety Officer/ Paraeducator, Classroom	TMS	Promotion
Gonzalez, Eugenia	10/21/2024	---	Paraeducator, SPED 1:1	TMS/RES	Transfer
Martel, Jennifer	11/07/2024	---	Campus Safety Officer	TMS/RHECC	Transfer
Monarrez, Tristian	11/07/2024	---	Campus Safety Officer	WES/TMS	Transfer
Yohn, Lacey	11/04/2024	---	Paraeducator, SPED	WES/RES	Transfer
McKinney, Jacob	11/04/2024	---	Paraeducator, SPED	RES/WES	Transfer

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Cortez, Jose	11/07/2024	2% \$1,176.92	JV Assistant Coach – Boys Soccer	RHECC	Hire
Finch, Alexy	11/07/2024	2% \$1,176.92	JV Assistant Coach – Girls Soccer	RHECC	Hire
Guillen, Miguel	11/07/2024	6% \$3,530.76	Varsity Assistant Coach – Boys Soccer	RHECC	Hire
Newman, Merissa	11/07/2024	\$35/Hour	Expulsion & Reinstatement Administrative Assistant	DO	Hire
Notterman, Mark	11/07/2024	4% \$2,353.84	JV Head Coach – Boys Soccer	RHECC	Hire

X. Personnel Items (Continued)

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Robles, Ashley	11/07/2024	Hire
Freeman, Jonathan	11/07/2024	Hire
Soriano, Gloria	11/07/2024	Hire
Cooper, Alison	11/07/2024	Hire
Gonzalez, Tabitha	11/07/2024	Hire
Gonzalez, Rachel	11/07/2024	Hire
Ontiveros, Sadie	11/07/2024	Hire

<u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Espalabra, Ana Regina	10/22/2024	C1/S6 \$47,976.30 (prorated)	SDC Teacher	RHECC	Hire
Reblora, Geralyn	10/29/2024	C4/S4 \$48,850.30 (prorated)	RSP Teacher	RES	Hire
Timblaco, Michelle	10/28/2024	C6/S26 \$78,317.70 (prorated)	RSP Teacher	TMS	Hire

<u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Rico, Sophia	11/07/2024	10% \$5,884.60	Varsity Head Coach - Softball	RHECC	Hire
Yunker, Leigha	11/07/2024	4% 2,353.84	JV Head Coach – Softball	RHECC	Hire

<u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
McCallister, Wendy	10/09/2024	Terminated
Madrigal, Alejandra	11/07/2024	Hire
Baldovino, Roselle	11/07/2024	Hire

<u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u>			
Christina Verde	Vanessa Arellano	Brenda Saavedra	James McMahon
Rocio Yanez	Daniela Farrell	Lourdes Ortega Salazar	Courtne Mauldin
Fernando Arellano	Taylor Hanlon	Eugenia Gonzalez	Lorena Guerrero
Evelyn Covarrubias	Karla Chazares	Katherine Hallford	Fallon Mitchell
Lisa Gaddis	Tamra Tunnell	Jordan Hutchinson	Vanessa Bell
Kimberly Marquez	Deborah Mc Vey	Regina Camacho	Reina M. Preza Ventura

X. Personnel Items (Continued)

<u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u>			
Fredy Monterroso	Michael Ayers	Jessica Zacarias Monroy	Leonard Grimes
Diana Jaimes	Diana Vazquez	Nancy Santoyo	Malia Reinard
Jessica Reinard	Kendall Carlton Jr.	Sayrah Fordham	Tanya Gutierrez
Eva Adorador	Christian Nicolas		

#146→**XI.** Motion by Hepburn, seconded by Rendon to adjourn the meeting at 7:45 p.m., 3 yeas, 1 Absent (Vincelette), student member absent.

Approved: _____
Barbara Gaines, Superintendent

Approved: _____
Robert Vincelette, Clerk of the Board

I. The meeting was called to order by Board President Sunni Hepburn at 6:06 p.m.

1. **Comments from the public pertaining to closed session items:** None

#147→II. Motion by Gutierrez, seconded by Rendon to go into closed session at 6:06 p.m., 3 years, 1 Absent (Vincelette).

- A. **Conference with Labor Negotiator; District Negotiator:** Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association
- B. **Discussion of Student Matters:** Education Code sections 35146 and 48918(c)
- C. **Public Employment: Certain Personnel Matters:** Government Code § 54957.1(a)(5)
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

#148→III. Motion by Gutierrez, seconded by Rendon to reconvene into open session at 7:05 p.m., 3 years, 1 Absent (Vincelette), student member absent.

IV. Action determined in closed session: None

V. Procedural Issues: A recording of this meeting was made and shall be kept for 30 days as a public record.

A. Pledge of Allegiance led by:

B. **Roll Call** - Members Present: Hepburn, Gutierrez, Rendon, 1 Absent (Vincelette), Student Member Arellano Present

#149→C. Motion by Gutierrez, seconded by Rendon to approve the agenda, 3 years, 1 Absent (Vincelette), student member absent.

VI. Reports and Communications

- A. Centegix Presentation: Alicia Ryan
- B. Robotics Presentation
- C. RTA report: CSEA report:
- D. Student Board Member: Adrian Arellano
- E. CBO Report: Robert Irving
- F. Assistant Superintendent, Instruction and Curriculum: Dr. Larry Mendez – *Absent*
- G. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor – Absent*
- H. Associate Superintendent, Human Resources: Leanne Hargus
- I. Superintendent Report: Barbara Gaines
- J. Board Member Communications:
- K. Sub-Committee Communications/Updates:

Comments from the Public: None

#150→VII. Motion by Gutierrez, seconded by Rendon to approve the consent items A-D, 3 years, 1 Absent (Vincelette), student member absent.

- A. Approved Minutes November 4, 2024
- B. Ratified November MIDA \$440,767.92; November MIDB \$6,764.16; November EOM \$2,790,453.09
- C. Approved Donation of 30 boxes of Kinetic Sand Kits for WES worth \$3,000 – *Sojo Angels*
- D. Approved VectorUSA Extron Equipment RHECC Cafeteria – \$50,361.96

VIII. General

A. Superintendent Gaines reviewed the changes and updates to the June 2023 Board Policies.

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0420.41	Charter School Oversight	SKUSD does not have Charters	
E(1) 0420.41	Charter School Oversight	SKUSD does not have Charters	
BP 1113	District and School Websites	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
E(1) 1113	District and School Websites		
BP 4112.2	Certification		
AR 4112.2	Certification		
E(1) 4112.9	Employee Notifications		
E(1) 4212.9	Employee Notifications		
E(1) 4312.9	Employee Notifications		
BP 4140	Bargaining Units		
BP 4240	Bargaining Units		
BP 4340	Bargaining Units		
AR 4161.1	Personal Illness Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4261.1	Personal Illness Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input checked="" type="checkbox"/> See support	

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 4361.1	Personal Illness Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4161.2	Personal Leaves		
AR 4261.2	Personal Leaves		
AR 4361.2	Personal Leaves		
AR 4161.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4261.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 4361.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
BP 5117	Interdistrict Attendance	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
BP 5141.5	Mental Health		
BP 5141.6	School Health Services		
AR 5141.6	School Health Services		
BP 5145.6	Parent Guardian Notifications		
E(1) 5145.6	Parent Guardian Notifications		
BP 5148	Child Care and Development	SKUSD does not offer	
AR 5148	Child Care and Development	Fill in Blanks SKUSD does not offer _____ _____	
BP 6146.4	Differential Graduation and Competency Standards for Students with Disabilities		
BP 6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education		

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 6173.4	Education for American Indian Students	NEW POLICY	
AR 6173.4	Title VI Indian Education Program	Delete AR <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
BP 6174	Education for English Learners		
AR 6174	Education for English Learners		
BB 9322	Agenda Meeting Materials		

#151→B. Motion by Gutierrez, seconded by Rendon to Approve the Revised Policy 5116.2: Involuntary Student Transfers **Changed** to Policy 5116.23: Involuntary and Voluntary Student Transfers, 3 years, 1 Absent (Vincelette), student member absent.

VIII. General (Continued)

C. Hearing and public comment of the Sunshine Proposal dated November 13, 2024 to the CSEA

Initial proposal of the Southern Kern Unified School District public-school employer to the California School Employees Association for the 2024-2025 Collective Bargaining Negotiations.

#152→Motion by Gutierrez, seconded by Rendon to go into Recess Business Meeting and **Open** the Public Hearing at 8:16 p.m., 3 yeas, 1 Absent (Vincelette), student member absent.

Public Hearing Comments: None

#153→Motion by Gutierrez, seconded by Hepburn to **Close** the Public Hearing and Reconvene into Regular Session at 8:17 p.m., 3 yeas, 1 Absent (Vincelette), student member absent.

IX. Business and Operations

#154→**A.** Motion by Gutierrez, seconded by Rendon to Approve the Change in Contract with Medallion Contracting, Inc. Order No. 04 for the New Cafeteria at Rosamond High Early College Campus #(SKUSD-RHECC-NCB) Total Change of \$103,855.17, 3 yeas, 1 Absent (Vincelette), student member absent.

X. Personnel Items

#155→**A.** Motion by Hepburn, seconded by Gutierrez to Approve the following listed personnel items, 3 yeas, 1 Absent (Vincelette).

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Finch, Alexy	11/20/2024	S1 \$18.12	Paraeducator, SPED	RES	Hire
Lovelady, Sarah	11/20/2024	S1 \$18.12	Paraeducator SPED 1:1	RHECC	Hire
Soriano, Gloria	11/20/2024	S1 \$18.12	Paraeducator SPED 1:1	WES	Hire
Mancera, Sheyna	11/20/2024	S1 \$18.12	Paraeducator SPED 1:1	TMS	Hire
Freeman, Jonathan	11/20/2024	S1 \$18.12	Paraeducator, SPED	RES	Hire
Robles, Ashley	11/20/2024	S1 \$18.12	Paraeducator SPED 1:1	RES	Hire
Ramos Sanchez, Topacio	11/20/2024	S1 \$18.12	Paraeducator, SPED	RES	Hire
Noel, Joshua	11/20/2024	S1 \$17.37	Campus Safety Officer	TMS	Hire
Gutierrez, Osvaldo	11/20/2024	S5 \$20.33	Custodian/Campus Safety Officer	RHECC/WES	Transfer
Fortson, Christopher	11/12/2024	---	Paraeducator, SPED/ Paraeducator SPED 1:1	RES	Transfer

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Arredondo, Andrew	11/20/2024	2% \$1,127.36	JV Assist Coach - Boys Basketball	RHECC	Hire

X. Personnel Items (Continued)

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Jaquez, Annette	11/20/2024	Hire
Orr, Arnez	11/20/2024	Hire

<u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Rivera, Jennifer	11/12/2024	S2 \$107,522	Mental Health Therapist	SPED	Hire

<u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Cupples, Morgan	11/20/2024	Hire
Cooper, Matthew	11/20/2024	Hire
Herrera Gallardo, Samantha	11/20/2024	Hire
Van Pelt, Mercedes	11/20/2024	Hire

<u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u>			
Analy Soriano	Alma Marcial	Victoria Galvan	Suzanne Castillo-Huizar
Jessica L. Tracey	Ana Arias	Tom Robinson	Thomas Muffley
Wendy Roope	Amber Martinez	Samantha Salazar	Catherine Hansen
Dody Jones	Lula Olmos		

#156→**XI.** Motion by Hepburn, seconded by Rendon to adjourn the meeting at 8:19 p.m., 3 yeas, 1 Absent (Vincelette), student member absent.

Approved: _____
Barbara Gaines, Superintendent

Approved: _____
Robert Vincelette, Clerk of the Board

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4		AMOUNT	STATUS				
250914	001422/00	AMAZON.COM	000000000	05/01/2025	Video Recorder Parts RHECC	05/01/2025			Y
	1.	01-3550-0-4300.00-3800-1000-020-00-000-0000		282.11					
		TOTAL AMOUNT		282.11*					
250915	001720/00	SCHOLASTIC EDUCATION	05/01/2025	Classroom Library (Montoya)	05/01/2025				Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000		352.05					
		TOTAL AMOUNT		352.05*					
		TOTAL FOR 05/01/2025		634.16***					
250916	003479/00	J Sweigart Inc	831191529	05/02/2025	Licenses for New Cameras RHECC	05/02/2025	05/15/2025		Y
	1.	01-0000-0-5800.00-0000-8300-004-00-000-0000		1,815.00	F				
		TOTAL AMOUNT		1,815.00*					
250917	001422/00	AMAZON.COM	000000000	05/02/2025	Supplies for Pax-Pat TMS	05/02/2025			Y
	1.	01-0000-0-4300.00-1110-1000-040-72-105-0000		1,955.65					
		TOTAL AMOUNT		1,955.65*					
250918	000102/00	PAXTON / PATTERSON	000000000	05/02/2025	Consumables Pax-Pat TMS	05/02/2025			Y
	1.	01-0000-0-4300.00-1110-1000-040-72-105-0000		613.66					
		TOTAL AMOUNT		613.66*					
250919	001422/00	AMAZON.COM	000000000	05/02/2025	Equip. for Auto & Welding	05/02/2025			Y
	1.	01-3550-0-4300.00-3800-1000-020-00-000-0000		2,758.04					
		TOTAL AMOUNT		2,758.04*					
250920	002980/00	MINUTEMAN PRESS	05/02/2025	Promotion Certs & Programs TMS	05/02/2025				Y
	1.	01-1100-0-4300.00-1110-1000-040-00-000-0000		785.22					
		TOTAL AMOUNT		785.22*					

PO #	Req #	Ln	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
					AMOUNT	STATUS			
250921	001323/00		STAPLES ADVANTAGE	000000000	05/02/2025	Office Supplies TMS	05/02/2025	05/15/2025	Y
		1.	01-1100-0-4300.00-0000-2700-050-00-000-0000		344.60	F			
			TOTAL AMOUNT		344.60*				
250922	001422/00		AMAZON.COM	000000000	05/02/2025	Supplies ASES RES	05/02/2025		Y
		1.	01-2600-0-4300.00-1110-4900-050-00-106-0000		1,948.96				
			TOTAL AMOUNT		1,948.96*				
			TOTAL FOR 05/02/2025		10,221.13***				
250923	001981/00		FRESNO COUNTY OFFICE	05/05/2025	CA Tiny House CTE		05/05/2025	05/15/2025	Y
		1.	01-0000-0-5200.00-1110-1000-020-72-105-0000		9,298.00	F			
			TOTAL AMOUNT		9,298.00*				
250924	001422/00		AMAZON.COM	000000000	05/05/2025	Adapted Technology TMS	05/05/2025		Y
		1.	01-1100-0-4300.00-1110-1000-040-00-000-0000		21.64				
			TOTAL AMOUNT		21.64*				
250925	001422/00		AMAZON.COM	000000000	05/05/2025	Classroom Library (Montoya)	05/05/2025		Y
		1.	01-0000-0-4300.00-1110-1000-030-72-121-0000		143.65				
			TOTAL AMOUNT		143.65*				
250926	002152/00		AVID CENTER	05/05/2025	AVID Summer Institute		05/05/2025		Y
		1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		63,000.00				
			TOTAL AMOUNT		63,000.00*				
250927	001422/00		AMAZON.COM	000000000	05/05/2025	Items for Child Nutrition	05/05/2025		Y
		1.	13-5310-0-4300.00-0000-3700-000-00-000-0000		2,793.42				
			TOTAL AMOUNT		2,793.42*				

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250928	002746/00	ECOSOURCE PRINTERS INC	844640844	05/05/2025	Staples for Copiers WES		05/05/2025	05/15/2025	Y
	1.	01-1100-0-4300.00-1110-1000-030-00-000-0000			380.42	F			
		TOTAL AMOUNT			380.42*				
		TOTAL FOR 05/05/2025			75,637.13***				
250929	003561/00	LOS ANGELES ZOO	05/06/2025	Achiever Trip RHECC			05/06/2025		Y
	1.	01-0000-0-5800.00-1110-1000-020-72-212-0000			3,040.00				
		TOTAL AMOUNT			3,040.00*				
		TOTAL FOR 05/06/2025			3,040.00***				
250930	001422/00	AMAZON.COM	000000000	05/07/2025	Office Supplies - SpEd		05/07/2025		Y
	1.	01-6500-0-4300.00-5770-1120-005-00-000-0000			585.20				
		TOTAL AMOUNT			585.20*				
250931	001422/00	AMAZON.COM	000000000	05/07/2025	Classroom Library (Avila) WES		05/07/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000			536.53				
		TOTAL AMOUNT			536.53*				
250932	001422/00	AMAZON.COM	000000000	05/07/2025	Poster Paper - Pax-Pat TMS		05/07/2025		Y
	1.	01-0000-0-4300.00-1110-1000-040-72-105-0000			128.16				
		TOTAL AMOUNT			128.16*				
250933	001422/00	AMAZON.COM	000000000	05/07/2025	Items for PBIS SpEd		05/07/2025		Y
	1.	01-0000-0-4300.00-1110-1000-003-72-201-0000			282.19				
		TOTAL AMOUNT			282.19*				
250934	001422/00	AMAZON.COM	000000000	05/07/2025	Supplies & Equip. Const/Manu.		05/07/2025		Y
	1.	01-3550-0-4300.00-3800-1000-020-00-000-0000			3,169.32				
		TOTAL AMOUNT			3,169.32*				

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250935	001720/00	SCHOLASTIC EDUCATION		05/07/2025	Classroom Library (Perez)	WES	05/07/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000			536.46				
		TOTAL AMOUNT			536.46*				
250936	001422/00	AMAZON.COM		000000000	05/07/2025	Classroom Library (J. Ortiz)	05/07/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			489.40				
		TOTAL AMOUNT			489.40*				
250937	001422/00	AMAZON.COM		000000000	05/07/2025	Lady Bug Larvae 3rd Sci WES	05/07/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-128-0000			129.86				
		TOTAL AMOUNT			129.86*				
250938	001422/00	AMAZON.COM		000000000	05/07/2025	Kinder Certificates RES	05/07/2025		Y
	1.	01-1100-0-4300.00-1110-1000-050-00-000-0000			81.67				
		TOTAL AMOUNT			81.67*				
250939	001422/00	AMAZON.COM		000000000	05/07/2025	Ice Packs RES	05/07/2025		Y
	1.	01-0000-0-4300.00-1110-3140-050-72-203-0000			71.43				
		TOTAL AMOUNT			71.43*				
250940	001422/00	AMAZON.COM		000000000	05/07/2025	Math Manipulatives SDC TMS	05/07/2025		Y
	1.	01-9010-0-4300.00-5770-1120-040-56-000-0000			642.95				
		TOTAL AMOUNT			642.95*				
250941	001422/00	AMAZON.COM		000000000	05/07/2025	At-A-Glance Planners	05/07/2025		Y
	1.	01-1100-0-4300.00-0000-2700-050-00-000-0000			45.04				
		TOTAL AMOUNT			45.04*				

TOTAL FOR 05/07/2025 6,698.21***

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250942	002834/00	WOOTER APPAREL INC	05/08/2025	Football Jerseys RHECC	05/08/2025	05/15/2025	Y		
	1.	01-0000-0-4300.03-1110-4200-020-72-205-0000		F	2,652.12				
		TOTAL AMOUNT			2,652.12*				
250943	002552/00	JONES SCHOOL SUPPLY CO INC	05/08/2025	Awards for End of Year WES	05/08/2025	05/08/2025	Y		
	1.	01-0000-0-4300.00-1110-1000-030-72-201-0000			709.97				
		TOTAL AMOUNT			709.97*				
250944	000682/00	WESTERN PSYCHOLOGICAL SERVIC	05/08/2025	Testing Protocols SpEd	05/08/2025	05/15/2025	Y		
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000		F	337.02				
		TOTAL AMOUNT			337.02*				
250945	000094/00	NICK RAIL MUSIC	000000000	05/08/2025	Instrument Repairs & Cases TMS	05/08/2025	Y		
	1.	01-0000-0-4300.04-1110-1000-040-72-216-0000			649.39				
	2.	01-0000-0-5600.04-1110-1000-040-72-216-0000			711.43				
		TOTAL AMOUNT			1,360.82*				
250946	001422/00	AMAZON.COM	000000000	05/08/2025	Supplies & Storage Robotics	05/08/2025	Y		
	1.	01-0000-0-4300.00-1110-1000-020-72-205-0000			9,458.89				
	2.	01-0000-0-4400.00-1110-1000-020-72-205-0000			6,657.37				
		TOTAL AMOUNT			16,116.26*				
250947	001422/00	AMAZON.COM	000000000	05/08/2025	Replace Stolen Items Const/Man	05/08/2025	Y		
	1.	01-0000-0-4300.00-1110-1000-020-72-105-0000			1,913.20				
		TOTAL AMOUNT			1,913.20*				
250948	001422/00	AMAZON.COM	000000000	05/08/2025	Items & Supplies Const./Manu.	05/08/2025	Y		
	1.	01-0000-0-4300.00-1110-1000-020-72-105-0000			864.61				
	2.	01-0000-0-4400.00-1110-1000-020-72-105-0000			3,365.03				
		TOTAL AMOUNT			4,229.64*				
TOTAL FOR 05/08/2025									27,319.03***

PO #	Req #	Ven #/Addr	Vendor Name	LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SFE-T2-TY3-TYP4	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
							AMOUNT	STATUS			
250949	000587/00	GRAINGER	INC				05/09/2025	Steel Cabinets Const./Manu.	05/09/2025		Y
250949	1.	01-0000-0-4400.00-1110-1000-020-72-105-0000					6,705.02				
		000587/00	GRAINGER	INC			05/09/2025	Steel Cabinets Const./Manu.	05/09/2025		Y
	2.	01-0000-0-4300.00-1110-1000-020-72-105-0000					705.55				
		TOTAL AMOUNT					7,410.57*				

250950 000080/00 KARLS HARDWARE 000000000 05/09/2025 Open PO - Replace Stolen Items 05/09/2025 05/15/2025 Y

1.	01-0000-0-4300.00-1110-1000-020-72-105-0000						15,000.00	F			
	TOTAL AMOUNT						15,000.00*				

TOTAL FOR 05/09/2025 22,410.57***

GRAND TOTAL 145,960.23*****

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 251036 - 251086

PV NO	Vendor/Addr LN	Name	Inv Date	Tax ID	Entered UT amount	UT-Obj	Paid	Batch	Description
251036	002763/00	APRIL AMAYA	5/09/2025		5/09/2025	5/15/2025	40		Mileage - April
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000			27.44	N			
		Mileage - April							
251037	003233/00	BRANDIN COY	5/09/2025		5/09/2025	5/15/2025	40		Reimb - College Textbooks
		1. 01-0000-0-4300.00-1110-1000-020-72-111-0000			191.54	N			
		Reimb - College Textbooks							
251038	002360/00	BRITTANY PORTER	5/09/2025	000000000	5/09/2025	5/15/2025	40		Reimb - DOT Medical
		1. 01-0000-0-5800.00-1110-3600-070-72-209-0000			100.00	N			
		Reimb - DOT Medical							
251039	002193/00	CHELSEA ROGERS	5/09/2025	000000000	5/09/2025	5/15/2025	40		Travel - CAAEYC
		1. 01-6266-0-5200.00-1110-1000-030-00-000-0000			658.20	N			
		Travel - CAAEYC							
251040	003560/00	CINTHIA GALDAMEZ	5/09/2025		5/09/2025	5/15/2025	40		Travel - Grizzly Youth Aca
		1. 01-0000-0-5200.00-1110-1000-040-72-211-0000			1,155.74	N			
		Travel - Grizzly Youth Acad							
251041	002246/00	CODY AMENT	5/09/2025	000000000	5/09/2025	5/15/2025	40		Reimb - Field Trip
		1. 01-1100-0-5800.00-1110-1000-030-00-000-0000			511.00	N			
		Reimb - Field Trip							
251042	003397/00	CRISTINA HOPKINS	5/09/2025		5/09/2025	5/15/2025	40		Mileage -April COPE CCSPP
		1. 01-6332-0-5200.00-8100-5900-040-00-000-0000			108.57	N			
		Mileage - April COPE CCSPP							
251043	003397/00	CRISTINA HOPKINS	5/09/2025		5/09/2025	5/15/2025	40		Mileage- Jan COPE CCSPP
		1. 01-6332-0-5200.00-8100-5900-040-00-000-0000			108.57	N			
		Mileage - Jan COPE CCSPP							
251044	003397/00	CRISTINA HOPKINS	5/09/2025		5/09/2025	5/15/2025	40		Mileage - Nov COPE CCSPP

2. 01-0000-0-5800.03-1110-1000-040-72-216-0000
Ck 3563 Final Reimb

345.00 N

N

2. 01-0000-0-5800.00-1110-3600-070-72-209-0000
Inv. 1596

225.00 N

Y

PV NO Vendor/Addr Name Tax ID Inv Date Entered UT-Obj Paid UT-Rate Batch Description
 LN FD-RESC-Y-OBJT,SO-GOAL-FUNC-STE-T2-TYP4 PV amount UT UT-Obj UT-Rate UT-Amount 1099

251081 (CONTINUED)

3. 01-0000-0-5800.00-1110-3600-070-72-209-0000 300.00 N Y
 Inv. 1646
 Total amount 1,050.00 * 0.00 *

251082 000717/00 JENNIFER JUDD 000000000 5/13/2025 5/13/2025 5/15/2025 41 Medicare Prem. June 2025
 1. 01-0000-0-3701.00-0000-7200-000-00-000-0000 185.00 N
 Medicare Prem. June 2025

251083 001231/00 DEBORAH MCVEY 000000000 5/13/2025 5/13/2025 5/15/2025 41 Medicare Prem. Oct.-May 20
 1. 01-0000-0-3701.00-0000-7200-000-00-000-0000 174.70 N
 Medicare Prem. Oct. 2024
 2. 01-0000-0-3701.00-0000-7200-000-00-000-0000 174.70 N
 Medicare Prem. Nov. 2024
 3. 01-0000-0-3701.00-0000-7200-000-00-000-0000 185.00 N
 Medicare Prem. Dec. 2024
 4. 01-0000-0-3701.00-0000-7200-000-00-000-0000 185.00 N
 Medicare Prem. Jan. 2025
 5. 01-0000-0-3701.00-0000-7200-000-00-000-0000 185.00 N
 Medicare Prem. Feb. 2025
 6. 01-0000-0-3701.00-0000-7200-000-00-000-0000 185.00 N
 Medicare Prem. March 2025
 7. 01-0000-0-3701.00-0000-7200-000-00-000-0000 185.00 N
 Medicare Prem. April 2025
 8. 01-0000-0-3701.00-0000-7200-000-00-000-0000 185.00 N
 Medicare Prem. May 2025
 Total amount 1,459.40 * 0.00 *

251084 003067/00 LANTZ SECURITY 815221516 5/05/2025 5/13/2025 5/15/2025 41 After Hours Security RHECC
 1. 01-0000-0-5800.00-1110-8300-020-78-000-0000 3,472.00 N
 Inv. 80465 4/21-5/4

251085 000003/00 HOBART SERVICE 000000000 3/25/2025 5/13/2025 5/15/2025 41 Repair Kitchen Equipment R
 1. 13-5310-0-5800.00-0000-3700-000-00-000-0000 3,553.34 N
 Inv. 36645001

251086 003375/00 LIEBERT CASSIDY WHITMORE 953658973 3/31/2025 5/13/2025 5/15/2025 41 Legal Services - March

Pay Voucher Transactions
Date: 00/00/0000 - 99/99/9999
PV#: 251036 - 251086

PV NO	Vendor/Addr	Name	LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description
							PV amount	UT	UT-Obj	UT-Rate		UT-Amount
							29,096.72	***				0.00

Total for 05/13/2025

Grand total

47,336.87 *****

0.00 *****



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Field Trip

Site	Date Received	Board Date
Rosamond High School	5/13/2025	5/21/2025

Field Trip	Effective Dates	Final Contract to Superintendent's Secretary By:				
Cadet Corp - Training and Planning for Summer Encampment	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td>5/16/2025</td> </tr> <tr> <td>Until</td> <td>5/18/2025</td> </tr> </table>	From	5/16/2025	Until	5/18/2025	5/14/2025
From	5/16/2025					
Until	5/18/2025					

Description

Cadets will meet with State staff to prepare for Summer Encampment training. This training will be at Camp San Luis Obispo

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	N/A
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Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	5/14/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	5/14/2025

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

FIELD TRIP TRANSPORTATION REQUEST

Trip Date: 05/16/2025 School Site: Rosamond High Early College Campus Today's Date: 04/26/2025

Contact Person: Charles Wallis

Contact Number:

Contact Email: cwallis@skusd.k12.ca.us

Destination: Camp San Luis Obispo

Purpose: Cadet training and planning for Summer Encampment

Overnight*: Yes

Out of State*: No

Lodging Required: No

Student Cost: NA

*If trip is overnight or out of state, please attach all additional documentation with form.

If available attach event and pricing
(Cost of tickets, parking, etc...)

Are Special Education Students Included?: Yes

Departure Date: 05/16/2025

Return Date: 05/18/2025

Departure Time: 12:00 PM

Return Time: 4:00 PM

Cadets will meet with State staff to prepare for Summer Encampment training. Cadets will transport in District and/or State rental vehicles. Cadets will stay in barracks.

Notes:

Vehicle Type Requested

Van

No. Vans Requested: 2

No. Passengers: 16

(9 Passengers MAX Per Van)

Persons Driving: C. Wallis / C. Galdamez

Additional Stops: Lost Hills Restroom

Approximate Miles: 400

Fuel per Mile: \$3.91

Total Fuel Cost: 1,564.00

Bus

No. Buses Requested: NA

No. Passengers: NA

(Elementary 78 Passengers MAX Per Bus)

(Secondary 54 Passengers MAX Per Bus)

Additional Stops: NA

Approximate Miles: 0

Fuel per Mile: \$4.19

Total Fuel Cost: 0.00

For Transportation Use Only

Odometer Readings:

Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Van Cost
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Bus Cost

Bus Driver Information:

Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Field Trip

Site Rosamond High School	Date Received 5/13/2025	Board Date 5/21/2025
Field Trip Cadet Corp - Fire Clearing and Suppression	Effective Dates From 5/20/2021 <i>2025 AC</i> Until 5/21/2025	Final Contract to Superintendent's Secretary By: 5/14/2025

Description
RHECC Cadets will learn fire and forest safety principles to improve and enhance the CERT Program. This training will be at Sierra Camp, Posey, CA

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs N/A	Total Cost (not to exceed) N/A
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 5/14/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 5/14/2025
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SOUTHERN KERN UNIFIED SCHOOL DISTRICT

FIELD TRIP TRANSPORTATION REQUEST

Trip Date: 05/20/2025 School Site: Rosamond High Early College Campus Today's Date: 04/30/2025

Contact Person: Charles Wallis

Contact Number:

Contact Email: cwallis@skusd.k12.ca.us

Destination: Sierra Camp Posey, CA

Purpose: Cadet Training in Fire Clearing and Suppression

Overnight*: Yes

Out of State*: No

Lodging Required: No

Student Cost: 0

*If trip is overnight or out of state, please attach all additional documentation with form.

If available attach event and pricing
(Cost of tickets, parking, etc...)

Are Special Education Students Included?: Yes

Departure Date: 05/20/2025

Return Date: 05/21/2025

Departure Time: 7:30 AM

Return Time: 6:00 PM

RHECC Cadets will learn fire and forest safety principles to improve and enhance our CERT program. RHECC Cadets will work with camp and fire staff on clearing fire lines, learning fire suppression techniques, and forest management skills. Cadets will stay overnight in Camp Cabins.

Notes:

Vehicle Type Requested

Van

No. Vans Requested: 1

No. Passengers: 9

(9 Passengers MAX Per Van)

Persons Driving: C. Wallis

Additional Stops: Restroom

Approximate Miles: 275

Fuel per Mile: \$3.91

Total Fuel Cost: 1,075.25

Bus

No. Buses Requested: NA

No. Passengers: NA

(Elementary 78 Passengers MAX Per Bus)

(Secondary 54 Passengers MAX Per Bus)

Additional Stops: NA

Approximate Miles: 0

Fuel per Mile: \$4.19

Total Fuel Cost: 0.00

For Transportation Use Only

Odometer Readings:

Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Van Cost
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Bus Cost

Bus Driver Information:

Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Field Trip

Site	Date Received	Board Date
Rosamond High School	5/13/2025	5/21/2025

Field Trip	Effective Dates	Final Contract to Superintendent's Secretary By:				
RHECC & TMS Cadet Corp - Summer Encampment	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td style="width: 10%;">6/13/2025</td> </tr> <tr> <td>Until</td> <td>6/28/2025</td> </tr> </table>	From	6/13/2025	Until	6/28/2025	5/14/2025
From	6/13/2025					
Until	6/28/2025					

Description

Cadets Corp Summer Encampment training. This training will be at Camp San Luis Obispo

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	N/A
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Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 5/14/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 5/14/2025
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SOUTHERN KERN UNIFIED SCHOOL DISTRICT

FIELD TRIP TRANSPORTATION REQUEST

Trip Date: 06/13/2025 School Site: Rosamond High Early College Campus Today's Date: 04/26/2025

Contact Person: Charles Wallis

Contact Number:

Contact Email: cwallis@skusd.k12.ca.us

Destination: Camp San Luis Obispo

Purpose: Cadet Corps Summer Encampment

Overnight*: Yes

Out of State*: No

Lodging Required: No

Student Cost: \$150.00

*If trip is overnight or out of state, please attach all additional documentation with form.

If available attach event and pricing
(Cost of tickets, parking, etc...)

Are Special Education Students Included?: Yes

Departure Date: 06/13/2025

Return Date: 06/28/2025

Departure Time: 6:00 AM

Return Time: 6:00 PM

RHECC and TMS Cadets will transport to Summer Encampment by District vehicle, State Charter Bus, and/or State Rental Vehicles. Some Cadets will leave at separate times depending on their leadership assignments. Cadets will stay in personal tents on the military base. Cadets will be supervised by school and state Cadet adult staff. Cadets will complete training based on the course selected at registration.

Notes:

Vehicle Type Requested

Van

No. Vans Requested: 2

No. Passengers: 16

(9 Passengers MAX Per Van)

Persons Driving: C. Wallis / C. Galdamez

Additional Stops: Lost Hills

Approximate Miles: 400

Fuel per Mile: \$3.91

Total Fuel Cost: 1,564.00

Bus

No. Buses Requested: NA

No. Passengers: 0

(Elementary 78 Passengers MAX Per Bus)

(Secondary 54 Passengers MAX Per Bus)

Additional Stops: NA

Approximate Miles: 0

Fuel per Mile: \$4.19

Total Fuel Cost: 0.00

Field Trip Meal Request

The Food Nutrition Service Department requires a one (1) week notice to be for a field trip.

Are meals and/or snacks being requested for this trip? No food is requested

If meal requested, specify: Breakfast Lunch Dinner

- All students will be provided a meal during their trip per the quantity requested by the teacher/advisor.
- The teacher/advisor MUST turn in a roster of students that choose to grab a meal after the trip has ended. *Note that an attendance roster will suffice as long as student are marked for record purposes.*
- **All request or dietary restrictions must be disclosed to the team to ensure the safety of the students.**

Teacher/Advisor: C. Wallis

Classroom Number: 432

Total Number of Student Eating: 0

Number of Adults Eating: NA
Cost of Adult Meal \$5.00 per person

Date Needed By: 06/13/2025

Time Needed By: 6:00 AM

Meal and/or snack options will be discussed upon receipt of this request.

Be sure to submit a full roster of attendees to Food Services after the Field Trip has taken place.

Roster Example:

Student Name:	Comments/Restrictions
John Doe	No allergies
Jane Doe	Peanut allergy

Field Trip Approvals

Site Administrator Approval: Suresh Bajnath Date: 05/02/2025

Superintendent Approval: Barbara Gaines Date: 05/13/2025

Board Approval: _____ Date: _____

(Required if overnight or out of state)

Transportation Approval: Dezera Castro Date: 04/30/2025

Child Nutrition Approval: Rosie Robles Date: 05/06/2025

For Transportation Use Only

Odometer Readings:

Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Van Cost
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Bus Cost

Bus Driver Information:

Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Proposal/Estimate Cover Sheet

Vendor/Contractor Name or Event Name	Date Received	Board Date
Experience AVL	5/8/2025	5/21/2025

Proposal Title/Name	Effective Dates	Final Contract to Superintendent's Secretary By:
Estimate No. 25-008	From 5/22/2025	5/14/2025
	Until	

Description
This estimate is for protective cages for JBL CBT speakers located at Rosamond High School.

Renewal Clause	Automatic Renewal
No	NO

Payment Terms:	Termination Clause	Budgeted Item
	60 day written notice	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	\$4,104.36
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/>	Initial Review Complete	Signature	Date
		Robert Irving	5/14/2025

<input type="checkbox"/>	Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/>	Ready for Board Agenda	Signature	Date
		Camie Davies	5/14/2025



116 N Valley Oaks Drive
 Suite B
 Visalia, CA 93292

Phone # 559-667-4130 Fax # 559-553-4451 CSLB #1085730

www.experienceavl.com

Bill To:
 Southern Kern Unified School District
 Robert Irving
 2601 Rosamond Blvd,
 Rosamond, CA 93560

Ship To
 Southern Kern Unified School District
 Robert Irving
 2601 Rosamond Blvd,
 Rosamond, CA 93560

Estimate

Date	Estimate No.
5/8/2025	25-008

Project

Item	Description	Qty	Rate	Total
Spk. Cage	Protective Cage for JBL CBT 1000 speakers and masonry mounts, black	4	660.00	2,640.00T
Shipping	Shipping	1	125.00	125.00T
Install Labor	Install Labor:	6	95.00	570.00
Aerial Lift Rental	Aerial Lift Rental	1	500.00	500.00T
	Sales Tax		8.25%	269.36
			Total	\$4,104.36



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Shaw HR Consulting, Inc	5/6/2025	5/21/2025
Contract Title/Name	Contract Effective Dates	Final Contract to Superintendent's Secretary By: 5/14/2025
Cleint Services Agreement	From 5/6/2025	
	Until Completed	
Description of Agreement		
This Agreement allows for Shaw HR Consulting, Inc. to assist with the Interactive Process for Worker's Compensation and other Employee Accommodations.		
Renewal Clause	Automatic Renewal	
		No
Payment Terms:	Termination Clause	Budgeted Item
Net 30	N/A	Yes
Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year
		\$10,000.00
Budget String/Comments		
Business Services		

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	5/14/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	5/14/2025

**SHAW HR CONSULTING, INC.
CLIENT SERVICES AGREEMENT**

This Client Services Agreement (hereafter referred to as "AGREEMENT") is entered into as of 5/6/2025, in the County of Kern, State of California, by and between Southern Kern Unified School District (hereafter referred to as "ORGANIZATION") and Shaw HR Consulting, Inc., a California corporation (hereafter referred to as "CONTRACTOR"). ORGANIZATION and CONTRACTOR shall be collectively referred to as the "Parties" and individually as a "Party".

WHEREAS, ORGANIZATION desires to acquire specialized human resource/employment relations consultation and/or services on an independent contractor basis; and

WHEREAS, CONTRACTOR is specially trained, experienced, and competent to perform the requested services for the ORGANIZATION on an independent contractor basis;

NOW, THEREFORE, the Parties, for good and valuable consideration, including the exchange of mutual covenants and forbearances herein, agree as follows:

1. Agreement Documents. This AGREEMENT includes those documents as referenced herein, or attached hereto with the Parties' mutual consent, including, but not limited to, the CONTRACTOR's Certificate Regarding Worker's Compensation Insurance, Insurance Policies or Certificates, Notice of Termination, or otherwise, and all modifications, addenda, and amendments thereto, which by this reference are incorporated herein.

2. Scope. ORGANIZATION hereby agrees to engage CONTRACTOR, as an independent contractor, on an "as needed" basis, to provide disability interactive process professional services, development of Essential Functions Position Analyses™ and/or other human resources consulting and training as may be mutually agreed by the Parties.

3. Term. CONTRACTOR shall be available to provide requested services under this AGREEMENT as of the effective date above-written and remain available to perform further requested services hereunder for one (1) year therefrom, unless otherwise modified or extended by the Parties in writing and attached hereto as an exhibit. CONTRACTOR reserves the right to decline engagement on any specific matter(s) that CONTRACTOR deems unsuitable.

4. Compensation. ORGANIZATION agrees to timely pay the CONTRACTOR for services rendered pursuant to this AGREEMENT, and as regularly invoiced on a monthly basis, unless otherwise agreed by the Parties. ORGANIZATION shall pay CONTRACTOR according to the following terms and conditions:

(a) Such compensation is currently as follows:

(i) Rachel Shaw: \$425.00 per hour for consulting services and travel time, with mileage billed at the current IRS tax rate per mile. Services are billed by the tenth of the hour for work completed.

(ii) Senior Consultants: \$275.00 per hour for consulting services, investigations, and travel time, with mileage billed at the current IRS tax rate per mile. Services are billed by the tenth of the hour for work completed.

(iii) All other Staff: \$250.00 per hour, with mileage billed at the current IRS tax rate per mile. Services are billed by the tenth of the hour for work completed.

(iv) Workplace Investigations: \$275 per hour, with mileage billed at the current IRS tax rate per mile. Services are billed by the tenth of the hour for work completed.

(v) For accommodation meeting facilitation requiring 400 miles or more of travel (roundtrip), a minimum day rate of \$4,500 applies, plus flight, rental car, hotel fees or mileage if incurred.

(vi) When flight scheduling requires travel the day before work is to be completed, a \$2,500 flat travel day rate applies. This cost is incurred only when flights cannot be scheduled on the day of the work assignment and ensure a timely arrival.

(b) Fees for customized trainings and workshops are as follows:

(i) Full day session is \$10,000, plus flight, rental car and hotel fees, if incurred. Fee includes preparation call, customized training materials and word version samples for up to 75 participants. For each participant over 75, an additional fee of \$30 per participant applies.

(ii) Payment method shall be made as invoiced upon completion of milestone/assignment or every 30 days, whichever comes first.

(iii) All payments due for services rendered or costs advanced by CONTRACTOR shall be timely tendered. The failure to remit same shall, at CONTRACTOR's option, excuse the furnishing of further services until the account is brought current.

5. Independent Contractor. CONTRACTOR, in the performance of its services pursuant to this AGREEMENT, shall be and act solely as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, or agents of the ORGANIZATION, and are not entitled to employment benefits of any kind or nature from the ORGANIZATION, including but not limited to, State Unemployment Compensation or Workers' Compensation Insurance. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees rendering services pursuant to this AGREEMENT, and hold ORGANIZATION free and harmless therefrom.

6. Originality of Services. CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, and recordings submitted to the ORGANIZATION, and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR, or otherwise in the public domain, and shall not be acquired in whole or in part from any third party where use thereof would violate copyright, patent, or unfair competition standards, and excepting documents, materials, or information submitted to CONTRACTOR by ORGANIZATION pursuant to the furnishing of CONTRACTOR's services hereunder.

7. Business Termination. In the event that either Party shall cease conducting business in the normal course, become insolvent, make a general assignment for the benefit of creditors, suffer or permit the appointment of a receiver for its business or assets or shall avail itself of, or become subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or the protection of rights of creditors, then at the option of the other Party, this AGREEMENT shall terminate and be of no further force and effect and any property or rights tangible or intangible, shall forthwith be returned to the Party providing same.

8. Notice of Termination.

(a) ORGANIZATION may, at any time, for any reason, with or without cause, terminate this AGREEMENT upon thirty (30) days' written notice, and compensate CONTRACTOR for services rendered, or expenses incurred, as of the date of termination. Written notice by ORGANIZATION shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

(b) CONTRACTOR may terminate this AGREEMENT for good cause, which shall include past due balances for services performed hereunder and/or the failure of ORGANIZATION to reasonably cooperate in the rendering of CONTRACTOR's services hereunder, including, but not limited to, the failure to provide information or documentation reasonably required to properly render same.

9. Duty to Provide Fit Workers. CONTRACTOR shall at all times enforce appropriate discipline and good order among their employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this AGREEMENT. It shall be the responsibility of the CONTRACTOR to ensure compliance with this section. Any person in the employ of the CONTRACTOR whom ORGANIZATION may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this AGREEMENT and shall not again provide services except with written consent of ORGANIZATION.

10. Insurance. CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, take out prior to commencing the work, and maintain in force and effect, from the commencement of services until expiration of this AGREEMENT, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain a policy or policies of insurance covering CONTRACTOR'S and subcontractor's services and furnish to ORGANIZATION a certificate of insurance evidencing all Coverages and endorsements required hereunder. Said certificate of insurance shall be due upon executions of this AGREEMENT, or such subsequent date as agreed to by the ORGANIZATION. Such insurance shall be with an insurance company admitted by the Insurance Commissioner of the State of California to transact such insurance in the State of California. Minimum coverages shall be as follows.

(a) General Liability Insurance for personal injuries, including accidental death, in an amount not less than \$1,000,000 per occurrence.

(b) Property Damage Insurance in an amount not less than \$1,000,000 per occurrence.

(c) Comprehensive Automobile Liability Insurance covering the use of all owned, non-owned and hired vehicles with combined bodily injury and property damage in an amount not less than \$300,000 per occurrence.

(d) Statutory Workers' Compensation Insurance, covering contractors employed performing services hereunder, in accordance with Sections 3700 and 3800 of the Labor code of the State of California.

(e) Errors & Omissions (professional liability) Insurance in an amount not less than \$1,000,000 per occurrence.

(f) A thirty (30) day written notice to ORGANIZATION of cancellation or reduction in coverage.

11. Indemnification.

(a) The CONTRACTOR shall indemnify, defend, and hold harmless ORGANIZATION, its elected and appointed officers, employees, agents, and volunteers (ORGANIZATION Indemnitees) from and against any and all liability, loss, expense (including reasonable attorney's fees), including claims for personal injury or death arising out of CONTRACTOR's performance of this AGREEMENT, subject to the right of contribution, and in proportion to and to the extent such liability, loss, expense, reasonable attorney's fees, or claims for personal injury or death are caused by the negligent or intentional acts or omissions of CONTRACTOR, its officers, directors, agents, independent contractors or employees. This indemnification obligation may be satisfied in full by CONTRACTOR obtaining and maintaining insurance in the type and amounts set forth in Paragraph 10 herein.

(b) ORGANIZATION shall indemnify, defend, and hold harmless CONTRACTOR, its officers, directors, employees, agents, and volunteers (CONTRACTOR Indemnitees) from and against any and all liability, loss, expense (including reasonable attorney's fees and costs), or claims: (i) for personal injury or death arising out of ORGANIZATION's performance of this AGREEMENT, subject to the right of contribution, and in proportion to and to the extent such liability, loss, expense, reasonable attorney's fees, or claims for personal injury or death are caused by the negligent or intentional acts or omissions of ORGANIZATION, its elected and appointed officers, agents, independent contractors or employees; (ii) arising out of any allegation that CONTRACTOR and/or CONTRACTOR Indemnitees were an employer, dual employer, or joint employer (for any purpose) of ORGANIZATION's personnel; (iii) alleging that CONTRACTOR aided, abetted, incited, compelled, or coerced any alleged discrimination, retaliation, and/or harassment of ORGANIZATION's personnel; and/or (iv) that CONTRACTOR was responsible for any alleged conduct prohibited under California *Government Code* section 12940 et seq.

12. Assignment. The CONTRACTOR shall not assign, transfer, convey, sublet or otherwise dispose of this AGREEMENT or of its rights, title or interest in or to the same of any part thereof.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the ORGANIZATION and shall be subject to the ORGANIZATION'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and

personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Conflict of Interest. CONTRACTOR affirms that to the best of his/her knowledge, there exists no actual or potential conflict between CONTRACTOR's family, business, or financial interest and the services provided under this AGREEMENT, and in the event of change in either private interests or services under this AGREEMENT, any question regarding possible conflict of interest which may arise as a result of such change will be raised with the ORGANIZATION. CONTRACTOR shall not be in a reporting relationship to a ORGANIZATION employee who is near relative, nor shall a near relative be in a decision-making position with respect to the CONTRACTOR.

15. Affirmative Action Employment. In the performance of the terms of this AGREEMENT. CONTRACTOR agrees that it will not engage in, nor permit such subcontractor as it may employ to engage in, unlawful discrimination in employment of persons because of the race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

16. Notice.

(a) All notices or demands to be given under this AGREEMENT by either Party to the other shall be in writing and given either by: (i) personal service or (ii) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either Party may be changed by written notice given in accordance with the notice provisions of this section.

(b) At the date of this AGREEMENT, the addresses of the Parties are as follows:

ORGANIZATION:

CONTRACTOR: Shaw HR Consulting, Inc.
Attention: Rachel Shaw, President
107 N. Reino Road, Suite 414
Newbury Park, CA 91320

17. Non-Waiver. The failure by any one of the Parties to require performance of any provision shall not affect that Parties right to require performance at any time thereafter, nor shall a waiver of any breach or default of this AGREEMENT constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

[Signatures on following page]

IN WITNESS WHEREOF, the Parties hereto have executed this Client Services Agreement effective as of the date first written above.

CONTRACTOR:

Shaw HR Consulting, Inc.,
a California corporation

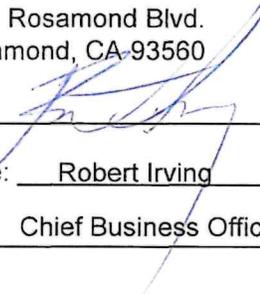
Dated: 5/6/2025

DocuSigned by:
Rachel Shaw
A7E2C7EE2B4F437
Rachel Shaw, President

ORGANIZATION:

Southern Kern Unified School District
2601 Rosamond Blvd.
Rosamond, CA-93560

Dated: 5/6/25

By: 

Name: Robert Irving

Title: Chief Business Officer



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name Earth Systems	Date Contract Received 5/13/2025	Board Date 5/21/2025
Contract Title/Name Proposal No: PAL-24-8-002	Contract Effective Dates From 8/26/2024 Until Complete	Final Contract to Superintendent's Secretary By: 5/14/2025

Description of Agreement
This proposal is for soil testing, special inspections and materials testing for the Rosamond Elementary School After School Program Project

Renewal Clause	Automatic Renewal
Payment Terms: Net 30	No
Termination Clause N/A	Budgeted Item
	Yes

Fixed/Startup Costs N/A	Total Cost (NTE) Per Year \$8,000.00
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Budget String/Comments
Business Services

- Overview*
- Agreement is for more than one School Fiscal Year
 - Clearly States Fees and Hourly Rates
 - Allows Early Termination
 - Mutual Indemnity Clause
 - Governed in Accordance with Laws of California and Department of Education
 - Arbitration Clause
 - Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 5/14/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 5/14/2025
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Southern Kern Unified School District
P.O. Drawer CC
Rosamond, California 93560

**Proposal for
Soil Testing, Special Inspections and Materials Testing
Southern Kern Unified School District
Rosamond Elementary School After School Program
3082 Glendower Street
Rosamond, Kern County, California**

August 26, 2024

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August 26, 2024

Proposal No.: PAL-24-8-002

Southern Kern Unified School District
P.O. Drawer CC
Rosamond, CA 93560

Attention: Ms. Barbara Gaines

Subject: **Proposal for Soil Testing, Special Inspections and Materials Testing**

Project: **Southern Kern Unified School District
Rosamond Elementary School After School Program
2925 West Rosamond Boulevard
Rosamond, Kern County, California**

References: Bid Set Drawings, Southern Kern Unified School District, Rosamond Elementary School, Buildings A & J After School Program Modernization and HVAC Upgrades for Buildings A, B, G & J, 3082 Glendower Street, Rosamond, CA 93560, dated May 8, 2024.

As requested, Earth Systems Pacific [Earth Systems] is pleased to submit this proposal to perform soil testing, special inspections and materials testing for the proposed after school program project at Rosamond Elementary School located in Rosamond, California. Earth Systems understands that improvements will include new pavement and HVAC improvements. Earth Systems is qualified to provide these services to the Southern Kern Unified School District having performed these same services for a majority of local Districts for over 30 years, having currently performed the geotechnical report for the cafeteria building, as well as providing similar materials testing and inspection for Tropico Middle School and Rosamond High School.

Since 1969, the Earth Systems group of companies has provided expert geo-professional services to assist our clients through all aspects of geotechnical and geologic engineering, environmental engineering, and construction related materials testing and inspection services. Our dedicated staff understands the diverse geotechnical, geologic, and construction-related issues that may affect the proposed project and will work to develop practical and economical geotechnical engineering solutions through innovative approaches. It is our desire to provide you with the highest quality services at reasonable fees. The advantages of using Earth Systems are the following:

- We are a local office only 20 minutes from the project site.
- Our technicians and inspectors live and work in the local Antelope Valley area and are very familiar with the construction practices and soils conditions.
- We have been working with the Southern Kern Unified School District for over 30 years.
- Our Geotechnical and Principal Engineers are very familiar with the project area.
- We have 6 DSA accredited LEA laboratories to allow us to efficiently provide services and avoid testing delays.

The scope of work is summarized below. Engineering aspects of this project will be performed under the technical supervision of Mr. Kevin Paul, GE# 2930. Our services will be on an “as-requested” and “on-call” basis by your onsite representative. Requested services are anticipated to include the following, as presented below. Our scope of work and fees are based upon the bid set drawings and plan sets provided for our use by Flewelling and Moody. Services may include:

SOIL TESTING

Hardscape Soils and Aggregate Base

The purpose of our services is to provide compaction testing of the subgrade soil and aggregate base relative to ASTM D 1557 and ASTM D 2950 maximum densities. Compaction testing of prepared subgrades and aggregate base for sidewalks and pavement areas is anticipated.

Based on the data at our test location, a relative compaction will be provided. Testing will be performed in general accordance with ASTM D 6938, *Standard Test Method for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods*, and other correlated evaluation. We anticipate providing these services on an “as-requested” part-time basis for the compaction of the soils and aggregate base.

Laboratory Conformance Testing

Laboratory Quality Assurance conformance testing of soils used during grading may include determination of Expansion Index of building pad structural soils based on the Statement of Structural Tests and Inspections for soils placed under Earth Systems direct observation, corrosion potential testing of site soils, and compaction characteristics of soils used for fill. We have assumed the contractor will submit conformance testing and request approval of any soil to use as fill, prior to placement as per the specification.

SPECIAL INSPECTION AND MATERIALS TESTING

Concrete Sampling and Testing

Concrete sampling and testing will be performed when requested during the placement of structural concrete with strengths in excess of 2,500 psi. Batch plant inspection, sampling, slumps tests, temperature monitoring, and compression testing of concrete specimens in accordance with DSA approved documents. Concrete inspection will be provided by a certified International Code Council [ICC] DSA approved concrete special inspector.

TECHNICAL MANAGEMENT AND REPORTS

We will provide technical management of our field staff, including review of test procedures, test results, and daily field reports for general construction progress. Items within our scope of service found in non-compliance with the project requirements will be brought to the attention of the general contractor’s construction superintendent and/or your responsible representative for resolution and schedule of retesting. As re-inspection items can have an impact on our budget, our Project Manager will review the field reports to monitor items requiring re-inspection and the hours involved in re-inspection. These items will be documented and the information can be forwarded for appropriate action and tracking of potential change orders to

our contract, and/or back charges to the contractor by the construction management firm, if requested.

As needed, final reports summarizing rough and remedial grading of the building pads will be prepared. Other reports may include compaction test results for infrastructure and other improvement construction. Project management and technical supervision will be provided by engineering and geologic staff.

SCHEDULING, CONSULTATION, AND CANCELLATION

The client or their representatives are responsible for contacting Earth Systems when services are required and are responsible for monitoring the requests for service and recognizes that the efficiency with which Earth Systems' services are utilized will have a significant effect upon the costs for testing and inspection. During construction, we will make every attempt to service last-minute requests, however, please try to notify Earth Systems at least 24 hours in advance of the need for technician services and 48 hours for special inspection. Last-minute requests are rarely efficient in time or cost to the project. Construction testing services and fees are notoriously difficult to predict and are highly dependent upon contractor performance and schedule; therefore, the actual fees will be based upon the rates provided, the extent and type of services requested, and the time required to complete the project.

Earth Systems requests and expects the contractor's cooperation in providing suitable and safe access to the designated work areas and security while working on the site. If requested, Earth Systems will provide suitable and safe access, however this will be considered a change in scope to this proposal and the costs negotiated.

Technician/Inspector time, or when the contractor is not ready for tests and does not cancel our personnel, will be billed at hourly rates with a four-hour minimum charge. Engineering consultation or review/reporting, either in the office or at the job site, will be billed at hourly rates with a two-hour minimum for field consultation.

Earth Systems personnel will not supervise the contractor's work in any way. Earth Systems' presence or absence on the project in no way relieves the contractor of his responsibility to provide a completed project in compliance with the project plans and specifications.

Neither the professional activities of Earth Systems, nor the presence of Earth Systems or its employees and subcontractors, shall be construed to imply Earth Systems has any responsibility for methods of work performance, supervision of work, sequencing of construction, or safety in, on, or about the job site.

The rates presented in this proposal are for the use of Earth Systems full-time inspection and testing personnel where possible. When scheduling demands or out of area testing and inspection necessitates the use of contract special inspectors, the services will be invoiced at the rate of cost plus 20%. We have based our estimates on "local" fabrication within the southern California area.

BASIS OF FEES

A construction schedule has not been submitted to Earth Systems Pacific for preparation of this proposal. As a result, the following estimate is for general budgeting purposes only. To estimate the soils/materials testing/inspection budget, Earth Systems did take-offs from the project plans. We propose to perform this project on a time-and-expense basis using Earth Systems 2024 Fee Schedule (attached) as the basis of charges. Our estimated fees for soil testing, special inspection and materials testing services are estimated to be **\$8,000.00**. Our fee estimate is based on the following estimates of hours and site visits:

Geotechnical Observation and Testing Services - \$4,500.00

Task	Estimated Number of Site Visits	Estimated Hours per Visit (portal to portal)	Estimated Total Hours
Flatwork	6	4	24
Project Management		Estimated Total Hours	
Review of field reports.		4	
Laboratory Testing		Estimated Number of Tests	
Maximum Density and Optimum Moisture		2	
Sieve Analysis		2	

Special Inspections and Materials Testing Services - \$3,500.00

Task	Estimated Number of Site Visits	Estimated Hours per Visit (portal to portal)	Estimated Total Hours
Concrete Inspection at Site/Pour	2	4	8
Batch Plant Inspection	2	4	8
Sample Pick Up	2	2	4
Project Management		Estimated Total Hours	
Concrete mix design review, review of field reports and review of laboratory test results.		2	
Laboratory Testing		Estimated Number of Tests	
Cylinder Compressive Strength Tests		8	

Actual fees will be based on the level of services requested and tests performed. **Fees are based on Prevailing Wage Rates.** Our fees are based on the contractor providing safe access to the site and for areas requiring our services.

Construction testing services and fees are notoriously difficult to predict and are highly dependent upon contractor performance and schedule; therefore, the actual fees will be based upon the rates provided, the extent and type of services requested, and the time required to complete the project. Typical geotechnical construction testing/inspection service fees range from 1% to 4% of the total construction cost.

Tests performed in Earth Systems’ laboratory and professional staff consultation are charged in accordance with Fee Schedule rates. Services that Earth Systems does not perform, but which are asked to coordinate, are charged at cost plus 20%.

Technician and special inspector field time will be billed with a 4-hour minimum for on-site technician time including travel time, then in 2-hour increments to 8 hours. Overtime will be billed in 1-hour increments. Mileage will be billed as a trip charge based from our nearest office. The fees contained herein are based upon services performed during normal business hours. Normal business hours are from 7:00 a.m. through 5:00 p.m., Monday through Friday. Should a technician or inspector be required for either Saturday or Sunday or not within business hours, this time will be billed at Fee Schedule overtime rates as an extra expense to the project. It will be the responsibility of the client or their representative to contact us to schedule testing.

TERMS FOR SERVICE

The following terms and conditions shall be incorporated into the agreement for services and form the basis for the fees developed within. Contract terms more onerous than presented within or insurance greater than \$1,000,000 typical limit could incur greater fee.

- 1. STUDY, MONITORING & INSPECTION:** If the services include monitoring or inspection of soil, construction and/or materials, Client shall authorize and pay for Consultant to provide sufficient observation and professional inspection to permit Consultant to form opinions according to accepted statistical sampling methods as to whether the work has been performed in accordance with recommendations. Such opinions, while statistically valid, do not guaranty uniformity of conditions or materials. Similarly, soils and geology investigations do not guaranty uniformity of subsurface conditions. Client hereby represents and warrants that it has provided and shall provide to Consultant all information and sufficient advance notice necessary in order for Consultant to perform the appropriate level of services. No statement or action of Consultant can relieve Client's contractors of their obligation to perform their work properly. Consultant has no authority to supervise or stop the work of others.
- 2. SITE ACCESS & UTILITIES:** Client has sole responsibility for securing site access, locating utilities, and any repair.
- 3. BILLING AND PAYMENT:** Client will pay Consultant the proposal amount or, if none is stated, according to the fee schedule in effect at the time our services are provided. Prior to initiation of fieldwork, a retainer may be required. This retainer shall be maintained throughout the project and shall be applied to the final invoice. Payment is due on presentation of invoices, and is delinquent if Consultant has not received payment within 30-days from date of an invoice. Client will pay an additional charge of 1-1/2 (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount. Each payment will first be applied to accrued interest, costs and fees and then to the principal unpaid amount. All time spent and expenses incurred (including any in-house or outside attorney's fees) in connection with collection of any delinquent amount will be paid by the Client to Consultant per Consultant's current fee schedule. Payment by Credit Card is subject to a 3% additional fee.
- 4. OWNERSHIP OF DOCUMENTS:** Consultant owns all documents it creates and grants Client limited license to use the documents for the purposes stated in the documents. Consultant reserves the right to withhold delivery of documents to Client until payment in full of current invoices has been received.
- 5. TERMINATION:** This agreement may be terminated by either party effective seven (7) days from the date of written notice, or if the client suspends the work for three (3) months. In

the event of termination, Consultant will be paid for services performed prior to the date of termination plus reasonable termination expenses. If Consultant has not received payment for any invoice within 30 days from the date of the invoice, or in the event of anticipatory breach by Client, Consultant may suspend performance of its services immediately and may terminate this contract.

6. RISK ALLOCATION: In order for Client to obtain the benefit of a fee which includes a lesser allowance for compensating Consultant for its litigation risk, Client agrees to indemnify, hold harmless and defend Consultant, its agents, employees, or officers, from and against any and all loss, claim, expenses, including attorney's fees, injury, damages, liability or costs arising out of non-design services (i.e., services other than as defined by Civil Code Section 2784) performed by Consultant on this project, except where such loss injury, damage, liability, cost, expenses or claims are the result of the sole negligence or willful misconduct of Consultant. Client further agrees to limit the total aggregate liability of Consultant, its agents, employees, and officers to Client on the entire project, to the greater of \$25,000.00 or total fees charged by Consultant, except that Consultant's liability for willful misconduct shall not be limited. These terms may be negotiable depending on the particular facts of your project. You should consult with an attorney experienced in construction contracts and litigation regarding this provision.

7. HAZARDOUS MATERIALS: Consultant is responsible only for hazardous materials brought by Consultant onto the site. Client retains ownership and responsibility in all respects for other hazardous materials and associated damage.

8. ASSIGNS AND THIRD PARTIES: This Contract is intended only to benefit the parties hereto. No person who is not a signatory to this Contract shall have any rights hereunder to rely on this Contract or on any of Consultant's services or reports without the express written authorization of Consultant. This Contract shall not be assigned by Client without the Consultant's written consent. This Contract is binding on any successor companies to Client or Consultant, and on the surviving corporation in the event of a merger or acquisition.

9. STANDARD OF CARE: Consultant agrees to strive to perform its services that are intended solely for the use of the Client, in a proper and professional manner in accordance with current standards of environmental practice in this community at this time. The Client agrees to pay for and look to Consultant only for such performances. No warranty or guarantee is expressed or implied. Consultant and the Client agree that there are risks of earth movement and property damage inherent in land development and repair and that Consultant has not been authorized to perform the exhaustive and economically unfeasible investigation necessary to eliminate such risks.

10. EFFECTS OF SITE EXPLORATION: It is understood that in the normal course of providing these services, Consultant may be required to access the site to perform field exploration. All boreholes will be backfilled at completion; however, some settlement should be anticipated. Consultant will attempt to minimize the effects of the exploration operations on the site. However, it must be understood that some damage to existing roadways, vegetation, or other improvements may occur. Consultant does not propose to restore the site to the same condition as was present prior to the exploration operations.

11. ENVIRONMENTAL SERVICES: The scope of geotechnical services does not include any environmental assessment or investigation for the presence or absence of wetlands, hazardous

or toxic materials in the soil, surface water or groundwater, or air, on or below, or around the site.

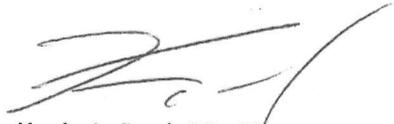
12. GOVERNING LAW, SURVIVAL AND FORUM SELECTION: The contract shall be governed by laws of the State of California. If any of the provisions contained in this agreement are held invalid, the enforceability of the remaining provisions will not be impaired. Limitations of liability, indemnities, representations and warranties by Client will survive termination of this agreement. The signatories represent and warrant that they are authorized by the entities on whose behalf they sign to enter into this contract and that their principals have filed fictitious business name statements, if required. All disputes between Consultant and client related to this agreement will be submitted to the court of the county where Consultant's principal place of business is located and client waives the right to remove the action to any other county or judicial jurisdiction.

CLOSURE

If the proposed scope of work, attached Terms for Service and fees are satisfactory, please sign in the space provided below and return one copy. This will constitute authorization for us to proceed with work on the project. Based on the passing of Assembly Bill No. 2629, services may not commence until the execution of a written contract. This agreement can be terminated by either party by notification in writing. Earth Systems responsibility for the project will end upon completion of the services described herein or termination of the agreement unless authorization to perform additional work and agreement for payment thereof is provided by the client. This proposal is valid for a period of 90 days. If authorized after 90 days, Earth Systems reserves the right to reconsider the fees presented herein.

We look forward to assisting you on this project. Thank you for the opportunity to submit this proposal. If any questions arise, or if additional information is desired, please call the undersigned at (661) 365-0602.

Respectfully submitted,
EARTH SYSTEMS PACIFIC



Kevin L. Paul, PE, GE
Vice President

***PLEASE RETURN A SIGNED COPY
TO EARTH SYSTEMS PACIFIC***

AGREED TO AND ACCEPTED

CLIENT NAME (IN PRINT)

SIGNATURE AND TITLE

DATE

TELEPHONE NUMBER

FAX NUMBER

E-MAIL

Proposal/rsm/klp

Attachment: 2024 Fee Schedule

Distribution: 1/Flewelling and Moody
1/Southern Kern Unified School District
1/PAL



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2024 FEE SCHEDULE (Effective January 1, 2024)

This schedule presents rates for professional and technical services in the fields of geotechnical engineering, engineering geology, environmental consulting, construction observation and testing, and special inspection. Listed are charges for services most frequently performed by Earth Systems. Additional services not listed are available and can be discussed upon request; fixed-fee quotes for some services can also be provided upon request. To discuss a scope of work and fees for a specific project, please contact our office.

<u>PERSONNEL</u>	<u>Hourly Rate</u>
Principal Professional.....	\$260.00
Associate Professional	\$220.00
Senior Professional	\$200.00
Project Professional	\$180.00
Staff Professional	\$145.00
Special Inspector, Prevailing Wage*	\$145.00
Technician, Prevailing Wage*	\$140.00
Special Services/Caltrans Technician, Prevailing Wage*	\$145.00
Special Services Technician	\$120.00
Special Inspector	\$110.00
Non-Destructive Testing (NDT) Inspector	\$150.00
Technical Assistant.....	\$105.00
Technician	\$100.00
Clerical/Administrative	\$90.00

*Technician/Inspector Classifications as defined by the State of California Department of Industrial Relations.

BASIS OF CHARGES, GENERAL

1. Field technician services for regular work days for non- Prevailing Wage projects are subject to a 2-hour minimum charge and billed in 2-hour increments portal to portal. Special inspection is billed in 4-hour increments. Over-time is billed in 1-hour increments.
2. Work performed on Saturdays, night work, and for premium hours (before 7 a.m., after 5 p.m. or more than 8 hours in one day) for personnel are at time and one-half; Sundays and holidays are at double time. Work performed on weekends, holidays, and when work starts outside of regular business hours is subject to a 4-hour minimum charge.
3. Charges are calculated in one-hour increments and accumulate on a portal-to portal basis.
4. A 2-hour cancellation charge applies if scheduled inspection or testing is cancelled after 3 p.m. the day prior to the scheduled work.
5. Mileage is invoiced at a rate of \$1.05 mile (portal-to-portal).
6. Minimum plan review charge \$570.00 per 4 sheets.
7. Subcontracted services, materials, rental equipment, out of town travel, and expenses are charged at cost plus 20 percent. Fixed per diem rates for specific projects can be provided upon request.
8. Minimum report charge: \$160.00. Report copies: \$50.00 each (minimum). Posting of electronic documents to project websites will be charged at clerical/administrative services rate.
9. Trip charges available upon request.
10. Invoices are payable upon presentation. Invoices thirty days past due are subject to a service charge of one and one-half percent per month. Payments using a credit card will be assigned a 3% surcharge.

PREVAILING WAGE PROJECTS

1. Field technician services for regular work days for Prevailing Wage projects are subject to a 4-hour minimum charge, then billed in 2-hour increments portal to portal. Special inspection is billed in 4-hour increments. Over-time is billed in 1-hour increments.
2. The prevailing wage (PW) rates presented herein are based on current rates established by the Department of Industrial Relations (DIR). If, during the course of the project, prevailing wage rates are increased by DIR, rates are subject to adjustment. Also, please note requirements concerning overtime, shift work, travel time, holidays, and other factors can vary for different classifications of work under prevailing wage regulations.
3. State regulations requires electronic submittal of Certified Payroll to DIR. A fee of \$80.00/week will be assessed. Additional time required to address specific requests related to DIR/Labor Compliance will be charged at the clerical/administrative services rates.



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2024 FEE SCHEDULE (Effective January 1, 2024)

BASIS OF CHARGES

Rates for field work such as materials sampling, construction inspection, and field evaluation will be in accordance with the Personnel Rates listed in the basic Fee Schedule. The below listed rates apply to standard ASTM test methods. An additional hourly charge (\$90.00/hr.) will be applied for cutting, capping, or other preparation of non-standard samples and, where noted, for steel samples.

SOILS

All prices are based on California and Modified California sample sizes (2" – 2.5" diameter) unless noted otherwise. Preparation of 3" diameter samples add \$21.00. Testing of contaminated soil will be per quote. Samples will be returned to sender for proper disposal.

Atterberg Limits: Liquid Limit or Plastic Limit.....	\$116.00
Atterberg Limits: Plasticity Index	\$247.00
California Bearing Ratio, 3 points; incl. ref maximum density	\$867.00
California Bearing Ratio, 9 points; incl. ref maximum density	\$1,208.00
Consolidation, one dimensional	\$258.00
Consolidation, timed, per point	\$74.00
Basic Corrosivity w/out Report (pH, Sulfate, Chl., Resistivity)	\$294.00
Direct Shear, per point, 3 points minimum	\$289.00
Expansion Index Test	\$195.00
Maximum Density and Optimum Moisture: 4" Mold	\$220.00
Maximum Density and Optimum Moisture: 6" Mold	\$240.00
Maximum Density and Optimum Moisture: California Impact	\$252.00
Moisture and Unit Weight Determination, from ring samples	\$29.00
Moisture Only.....	\$21.00
Permeability Tests, constant head or falling head	Per Quote
R-Value	\$310.00
R-Value, CA State Hwy/set of 3, Cement, Lime, Other additives	\$330.00
Hydro Collapse Potential	\$153.00
Hydrometer Analysis, assumed specific gravity, with 200 wash	\$247.00
Sieve/Hydrometer Analysis, assumed specific gravity, w/200 wash.....	\$247.00
Sieve Analysis, Aggregate Base/Subbase	\$184.00
Sieve Analysis 200 wash only	\$126.00
Sieve Analysis with wash	\$170.00
Sieve Analysis, Oversize Material	\$221.00
Specific Gravity.....	\$195.00
Swell Test, undisturbed	\$195.00
Swell Test, remolded	\$247.00
Unconfined Compressive Strength, untreated.....	\$174.00
Unconfined Compressive Strength, lime or cement treated material	\$604.00

THERMAL RESISTIVITY TESTS

Concrete, 1 point w/moisture content (requiring special collection procedure).....	\$231.00
Field Testing using Thermal Resistivity Meter	\$342.00
Soil, per moisture point, per sample	\$284.00
Soil, 3 moisture points with dry-out curve, per sample	\$856.00

CONCRETE AGGREGATE

Abrasion, L.A. Rattler, 100 and 500 revolutions	\$273.00
Absorption, Coarse Aggregate.....	\$100.00
Absorption, Fine Aggregate	\$147.00
Clay Lumps and Friable Particles in Aggregate	\$170.00
Cleanness Value of Coarse Aggregate	\$200.00
Crushed Particles, each size.....	\$130.00
Durability Index, Coarse or Fine Aggregate	\$200.00



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2024 FEE SCHEDULE (Effective January 1, 2024)

Flat and Elongated Particles in Aggregate	\$200.00
Organic Impurities in Fine Aggregate	\$100.00
Potential Reactivity of Aggregated by Chemical Method, each size	Per Quote
Sand Equivalent	\$147.00
Sieve Analysis, washed	\$179.00
Soundness, Sodium Sulfate, 5 cycles	\$500.00
Specific Gravity, Coarse Aggregate	\$147.00
Specific Gravity, Fine Aggregate	\$147.00
Uncompacted Void Content of Fine Aggregate Angularity, w/fine Aggregate SG	\$252.00
Unit Weight of Aggregate	\$147.00

CONCRETE CYLINDERS, BEAMS AND CORES

Compression Test of Cast Cylinders	\$36.00
Compression Test of Cored Samples, cored at laboratory	\$100.00
Compression Test of cores delivered by others	\$84.00
Compression Test of Lightweight Concrete	\$40.00
Density of Concrete Cylinders	\$79.00
Density of Hardened Concrete	\$111.00
Flexural Strength, Simple Beam with Third Point Loading	\$163.00
Grading of Shotcrete Cores	\$168.00
Sample Storage, monthly per sample	\$32.00
Shrinkage, set of 3	\$441.00
Unit Weight of Lightweight Concrete	\$116.00
Enviro. Recycling Fee, per cylinder, core or beam	\$2.50
Enviro Recycling Fee, per flex beam	\$6.00
Enviro Recycle Fee/Form Stripping, per shotcrete panel/beam	\$55.00

MASONRY

Absorption of Block, set of 3	\$163.00
Compression Test, 2" x 4" Mortar Cylinders	\$44.00
Compression Test, 3" x 3" x 6" Grout Samples	\$44.00
Compression Test on Block, set of 3	\$163.00
Compression Test on Grouted Prisms, includes cutting	\$250.00
Compression Test on Masonry Cores	\$84.00
Coring of Grouted Masonry by Subcontractor	cost + 20%
Masonry Shrinkage, set of 3	\$315.00
Moisture Content of Block as received, set of 3	\$137.00
Shear Test on Masonry Cores, 2 faces	\$168.00
Specific Gravity and Unit Weight of Block, set of 3	\$184.00
Enviro Recycling Fee, per prism	\$10.00
Enviro Recycling Fee, per mortar or grout sample	\$2.50

FIREPROOFING

Fireproof Bond Test	\$84.00
Fireproofing Density Test	\$100.00

ASPHALT CONCRETE

Bulk Specific Gravity of Compacted Specimens and Core Samples	\$58.00
Compaction of Lab Samples, CA Kneading Compactor, set of 3	\$441.00
Compaction of Lab Samples, CA Kneading Compactor, set of 5	\$709.00
Compaction of Lab Samples, Marshall Method set of 3 -(50 blows/side)	\$336.00
Compaction of Lab Samples, Marshall Method set of 3 -(75 blows/side)	\$441.00
Extraction of Oil from A.C. Mixtures	\$300.00
Extraction of Oil from Rubberized Mixtures	\$394.00
Hazardous Waste Handling Charge for Extracted Oil	\$98.00



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2024 FEE SCHEDULE (Effective January 1, 2024)

Ignition Oven Binder Content, after initial correction value is determined	\$205.00
Ignition Oven Binder Gradation Correction Value /mix design, average of 3.....	\$1,400.00
Moisture Content	\$58.00
Sieve Analysis of Extracted Aggregate.....	\$226.00
Sieve Analysis of Ignition Oven Residue	\$226.00
Specific Gravity, Theoretical Maximum, Rice Method.....	\$163.00
Stability and Flow, Marshall Apparatus, set of 3	\$252.00
Stabilometer, Hveem S-Value, set of 3	\$250.00
Enviro Recycling Fee, per sample	\$4.00
Enviro Recycling Fee for Extracted Oils.....	\$40.00

REINFORCING AND STRUCTURAL STEEL

Bend Test of Welded Specimen, sample preparation not included	\$179.00
Pipe Flattening Test, sample preparation not included	\$179.00
Reinforcing Steel Coupler Tensile and Slip Tests.....	\$336.00
Structural Steel Bend Test, sample preparation not included	\$184.00
Structural Steel Machining/Sample Preparation.....	cost + 20%
Structural Steel Tensile Test, sample prep not included	\$184.00
Tensile and Bend Tests of Reinforcing Bar, #2 through #9.....	\$168.00
Tensile and Bend Tests of Reinforcing Bar, #10 through #18.....	Per Quote
Enviro Recycling Fee, per sample	\$3.00

BOLT TESTS

Bolt Tests, chemical or mechanical	\$132.00
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WELDER QUALIFICATION

AWS D1.1: 3/8" Plate, per position	Per Quote
AWS D1.1: 1" Plate, per position.....	Per Quote
AWS D1.3: Sheet Steel.....	Per Quote
AWS D1.4: Reinforcing Bar	Per Quote
ASME/API Pipe Sections	Per Quote

EQUIPMENT/CHARGES (Does Not Include Personnel)

110-volt Portable Electric Generator	\$111.00/day
Anchor Pull Test Equipment	\$84.00/hr.
Bailer (disposable) w/dedicated rope	\$32.00/ea.
Concrete and Asphalt Concrete Coring Equipment.....	\$111.00/day
Concrete Slab Moisture Transmission Kit.....	\$58.00/ea.
Conductivity Meter.....	\$90.00/day
Cut-Off Saw	\$84.00/day
Double Ring Infiltrometer (per set)	\$163.00/day
Drum Dolly.....	\$27.00/day
Drums	\$84.00/ea.
Dynamometer, In-line Scale	\$58.00/day
Hammer Drill	\$58.00/day
Hand Auger/Sampler Equipment	\$58.00/day
Lock n, Load VOC Sample Pres. Sys.	\$27.00/ea.
Magnetic Particle Equipment.....	Per Quote
Manometer	\$111.00/day
Mini-Troll Groundwater Level Transducer	Per Quote



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2023 FEE SCHEDULE (Effective January 1, 2023)

Nuclear Density Equipment, per hour.....	\$15.00
Paint Thickness Meter	\$150.00/day
Percolation Tank System and Trailer.....	\$273.00/day
Personal Protective Equipment Level C.....	Per Quote
Pile Driving Equipment (for pile load testing)	\$893.00/day
Pile Load Testing Equipment	\$578.00/day
Pulse Velocity Meter	\$111.00/day
Rebound Hammer (Schmidt Hammer).....	\$58.00/day
Reinforcing Steel Locating Equipment (DR-Meter)	\$100.00/day
Relative Humidity Meter	\$58.00/day
Safety and Specialty Equipment.....	Per Quote
Sampling Consumables	Per Quote
Skidmore Bolting Calibration Equipment.....	\$221.00/day
Slope Inclinometer Equipment, per hole	Per Quote
Soil Sampling Containers (metal)	\$21.00/ea.
Soil Sampling Containers (glass).....	\$6.00/ea.
Tape Extensometer	Per Quote
Tension Equipment	\$58.00/day
Torque/Tension Equipment	\$69.00/day
Water Level Indicator	\$53.00/day
Per Diem.....	\$184.00/day
DIR Compliance/eCPR, per week.....	\$80.00
DSA Box Posting, ea.....	\$158.00
DSA Lab Compliance, per week.....	\$53.00
Equipment Charge	Per Estimate
Curing Containers.....	\$50.00/day



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2024 FEE SCHEDULE (Effective January 1, 2024)

EXPERT WITNESS SERVICES

The following rates apply to deposition testimony, arbitration testimony, hearings and court appearances.

HOURLY CHARGES FOR PERSONNEL

Principal Professional	\$450.00
Associate Professional	\$325.00
Senior Professional	\$275.00
Clerical/Admin Services	\$120.00

SPECIAL SERVICES

Deposition	\$450.00/hr. ²
Arbitration	\$450.00/hr.
Court Appearance/Hearings	\$1,800.00/half day ³
Standby to Appear	\$850.00/day ⁴

BASIS OF CHARGES

- Hourly rates are charged during investigation, analysis, consultation, and preparation services.
- Estimated deposition fee payable in advance by party requesting deposition. The difference between advance payment and final fee to be billed or refunded in accordance with the fee and billing information in this schedule. Fee for reviewing deposition transcript will be billed at hourly rates to the party requesting the review.
- Minimum half day charge will apply to court appearances and hearings. Time extending through the noon hour will be subject to the full day charge of \$3,600.00.
- Days, or portions thereof, reserved for appearances at hearings, court, or arbitrations, during which we are not required to be away from our offices will be subject to a standby charge of \$850.00. Standby at other locations will be charged at the general hourly rates.



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Proposal/Estimate Cover Sheet

Vendor/Contractor Name or Event Name Chevrolet of Puente Hills	Date Received 5/15/2025	Board Date 5/21/2025
Proposal Title/Name Deal # 14342	Effective Dates From 5/22/2025 Until	Final Contract to Superintendent's Secretary By: 5/15/2025

Description These quotes are for replacement Maintenance & Operations vehicles. There are a total of five (5) vehicles.
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Renewal Clause No	Automatic Renewal NO
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Payment Terms:	Termination Clause 60 day written notice	Budgeted Item N/A
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Fixed/Startup Costs N/A	Total Cost (not to exceed)	\$321,535.70
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Budget String/Comments Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 5/15/2025
---	----------------------------	-------------------

<input type="checkbox"/> Purchase Order Prepared	Signature	Date
--	-----------	------

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 5/15/2025
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CHEVROLET OF PUENTE HILLS

241147 TC
DBL CAB
INCL. DELIVERY

BUYER	CO-BUYER	Deal #: 14342
SOUTHERN KERN UNIFIED SCHOOL DISTRI 2601 W. ROSAMOND BLVD ROSAMOND, CA 93560		Deal Type: Retail
Work #:		Deal Date: 05/09/2025
Email:	Salesperson: DENISE TRUEX	Print Time: 10:24am

VEHICLE				
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	241147TC	2024 CHEVROLET TRUCK SILVERADO 2...	1GB5WLE7XRF443170	
Demo <input type="checkbox"/>				

TRADE	

AFTERMARKETS	
8' HARBOR TRUCK	\$ 13,995.00
	Sale Price: \$ 44,002.00
	Total Financed Aftermarkets: \$ 13,995.00
	Total Trade Allowance: \$ 0.00
	Trade Difference: \$ 57,997.00
	Doc Fee: \$ 85.00
	State & Local Taxes: \$ 4,210.95
	Total License and Fees: \$ 42.75
	Total Cash Price: \$ 62,335.70
	Total Trade Payoff: \$ 0.00
Total Aftermarkets:	\$ 13,995.00
	Cash Down Payment + Deposit: \$ 0.00
	Sub Total: \$ 62,335.70
	Service Agreement: \$ 0.00
	Maintenance Agreement: \$ 0.00
	GAP Insurance: \$ 0.00
	Credit Life, Accident & Health: \$ 0.00
	Other: \$ 0.00
Rate:	
Amount Financed:	\$ 62,335.70
	Amount Financed: \$ 62,335.70

CHEVROLET OF PUENTE HILLS

250160C
 DBL CAB
 Incl DELIVERY

BUYER	CO-BUYER	Deal #: 14342
SOUTHERN KERN UNIFIED SCHOOL DISTRI 2601 W. ROSAMOND BLVD ROSAMOND, CA 93560		Deal Type: Retail
Work #:		Deal Date: 05/09/2025
Email:		Print Time: 10:06am
		Salesperson: DENISE TRUEX

VEHICLE				
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	250160C	2025 CHEVROLET TRUCK SILVERADO 2...	1GB2ALE76SF128955	
Demo <input type="checkbox"/>				

TRADE	

AFTERMARKETS			
8' ROYAL UTILITY	\$	13,995.00	
		Sale Price:	\$ 46,299.72
		Total Financed Aftermarkets:	\$ 13,995.00
		Total Trade Allowance:	\$ 0.00
		Trade Difference:	\$ 60,294.72
		Doc Fee:	\$ 85.00
		State & Local Taxes:	\$ 4,377.53
		Total License and Fees:	\$ 42.75
		Total Cash Price:	\$ 64,800.00
		Total Trade Payoff:	\$ 0.00
Total Aftermarkets:	\$	13,995.00	Delivered Price: \$ 64,800.00
		Cash Down Payment + Deposit:	\$ 0.00
		Sub Total:	\$ 64,800.00
		Service Agreement:	\$ 0.00
		Maintenance Agreement:	\$ 0.00
		GAP Insurance:	\$ 0.00
		Credit Life, Accident & Health:	\$ 0.00
		Other:	\$ 0.00
Rate: Amount Financed:	\$	64,800.00	Amount Financed: \$ 64,800.00

CHEVROLET OF PUENTE HILLS

250066C
DBL CAB
INCL. DELIVERY

BUYER	CO-BUYER	Deal #: 14342
SOUTHERN KERN UNIFIED SCHOOL DISTRI 2601 W. ROSAMOND BLVD ROSAMOND, CA 93560		Deal Type: Retail
Work #:		Deal Date: 05/09/2025
Email:		Print Time: 10:14am
		Salesperson: DENISE TRUEX

VEHICLE				
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	250066C	2025 CHEVROLET TRUCK SILVERADO 2...	1GB5ALE75SF115708	
Demo <input type="checkbox"/>				

TRADE	

AFTERMARKETS			
8' HARBOR TRUCK	\$	13,995.00	
			Sale Price: \$ 46,299.72
			Total Financed Aftermarkets: \$ 13,995.00
			Total Trade Allowance: \$ 0.00
			Trade Difference: \$ 60,294.72
			Doc Fee: \$ 85.00
			State & Local Taxes: \$ 4,377.53
			Total License and Fees: \$ 42.75
			Total Cash Price: \$ 64,800.00
			Total Trade Payoff: \$ 0.00
Total Aftermarkets:	\$	13,995.00	Delivered Price: \$ 64,800.00
			Cash Down Payment + Deposit: \$ 0.00
			Sub Total: \$ 64,800.00
			Service Agreement: \$ 0.00
			Maintenance Agreement: \$ 0.00
			GAP Insurance: \$ 0.00
			Credit Life, Accident & Health: \$ 0.00
			Other: \$ 0.00
Rate:			Amount Financed: \$ 64,800.00
Amount Financed:	\$	64,800.00	

CHEVROLET OF PUENTE HILLS

250531TC
DBL CAB
INCL DELIVERY

BUYER	CO-BUYER	Deal #: 14342
SOUTHERN KERN UNIFIED SCHOOL DISTRI		Deal Type: Retail
2601 W. ROSAMOND BLVD		Deal Date: 05/09/2025
ROSAMOND, CA 93560		Print Time: 10:19am
Work #:		
Email:		Salesperson: DENISE TRUEX

VEHICLE				
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	250531TC	2025 CHEVROLET TRUCK SILVERADO 2...	1GB5ALE79SF187253	
Demo <input type="checkbox"/>				

TRADE	

AFTERMARKETS			
8' HARBOR TRUCK	\$	13,995.00	
		Sale Price:	\$ 46,299.72
		Total Financed Aftermarkets:	\$ 13,995.00
		Total Trade Allowance:	\$ 0.00
		Trade Difference:	\$ 60,294.72
		Doc Fee:	\$ 85.00
		State & Local Taxes:	\$ 4,377.53
		Total License and Fees:	\$ 42.75
		Total Cash Price:	\$ 64,800.00
		Total Trade Payoff:	\$ 0.00
Total Aftermarkets:	\$	13,995.00	Delivered Price: \$ 64,800.00
		Cash Down Payment + Deposit:	\$ 0.00
		Sub Total:	\$ 64,800.00
		Service Agreement:	\$ 0.00
		Maintenance Agreement:	\$ 0.00
		GAP Insurance:	\$ 0.00
		Credit Life, Accident & Health:	\$ 0.00
		Other:	\$ 0.00
Rate:		Amount Financed:	\$ 64,800.00
	\$	64,800.00	Amount Financed: \$ 64,800.00

CHEVROLET OF PUENTE HILLS

250213C
SGL CAB
INCL DELIVERY

BUYER	CO-BUYER	Deal #: 14342
SOUTHERN KERN UNIFIED SCHOOL DISTRI 2601 W. ROSAMOND BLVD ROSAMOND, CA 93560		Deal Type: Retail
Work #:		Deal Date: 05/09/2025
Email:		Print Time: 10:45am
		Salesperson: DENISE TRUEX

VEHICLE				
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	250213C	2025 CHEVROLET TRUCK SILVERADO 2...	1GB0ALE7XSF101250	
Demo <input type="checkbox"/>				

TRADE	

AFTERMARKETS			
8' SCELZI BED	\$	14,995.00	
		Sale Price:	\$ 45,299.72
		Total Financed Aftermarkets:	\$ 14,995.00
		Total Trade Allowance:	\$ 0.00
		Trade Difference:	\$ 60,294.72
		Doc Fee:	\$ 85.00
		State & Local Taxes:	\$ 4,377.53
		Total License and Fees:	\$ 42.75
		Total Cash Price:	\$ 64,800.00
		Total Trade Payoff:	\$ 0.00
Total Aftermarkets:		Delivered Price:	\$ 64,800.00
		Cash Down Payment + Deposit:	\$ 0.00
		Sub Total:	\$ 64,800.00
		Service Agreement:	\$ 0.00
		Maintenance Agreement:	\$ 0.00
		GAP Insurance:	\$ 0.00
		Credit Life, Accident & Health:	\$ 0.00
		Other:	\$ 0.00
		Amount Financed:	\$ 64,800.00
Rate: Amount Financed:	\$	64,800.00	



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Proposal/Estimate Cover Sheet

Vendor/Contractor Name or Event Name	Date Received	Board Date
Spectrum Business	5/14/2025	5/21/2025

Proposal Title/Name	Effective Dates	Final Contract to Superintendent's Secretary By:
Service Order # 14781169	From 5/22/2025	5/15/2025
	Until	

Description
This Service Order is to switch the district-wide phone services from AT&T to Spectrum. Please see the attached cover sheet for reasons for change and onboarding process. There is a one-time charge of \$250.00 with a recurring monthly expense of \$738.95.

Renewal Clause	Automatic Renewal
No	NO

Payment Terms:	Termination Clause	Budgeted Item
	60 day written notice	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature	Date
	Robert Irving	5/15/2025

<input type="checkbox"/> Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature	Date
	Camie Davies	5/15/2025

Here are the primary reasons for requesting the change:

1. Customer services
 - During our phone system upgrade, AT&T's customer service was incredibly difficult to navigate. It took us three reps and over 2 years to complete a relatively simple upgrade.
 - Getting a hold of anyone to help us with our phone services during an outage is also very frustrating. Half the time, they can't even find us in their system.
2. Spectrum is more affordable.
 - AT&T's bills are very confusing and somehow nondescript all at the same time. I worked with our accountant, and we believe are pretty sure it will be cheaper. by roughly \$100/mo.
 - We will still maintain AT&T services for our miscellaneous POTS lines (like fax machines)
3. Having our internet, WAN, and Phone service all with the same company would make it easier to relocate these services in the future. The current server room is quickly becoming inadequate.

What does the process look like?

Spectrum will handle the switch for us. They will issue a notice of transfer to AT&T. AT&T will have 30 days to respond. After that, it should take 30 days. We are hoping to perform this switch during off hours and during the summer to limit the impact of the required downtime.



SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Business - Enterprise Commercial Terms of Service posted at, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Contact Information	
Contact: Tony Rivas	
Telephone: 661-395-3376	
Email: tony.rivas@charter.com	

Customer Information		
Customer Name SOUTHERN KERN UNIFIED SCHOOL DISTRICT	Order # 14781169	
Address 2601 ROSAMOND BLVD ROSAMOND CA 93560		
Telephone (661) 256-5000	Email: rirving@skusd.k12.ca.us	
Contact Name Robert Irving	Telephone (661) 256-5000	Email: rirving@skusd.k12.ca.us
Billing Address 2601 ROSAMOND BLVD ROSAMOND CA 93560		

NEW AND REVISED SERVICES AT 2925 W Rosamond Blvd , Rosamond CA 93560				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
20,000 Minutes	36 Months	1	\$0.00	\$0.00
DID Block 100 Numbers	36 Months	1	15.00	\$15.00
DID Block 100 Numbers	36 Months	2	\$0.00	\$0.00
DID Block 20 Numbers	36 Months	1	\$3.00	\$3.00
Automatic Trunk Group Overflow	36 Months	1	\$24.95	\$24.95
Enterprise Trunking	36 Months	48	\$14.50	\$696.00
TOTAL*				\$738.95

ONE TIME CHARGE(S) AT 2925 W Rosamond Blvd , Rosamond CA 93560			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
SIP Installation	1	\$250.00	\$250.00
<u>TOTAL*</u>			\$250.00

VOICE SERVICE ORDER INFORMATION			
E-911 Location Address	Current LEC	Current IXC	LEC BTNs
			(661) 256-5000



1. **TOTAL CHARGE(S).** TOTAL MONTHLY RECURRING CHARGES AND TOTAL ONE-TIME CHARGES ARE DUE IN ACCORDANCE WITH THE MONTHLY INVOICE.
2. **TAXES.** PLUS APPLICABLE TAXES, FEES, AND SURCHARGES AS PRESENTED ON THE RESPECTIVE INVOICE(S).
3. **SPECIAL TERMS.**

Any additional domestic and international long distance calls exceeding the minutes of use package will be charged at the rates listed at www.enterprise.spectrum.com. Toll Free calls exceeding the minutes of use package will be charged at the toll free rate plan associated with the toll free number.

By signing below, the signatory represents they are duly authorized to execute this Service Order.

<p>CUSTOMER SIGNATURE</p> <p>Signature: _____</p> <p>Printed Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Proposal/Estimate Cover Sheet

Vendor/Contractor Name or Event Name	Date Received	Board Date
Experience AVL	5/14/2025	5/21/2025

Proposal Title/Name	Effective Dates	Final Contract to Superintendent's Secretary By:				
Estimate No. 25-009	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td style="text-align: center;">5/22/2025</td> </tr> <tr> <td>Until</td> <td></td> </tr> </table>	From	5/22/2025	Until		5/15/2025
From	5/22/2025					
Until						

Description
This estimate is for a custom choir microphone case for Choir Stick Mic located at Rosamond High School.

Renewal Clause	Automatic Renewal
No	NO

Payment Terms:	Termination Clause	Budgeted Item
	60 day written notice	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	\$1,472.30
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 5/15/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
--	-----------	------

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 5/15/2025
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559-667-4130 • 559-553-4451

116 N Valley Oaks Drive
Suite B
Visalia, CA 93292

Estimate

Date	Estimate No.
5/9/2025	25-009

Phone # 559-667-4130 Fax # 559-553-4451 CSLB #1085730

www.experienceavl.com

Bill To:

Ship To

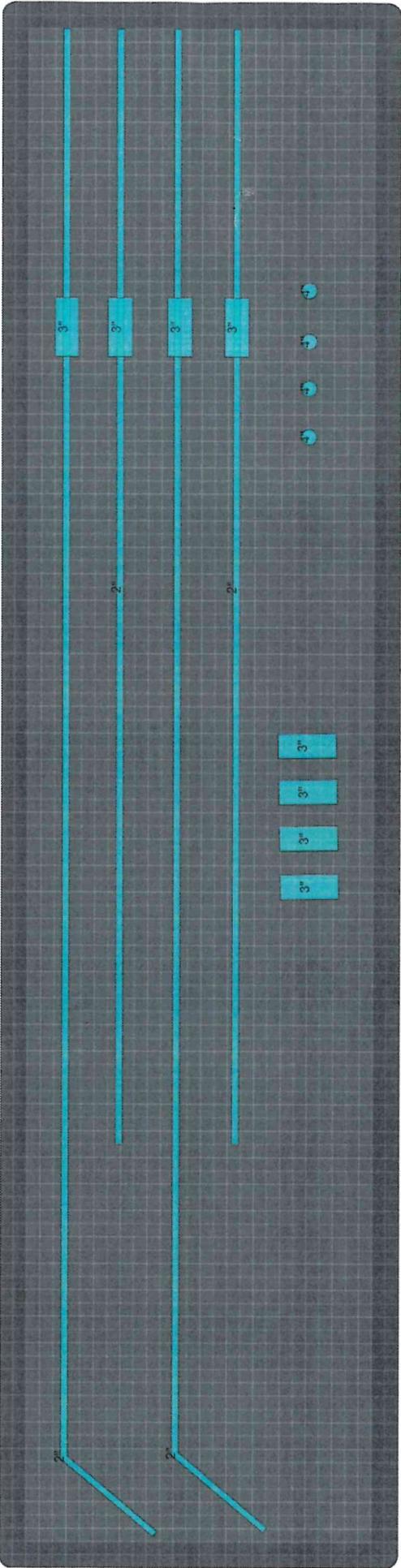
Southern Kern Unified School District
Robert Irving
2601 Rosamond Blvd,
Rosamond, CA 93560

Southern Kern Unified School District
Robert Irving
2601 Rosamond Blvd,
Rosamond, CA 93560

Project

Item	Description	Qty	Rate	Total
Custom Choir ...	Custom choir microphone case for Choir Stick Mic 48" & 60"	2	620.00	1,240.00T
Shipping	Shipping	1	130.00	130.00
	Sales Tax		8.25%	102.30

Total	\$1,472.30
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Southern Kern Unified School District Position Description

Position Title: **SST Coordinator**

Department: Educational Services

Reports To: Assistant Superintendent of Educational Services and Site Administrators

Approved By: Governing Board

Date: May 21, 2025

SUMMARY: A Student Study Team (SST) Coordinator facilitates the process of supporting struggling students by scheduling, coordinating, and documenting SST meetings, collaborating with teachers, and monitoring student progress. They ensure students receive appropriate MTSS interventions and accommodations.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- Schedules, coordinates and facilitates Student Study Team meetings, ensuring proper documentation and outcomes are communicated to all stakeholders (teachers, parents, administration, and counselors)
- Maintains accurate records of Student Study Team meetings and associated documentation, including appropriate interventions and accommodations to address the student area of need.
- Monitors student progress related to Student Study Team meetings, and assists with data analysis to inform intervention strategies and improve instructional practices.
- Collaborates with site staff to implement best practices and ensure effective student support.
- Clearly communicates and provides information and assistance to teachers, staff, and parents regarding SST and multi-tiered systems of support.
- Gather and analyze data from a variety of sources and assessments to inform instructional, intervention, and accommodations decisions.
- Assist site administrators and grade level/departmental teams in developing a school-wide systematic process for examining student data to identify general education students in need of Tier II and Tier III interventions.
- Provide family education activities as needed.
- Develop strategies for engaging parent/family participation and involvement throughout the collaborative, data-driven support processes of SST plans.
- Ensure the SST processes adhere to multiple legal requirements in order to protect the legal integrity of the system and students.
- Assist in the development, coordination and implementation processes and procedures for assessing the effectiveness of the SST and the collaborative, data driven support process.
- Attends professional development training as needed and required.
- Document all SST meetings utilizing district/site forms/programs (SIRAS), and maintain such records appropriately.
- Assists students directly toward adjustment to school.
- Performs other duties as assigned.
- Pupil attendance, behavior and EL interventions should be addressed through the SST process.

KNOWLEDGE OF:

- Principles, theories, methods, techniques, and strategies pertaining to evidence-based instruction, intervention, assessment, and data-based decision making, including the framework for MTSS;
- Legal mandates, policies, and regulations,
- SST purpose, data collection, and procedures;
- Collaborative meeting frameworks for promoting data-driven decision making;
- Problem-solving processes; evidence-based assessments used to identify students for interventions and support; human relations, conflict resolution, and team building principles;
- English Learner (EL) development and principles related to language difference vs disability;
- How students learn and develop while recognizing individual variation across and within social, emotional, cognitive, language and physical health domains;
- Cultural, linguistic, gender, and socio-economic diversity of individuals and communities of learners and use this knowledge to guide and inform the SST process and additional supports for general education students.

ABILITY TO:

- Successfully work with a diverse adult and student population;
- provide specialized resource support and coordination of a comprehensive, data-based system for systematically identifying students in need of additional supports, interventions, and accommodations;
- Analyze and interpret student assessment data; recommend appropriate research-supported accommodations and interventions; provide support and professional development of site personnel regarding the SST plans;
- Facilitate the analysis of data to improve instruction during collaborative data meetings, professional learning communities, and professional development;
- Communicate effectively with district and school-based administrators;
- Support SST meetings;
- Work collaboratively with teachers, district and site administrators and staff; understand and carry out directions with minimal supervision; manage multiple tasks;
- Utilize technology as a means for various types of communication and record keeping

EDUCATION and/or EXPERIENCE:

- Master's degree preferred
- Minimum of five years of successful teaching experience
- Experience/knowledge of MTSS and SST Programs required.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is:*

- Persons performing service in this position classification will exert 10 to 20 pounds of force frequently to lift, carry, push pull or otherwise move objects.
- This type of work involves sitting most of the time, but may involve walking or standing for brief periods.
- Perceiving the nature of sound, visual acuity, depth perception, providing oral information, the manual dexterity to operate business related equipment and to handle and work with various materials and objects are important aspects of this job.

- Dexterity of hands and fingers to operate standard office and classroom equipment.
- Sitting or standing for extended periods of time.
- Bending at the waist, kneeling or crouching to assist students.
- Seeing to read a variety of materials and monitor student activities.
- Hearing and speaking to exchange information.
- Reaching overhead, above the shoulders and horizontally.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- The noise level in the work environment is usually quiet.
- Position usually demands meeting deadlines with severe time constraints.

The information contained in this job description is for compliance with the American Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Southern Kern Unified School District Position Description

Position Title: **Assistant Commandant-California Cadet Corps**

Reports To: Principal, Site Administration, and Commandant

Approved By: Governing Board Date: May 21, 2025

SUMMARY: The Assistant Commandant supports the Commandant of Cadets in overseeing the California Cadet Corps program at a designated school site. This position involves direct mentorship, instruction, training, and supervision of cadets, focusing on youth leadership, citizenship, discipline, and physical fitness. The Assistant Commandant helps implement CACC curriculum, supports drill and ceremonies, and participates in statewide cadet events and competitions.

ESSENTIAL DUTIES AND RESPONSIBILITIES *Other duties may be assigned.*

- Implement and support the philosophy, goals, objectives, and policies of the District and school.
- Provide appropriate learning activities.
- Keep appropriate records.
- Evaluate pupil achievement on a periodic basis.
- Keep pupil and parent informed through periodic reports.
- Cooperate with other staff members in meeting pupil needs.
- Enhance professional competence through professional growth activities.
- Assist in selection and requisition of instructional media, supplies, and equipment, and maintain required inventory records.

- Organize storage areas and control use of material resources to prevent lose or abuse and to minimize the time required for the distribution and collection.
- Assist in formulation and implementation of school policies and procedures.
- Attend school and district in-service, information, and articulation meetings. Wear proper uniform or required attire as required by regulations.
- Assist in delivering instruction on leadership, military science, citizenship, and physical training aligned with the California Cadet Corps curriculum.
- Supervise cadets during class, training activities, drills, field exercises, and school/community events.
- Support the Commandant in maintaining accountability for cadet performance, uniforms, equipment, and discipline.
- Promote cadet engagement through leadership opportunities, team-building exercises, and participation in CACC events (e.g., bivouacs, parades, competitions).
- Help organize and manage daily class activities, ceremonies, formations, and extracurricular leadership events.
- Monitor and enforce safety procedures during all cadet activities.
- Assist with administrative duties, including maintaining training records, attendance, cadet promotions, and awards.

- Serve as a positive role model for youth, upholding the CACC core values: Leadership, Citizenship, Patriotism, Academic Excellence, and Responsibility.
- Attend regional and state Cadet events including summer encampment and monthly weekend events.
- Clear driving record and ability to drive students in school or state vehicles.
- Able to teach and participate in some physical training including marching and exercise programs.
- Assist with after school activities and training such as Color Guard, sports support, and related events.
- Perform other duties as assigned by supervisor.

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- High school diploma or equivalent (Associate's or Bachelor's Degree preferred).
- Must have four years of recent experience in military or cadet program within the last three years.
- California Commission on Teacher Credential in Military Drill (Public Safety)
- Prior military, law enforcement, security, or leadership training experience highly desirable.
- Previous experience in a youth leadership or cadet program (CACC, JROTC, Scouts, etc.).
- Completion of CACC's Adult Leader Training Program (or willingness to attend).
- Familiarity with drill and ceremony, military customs, and uniform standards.
- Strong communication and organizational skills.
- Ability to mentor youth in a structured, respectful, and disciplined environment.
- Must pass DOJ/FBI fingerprint background check and TB clearance.
- Must be physically capable of participating in cadet training and outdoor field activities.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

The Southern Kern Unified School District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Compliance Officer: Leanne Hargus; lhargus@skusd.k12.ca.us; 661-256-5000x1138

CSBA UPDATE CHECKLIST – October 2023

District Name: Southern Kern Unified School District

Contact Name: Barbara Gaines Phone: (661)256-5000 Email: bgaines@skusd.k12.ca.us

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0410	Nondiscrimination in District Programs and Activities	Fill in Blanks Asst. Sup. SPED & Pupil Personnel <u>2601 Rosamond Blvd.</u> <u>Rosamond, CA 93560</u> <u>(661)256-5000 ext. 1205</u>	
BP 1312.2	Complaints Concerning Instructional Materials		
AR 1312.2	Complaints Concerning Instructional Materials		
E(1) 1312.2	Complaints Concerning Instructional Materials	Fill in Blanks Asst. Sup. C&I <u>2601 Rosamond Blvd.</u> <u>Rosamond, CA 93560</u> <u>(661)256-5000 ext. 1118</u>	
BP 1312.3	Uniform Complaint Procedures		
AR 1312.3	Uniform Complaint Procedures	Fill in Blanks Associate Superintendent <u>2601 Rosamond Blvd.</u> <u>Rosamond, CA 93560</u> <u>(661)256-5000 ext. 1138</u> OPTION 1: <input checked="" type="checkbox"/> Cannot appeal to the Board OPTION 2: <input type="checkbox"/>	
AR 1312.4	Williams Uniform Complaint Procedures		
E(1) 1312.4	Williams Uniform Complaint Procedures		
E(2) 1312.4	Williams Uniform Complaint Procedures	Fill in Blanks <u>Principal of School</u> <u>Course Title/Grade Level</u> <u>Room # - Location of Facility</u>	
BP 5145.3	Nondiscrimination/Harassment		

CSBA UPDATE CHECKLIST – October 2023

District Name: Southern Kern Unified School District

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 6143	Courses of Study		
AR 6143	Courses of Study		
BP 6161.1	Selection and Evaluation of Instructional Materials		
AR 6161.1	Selection and Evaluation of Instructional Materials		
E(1) 6161.1	Selection and Evaluation of Instructional Materials	Fill in Blanks Asst. Sup. of C&I _____ 2601 Rosamond Blvd. Rosamond, CA 93560 (661)256-5000 ext. 1118	
BP 6161.11	Supplementary Instructional Materials		
BP 6163.1	Library Media Centers	OPTION 1: <input checked="" type="checkbox"/> No Fee OPTION 2: <input type="checkbox"/>	

CSBA POLICY GUIDE SHEET
Instructional Materials Special Packet October 2023

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0410 - Nondiscrimination in District Programs and Activities

Policy updated to reflect **NEW LAW (AB 1078, 2023)** which (1) requires that the district's policy prohibiting discrimination, harassment, intimidation, and bullying include a statement that the policy applies to all acts of the Governing Board and Superintendent in enacting policies and procedures that govern the district, (2) clarifies when it is unlawful discrimination for the Board to refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library, (3) requires the California Department of Education to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum, and (4) provides that complaints alleging discrimination related to the use or prohibited use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library may be brought under the district's uniform complaint procedures or may be directly filed with the Superintendent of Public Instruction, as specified. Policy also updated to reference **NEW U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS GUIDANCE** documents which provide that (1) a district may not separate students based on race, but may include group discussions or activities that focus on race as part of the curriculum, courses, or programs so long as access or participation is not permitted or limited based on race, (2) a school-sponsored program with emphasis on race, such as a student club, that is open to all students, typically would not violate Title VI solely because of its race-related theme, and (3) a district's responsibility not to discriminate against students applies to any of its programs or activities, whether directly or through contractual or other arrangements. Additionally, policy updated to expand the list of characteristics for which discrimination is prohibited in order to more closely align with law; and, to reflect **NEW LAW (SB 523, 2022)** which includes reproductive health decisionmaking as a characteristic for which employees, job applicants, unpaid interns and volunteers are protected against unlawful discrimination and harassment.

Board Policy 1312.2 - Complaints Concerning Instructional Materials

Policy updated to reflect **NEW LAW (AB 1078, 2023)** which (1) requires the California Department of Education (CDE) to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum, (2) clarifies when it is unlawful discrimination for the Governing Board to refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library, (3) provides that complaints alleging discrimination related to the use or prohibited use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library may be brought under the district's uniform complaint procedures or may be directly filed with the Superintendent of Public Instruction, as specified, and (4) requires CDE to issue, by July 1, 2025, guidance regarding how to review instructional materials to ensure that they represent diverse perspectives and are culturally relevant. Policy also updated to expand and amend the list of criteria to be considered when instructional or library materials are being challenged; and, to provide that, unless required by law, any challenged material that is reviewed by the district will not be subject to further reconsideration for 12 months.

Administrative Regulation 1312.2 - Complaints Concerning Instructional Materials

Regulation updated to provide that for an instructional materials complaint for a nonprinted material the location of the objection be given; include that acknowledgement of receipt of an instructional materials complaint and notification of a review committee's decision be in writing; and, add that staff, in addition to the Superintendent or designee and teacher(s), be notified by the Principal as appropriate when an instructional materials complaint is received. Regulation also updated to delete material in the section

"Formal Complaint" related to a request by a parent/guardian who has filed a complaint for the student to be excused from using the challenged material while the complaint is pending; and, move the section "Review Committee" to come before the section "Superintendent Determination" so that it follows chronologically. Additionally, regulation updated to amend the section "Review Committee" to provide that (1) the Superintendent or designee may appoint parents/guardians and students, in addition to administrators and staff from relevant instructional and administrative areas, to serve on the committee, (2) include that the Superintendent or designee may provide training to the review committee to ensure the committee is informed regarding its responsibilities, applicable laws, and Board policies and administrative regulations when reviewing instructional materials, and (3) delete the list of criteria to be considered when instructional materials are being challenged, as this list is provided in the accompanying Board policy.

Exhibit(1) 1312.2 - Complaints Concerning Instructional Materials

Exhibit updated to specify that the "Request for Reconsideration of Existing Instructional Materials" form is for use when challenging the content of any existing textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library. Exhibit also updated to accommodate for digital instructional materials; merge together portions of the form that are content related; and, change from a checklist to an open ended response the portion regarding the complainant's preference for what should be done about a challenged instructional material.

Board Policy 1312.3 - Uniform Complaint Procedures

Policy updated to ensure compliance with the California Department of Education's (CDE) 2023-24 federal program monitoring instrument, and reflect **NEW LAW (AB 1078, 2023)** which (1) clarifies when it is unlawful discrimination for the Governing Board to refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library, (2) provides that complaints alleging discrimination related to the use or prohibited use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library may be brought under the district's uniform complaint procedures or may be directly filed with the Superintendent of Public Instruction, as specified, and (3) requires CDE to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum. Policy also updated to reflect that the California Department of Fair Employment and Housing is now called the California Civil Rights Department.

Administrative Regulation 1312.3 - Uniform Complaint Procedures

Regulation updated to reference **NEW LAW (AB 1078, 2023)** which (1) clarifies when it is unlawful discrimination for the Governing Board to refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library, (2) provides that complaints alleging discrimination related to the use or prohibited use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library may be brought under the district's uniform complaint procedures or may be directly filed with the Superintendent of Public Instruction, as specified, and (3) requires the California Department of Education (CDE) to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum. Regulation also updated to ensure compliance with CDE's 2023-24 federal program monitoring instrument

Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures

Regulation updated to reflect **NEW LAW (AB 1078, 2023)** which (1) requires the California Department of Education (CDE) to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum, (2) provides that complaints related to instructional materials alleging that more than one student does not have sufficient textbooks or instructional materials as the result of an act by the Governing Board, or the Board's failure to remedy the deficiency, may be filed with the Superintendent of Public Instruction (SPI) directly, and the SPI may directly intervene without waiting for an investigation, and, (3) requires CDE, upon a finding that a district has not provided sufficient textbooks or instructional

materials, to take all remedial actions required by law, including purchasing textbooks and instructional materials and assessing a financial penalty against the district's local control funding formula. Regulation also updated to reflect **NEW LAW (SB 114, 2023)** which requires that the Williams uniform complaint procedure be used to address a complaint related to teacher misassignment that claims that a teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class, (formerly with more than 20 percent English learners in the class), and **NEW LAW (SB 760, 2023)** which authorizes districts to temporarily close a restroom for a documented student safety concern, an immediate threat to student safety, or to repair the facility.

Exhibit(1) 1312.4 - Williams Uniform Complaint Procedures

Exhibit updated to reference **NEW LAW (SB 760, 2023)** which authorizes districts to temporarily close a restroom for a documented student safety concern, an immediate threat to student safety, or to repair the facility, and **NEW LAW (SB 114, 2023)** which requires that the Williams uniform complaint procedure be used to address a complaint related to teacher misassignment that claims that a teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class, (formerly with more than 20 percent English learners in the class).

Exhibit(2) 1312.4 - Williams Uniform Complaint Procedures

Exhibit updated to reflect **NEW LAW (SB 114, 2023)** which requires that the Williams uniform complaint procedure be used to address a complaint related to teacher misassignment that claims that a teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class, (formerly with more than 20 percent English learners in the class), and **NEW LAW (SB 760, 2023)** which authorizes districts to temporarily close a restroom for a documented student safety concern, an immediate threat to student safety, or to repair the facility. Exhibit also updated to reflect **NEW LAW (AB 1078, 2023)** which provides that complaints related to instructional materials alleging that more than one student does not have sufficient textbooks or instructional materials as the result of an act by the Governing Board, or the Board's failure to remedy the deficiency, may be filed with the Superintendent of Public Instruction directly.

Board Policy 5145.3 - Nondiscrimination/Harassment

Policy updated to reflect **NEW LAW (AB 1078, 2023)** which (1) requires that the district's policy prohibiting discrimination, harassment, intimidation, and bullying include a statement that the policy applies to all acts of the Governing Board and the Superintendent in enacting policies and procedures that govern the district, and (2) clarifies when it is unlawful discrimination for the Board to refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library. Policy also updated to provide that all allegations of unlawful discrimination in district programs and activities shall be brought, investigated, and resolved in accordance with the district's uniform complaint procedures. Additionally, policy updated to reflect **NEW U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS GUIDANCE** documents which (1) state that a district may not separate students based on race, but may include group discussions or activities that focus on race as part of the curriculum, courses, or programs so long as access or participation is not permitted or limited based on race, (2) provide that a school-sponsored program with emphasis on race, such as a student club, that is open to all students, typically would not violate Title VI solely because of its race-related theme, and (3) address discrimination in the use of discipline based on disability, race, and gender expression.

Board Policy 6143 - Courses of Study

Policy updated to expand the list of characteristics for which the district may not, on the basis of the student's actual or perceived characteristic, provide any course separately or require or refuse participation by any student, to more closely align with law.

Administrative Regulation 6143 - Courses of Study

Regulation updated to reflect **NEW LAW (AB 1078, 2023)** which (1) includes people of all genders (formerly "men and women"), Latino Americans (formerly "Mexican Americans"), LGBTQ+ Americans (formerly "lesbian, gay, bisexual, and transgender Americans"), and members of other ethnic, cultural, religious, and socioeconomic status groups (formerly "ethnic and cultural") to the groups for which

instruction in social studies is required to include a study of the role and contributions of. Regulation also updated to reflect the requirement for districts that offer a health education course to middle or high school students to include in such course mental health instruction.

Board Policy 6161.1 - Selection and Evaluation of Instructional Materials

Policy updated to reflect **NEW LAW (AB 1078, 2023)** which (1) requires the California Department of Education (CDE) to issue, by July 1, 2025, guidance regarding how to review instructional materials to ensure that they represent diverse perspectives and are culturally relevant, (2) requires CDE to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum, (3) requires the Governing Board to submit a copy of any resolution reflecting a finding of insufficient textbooks or other instructional materials to the County Superintendent of Schools no later than three business days after the hearing on such materials, (4) clarifies when it is unlawful discrimination for the Board to refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library, and (5) provides that complaints alleging discrimination related to the use or prohibited use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library may be brought under the district's uniform complaint procedures or may be directly filed with the Superintendent of Public Instruction, as specified. Policy also updated to expand the list in the first philosophical statement regarding the Governing Board's desires for the district's instructional materials; clarify that instructional materials for mathematics and English language arts that are aligned to common core academic content standards are deemed to be aligned to state academic content standards adopted by the State Board of Education, move up the statement regarding the inclusion of the degree to which every student has sufficient access to standards-aligned instructional materials into the district's local control and accountability plan, and provide that the district shall take any action to ensure that each student has sufficient materials within two months of the beginning of the school year if the County Superintendent makes the district aware of a school that does not have sufficient instructional materials.

Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials

Regulation updated to add that instructional materials being piloted by the district assess the extent to which the materials accurately reflect and value society's diversity. Regulation also updated to reflect **NEW LAW (AB 1078, 2023)** which includes people of all genders (formerly "men and women"), Latino Americans (formerly "Mexican Americans"), LGBTQ+ Americans (formerly "lesbian, gay, bisexual, and transgender Americans"), and members of other ethnic, cultural, religious, and socioeconomic status groups (formerly "ethnic and cultural") to the groups for which instruction in social studies is required to include a study of the role and contributions of, and (2) requires the California Department of Education to issue, by July 1, 2025, guidance regarding how to review instructional materials to ensure that they represent diverse perspectives and are culturally relevant. Additionally, regulation updated to include, for instructional materials being recommended for adoption by the Governing Board, that they include specified subject content requirements, support the district's local control and accountability plan, stimulate exploration of ideas and intellectual exchanges, and include options for materials in digital format.

Exhibit(1) 6161.1 - Selection and Evaluation of Instructional Materials

Exhibit updated to clarify that districts who have determined that sufficient materials were not provided to students at a district school(s) in a certain subject(s), should complete the section "Finding of Insufficient Textbooks or Instructional Materials in One or More Subjects" in addition to the section "Finding of Sufficient Textbooks or Instructional Materials." Exhibit also updated to separate out section regarding "Finding of Available Science Laboratory Equipment for Grades 9-12," and to clarify the definition of "sufficient textbooks or instructional materials" in regard to materials in digital format. Additionally, Exhibit updated to reflect **NEW LAW (AB 1078, 2023)** which requires the Governing Board to submit a copy of any resolution reflecting a finding of insufficient textbooks or other instructional materials to the County Superintendent of Schools no later than three business days after the hearing on such materials.

Board Policy 6161.11 - Supplementary Instructional Materials

Policy updated to reflect **NEW LAW (AB 1078, 2023)** which clarifies when it is unlawful discrimination for the Governing Board to refuse to approve the use or prohibit the use of any textbook, instructional material,

supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library, (2) requires the California Department of Education (CDE) to issue, by July 1, 2025, guidance regarding how to review instructional materials to ensure that they represent diverse perspectives and are culturally relevant, (3) requires CDE to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum, and (4) provides that complaints alleging discrimination related to the use or prohibited use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library may be brought under the district's uniform complaint procedures or may be directly filed with the Superintendent of Public Instruction, as specified. Policy also updated to delete the section "Supplementary Materials Aligned with Common Core Standards" as these interim materials are no longer necessary since the State Board of Education has adopted K-8 textbooks and instructional materials aligned to the Common Core Standards. Additionally, policy updated to include factual accuracy and whether the material contains pervasive vulgarity or profanity in the determination of compliance of supplemental materials with district criteria; and, add that the Superintendent or designee may provide training to administrators and teachers in the selection and evaluation of supplementary instructional materials, including the criteria to be utilized and applicable legal considerations.

Board Policy 6163.1 - Library Media Centers

Policy updated to expand the first philosophical paragraph regarding the Governing Board's recognition of how school libraries support the educational program and the Board's desire for books and other resources that are stocked in school libraries. Policy also updated to reflect **NEW LAW (AB 1078, 2023)** which clarifies when it is unlawful discrimination for the Board to refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library, (2) requires the California Department of Education (CDE) to issue, by July 1, 2025, guidance regarding how to review instructional materials to ensure that they represent diverse perspectives and are culturally relevant, (3) requires CDE to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum, and (4) provides that complaints alleging discrimination related to the use or prohibited use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or resource in a school library may be brought under the district's uniform complaint procedures or may be directly filed with the Superintendent of Public Instruction, as specified. Additionally, policy updated in regard to the criteria for evaluation of the condition and use of school libraries to add (1) that the quality of the collection at each library include types of materials (fiction, non-fiction, newspapers, magazines, encyclopedias, materials in other languages, and reference materials), alignment with curriculum, and provision of a broad spectrum of knowledge and viewpoints, and (2) that principals, teachers, and library personnel have knowledge of the process to follow when a library material(s) is challenged.

INFORMATION ITEM

CONFIRMATION OF BOND SALE COSTS RESPECTING \$28,000,000 SOUTHERN KERN UNIFIED SCHOOL DISTRICT (COUNTY OF KERN, CALIFORNIA) 2024 ELECTION GENERAL OBLIGATION BONDS, 2025 SERIES A

The Southern Kern Unified School District (County of Kern, California) 2024 Election General Obligation Bonds, 2025 Series A (the "Bonds") were sold to Robert W. Baird & Co. Incorporated on April 23, 2025 in the aggregate principal amount of \$28,000,000.

Section 53509.5 of the Government Code of the State of California (the "Government Code") requires that actual costs of issuance of general obligations bonds sold by or on behalf of a school district be presented to the governing board and disclosed to the public at a meeting of such governing board following the sale of such Bonds. The actual Underwriter's discount was 0.45% of the aggregate principal amount of the Bonds. In compliance with Section 53509.5 of the Government Code, the actual cost of sale of the Bonds was \$220,000.00.

By _____
Clerk, Board of Trustees

Submitted to the Board at
May 21, 2025 Meeting

\$28,000,000
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
(County of Kern, California)
2024 Election General Obligation Bonds
2025 Series A

<u>Payee</u>	<u>Service</u>	<u>Max. Auth. Amount</u>
Nixon Peabody LLP	Bond Counsel & Disclosure Counsel	\$79,500.00
CFW Advisory Services, LLC	Municipal Advisor	92,500.00
U.S. Bank Trust Company, National Association	Paying Agent	2,500.00
Avia	Printing & Posting of OS	4,000.00
S&P Global Ratings	Rating Agency	31,600.00
CalMuni	OS Data	825.00
Contingency		<u>9,075.00</u>
	Costs of Issuance Subtotal:	\$220,000.00 ⁽¹⁾
Robert W. Baird & Co. Incorporated	Underwriter's Discount	<u>126,000.00</u>
	Total:	<u>\$346,000.00</u>

⁽¹⁾ Following payment of the expenses set forth above, any remaining amounts shall be forwarded to the County of Kern for deposit into the District's Building Fund.



Southern Kern Unified School District Parent and Family Engagement Policy 2023-Current

Southern Kern Unified School District (SKUSD), with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children a written Local Educational Agency (LEA) parent and family engagement policy.

Describe how parents and family members are involved in the development of the Title I, Part A parent and family engagement policy (ESSA Section 1116[a][2]):

SKUSD will take the following actions to involve parents and family member in the development of the district policy:

- School Site Council (SSC) meetings
- English Language Advisory Committee
- District Advisory Council (DAC) meetings
- District English Learner Advisory Committee (DELAC) meetings
- Title 1 Parent meetings at each school site

This policy and all school policies will be posted on our system and school websites where they are available for parent comments and suggestions. This policy is a working document subject to review and revision.

Describe how parents and family members will be involved in the development of the LEA Plan and support and improvement plans under ESSA Section 1111(d)(1-2) (ESSA Section 1116[a][2][A]):

Parent and family members will be involved in the development of the LCAP and SPSA (district and school improvement plans) under ESSA Section 1111 through the following actions:

- LCAP Stakeholder meetings
- School Site Council (SSC) meetings
- English Language Advisory Committee
- District Advisory Council (DAC) meetings
- District English Learner Advisory Committee (DELAC) meetings
- Annual Parent Survey- provide in several formats to ensure ease of parents to complete to gain more input

- Title 1 Parent meetings at each school site

Describe how the LEA provides the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, and how this may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education (ESSA Section 1116[a][2][B]):

To assist and build capacity of all Title 1 participating schools, the district collaborates with school site administrators on their parent/family engagement goals and strategies/activities within their Single Plans for Student Achievement.

Additionally, the district:

- Ensures that district-wide information is distributed in each student's home language
- Assisting sites with resources to build parent capacity
- Providing tools to enhance communication with families
- Consulting/Collaborating with other agencies to provide parent education

The district monitors each Title 1 school to ensure that each school performs the following tasks annually:

- Develop, review, and distribute their School/Parent Compact
- Develop, review, and distribute their School Parent and Family Engagement Policy
- Host an annual Title 1 Meeting at the beginning of the school year
- Provides training for parents that includes how to support their students academically, monitor their student's attendance and academic performance, and school to home communication systems

Describe how the LEA coordinates or integrates parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA Section 1116[a][2][C]):

Parent and family engagement activities for programs, parent institute for quality education (P.I.Q.E.), including English Learners, ASES After School Program, Foster Youth, Homeless, and Special Education are coordinated with those offered through Title 1, Part A.

Describe how the LEA will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Policy on improving academic quality of all schools served under Title I, Part A (ESSA Section 1116[a][2][D]):

An annual evaluation of the content and effectiveness of the parent and family involvement policy will be conducted through the District Advisory Council and School Site Council meetings with involvement of parents. The evaluation will include barriers

to greater participation by parent involvement activities, and input provided on applicable parent surveys. Particular attention will be given to parents that are economically disadvantaged, are disabled, or have limited English proficiency. The LEA Parent and Family Engagement Policy will be reviewed and revised as necessary.

Describe how the LEA includes the following in the annual evaluation of the Title I, Part A parent and family engagement policy: identify barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); identify the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and identify strategies to support successful school and family interactions (ESSA Section 1116[a][2][D][i-iii]):

While numerous barriers exist for both schools and families, some barriers are created by limited resources while others reflect beliefs and perceptions of families and staff.

Common barriers to an increase in participation identified by parents that will become the focus of SKUSD are:

- Transportation
- Work schedules and meeting times
- Parent or family technology skill levels
- Parents' lack of comfort and familiarity with the education systems including committee functions
- Language: translation and terminology
- Parent contact information needing to be kept up to date

In order to assist with the learning of their children, it would be beneficial for parents to continue to collaborate with schools on:

- Support their child's learning through strategies aligned with the adopted curriculum teachers use in the classroom and how to access curriculum resources
- Support students with special needs including how to advocate and support their special needs student
- Strengthen good study habits in the home by creating routines and designating study space
- Reinforce positive well-being including social, emotional and mental health
- Knowledge of how to address/process for bringing up concerns at school
- Expectations for students at different grade levels or grade level spans
- How to update contact information on Aeries

Schools will help to foster parent/teacher relationships by:

- Encouraging parent participation through personal invitation and school communication tools
- Increasing personal interactions with parents
- Welcoming parents to the Parent Center for workshops and information

- Using communication tools like ClassDojo, Remind, and/or school Aeries Communications from teachers and principals
- Providing training to parents in, but not limited, to: support strategies, homework help, technology, multi-tiered systems of supports (M.T.S.S.), cyber-safety, vaping, behavior supports, mental health, and suicide prevention
- Providing adult education opportunities (i.e. GED, ESL, etc.) through AVUHD housed in the district
- Continuing to host parent and family activities including student functions/performances
- Providing ways to make it easy for parents to contact teachers
- Provide outreach and/or training for parents of students with disabilities

Additional strategies to support successful school and family interactions:

- Provide on the district website resources including “how to” videos on topics such as how to access the parent portal or other tech platforms
- Provide enhanced and varied communication methods including the use of digital marquees
- Maintain updated district/school websites for easy and timely access to information
- Provide childcare/food at training/functions
- Provide multiple opportunities for parent input

Describe how the LEA will use the findings of such evaluation ESSA Section 1116(a)(2)(D)(i-iii) to design evidence based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy (ESSA Section 1116[a][2][E]):

The results of the evaluation are used to design evidence-based strategies that improve family engagement and revise the parent and family engagement policy, as needed. Opportunities for evaluating the strategies include an annual review of district and site plans’ family engagement goals and strategies, annual policy review with School Site Council, and consultations with other committees such as the District Advisory Committee (DAC) and English Language Learner Acquisition Committees (ELACs).

Describe how the LEA involves parents in the activities of the schools served under Title I, Part A, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population served by the LEA for the purposes of developing, revising, and reviewing the parent and family engagement policy (ESSA Section 1116[a][2][F]):

All school sites within SKUSD receive Title I, Part A funding. Each site abides by the guidelines under ESSA. Each school has a School Site Council which provides input into the use of federal funds on evidence-based strategies to increase student achievement. Each school designates parents to serve on the District Advisory Committee (DAC). The committee reviews a variety of data sources and, when

necessary, provides input and feedback using this information to develop, revise, and review the parent and family engagement policy.

Southern Kern Unified School District's Title I, Part A LEA Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs at the District Advisory Council on February 10, 2022 and at school site SSC meetings. The LEA will distribute the Policy to all parents and family members of participating Title I, Part A students annually on or before August 31st.

Board Approval Date:

Signature:

Dr. Larry Mendez, Assistant Superintendent of Educational Services
Name and Title of Authorized Official

Dr. Larry Mendez
Signature of Authorized Official

05/13/25
Date

Title IV, Part A Needs Assessment

According to the Every Student Succeeds Act (ESSA), all local educational agencies (LEAs) receiving at least \$30,000 must conduct a needs assessment specific to Title IV, Part A (ESSA Section 4106[f]). Each LEA, or consortium of LEAs, shall conduct the needs assessment once every three year (ESSA Section 4106[d][3]).

Well-rounded Education Opportunities (ESSA Section 4107)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

Title IV, Part A (Student Support and Academic Enrichment Grants) focuses on three main areas: Well-Rounded Education, Improve school conditions for student learning, and Effective Use of Technology. Here are indicators and data points for each content area:

Apportionment: \$107,372

Well Rounded Education:

Enrollment in a Broad Course of Study: Number of students enrolled in courses such as S.T.E.M., art, music, drama, and foreign languages.

College and Career Readiness: Graduation rate, participation in Advanced Placement (AP), dual/concurrent enrollment in college classes, and enrollment in C.T.E. courses.

Participation in extracurricular activities: Student enrollment in extracurricular activities, electives, or after-school programs.

Volunteerism and community involvement programs: Student leadership, Associated Student Body (A.S.B.), Cadet Corps, Future Farmers of America, and California State Seal of Civic Engagement.

Safe and Healthy Students

School Climate Surveys: Students take the California Healthy Kids Survey every year. Results from this survey measures students' sense of safety and well-being.

Disciplinary Data: Rates of suspensions and expulsions

Effective Use of Technology: Data on student access to digital devices and high-speed internet, including the use of district provided WIFI hotspots.

What activities will be included within the support for a well-rounded education?

The District supports a variety of activities that contribute to a well rounded education. These include:

Social-Emotional Learning (SEL) program taught to all students using Character Strong curriculum

STEM (Science, Technology, Engineering, and Mathematics) Education

Rosamond High Early College Campus (R.H.E.C.C.) offers students a course on coding

The District has a Paxton Patterson STEM Lab at Tropic Middle School

The District is constructing STEM Labs and Maker Spaces at Westpark Elementary School (W.E.S.) and Rosamond Elementary School (R.E.S.)

Arts and Music Education

Visual arts classes at Tropic Middle School (T.M.S.) and Rosamond High Early College

Campus (R.H.E.C.C.)

Music and band classes at Tropico Middle School (T.M.S.) and Drama classes at Rosamond High Early College Campus (R.H.E.C.C.)

Building a dance studio at R.H.E.C.C.

At the elementary level, integration of the arts into core academic subjects to foster creative and critical thinking

Offering extracurricular arts programs, such as school bands, and drama club

Career and Technical Education Courses (CTE), including twelve pathways: Agriscience, Animal Science, Design, Visual and Media Art, Residential and Commercial Construction, Patient Care, Machine and Forming Technologies, Welding and Materials Joining, Systems Diagnostics Services and Repair, HOPE Squad, Public Safety

Foreign Language

Spanish I, II, and III classes offered

Mandarin I class

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

Student Participation

Enrollment numbers in arts, music, Science, Technology, Engineering, and Mathematics (S.T.E.M.), Career Technical Education (C.T.E.), and language programs

Participation in extracurricular activities

Increased access to AP, and dual enrollment programs

School Climate and Safety

Results from school climate surveys assessing student perceptions of safety, support, and inclusion.

Data on suspension and expulsion rates

Attendance and chronic absenteeism rates

Student Achievement and Performance

Improvement in standardized test scores California Assessment of Student Performance and Progress(C.A.A.S.P.P.)

Increases in graduation rates

Technology Access

Percentage of students with access to Chromebooks and iPads

Percentage of students with access to high-speed internet at home

Student usage of school technology resources

The data from these indicators will be used to:

Show where students or programs need more resources, and help allocate funds to the students and programs that need more support

Safe and Healthy Students (ESSA Section 4108)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

California Healthy Kids survey results on school safety, bullying, etc.

Suspension and Expulsion rates

Attendance and chronic absenteeism rates

Participation in extracurricular activities

Parent and community involvement measured by attendance at meetings

What activities will be included within the support for safety and health of students?

Drug and violence prevention activities
Positive Behavior Interventions and Supports (P.B.I.S.)
Attendance awards
Parent Workshops hosted at School Sites and/or Parent Center
Alternative to suspension opportunities

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

Surveys
Feedback
Data Analysis
Progress Monitoring

Effective Use of Technology (ESSA Section 4109)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

Educational Technology usage (e.g Dashboard)
Mobile hotspot distribution data
Assessment data
Purchase hardware and software
Professional development
Build infrastructure and capacity for technology

What activities will be included within the support of effective use of technology? Note: No more than 15 percent on technology infrastructure (ESSA Section 4109[b])

Supplemental Technology programs
Clever and Google Suites (e.g. Google Classroom) applications

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

Educational Technology proficiency
Dashboard usage data
Surveys
Further proposed professional development opportunities based on feedback

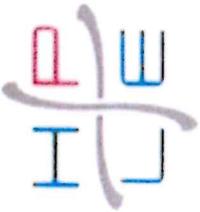
- o Note: All planned activities must meet the authorized use of funds criteria located on the Title IV, Part A Authorized Use of Funds web page at <https://www.cde.ca.gov/sp/st/tivpaauthuseoffunds.asp>.

Date of LEA's last conducted needs assessment:

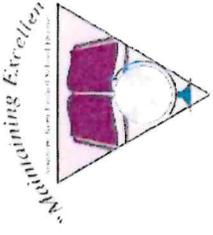
May 13, 2025

Title IV, Part A Program
Rural Education and Student Support Office
California Department of Education
Email: TitleIV@cde.ca.gov Web site: <https://www.cde.ca.gov/sp/st/>

California Department of Education
February 2022



BID RECORDING FORM



JOB NO: SKUSD-WES-PKTK-BG

BID DATE: April 24, 2025

BID TIME: 2:00 PM

PROJECT NAME: SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

BID OPENING LOCATION: SOUTHERN KERN UNIFIED SCHOOL DISTRICT – PARENT & COMMUNITY CENTER
2800 Rosamond Blvd, Rosamond, CA 93560

NOTES: (Bid Clarifications) BC-1, BC-2

BIDDER	NOTES (BC-1, BC-2)	BASE BID	REQ'D DOCS FOR BID SUBMITTAL (check box if included)														
			02	03	04	05	06	07	08	11	14	15	16	23			
MEDALLION CONTRACTING INC.	✓	\$190,397.96	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
COAST CONSTRUCTION GROUP	BC-1 ONLY	\$181,440.46	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

02	Bid Form	06	Non-Collusion Affidavit	14	DIR Reporting Form- Prime Contractor
03	Bid Bond	07	Exclusion of Asbestos Products Affidavit	15	DVBE Forms
04	Substitution Listing	08	Exclusion of Lead Products Affidavit	16	FINGERPRINTING CERTIFICATION BY CONTRACTORS (including the attached fingerprinting notice & acknowledgment).
05	List of Subcontractors	11	Davis Bacon Compliance Certification	23	Certificate of Attendance at Mandatory Job Walk

17-CONSTRUCTION AGREEMENT

THIS AGREEMENT, dated 5/6/2025 in the County of LOS ANGELES,
SOUTHERN KERN UNIFIED SCHOOL
State of California is by and between the DISTRICT (“OWNER”)
AND MEDALLION CONTRACTING, INC. (“CONTRACTOR”).

For the consideration stated in this Agreement, OWNER and CONTRACTOR agree as follows:

1. **Contract Documents.** The Complete Agreement includes all of the Contract Documents as defined in the General Conditions and any other documents comprising any portion of the bid package, and all modifications, addenda, and amendments of or to any of these documents, all of which are incorporated by reference into this Agreement. The Contract Documents are complementary, and what is called for by anyone shall be as binding as if called for by all.
2. **Scope of Performance.** CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility and transportation services described in the Contract Documents and required for construction of:

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

All of the work to be performed and materials to be furnished shall be completed in a good workmanlike manner in strict accordance with the Plans, Drawings, Specifications and all provisions of the Contract Documents as defined above. CONTRACTOR shall be liable to OWNER for any damages arising as a result of a failure to fully comply with this obligation, and CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of OWNER, the Architect / CM, Engineer, Inspector, Division of State Architect / CM, or representative of any of them, unless such act or omission actually prevents CONTRACTOR from fully complying with the requirements of the Contract Documents, and unless CONTRACTOR protests at the time of the alleged prevention that the act or omission is preventing CONTRACTOR from fully complying with the Contract Documents. The protest shall not be effective unless reduced to writing and filed with OWNER within three working days of the date of occurrence of the act or omission preventing CONTRACTOR from fully complying with the Contract Documents.

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

3. **Contract Price.** Subject to any additions or deductions as provided in the Contract Documents, as full consideration for the faithful performance of the contract OWNER shall pay to CONTRACTOR the sum of **One Hundred Ninety Thousand Three Hundred Ninety-Seven Dollars and 96/100 cents only (\$190,397.96)**
4. **Construction Period.** The work shall commence on or before the 5th Day after receiving OWNER's Notice to Proceed and shall be completed per the duration and phasing as specified in the contract documents and from the date specified in the Notice to Proceed.
5. **Liquidated and Other Damages.** All work must be completed within the time limits set forth in the Contract Documents. If the work is not completed in accordance with the time limits set forth in this Agreement, in accordance with Government Code Section 53069.85, CONTRACTOR shall pay to OWNER as fixed and liquidated damages, and not as a penalty, the sum of \$1,500.00 for each Calendar Day of delay until work is completed and accepted.

Detailed requirements concerning liquidated damages and other damages which may be assessed if CONTRACTOR fails to complete the project, or any specified phase of the project, within the time period provided in this Agreement are contained in the General Conditions.

6. **Insurance.** Prior to commencing the work, CONTRACTOR shall take out and maintain during the life of this contract, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain all insurance as required in the General Conditions.
7. **Substitution of Securities.** Public Contract Code Section 22300 permits the substitution of securities for any monies withheld by a public agency to ensure performance under a contract. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to CONTRACTOR. OWNER retains the sole discretion to approve the bank selected by CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the contract, the securities shall be returned to CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon. In the alternative, under Section 22300, CONTRACTOR may request OWNER to make payment of earned retentions directly to the escrow agent at the expense of CONTRACTOR. Also, at CONTRACTOR's expense, CONTRACTOR may direct investment of the payments in securities, and CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR.

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

Upon satisfactory completion of the contract, CONTRACTOR shall receive from the escrow agent all securities, interest, and payments received by OWNER pursuant to the terms of Section 22300. Not later than 20 days after receipt of such payment, CONTRACTOR shall pay to each subcontractor the respective amount of interest earned, net of costs attributed to retention withheld from each subcontractor, on the amount of retention withheld to ensure performance of CONTRACTOR.

8. **Corporate Status and Authorization.** If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California , and that Craig Fries , whose title is CEO , is authorized to act for and bind the corporation.

9. **Entire Agreement.** This Agreement, including the Contract Documents incorporated by reference, constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to construction of the project. It supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement. The Agreement can only be modified by an amendment in writing, signed by both parties and approved by action of OWNER's governing board or other governing body.

10. **Parties in Interest.** Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to this Agreement and their respective successors and assigns. Nothing in this Agreement, whether express or implied, is intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement, nor shall any provision give any third person any right of subrogation or action against any party to this Agreement.

11. **Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

12. **Governing Law.** The rights and obligations of the parties and the interpretation and performance of this Agreement shall be governed by the laws of California, excluding its conflict of laws rules.

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

The parties have executed this Agreement by the signatures of their authorized representatives effective the date indicated above.

OWNER	CONTRACTOR
By _____ (Signature)	By _____ (Signature)
Print Name <u>BARBARA GAINES</u>	Print Name <u>CRAIG FRIES</u>
Title <u>SUPERINTENDENT, SOUTHERN KERN UNIFIED SCHOOL DISTRICT</u>	Title <u>CHIEF EXECUTIVE OFFICER, MEDALLION CONTRACTING, INC.</u>
	<u>567084</u>
(Corporate Seal of Contractor, if a Corporation)	Contractor's License No.
	<u>45-3109546</u>
	Tax ID / Social Security No

***Important Notice:** Labor Code § 1771.1(a) provides that "A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded." Please go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for more information and to register. This project is subject to monitoring by the Department of Industrial Relations.

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL



42424 4th Street East, Lancaster, Ca. 93535
Ph#661-949-3205 Fax#661-949-3235 Lic#567084

Attn: Barbara Gaines
Southern Kern Unified School District
2601 Rosamond Blvd.
Rosamond, Ca. 93560

April 25, 2025

Re: Site Boring Work at Westpark Elementary School Bid Opening

It is Medallion Contracting, Inc.'s stance that the submitted bid from Coast Construction Group be considered non-responsive for the following reason:

During the bid opening at 2pm on April 24, 2025, it was announced verbally by Deepika Arora Senior Project Manager for HPLE, Inc., Construction Manager for SKUSD District, that Coast Group failed to acknowledge Bid Clarification #2 that was issued via email to all Mandatory Pre-Bid meeting attendees on Monday April 21, 2025 at 10:34 am. (Copy of email attached) The Bid Clarification was also available on the Districts website as sited in the email.

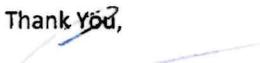
Failure of Coast Construction Group to acknowledge receipt of said Bid Clarification #2, should call for the District to reject their bid as non-responsive. As Bid Clarification #2 indicated changes to sizes and types of materials pertinent to this project. Therefore, this contract should be awarded to Medallion Contracting, Inc. as we believe we are the responsive bidder.

Back-up: Item 1, On the enclosed email you will see listed first and second recipients: Rick Sawyer, Estimator for Coast Construction Group. Paul Martin, Superintendent/Estimator for Coast Construction Group.

Item 2, On the enclosed bid form from Coast Construction Group, in paragraph A it shows that Bid Clarification #2 was not acknowledged.

We are requesting your immediate response to our Bid Protest.

Thank you,


Craig Fries, CEO

02-BID FORM

NAME OF BIDDER Coast Construction Group

PROJECT TITLE SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

TO SOUTHERN KERN UNIFIED SCHOOL DISTRICT referred to as "Owner".

A. In compliance with your Notice to Contractors Calling for Bids and related documents, the undersigned bidder, having familiarized itself with the terms of the contract, the local conditions affecting the performance of the contract, the cost of the work at the place where the work is to be done, and the drawings and specifications and other contract documents, proposes and agrees to perform the contract within the time stipulated, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility, and transportation services necessary to perform the contract and complete in a workmanlike manner all of the work required in connection with the above-referenced project, including sheeting, shoring, and bracing, or equivalent method for protection of life and limb in trenches and open excavation in conformance with applicable safety orders, within the time limits set for completion of all work, all in strict conformity with the drawings and specifications and other contract documents, including Addenda/Clarification Nos. B.C #1 [list all] on file at the office of OWNER for the Base Bid sum of:

One hundred eighty-one thousand four hundred forty dollars and forty-six cents

DOLLARS

[written in words]

\$ 181,440.46

[written in numbers]

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

**REFER TO ANY ATTACHMENTS TO THIS BID FORM
FOR ADDITIONAL ALTERNATES**

- B.** The Bidder agrees that upon written notice of acceptance of this bid, he will execute the contract and provide all bonds and other required documents within 10-working days after contract award.
- C.** Attached is bid security not less than 10-percent of the bid, in the amount of 10% bid bond attached _____ in the form of cash bid bond certified check cashier's check. *[circle one]*
- D.** The Bidder acknowledges that OWNER reserves the right to accept or reject any and/or all Base Bids and alternate bids. This entire bid shall remain open and active for 60-days after bid opening, and any alternate bids not initially awarded shall remain active, as an irrevocable offer by the Bidder to enter into either a change order or separate contract, for up to six months after award of the contract.
- E.** It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the Bidder after the opening of the bid, and within the time this bid is required to remain open, or at any time after that before this bid is withdrawn, the Bidder will execute and deliver to OWNER the Agreement and will also furnish and deliver to OWNER the Performance Bond and a separate Payment Bond as specified, certificates of insurance, and other required documents.
- F.** It is understood and agreed that should the Bidder fail or refuse to return executed copies of the Construction Agreement, bonds, insurance certificates, and other required documents to OWNER within the time specified, the bid security shall be forfeited to OWNER.
- G.** In submitting this bid, the Bidder offers and agrees that if the bid is accepted it will assign to OWNER all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Business & Professions Code Section 16700 and following sections) arising from purchases of goods, materials, or services by the Bidder for sale to OWNER pursuant to the bid. Such assignment shall be made and become effective at the time OWNER tenders final payment under the contract. (Public Contract Code Section 7103.5; Government Code Section 4552.)
- H.** The Bidder hereby certifies that it is, and at all times during the performance of work under the Contract Documents shall be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and the Bidder shall indemnify, hold harmless, and defend OWNER against any and all actions, proceedings, penalties, or claims arising out of the Bidder's failure to comply strictly with the IRCA.

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

CORPORATION

Corporation Name Coast Development Co LLC

a Washington Corporation.
(State of Incorporation)

Business Address 328 N Olympic Ave Arlington, WA 98223

Date 4-10-25 **Telephone** (360) 474-0600

By  [Required] [Seal]

(President Chief Executive Officer Vice President) [Circle One]

Print Name Trevor Gaskin

By:  [Required]

(Secretary Treasurer Chief Financial Officer Assistant Treasurer)

[Circle One]

Print Name: Kathy Demoors

JOINT VENTURE

Joint Venturer Name _____

Signed by _____ (Joint Venturer)

Print Name _____

Business Address _____

Date _____ **Telephone** _____

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

Other Parties to Joint Venture:

If an individual joint venture _____ (Signature)

Print Name _____

If a DBA joint venture: _____ (Signature)

Print Name _____

If a partnership joint venture:

By _____
(Name)

Signed by _____ ,Partner
(Signature)

Print Name _____

If a Corporation joint venture: *[Seal]*

(Name)

A _____ Corporation
(State of Incorporation)

Signed By _____

Print Name _____

Title _____

SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL

From: Deepika Arora <darora@hple.co>
Sent: Monday, April 21, 2025 10:34 AM
To: Rick Sawyer; Paul Martin; Enrique Contreras; Enrique Contreras; Croix Fries; craig medallioncontractinginc.com; kenny2@kggelectric.com; kenny@kggelectric.com
Subject: SKUSD-WES-PKTK-BG - Bid Clarification #02
Attachments: SKUSD-WES-PKTK-BG Bid Clarification #02.PDF

Hi All

Please see attached herewith Bid Clarification #02. This shall also be uploaded to the District Website (at below link) shortly.

<https://www.skusd.k12.ca.us/departments/business-office/skUSD-boring-scope-at-westpark-elementary-school>

Regards

Deepika Arora

Sr. Project Manager

213.479.2096|darora@hple.co



CONFIDENTIALITY NOTICE:

The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

Please print this email only if necessary. Go Green.

17 (Rev 01)-CONSTRUCTION AGREEMENT

THIS AGREEMENT, dated 5/5/2025 in the County of LOS ANGELES,
SOUTHERN KERN UNIFIED SCHOOL
State of California is by and between the DISTRICT (“OWNER”)
AND MEDALLION CONTRACTING, INC. (“CONTRACTOR”).

For the consideration stated in this Agreement, OWNER and CONTRACTOR agree as follows:

1. **Contract Documents.** The Complete Agreement includes all of the Contract Documents as defined in the General Conditions and any other documents comprising any portion of the bid package, and all modifications, addenda, and amendments of or to any of these documents, all of which are incorporated by reference into this Agreement. The Contract Documents are complementary, and what is called for by anyone shall be as binding as if called for by all.
2. **Scope of Performance.** CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility and transportation services described in the Contract Documents and required for construction of:

SKUSD-CONSTRUCTION OF PRE-K AND T-K CLASSROOMS AT WESTPARK ELEMENTARY SCHOOL (Alternate Scope)

All of the work to be performed and materials to be furnished shall be completed in a good workmanlike manner in strict accordance with the Plans, Drawings, Specifications and all provisions of the Contract Documents as defined above. CONTRACTOR shall be liable to OWNER for any damages arising as a result of a failure to fully comply with this obligation, and CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of OWNER, the Architect / CM, Engineer, Inspector, Division of State Architect / CM, or representative of any of them, unless such act or omission actually prevents CONTRACTOR from fully complying with the requirements of the Contract Documents, and unless CONTRACTOR protests at the time of the alleged prevention that the act or omission is preventing CONTRACTOR from fully complying with the Contract Documents. The protest shall not be effective unless reduced to writing and filed with OWNER within three working days of the date of occurrence of the act or omission preventing CONTRACTOR from fully complying with the Contract Documents.

SKUSD-CONSTRUCTION OF PRE-K AND T-K CLASSROOMS AT WESTPARK ELEMENTARY SCHOOL (Alternate Scope)

3. **Contract Price.** Subject to any additions or deductions as provided in the Contract Documents, as full consideration for the faithful performance of the contract OWNER shall pay to CONTRACTOR the sum of **Two Million, Three Hundred Ninety-Four Thousand, Eight Hundred Fifty Dollars and 00/100 cents only (\$2,394,850.00)**
4. **Construction Period.** The work shall be commenced on or before the 5th Day after receiving OWNER's Notice to Proceed and shall be completed per the duration and phasing as specified in the contract documents and from the date specified in the Notice to Proceed.
5. **Liquidated and Other Damages.** All work must be completed within the time limits set forth in the Contract Documents. If the work is not completed in accordance with the time limits set forth in this Agreement, in accordance with Government Code Section 53069.85, CONTRACTOR shall pay to OWNER as fixed and liquidated damages, and not as a penalty, the sum of \$1,500.00 for each Calendar Day of delay until work is completed and accepted.

Detailed requirements concerning liquidated damages and other damages which may be assessed if CONTRACTOR fails to complete the project, or any specified phase of the project, within the time period provided in this Agreement are contained in the General Conditions.

6. **Insurance.** Prior to commencing the work, CONTRACTOR shall take out and maintain during the life of this contract, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain all insurance as required in the General Conditions.
7. **Substitution of Securities.** Public Contract Code Section 22300 permits the substitution of securities for any monies withheld by a public agency to ensure performance under a contract. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to CONTRACTOR. OWNER retains the sole discretion to approve the bank selected by CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the contract, the securities shall be returned to CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon. In the alternative, under Section 22300, CONTRACTOR may request OWNER to make payment of earned retentions directly to the escrow agent at the expense of CONTRACTOR. Also, at CONTRACTOR's expense, CONTRACTOR may direct investment of the payments in securities, and CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR.

SKUSD-CONSTRUCTION OF PRE-K AND T-K CLASSROOMS AT WESTPARK ELEMENTARY SCHOOL (Alternate Scope)

Upon satisfactory completion of the contract, CONTRACTOR shall receive from the escrow agent all securities, interest, and payments received by OWNER pursuant to the terms of Section 22300. Not later than 20 days after receipt of such payment, CONTRACTOR shall pay to each subcontractor the respective amount of interest earned, net of costs attributed to retention withheld from each subcontractor, on the amount of retention withheld to ensure performance of CONTRACTOR.

8. **Corporate Status and Authorization.** If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California , and that Craig Fries , whose title is CEO , is authorized to act for and bind the corporation.

9. **Entire Agreement.** This Agreement, including the Contract Documents incorporated by reference, constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to construction of the project. It supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement. The Agreement can only be modified by an amendment in writing, signed by both parties and approved by action of OWNER's governing board or other governing body.

10. **Parties in Interest.** Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to this Agreement and their respective successors and assigns. Nothing in this Agreement, whether express or implied, is intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement, nor shall any provision give any third person any right of subrogation or action against any party to this Agreement.

11. **Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

12. **Governing Law.** The rights and obligations of the parties and the interpretation and performance of this Agreement shall be governed by the laws of California, excluding its conflict of laws rules.

SKUSD-CONSTRUCTION OF PRE-K AND T-K CLASSROOMS AT WESTPARK ELEMENTARY SCHOOL (Alternate Scope)

The parties have executed this Agreement by the signatures of their authorized representatives effective the date indicated above.

OWNER	CONTRACTOR
By _____ (Signature)	By _____ (Signature)
Print Name <u>BARBARA GAINES</u>	Print Name <u>CRAIG FRIES</u>
Title <u>SUPERINTENDENT, SOUTHERN KERN UNIFIED SCHOOL DISTRICT</u>	Title <u>CHIEF EXECUTIVE OFFICER, MEDALLION CONTRACTING, INC.</u>
	<u>567084</u>
	Contractor's License No.
	<u>45-3109546</u>
	Tax ID / Social Security No

(Corporate Seal of Contractor, if a Corporation)

***Important Notice:** Labor Code § 1771.1(a) provides that "A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded." Please go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for more information and to register. This project is subject to monitoring by the Department of Industrial Relations.

SKUSD-CONSTRUCTION OF PRE-K AND T-K CLASSROOMS AT WESTPARK ELEMENTARY SCHOOL (Alternate Scope)

May 7, 2025

North American Technical Services

Southern Kern USD
2601 Rosamond Blvd
Rosamond, CA 9353

**RE: IN-PLANT INSPECTION SERVICES FOR RELOCATABLE
CLASSROOM(S)-Kern Westpark TK**

North American Technical Services is pleased to submit, for your review, our total cost proposal to perform D.S.A. in-plant inspection for the Relocatable Classrooms at American Modular Systems, Manteca. The inspections shall be conducted according to the Division of the State Architects regulations and Title 24, C.C.R. School Buildings.

WORK TO INCLUDE:

A. IN-PLANT INSPECTION DSA# 03-124518

In-Plant Inspector
(AWS CWI QCI) Shop Welding and Fabrication
Moment Frames & Foundation Embeds
Wood Framing/Metal Stud
Electrical
Plumbing
Automatic Fire Sprinkler System
Mechanical
Final Finish Inspection

(5) Five 72' x 40' Modular Buildings Thirty floors @ \$1,200.00/each	\$36,000.00
(10) Ten Concrete Batch, Sample, Unit Weight & Slump @ \$400.00	4,000.000

*Requires MT (NDT)

TOTAL.....\$40,000.00

If our proposal is acceptable, please issue a purchase order at your earliest convenience. All required DSA documentation will be forwarded to the district, the district architect and DSA upon completion of the in-plant construction and receipt of DSA approved plans. If you have any questions, comments or wish additional information please call me at (209) 545-1108.

David M Kaestner/JA

North American Technical Services, Inc.
David M Kaestner

Southern Kern USD
Mr. Robert Irving/CBO

May 14, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 28 dated May 1, 2025, to install (4) additional exterior light fixtures on the north side of Buildings A and B, in the amount of \$3,385.37, has been accepted by the District with no additional time extension. You are hereby authorized to proceed. A formal Change Order shall be forthcoming.

Should you have any questions, please call our office.

Thank you,

Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
Building SF: -

Current Date: 5/1/2025
Change Order: 28
Project Number: 24149
Contract Date: 9/20/2024

Change Order Summary

Marker Rates By Classification Kern County PW DIR Rates

- Electrician Rate \$109.56 Per Hour
- \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- Carpenters Rate \$107.85 Per Hour
- \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- Superintendent Rate \$109.05 Per Hour
- \$79.02 (Labor/Fringe/Union) \$30.03 Burden (38%)
- Project Manager \$130.00 Per Hour (Non-DIR)
- Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
DIV. 1 - General Requirements							
1050.000	BONDS	1	LS	\$ 71.00	\$ 71.00	\$ -	* Bonds
1380.000	PROJECT MANAGER	1	HR	\$ 130.00	\$ 130.00	\$ -	* 1 Hour Project Management * \$130.00 Labor & Burden
1400.000	SUPERINTENDENT	1	HR	\$ 109.05	\$ 109.05	\$ -	* Superintendent * 1 Hour @ \$109.05 Per Hour (Labor & Burden)
1490.000	TRUCK EXPENSES	1	LS	\$ 20.00	\$ 20.00	\$ -	* Fuel
				TOTAL DIVISION 1	\$ 330.05	\$ 0.00	
DIV. 6 - Wood & Plastics							
6030.000	FRAMING MATERIALS	1	LS	\$ 22.25	\$ 22.25	\$ -	Material * One (1) 2" x 8" x 8' #1 * Misc. Fasteners Labor
6040.000	FRAMING LABOR	4	HR	\$ 107.85	\$ 431.40	\$ -	* Blocking @ 4 Locations * 1 Hour Per Location * 4 Hours Total
				TOTAL DIVISION 6	\$ 453.65	\$ 0.00	

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION	
16010.000	DIV. 16 - Electrical ELECTRICAL WORK	18.82	HR	\$ 109.56	\$ 2,061.92	\$ -	Labor * Install four (4) exterior light fixtures * Fixtures provided by District.	
16010.000	ELECTRICAL WORK	1	LS	\$ 231.99	\$ 231.99	\$ -	Materials * 1/2 EMT * 1/2 EMT CONN * 1/2 EMT COUP * 1/2 EMT 1H STRAP * 4SD BOX * 4S BLANK * 12 THHN STR WIRE * Caulking	
TOTAL DIVISION 16							\$ 2,293.91	\$ 0.00
SUB TOTAL DIV 1-16							\$ 3,077.61	\$ 0.00
20100.000	DIV. 20 - Overhead OVERHEAD, INS & FEE	10.00	%	\$ -	\$ 307.76	\$ -	* 10% Overhead and Profit per Contract	
TOTAL DIVISION 20							\$ 307.76	\$ 0.00

SUBTOTAL	\$ 3,385.37	\$ 0.00
PLUS WSST	\$ 0.00	\$ 0.00
TOTAL PROPOSAL	\$ 3,385.37	\$ 0.00

Coast Construction Group

530 West Avenue L

Lancaster, CA 93534

(661) 948-1674

24149

AS DESIGNATED BY RAWLEY DAVIS:
 MODIFY & INSTALL FOUR ADDITIONAL SKUSD FURNISHED
 CEILING MOUNTED EXTERIOR FIXTURES ON OVERHANG.
 TWO @ BUILDING "A" AND TWO @ BUILDING "B".

CHANGE ORDER REQUEST #26

Item No.	Quantity	Material	Material Total	Labor Unit	Labor Rate	Labor Total	Equip. Unit	Equip. Total	Sub/Other Total	Total Cost
1	4		0.00	0.500	\$ 79.39	158.78		0.00		158.78
2	80	0.51	40.80	0.056	\$ 79.39	355.67		0.00		396.47
3	8	0.66	5.28	0.250	\$ 79.39	158.78		0.00		164.06
4	8	0.69	5.52	0.120	\$ 79.39	76.21		0.00		81.73
5	14	0.12	1.68	0.040	\$ 79.39	44.46		0.00		46.14
6	4	1.78	7.12	0.300	\$ 79.39	95.27		0.00		102.39
7	4	0.65	2.60	0.150	\$ 79.39	47.63		0.00		50.23
8	170	0.22	37.40	0.006	\$ 79.39	80.98		0.00		118.38
9	4	22.50	90.00	0.250	\$ 79.39	79.39		0.00		169.39
10	4		0.00	1.500	\$ 79.39	476.34		0.00		476.34
11	4	2.50	10.00	0.250	\$ 79.39	79.39		0.00		89.39
12			0.00	0.000	\$ 79.39	0.00		0.00		0.00
13			0.00	0.000	\$ 79.39	0.00		0.00		0.00
14			0.00	0.000	\$ 79.39	0.00		0.00		0.00
15			0.00	0.000	\$ 79.39	0.00		0.00		0.00
16			0.00	0.000	\$ 79.39	0.00		0.00		0.00
17			0.00	0.000	\$ 79.39	0.00		0.00		0.00
18			0.00	0.000	\$ 79.39	0.00		0.00		0.00
19			0.00	0.000	\$ 79.39	0.00		0.00		0.00
20			0.00	0.000	\$ 79.39	0.00		0.00		0.00
21			0.00	0.000	\$ 79.39	0.00		0.00		0.00
22			0.00	0.000	\$ 79.39	0.00		0.00		0.00
23			0.00	0.000	\$ 79.39	0.00		0.00		0.00
24			0.00	0.000	\$ 79.39	0.00		0.00		0.00
25			0.00	0.000	\$ 79.39	0.00		0.00		0.00
26			0.00	0.000	\$ 79.39	0.00		0.00		0.00
27			0.00	0.000	\$ 79.39	0.00		0.00		0.00
28			0.00	0.000	\$ 79.39	0.00		0.00		0.00
29			0.00	0.000	\$ 79.39	0.00		0.00		0.00
30			0.00	0.000	\$ 79.39	0.00		0.00		0.00
31			0.00	0.000	\$ 79.39	0.00		0.00		0.00
32			0.00	0.000	\$ 79.39	0.00		0.00		0.00
33			0.00	0.000	\$ 79.39	0.00		0.00		0.00
34			0.00	0.000	\$ 79.39	0.00		0.00		0.00
35			0.00	0.000	\$ 79.39	0.00		0.00		0.00
36			0.00	0.000	\$ 79.39	0.00		0.00		0.00
37			0.00	0.000	\$ 79.39	0.00		0.00		0.00
38			0.00	0.000	\$ 79.39	0.00		0.00		0.00
39			0.00	0.000	\$ 79.39	0.00		0.00		0.00
40			0.00	0.000	\$ 79.39	0.00		0.00		0.00
41			0.00	0.000	\$ 79.39	0.00		0.00		0.00
42			0.00	0.000	\$ 79.39	0.00		0.00		0.00
43			0.00	0.000	\$ 79.39	0.00		0.00		0.00
44			0.00	0.000	\$ 79.39	0.00		0.00		0.00
45			0.00	0.000	\$ 79.39	0.00		0.00		0.00
46			0.00	0.000	\$ 79.39	0.00		0.00		0.00
47			0.00	0.000	\$ 79.39	0.00		0.00		0.00
48			0.00	0.000	\$ 79.39	0.00		0.00		0.00
49			0.00	0.000	\$ 79.39	0.00		0.00		0.00
50	1		0.00	0.000	\$ 79.39	0.00	20.00	20.00	0.00	20.00
			Tax	\$	20.54					
						1,652.90	\$20.00	20.00	0.00	1,873.30

Summary

Material including sheets 2 thru 7	\$	220.94
Material contingencies @ 5%	\$	11.05
Jobsite labor including sheets 2 thru 7	\$	1,652.90
Labor burden @ 38%	\$	628.10
Subtotal	\$	2,512.99
Equipment/Fuel total	\$	20.00
Subcontractor /other total	\$	-
Subcontractor /other O&P @ 5%	\$	-
Subtotal	\$	2,532.99
(0)% TOTAL LABOR OT PREMIUM @ (\$39.70) P/H	\$	-
Subtotal	\$	2,532.99
Job subtotal	\$	2,532.99
Job total	\$	2,532.99

SHEET 2

\$	-
\$	-

SHEET 3

\$	-
\$	-

SHEET 4

\$	-	CONCRETE SUB
\$	-	ASPHALT SUB

JOBSITE MAN HOURS

20.8

DAYS/2 MEN

1.3

WEEKS

0.3

CALENDAR DAYS

1.8

SHEET 5

\$	-
\$	-

SHEET 6

\$	-
\$	-

SHEET 7

\$	-	DATA COMM SUB
\$	-	FIRE ALARM SUB

May 14, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 29 dated May 6, 2025, to provide temporary power for the facility data system located at the old RES-MPR building during the Edison power outage, in the amount of \$5,081.87, has been accepted by the District with no additional time extension. You are hereby authorized to proceed. A formal Change Order shall be forthcoming.

Should you have any questions, please call our office.

Thank you,

Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
Building SF: -
Current Date: 5/6/2025
Change Order: 29
Project Number: 24149
Contract Date: 9/20/2024

Change Order Summary

Marker Rates By Classification Kern County PW DIR Rates

- * Electrician Rate \$109.56 Per Hour
- * \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- * Carpenters Rate \$107.85 Per Hour
- * \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- * Superintendent Rate \$109.05 Per Hour
- * \$79.02 (Labor/Fringe/Union) \$30.03 Burden (38%)
- * Project Manager \$130.00 Per Hour (Non-DIR)
- * Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
DIV. 1 - General Requirements							
1050.000	BONDS	1	LS	\$ 83.00	\$ 83.00	-	* Bonds
1380.000	PROJECT MANAGER	1	HR	\$ 130.00	\$ 130.00	-	* 1 Hour Project Management * \$130.00 Labor & Burden
1400.000	SUPERINTENDENT	1	HR	\$ 109.05	\$ 109.05	-	* Superintendent * 1 Hour @ \$109.05 Per Hour (Labor & Burden)
1490.000	TRUCK EXPENSES	1	LS	\$ 40.00	\$ 40.00	-	* Fuel
TOTAL DIVISION 1				\$	\$ 362.05	\$ 0.00	

ITEM PROJECT TASK QTY UNIT UNIT COST SUBTOTAL COST PER SF DESCRIPTION

15010.000	DIV. 16 - Electrical ELECTRICAL WORK	36	HR	\$ 109.56	\$ 3,944.16	\$ -	Labor * Provide Temporary Facility Data Systems Power During Outage . * Required for Power Connections at 1600A MSB
16010.000	ELECTRICAL WORK	1	LS	\$ 313.67	\$ 313.67	\$ -	Materials * 1-1/4" PVC * 1-1/4" PVC 90 * 1" PVC * 1" PVC 90 * 1" TWO Screw Connector * #6 tHHN * #10 THHN * Temp Disconnect, Jumper & N3r Pull Box to Panel

TOTAL DIVISION 16 \$ 4,257.83 \$ 0.00

SUB TOTAL DIV 1-16 \$ 4,619.88 \$ 0.00

20100.000	DIV. 20 - Overhead OVERHEAD, INS & FEE	10.00	%	\$ -	\$ 461.99	\$ -	* 10% Overhead and Profit per Contract
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TOTAL DIVISION 20 \$ 461.99 \$ 0.00

SUBTOTAL \$ 5,081.87 \$ 0.00
 PLUS WSST 0.00 % \$ 0.00 \$ 0.00
 TOTAL PROPOSAL \$ 5,081.87 \$ 0.00

Coast Construction Group

530 West Avenue L
Lancaster, CA 93534
(661) 948-1674

24149

PROVIDE TEMPORARY FACILITY DATA SYSTEMS POWER DURING
OUTAGE REQUIRED FOR POWER CONNECTIONS AT 1600A MSB.

CHANGE ORDER REQUEST #29

Item No.	Quantity	Material	Material Total	Labor Unit	Labor Rate	Labor Total	Equip. Unit	Equip. Total	Sub/Other Total	Total Cost
1	10	1-1/4" PVC	14.90	0.000	\$ 79.39	0.00		0.00		14.90
2	2	1-1/4" PVC 90	7.14	0.000	\$ 79.39	0.00		0.00		7.14
3	50	1" PVC	49.50	0.000	\$ 79.39	0.00		0.00		49.50
4	1	1" PVC 90	2.60	0.000	\$ 79.39	0.00		0.00		2.60
5	1	1" TWO SCREW CONNECTOR	1.82	0.000	\$ 79.39	0.00		0.00		1.82
6	180	#6 THHN	174.60	0.000	\$ 79.39	0.00		0.00		174.60
7	60	#10 THHN	20.40	0.000	\$ 79.39	0.00		0.00		20.40
8	1	DRILL AND PATCH 2X3 UNDERGROUND SIGNAL PULL BOX	0.00	0.000	\$ 79.39	0.00		0.00		0.00
9	1	INSTALL TEMPORARY DISCONNECT	0.00	0.000	\$ 79.39	0.00		0.00		0.00
10	1	INSTALL TEMPORARY CORD JUMPER, N3R PULL BOX TO PANEL "EW"	0.00	0.000	\$ 79.39	0.00		0.00		0.00
11			0.00	0.000	\$ 79.39	0.00		0.00		0.00
12	1	LABOR HOURS	0.00	36.000	\$ 79.39	2,858.04		0.00		2,858.04
13			0.00	0.000	\$ 79.39	0.00		0.00		0.00
14			0.00	0.000	\$ 79.39	0.00		0.00		0.00
15			0.00	0.000	\$ 79.39	0.00		0.00		0.00
16			0.00	0.000	\$ 79.39	0.00		0.00		0.00
17			0.00	0.000	\$ 79.39	0.00		0.00		0.00
18			0.00	0.000	\$ 79.39	0.00		0.00		0.00
19			0.00	0.000	\$ 79.39	0.00		0.00		0.00
20			0.00	0.000	\$ 79.39	0.00		0.00		0.00
21			0.00	0.000	\$ 79.39	0.00		0.00		0.00
22			0.00	0.000	\$ 79.39	0.00		0.00		0.00
23			0.00	0.000	\$ 79.39	0.00		0.00		0.00
24			0.00	0.000	\$ 79.39	0.00		0.00		0.00
25			0.00	0.000	\$ 79.39	0.00		0.00		0.00
26			0.00	0.000	\$ 79.39	0.00		0.00		0.00
27			0.00	0.000	\$ 79.39	0.00		0.00		0.00
28			0.00	0.000	\$ 79.39	0.00		0.00		0.00
29			0.00	0.000	\$ 79.39	0.00		0.00		0.00
30			0.00	0.000	\$ 79.39	0.00		0.00		0.00
31			0.00	0.000	\$ 79.39	0.00		0.00		0.00
32			0.00	0.000	\$ 79.39	0.00		0.00		0.00
33			0.00	0.000	\$ 79.39	0.00		0.00		0.00
34			0.00	0.000	\$ 79.39	0.00		0.00		0.00
35			0.00	0.000	\$ 79.39	0.00		0.00		0.00
36			0.00	0.000	\$ 79.39	0.00		0.00		0.00
37			0.00	0.000	\$ 79.39	0.00		0.00		0.00
38			0.00	0.000	\$ 79.39	0.00		0.00		0.00
39			0.00	0.000	\$ 79.39	0.00		0.00		0.00
40			0.00	0.000	\$ 79.39	0.00		0.00		0.00
41			0.00	0.000	\$ 79.39	0.00		0.00		0.00
42			0.00	0.000	\$ 79.39	0.00		0.00		0.00
43			0.00	0.000	\$ 79.39	0.00		0.00		0.00
44			0.00	0.000	\$ 79.39	0.00		0.00		0.00
45			0.00	0.000	\$ 79.39	0.00		0.00		0.00
46			0.00	0.000	\$ 79.39	0.00		0.00		0.00
47			0.00	0.000	\$ 79.39	0.00		0.00		0.00
48			0.00	0.000	\$ 79.39	0.00		0.00		0.00
49			0.00	0.000	\$ 79.39	0.00		0.00		0.00
50	1	TRANS FUEL RAM TRUCK (10) MPG (28) MILE R/T	0.00	0.000	\$ 79.39	0.00	40.00	40.00		40.00
		Tax	\$ 270.96			2,858.04	\$40.00	40.00	0.00	3,169.00

Summary

Material including sheets 2 thru 7	\$ 298.73	SHEET 2	\$ -	SHEET 3	\$ -	SHEET 4	\$ -	CONCRETE SUB
Material contingencies @ 5%	\$ 14.94							
Jobsite labor including sheets 2 thru 7	\$ 2,858.04							
Labor burden @ 38%	\$ 1,086.06							ASPHALT SUB
Subtotal	\$ 4,257.77							
Equipment/Fuel total	\$ 40.00							
Subcontractor /other total	\$ -							
Subcontractor /other O&P @ 5%	\$ -							
Subtotal	\$ 4,297.77							
(0)% TOTAL LABOR OT PREMIUM @ (\$39.70) P/H	\$ -							FIRE ALARM SUB
Subtotal	\$ 4,297.77							
Job subtotal	\$ 4,297.77	SHEET 5	\$ -	SHEET 6	\$ -	SHEET 7	\$ -	DATA COMM SUB
Job total	\$ 4,297.77							

JOBSITE MAN HOURS	DAYS/2 MEN	WEEKS	CALENDAR DAYS
36.0	2.3	0.5	3.2



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025-2026

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Southern Kern Unified School District District CDS Code: 63776

Name of County: Kern County CDS Code: 15

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 5/21/2025 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Barbara Gaines *Barbara Gaines* Superintendent
Name Signature Title

661-256-1247 661-256-5000 _____
Fax Number Telephone Number Date

2601 Rosamond Blvd., Rosamond CA 93560
Mailing Address

bgaines@skusd.k12.ca.us
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	5 _____
Bilingual Authorization (applicant already holds teaching credential)	3 _____
List target language(s) for bilingual authorization: World Language	
Resource Specialist	0 _____
Teacher Librarian Services	0 _____
Emergency Transitional Kindergarten (ETK)	0 _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	7
Single Subject	8
Special Education	5
TOTAL	20

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture	0	Mathematics	0
Art	0	Music	0
Business	0	Physical Education	0
Dance	0	Science: Biological Sciences	0
English	0	Science: Chemistry	0
Foundational-Level Math	0	Science: Geoscience	0
Foundational-Level Science	0	Science: Physics	0
Health	0	Social Science	0
Home Economics	0	Theater	0
Industrial & Technology Education	0	World Languages (specify)	0

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. SKUSD participates in college and university intern programs

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 12

If yes, list each college or university with which you participate in an internship program.
National University, Western Governors, UMass Global, California State (CSUB, CSUN)
Pacific Oaks College

If no, explain why you do not participate in an internship program.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

Barbara Gaines

Southern Kern USD

Signature of the District Superintendent

District

Date

Signature of the County Superintendent of Schools

County

Date

It is not necessary to submit this form to the Commission on Teacher Credentialing.