

**2024-2025**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Wednesday,**  
**May 21, 2025**

**Meeting Location:**  
**2601 Rosamond Blvd., Rosamond, CA 93560**  
**Closed Session 4:00 p.m., Open Session 7:00 p.m.**

**Board of Trustees**

Mario Gutierrez, President  
Robert Vincelette, Vice President  
Sunni Hepburn, Clerk  
Adrienne Rendon, Member  
Justin Wright, Member  
Adrian Arellano, Student Board Member

**Superintendent**

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, May 21, 2025

Closed Session: 4:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,  
Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ TIME: \_\_\_\_\_

A. Expulsion Hearing for Student #36-24-25 4:00 p.m.

B. Expulsion Hearing for Student #53-24-25 5:00 p.m.

C. Public Employee: Superintendent Evaluation

D. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving  
Employee Organization: California School Employee Association / Rosamond Teacher Association

E. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

F. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)  
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: \_\_\_\_\_  
TIME

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright,

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

Arellano

PREFERENTIAL STUDENT VOTE \_\_\_ TIME: \_\_\_\_\_

IV. Action determined in closed session:

A. Student Expulsion Hearing #36-24-25 action for consideration of violation of the California Education Code section(s) 48900(c)

and in addition, \_\_\_ 48915(b)(1) states: that due to the nature of the violation other means of correction are not feasible or have repeatedly failed to bring about proper conduct,

AND/OR

and in addition, \_\_\_ 48915(b)(2) states: that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

- Board Decision: \_\_\_\_\_ To not expel student  
 \_\_\_\_\_ To not expel the student and allow the student to return to school with conditions.  
 \_\_\_\_\_ To expel the student and then suspend the expulsion order with conditions.  
 \_\_\_\_\_ To expel the student from all schools and programs of the district.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

**IV. Action determined in closed session (Continued):**

**B.** Student Expulsion Hearing #53-24-25 action for consideration of violation of the California Education Code section(s) 48900(a)(1), 48900(a)(2), 48900(c), 48900(i), 48900.4

and in addition, \_\_\_ 48915(b)(1) states: that due to the nature of the violation other means of correction are not feasible or have repeatedly failed to bring about proper conduct,

**AND/OR**

and in addition, \_\_\_ 48915(b)(2) states: that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

- Board Decision: \_\_\_ To not expel student  
\_\_\_ To not expel the student and allow the student to return to school with conditions.  
\_\_\_ To expel the student and then suspend the expulsion order with conditions.  
\_\_\_ To expel the student from all schools and programs of the district.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

**V. Procedural Issues:** A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

**A.** Pledge of Allegiance led by: \_\_\_\_\_

**B. Roll Call - Members Present:**

\_\_\_ Mario Gutierrez, President \_\_\_ Robert Vincelette, Vice President \_\_\_ Sunni Hepburn, Clerk  
\_\_\_ Adrienne Rendon, Member \_\_\_ Justin Wright, Member \_\_\_ Adrian Arellano, Student Member

**C.** Approve the agenda

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

SECOND: Hepburn, Gutierrez, Vincelette,  
Rendon, Wright, Arellano

**VI. Reports and Communications**

**INFORMATIONAL**

- A.** Retiree Awards: *Leanne Hargus*
- B.** Recognition of Student Board Member Adrian Arellano: *Board of Trustees*
- C.** RTA report: CSEA report:
- D.** Student Board Member: *Adrian Arellano*
- E.** CBO Report: *Robert Irving*
- F.** Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*
- G.** Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*
- H.** Associate Superintendent, Human Resources: *Leanne Hargus*
- I.** Superintendent Report: *Barbara Gaines April Attendance Banner Recognition; Annual Plaques*
- J.** Board Member Communications:
- K.** Sub-Committee Communications/Updates:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

**VII. Consent items A-N**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- A. Approve Minutes November 6, 2024, November 19, 2024
- B. Ratify May MIDA \$354,155.54, May MIDB \$407,975.08
- C. Approve Purchase Orders 250914-250950, Purchase Vouchers 251036-251086
- D. Approve RHECC Cadet Corp Summer Encampment San Luis Obispo May 16-18, 2025
- E. Approve RHECC Cadet Corp CERT Program Sierra Camp, Posey, CA May 20-21, 2025
- F. Approve RHECC & TMS Cadet Corp Summer Encampment Camp San Luis Obispo June 13-28, 2025
- G. Approve RHECC Experience AVL Estimate No. 25-008 Protective Cages for Speakers – \$4,104.36
- H. Approve Shaw HR Consulting, Inc. Client Services Agreement – \$10,000
- I. Approve RES After School Program Project Earth Systems Soil Testing Proposal – \$8,000
- J. Approve Chevrolet of Puente Hills Deal #14342 for Five (5) Vehicles – \$321,535.70
- K. Approve Spectrum Business Service Order #14781169 – One-time \$250, \$738.95/month
- L. Approve RHECC Experience AVL Estimate No. 25-009 Two (2) Microphone Cases – \$1,472.30
- M. Approve Updated SST Coordinator Job Description
- N. Approve Assistant Commandant – California Cadet Corps

**VIII. General**

- A. First Reading and Review of Board Policies October 2023 – *Gaines* **INFORMATIONAL**
- B. Confirmation of Bond Sale Costs Respecting \$28,000,000 Southern Kern Unified School District (County of Kern, California) 2024 Election General Obligation Bonds, 2025 Series A – *Irving* **INFORMATIONAL**

**IX. Curriculum and Instruction**

- A. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rosamond High Early College Campus – *Bajnath* **ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- B. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Abraham Lincoln Independent Study – *Calzada* **ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- C. Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rare Earth High School – *Calzada* **ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**IX. Curriculum and Instruction (Continued)**

**D.** Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Tropico Middle School – *Keys* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

**E.** Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Rosamond Elementary School – *Small* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

**F.** Third Reading, Review, and Approval of the School Plan for Student Achievement (SPSA) for Westpark Elementary School – *Holmes* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

**G.** Title I Performance Evaluation Presentations – *Dr. Mendez* INFORMATIONAL  
Westpark Elementary – *Holmes*  
Rosamond Elementary – *Small*  
Tropico Middle School – *Keys*  
Rosamond High Early College Campus – *Bajnath*  
Rare Earth High School & Abraham Lincoln Independent Study – *Calzada*

The Title I program is a federally funded program reauthorized by the “Every Student Succeeds Act” (ESSA). The State Educational Agency (SEA) shall award grants to geographically diverse local educational agencies (LEAs). The purpose is to ensure all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach minimum proficiency.

**H.** Title I, Part A, School Parent and Family Engagement Policy 2023 – Current – *Dr. Mendez* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

**I.** Title IV, Part A, Needs Assessment – *Dr. Mendez* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Arellano

**X. Business and Operations**

**A.** Approve Rejection of Non-Responsive Bid (\$181,440.46) by Coast Construction Group for Southern Kern Unified School District Boring Scope at Westpark Elementary School Project (#SKUSD-WES-PKTK-BG) – *Irving* ACTION

Upon review, the Bid submitted by "Coast Construction Group" was determined to be Non-Responsive due to failure to acknowledge "Bid Clarification #02".

In accordance with PCC 22034 and District informal bidding procedures, a non-responsive bid cannot be considered for award. All bidders must meet the minimum submission and specification requirements outlined in the informal bid solicitation.

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**B.** Approve Bid Protest Acknowledgement and Contract Award to Medallion Contracting Inc. as the next lowest responsive and responsible Bidder for \$190,397.96 for SKUSD- BORING SCOPE AT WESTPARK ELEMENTARY SCHOOL Project (#SKUSD-WES-PKTK-BG) – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**C.** Contract Amendment Approval to Award of Add Alternate Scope of Work #04 (Scope of Work for new Parking Lot Area per Bid Clarification #01) to Medallion Contracting, Inc. for the "SKUSD-CONSTRUCTION OF PRE-K AND T-K CLASSROOMS AT WESTPARK ELEMENTARY SCHOOL. Project (SKUSD-WES-PKTK-AALT) – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**D.** Approve In-Plant Inspection Services NATS for Relocatable Classrooms at Westpark Elementary School \$40,000.00 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**E.** Approve Change Order Request No. 28 to install four (4) additional exterior light fixtures on the north side of Buildings A and B for Rosamond Elementary School, Total of \$3,385.37 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**F.** Approve Change Order Request No. 29 to provide temporary power for the facility data system located at the old Rosamond Elementary School MPR, Total of \$5,081.87 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**XI. Personnel Items**

**A.** Approve authorization to issue a one-time 3% off-schedule payment of \$5,579.19 for Superintendent Barbara Gaines based on the 2024-2025 annual salary – *Gutierrez* ACTION

This follows the April 30, 2025 approval of the Tentative Agreement with the California School Employees Association, which included a one-time 3% off-schedule payment to unit members.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

**B.** Approve the following listed personnel items – *Hargus* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<b><u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Quinonez, Daimeon	05/22/2025	S1 \$17.60	Groundskeeper	Maint	Hire
Fowler, Keymon	5/22/2025	S2 \$18.47	Groundskeeper	Maint	Promotion
Plasencia, Rocio	05/12/2025	S11 \$37.29	Licensed Vocational Nurse	RES	Salary Correction
Trujillo Coronado, Elena	05/12/2025	---	Classroom Paraeducator	TMS/WES	Transfer

<b><u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
McVey, Hannah	5/22/2025	\$2,191.04	Varsity Assistant Coach – Boys Volleyball	RHECC	Salary Update
Lee, Melissa	5/22/2025	\$2,191.04	Varsity Assistant Coach – Boys Volleyball	RHECC	Salary Update

<b><u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Soriano Gonzalez, Analy	05/22/2025	Hire
Djelardin, Adrian	05/22/2025	Hire
Brazill, Briann	05/22/2025	Hire

<b><u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Tolliver, Felecia	6/9/2025	\$653.20/Day (thru 6/30/25)	Director of Educational Support Programs	DO	Hire

**XI. Personnel Items (Continued)**

<b><u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Tolliver, Felecia	7/1/2025	\$3 \$143,703	Director of Educational Support Programs	DO	Hire
Junker, Cristy	5/14/2025	C4/S4 \$6,585.70 (prorated)	1 <sup>st</sup> Grade Teacher	WES	Column Increase
Taylor, Cody	7/1/2025	---	Cadet Corp/Production and Managerial Arts Teacher	RHECC	Transfer
Flores, Marciano	6/30/2025	---	Assistant Principal, High School	RHECC	Retire

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Barrios, Monica	5/22/2025	10% \$4,509.44	Varsity Head Coach - Girls Cross Country	RHECC	Hire
De Los Santos, Ariel	5/22/2025	8% \$4,509.44	Varsity Head Coach - Girls Tennis	RHECC	Hire
Soriano, Bryall Kenneth	5/22/2025	\$3,509.44	Varsity Coach – Boys Volleyball	RHECC	Salary Update

<b><u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Mays, Antoinette	05/22/2025	Hire
Grimes, Cheyanne	05/22/2025	Hire

<b><u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u></b>			
Tabitha Ryles	Amanda Ward		

**C. Approve Annual Declaration of Need for Fully Qualified Educators for 2025-2026 – Hargus ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**D. Approve Annual Statement of Need 30-day Substitute Teaching Permit – Hargus ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**XII. Adjournment ACTION**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____	