



Chapter Bylaws
of the
Argyle High School Chapter
of the
National Honor Society
Adopted: 28 April 2025

ARTICLE I: NAME

The name of this chapter shall be the Argyle High School Chapter of the National Honor Society of Argyle High School.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Argyle High School..

ARTICLE III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NHS. See www.nhs.us/constitutions. In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2: The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 3: Final authority on all activities and decisions of the chapter resides with the school principal. For reference, see Article V, Section 1 of the National Constitution.

Section 4: Nondiscrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member.

ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2. Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members at graduation. Alumni and honorary members have no voice or vote in chapter affairs.

Section 3. Eligibility:

- A. Candidates eligible for selection to this chapter must be members of the sophomore, junior, or senior class.

- B. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Argyle High School.
- C. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 94 on a 100 point scale.
- D. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.

ARTICLE V: SELECTION OF MEMBERS

Section 1. The selection of members to this chapter shall be by a majority vote of the faculty council which consists of five faculty members appointed by the principal. The chapter adviser shall be the sixth, nonvoting, *ex officio* member of the faculty council.

Section 2. The selection of active members shall be held once a year during the second semester of the school year once Fall semester grades become available.

Section 3. Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed by the chapter advisor to determine scholastic eligibility.
- b. Students' discipline records shall be reviewed. To be eligible for membership, a student must have no record of a discipline issue (defined as any of the following: suspension, DAEP placement, or expulsion, for any reason) that occurred during either the school year of admission or the school year prior to admission. A record of a discipline issue during a student's freshman year disqualifies that student until their junior year. A record of a discipline issue during a student's sophomore year disqualifies that student until their senior year. A record of a discipline issue during a student's junior or senior year disqualifies that student from admission.
- c. All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit their materials for further consideration.
 - i. Application materials will consist of:
 - Application
 - Written response
 - Parent/Student signature page
 - A student may not sign on behalf of the parent, even with parent permission.
- d. The faculty shall be requested to evaluate candidates determined to be scholastically eligible.
- e. The faculty council shall review the candidate applications, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.

Section 4. Candidates become members when inducted at a special ceremony at the end of April or beginning of May.

Section 5. An active member of the National Honor Society who transfers to this school will be accepted for membership in this chapter once their previous chapter has verified their membership. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1. Annual dues for this chapter shall be \$15. Dues will be payable to the chapter after Spring induction for new and returning members.

Section 2. Chapter members are responsible for purchasing their own NHS t-shirt. The chapter adviser will provide instructions to the chapter members during the first semester.

Section 3. Chapter members who are seniors in good standing shall be granted the privilege of wearing the NHS stole at graduation. A member may purchase a National Honor Society and wear it during graduation. Stoles will not be provided by the chapter, but the chapter advisor may facilitate the purchases of stoles through the NHS national organization. Students that submit payment for stoles after the due date set by the chapter advisor may not receive a stole for graduation. A student that fails to submit chapter-prescribed documentation of complete community service hours by the due date for this documentation (also set by the chapter advisor) will not wear a stole at graduation.

ARTICLE VII: OFFICERS

Section 1. The officers of the chapter shall be:

- President
- Vice President
- Secretary
- Event Coordinator

Section 2. Student officers shall be elected during May. Applications for officer are due to the chapter adviser on a date in May defined by the chapter advisor. All returning members in good standing with the chapter are eligible to run for a position as an officer.

Section 3. Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4. It shall be the duty of the president to preside at the meetings of the chapter and induction of new members. The president shall also assist the event coordinator and vice president with their duties.

Section 5. The vice president shall preside in the absence of the president, shall plan one chapter service project, and work with the chapter advisors to maintain a running record of chapter service hours.

Section 6. The secretary shall keep the minutes and attendance records for meetings and assist the event coordinator with their duties.

Section 7. The event coordinator shall lead the planning of NHS activities throughout the school year. Assist the chapter president with induction planning.

Section 8. Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee should set an example of scholarship, leadership, character, and service for the chapter. Officers found to not demonstrate these qualities may be removed from office.

ARTICLE VIII: MEETINGS

Section 1. Regular meetings of this chapter shall be quarterly during Mega Lunch. If Mega Lunch is unavailable, alternative arrangements will be made. Special meetings can be called by the president with approval of the adviser.

Section 2. Members are expected to attend all chapter meetings.

- a. Communication about meetings will take place via Google Classroom
- b. Attendance at meetings is mandatory for all members unless he/she is absent due to an excused absence from school. Other reasons including, but not limited to, other meetings, practices, or the like, will result in the member being considered absent from the meeting. In order for an absence to be excused, the member must notify the advisor by the end of the school day of the scheduled meeting.
- c. Members are required to attend 80% of meetings per school year
- d. Members will be considered absent if not in the room by the time designated for the meeting to start.

ARTICLE IX: ACTIVITIES AND SERVICE HOURS

Section 1. Each member is required to complete and document 15 hours of individual community service per school year by a date (in mid to late April) designated by the chapter advisor and noted on the NHS Community Service Hours Documentation Form.

Section 2. All hours must be documented using the NHS Community Service Hours Documentation Form, and the supervising adult may not be a parent, grandparent, sibling, aunt, uncle, etc.

Section 3. The following guidelines must be used in determining whether hours may count toward the required 15:

- A. The work must benefit the community or school.
- B. Volunteer hours must be from various activities. No more than five hours may be counted for the same activity.
- C. The member must NOT receive any monetary compensation or the like for his/her work.
- D. The work must NOT be associated with another group's requirement (e.g. Food for Families as a STUCO project).
- E. The work must NOT be associated with a class requirement or grade (e.g. helping with a band concert if in band).
- F. The hours must NOT be related to any type of court mandate (e.g. community service hours for a ticket)
- G. The work must NOT be performed during hours designated as the school day.
- H. Work similar to cleaning or mowing must benefit those that are truly needy or incapacitated. Doing this type of work for family or close friends should be avoided.
- I. The work must be approved by appropriate personnel and supervised by an appropriate adult.
- J. Donations to approved school-sponsored drives might count as a designated NHS Activity, but donations cannot be counted toward the service hours requirement.

Section 4. The chapter shall publicize and promote its projects in a positive manner.

Section 5: Members are required to participate in one designated NHS Activity per school year.

ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS

Section 1. Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal from the Argyle High School chapter of the National Honor Society. Members are expected to maintain academic standing and take an active role in service and leadership to their school and community. A member who falls below these standards will first receive a warning. If the deficiency continues, the member will be notified that their case is being referred to the Faculty Council for a dismissal vote. Between notification and the vote, the member will have the right to appeal.

Section 2. A member may be considered for dismissal for the following reasons:

- If a member's cumulative grade point average falls below the standard in effect when he/she was selected (94 on a 100 point scale), he /she will be given a written warning and a semester for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.
- If a member fails to complete and document the required community service hours and/or NHS activity by the appropriate deadline will result in dismissal of the student. There are several opportunities to meet these requirements throughout the year, and students will be warned in writing at a designated time chosen by the chapter advisor if they are missing their requirements.
- Failure to attend 80% of the meetings per school year will result in consideration for dismissal from the local chapter of the National Honor Society. See Article VII Section 2 for more information.
- Violations of the law or school regulations can result in immediate consideration of the dismissal of a member. These violations include, but are not limited to DWI, stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities or in the community.
- Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absences, excessive tardiness, etc.) will receive written warning notification. A conference may be requested by either party (faculty council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.
- If a member is suspended, sent to DAEP, or expelled for any reason, he/she will be considered for dismissal immediately. No notice or warning is required or will be given for students for these reasons. Members can still appeal to the Faculty Council before they vote for dismissal.

Section 3. Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

Section 4. In all cases of pending dismissal:

- a. The member will receive written notification from the adviser/faculty council indicating the reason for consideration of dismissal.
- b. The member has the right to respond to the charge(s) against him/her at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via

a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.

c. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents.

d. The faculty council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.

e. A member who is dismissed or resigns may never again be considered for membership in the National Honor Society.

Section 5. In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW.

Section 1: These bylaws will be approved upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the faculty council, and approval by the administration.

Section 2: These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.

ARTICLE XII: AMENDMENTS

These bylaws may be amended by a 2/3 vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles IV, V, and X, which are developed by the faculty council with the approval of the principal.

Approved on: 29 April 2025

Signatures/Names of the Chapter President, Secretary, Adviser, and Principal.

Adviser: Kayla Davila

Adviser: Cami KR Vanble

Chapter President: Stefan Nguyen

Secretary: Jillian Castleberry

Principal: Shawn Keene