

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

Wednesday, April 30, 2025

2024-2025 - 120

REGULAR MEETING AGENDA

TIME: 7:00 PM

LOCATION: CAFETERIA

1. CALL TO ORDER

Jennifer Mancini, Board President

Meeting was called, by Mrs. Drum, to order at: 7:00 PM

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Jennifer Mancini, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE

Jennifer Mancini, Board President

4. ROLL CALL

Brielle Neroda, Board Secretary

	Board of Education Member	Present	Late	Absent
1	Mrs. Mancini			X
2	Mrs. Drum	X		
3	Mr. Dieker	X		
4	Mrs. Donahue			X
5	Mr. Hale	X		
6	Ms. Jeronowitz	X		
7	Mr. Pedana	X		
8	Mrs. Rincon	X		
9	Mr. Roberson	X		

	Staff in Attendance	Present	Late	Absent
1	Mr. Vaughn	X		
2	Miss Neroda	X		

5. SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Public Hearing on the FY2025-26 School District Budget
 - Mr. Vaughn provided an overview of the FY25-26 budget; a copy of the budget presentation is posted on the district website along with the User-Friendly budget.

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6. COMMITTEE UPDATES

Jennifer Mancini, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Drum
Buildings, Grounds, & Transportation	Mrs. Donahue	Negotiations	Mr. Hale
Curriculum & Technology	Mr. Roberson	Policy	Ms. Jeronowitz

- Mr. Vaughn - on Mrs. Donahue's behalf - updated the Board on the status of the chimney repair (completed) and the water softener system (chlorination injection system installed to mitigate coliform levels). Mr. Vaughn also spoke about plans to sell the district's preschool bus.
- Mr. Hale updated the Board that the Negotiations Committee met with the Association's Committee on April 28th and negotiations continue toward a successor agreement.
- Ms. Jeronowitz updated the Board on the Preschool lottery policy on the agenda as a first read, and explained that the policy on artificial intelligence is being tabled pending the Superintendent's recommendation that AI being explored as a district goal for 25-26.

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Jennifer Mancini, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Public Comments: None

8. CORRESPONDENCE

Craig Vaughn, Superintendent

9. SUPERINTENDENT REPORT

Craig Vaughn, Superintendent

UPDATE

- Local Recreation Improvement Grant Award

IMPORTANT DATES

- May 10 - H&S Frolic at the Farm
- May 13 - H&S Meeting
- May 14 - Visual & Performing Arts Night
- May 16 - Grade Four Power in the Pines Air Show Trip
- May 21 - Board of Education Meeting
- May 22 - Grade Six NYC Trip
- May 22 - Grade Two Fernbrook Farms Trip
- May 23 - School Closed / Staff Professional Development
- May 26 - School Closed / Memorial Day

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- May 28 - Grade Six Regional Field Day at Northern Burlington
- May 29 - Grade One Play
- May 30 - Field Day
- May 30 - Grade Six Regional Sending Dance
- June 5, 6, & 7 - Drama Club "Suessical" Performances
- June 10 - H&S Meeting
- June 11 - Board of Education Meeting
- June 12 - Kindergarten End-of-the-Year Celebration
- June 14 - Flag Day
- June 16 - Grade Six Promotion Ceremony
- June 17 - Last Day of School

10. APPROVAL OF MINUTES

Brielle Neroda, Board Secretary

- **REGULAR MEETING - Wednesday, March 19, 2025**
- **SPECIAL MEETING - Wednesday, April 9, 2025**

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker	X		X				
2	Mrs. Donahue						X	
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana			X				
6	Mrs. Rincon					X		
7	Mr. Roberson			X				
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

- RESOLUTION #24/25-RM-120-101**
MONTHLY ENROLLMENT REPORT
- RESOLUTION #24/25-RM-120-102**
APPROVE THE MONTHLY HIB REPORT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue						X	
3	Mr. Hale			X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana			X				
6	Mrs. Rincon	X		X				
7	Mr. Roberson		X	X				
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

12. CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

a) **RESOLUTION #24/25-RM-120-103**

AUTHORIZING THE PRESIDENT AND SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR SHARED SERVICES

b) **RESOLUTION #24/25-RM-120-104**

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE AN AGREEMENT FOR FOOD SERVICES MANAGEMENT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker	X		X				
2	Mrs. Donahue						X	
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana			X				
6	Mrs. Rincon			X				
7	Mr. Roberson			X				
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

13. FINANCE & BUDGET

Craig Vaughn, Superintendent

a) **RESOLUTION #24/25-RM-120-105**

APPROVE ANTICIPATED REVENUE REPORT

b) **RESOLUTION #24/25-RM-120-106**

CERTIFY REMITTANCE TO PURCHASE ORDERS

c) **RESOLUTION #24/25-RM-120-107**

CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%

d) **RESOLUTION #24/25-RM-120-108**

CERTIFY EWEG REIMBURSEMENT REQUESTS

e) **RESOLUTION #24/25-RM-120-109**

APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES

f) **RESOLUTION #24/25-RM-120-110**

MONTHLY CERTIFICATION LINE ITEM STATUS REPORT

g) **RESOLUTION #24/25-RM-120-111**

RATIFY TRANSFER OF FUNDS

h) **RESOLUTION #24/25-RM-120-112**

APPROVE MONTHLY BILL LIST

i) **RESOLUTION #24/25-RM-120-113**

APPROVE BOARD SECRETARY'S REPORT

j) **RESOLUTION #24/25-RM-120-114**

APPROVE TREASURER'S REPORT

k) **RESOLUTION #24/25-RM-120-115**

READOPTING AN AUTHORIZATION TO SUBMIT A TENTATIVE BUDGET

l) **RESOLUTION #24/25-RM-120-116**

APPROVE THE FY 2025-2026 SCHOOL DISTRICT BUDGET

m) **RESOLUTION #24/25-RM-120-117**

APPROVE SUBMISSION OF THE 2025-2026 BUDGET TO THE BURLINGTON COUNTY OFFICE OF EDUCATION

n) **RESOLUTION #24/25-RM-120-118**

ACCEPTANCE OF A LOCAL RECREATION IMPROVEMENT GRANT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue						X	
3	Mr. Hale	X		X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana			X				
6	Mrs. Rincon		X	X				
7	Mr. Roberson			X				
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

14. PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-120-119**
APPROVE RENEWAL OF ANNUAL CONTRACTS - ALIGNED POSITIONS
- b) **RESOLUTION #24/25-RM-120-120**
APPROVE RENEWAL OF ANNUAL CONTRACTS - NON-ALIGNED POSITIONS
- c) **RESOLUTION #24/25-RM-120-121**
APPROVE HOME INSTRUCTION PERSONNEL & DATES
- d) **RESOLUTION #24/25-RM-120-122**
APPROVE A STIPEND FOR SHARED SERVICES PERSONNEL
- e) **RESOLUTION #24/25-RM-120-123**
APPROVE SUBSTITUTE EMPLOYEES FOR THE 2024-25 SCHOOL YEAR

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker	X		X				
2	Mrs. Donahue						X	
3	Mr. Hale		X	X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana			X				
6	Mrs. Rincon			X				
7	Mr. Roberson					X		
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

15. APPOINTMENT OF SPECIAL PERSONNEL SERVICES

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-120-124**
APPOINT TREASURER OF SCHOOL MONIES
- b) **RESOLUTION #24/25-RM-120-125**
APPOINT INDOOR AIR QUALITY DESIGNEE
- c) **RESOLUTION #24/25-RM-120-126**
APPOINT INTEGRATED PEST MANAGEMENT COORDINATOR
- d) **RESOLUTION #24/25-RM-120-127**
APPOINT AHERA COORDINATOR/DESIGNEE
- e) **RESOLUTION #24/25-RM-120-128**
APPOINT HOMELESS LIAISON
- f) **RESOLUTION #24/25-RM-120-129**
APPOINT ATTENDANCE OFFICER
- g) **RESOLUTION #24/25-RM-120-130**
APPOINT DESIGNATED ADA COORDINATOR

- j) **RESOLUTION #24/25-RM-120-131**
APPOINT DISTRICT/SCHOOL TEST COORDINATOR
- k) **RESOLUTION #24/25-RM-120-132**
APPOINT CHEMICAL HYGIENE OFFICER
- l) **RESOLUTION #24/25-RM-120-133**
APPOINT RIGHT TO KNOW DESIGNEE

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue						X	
3	Mr. Hale			X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana			X				
6	Mrs. Rincon		X	X				
7	Mr. Roberson	X		X				
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

16. CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

17. POLICIES & PROCEDURES

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-120-134**
APPROVE AMENDMENTS UPON FIRST READING & INTRODUCTION
- b) **RESOLUTION #24/25-RM-120-135**
APPROVE AMENDMENTS UPON SECOND READING & ADOPTION
- c) **RESOLUTION #24/25-RM-120-136**
AUTHORIZE SUBMISSION OF THE THREE-YEAR COMPREHENSIVE EQUITY PLAN
- d) **RESOLUTION #24/25-RM-120-137**
AMEND A BOARD OF EDUCATION MEETING DATE

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue						X	
3	Mr. Hale			X				
4	Ms. Jeronowitz	X		X				
5	Mr. Pedana			X				
6	Mrs. Rincon					X		
7	Mr. Roberson		X	X				
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

18. FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

a) RESOLUTION #24/25-RM-120-138

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker		X	X				
2	Mrs. Donahue						X	
3	Mr. Hale	X		X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana			X				
6	Mrs. Rincon			X				
7	Mr. Roberson			X				
8	Mrs. Drum			X				
9	Mrs. Mancini						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

19. BOARD FORUM

Jennifer Mancini, Board President

- **UNFINISHED BUSINESS: None**
- **NEW BUSINESS: None**

20. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Jennifer Mancini, Board President

Public Comments: None**21. ADJOURNMENT**

Jennifer Mancini, Board President

Motion to Adjourn: Mrs.Rincon**Second: Ms.Jeronowitz****Meeting was adjourned at: 7:51 PM**

SUPERINTENDENT'S REPORT

April 30, 2025

RESOLUTION #24/25-RM-120-101**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF MARCH 2025**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2024	Count <u>March 28, 2025</u>	Difference
11-105-100-101-101-105	Pre-School Regular	17	21	+4
11-110-100-101-101-110	Kindergarten	31	44	+13
11-120-100-101-101-401	First Grade	35	30	-5
11-120-100-101-101-402	Second Grade	45	36	-9
11-120-100-101-101-403	Third Grade	32	47	+15
11-120-100-101-101-404	Fourth Grade	39	33	-6
11-120-100-101-101-405	Fifth Grade	38	38	N/C
11-130-100-101-101-406	Sixth Grade	37	36	-1
11-212-100-101-101-100	Multiple Disabled	13	9	-4
11-215-100-101-101-100	Preschool Disabled PT	5	5	N/C
11-000-100-56X-60X-XXX	Out-of-District Placement	1	1	N/C
	TOTAL	293	299	+6

Month	Enrollment	Monthly Change
June 2024	293	
July 2024	295	+2
August 2024	300	+5
September 2024	297	-3
October 2024	297	0
November 2024	297	0
December 2024	302	+5
January 2025	302	0
February 2025	302	0
March 2025	299	-3
April 2025		
May 2025		
June 2025		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

***** ***** *****

April 30, 2025

RESOLUTION #24/25-RM-120-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE TIME PERIOD OF MARCH 19, 2025 TO APRIL 30, 2025
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **MARCH 19, 2025 TO APRIL 30, 2025**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

April 30, 2025

CONTRACT ADMINISTRATION

April 30, 2025

RESOLUTION #24/25-RM-120-103

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR AN INTER-LOCAL SERVICES AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE EASTAMPTON SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP

WHEREAS, this agreement is effective the 1st day of May 1, 2025, between the Board of Education of the Eastampton School District, a body corporate of the State of New Jersey, having its principal offices located at 1 Student Drive, Burlington County, State of New Jersey, (hereinafter referred to as "Eastampton") and the Board of Education of Springfield Township, Jacksonville-Jobstown Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, the Parties desire to enter into this Agreement pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. and N.J.A.C. 6A:23-1.1, et seq.; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. and N.J.A.C. 6A:23-1.1 et seq. authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render within its own jurisdiction; and

WHEREAS, Springfield is in a position to provide Educational Facilities Manager services to Eastampton; and

WHEREAS, these Educational Facilities Manager services will be provided by Springfield to Eastampton and it is the parties intention to memorialize this arrangement by entering into this Shared Services Agreement and to establish the services being provided and the payments to be made by the parties hereto for said services; and

WHEREAS, by Springfield providing these services to Eastampton, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into formal Shared Services Agreement for the providing of such services and the payment therefore by the respective parties; and

WHEREAS, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Springfield's Responsibilities and Obligations

1. Springfield will provide on-site Educational Facilities Manager Services to Eastampton by providing one certified Educational Facilities Manager for a period of up to two days per week, May 1, 2025 through June 30, 2025.
2. Educational Facilities Manager services shall be based upon the length of day currently specified by the agreement between the Educational Facilities Manager for the Springfield Township School District and the Springfield Township Board of Education (8 hours per day for the current negotiated contract).
3. In collaboration Eastampton and Springfield will develop a schedule outlining when Educational Facilities Manager services will be provided; this schedule shall provide two fixed days or the equivalent thereof (sixteen (16) hours) per week with additional days available in response to the needs of the Eastampton district. Any additional days shall be mutually agreed upon by both district in advance when possible, and shall be billed at the calculated per diem cost.

4. Springfield shall provide a monthly invoice to Eastampton based upon the submission of completed, verified (via signature by Eastampton administration) timesheets.

B. Eastampton Responsibilities and Obligations

1. Eastampton shall pay Springfield the costs for the services provided, as estimated in the chart attached hereto and identified as Schedule "A," on a monthly basis. Payment shall be based upon the submission of completed, verified (via signature by Eastampton administration) timesheets.

2. The parties recognize and agree that the compensation calculations and estimated cost projections outlined in Schedule "A" are reasonable and necessary for the services being provided by Springfield and may be subject to change depending upon an increase or decrease in the total number of days serviced and salary advancements.

C. Miscellaneous

1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.

2. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the *party* to procure the same within ten (10) days of receipt of said notice.

SCHEDULE "A"

EDUCATIONAL FACILITIES MANAGER COMPENSATION

DESCRIPTION	COMPENSATION – 2024-2025
BASE SALARY	\$66,500
MEDICAL BENEFITS	\$11,340
PRESCRIPTION COVERAGE	\$2,535.12
DENTAL BENEFITS	\$616.44
SHARED SERVICES STIPEND	\$10,000
TOTAL	\$90,991.56
LESS EMPLOYEE BENEFITS CONTRIBUTION	- \$1,609.44
TOTAL VALUE OF COMPENSATION	\$89,382.12

ESTIMATED COST PROJECTION

SCHOOL DISTRICT	2024-2025 COST
Eastampton	Per diem = \$372.43 (\$89,382.12 / 240)
	Estimated total cost - \$89,382.12 X 40% = \$35,752.85
	Estimated monthly invoice = \$2,979.40

D. Notice

1. Any notice required under this Agreement shall be in writing, sent by certified mail return receipt requested, to the respective parties at the addresses indicated below:

In the case of Springfield:

Springfield Township School District
2146 Jacksonville-Jobstown Road Jobstown, NJ 08041
Attn: Craig Vaughn

In the case of Eastampton:

Eastampton Township School District
1 Student Drive
Eastampton, NJ 08060
Attn: Joseph Firetto

2. This Agreement constitutes the entire understanding of the parties with respect to the matters contemplated and dealt with hereby. Any modifications or changes hereto shall be in writing and signed by both parties.

3. If any provision or part of this Agreement shall be deemed to be unlawful or invalid for any reason, only such provisions or part(s) shall be eliminated and the remaining provisions or parts hereof shall remain valid and binding upon the parties.

4. This Agreement shall be governed by and construed in accordance with the applicable laws of the State of New Jersey.

5. Any disputes under the terms of this Agreement shall be submitted to the Executive County Superintendent and/or Business Administrator for mediation.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an inter-local services agreement with the Board of Education of the Eastampton School District.

April 30, 2025

RESOLUTION #24/25-RM-120-104

**RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY TO THE BOARD
TO EXECUTE AN AGREEMENT FOR A FOOD SERVICE MANAGEMENT COMPANY
FOR THE 2025-2026 SCHOOL YEAR
PURSUANT TO N.J.S.A. 18A:18A-42 AND 2CFR PARTS 200.318 - 200.326**

WHEREAS, the Township of Springfield Board of Education desires to continue to provide food service for the District through the award of a food service management contract pursuant to N.J.S.A. 18A:18A-42. and 2CFR Parts 200.318 and 200.326 and

WHEREAS, N.J.S.A. 18A:18A-42. provides that a food service management contract may be renewed yearly for not more than four (4) additional years upon a finding by the Board of Education that the services are being performed in an effective and efficient manner; however, if a Board of Education elects to renew an existing contract with a food service management company, the terms and conditions of the existing contract shall remain substantially unchanged. At the time of renewal, any price increase shall not exceed the published Index Rate as defined in New Jersey Public Procurement Law of 1999, Chapter 440; the renewal fee shall not exceed the changes in the Index Rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

WHEREAS, Princeton Food Management Associates, PO Box 641, Medford, NJ 08055 management fee shall not exceed **\$9,840.00** per school year during the period of the agreement. This will be divided into forty two (42) weekly payments of **\$234.29**; and

WHEREAS, the total cost of the contract, as indicated in the Projected Operating Statement (Form #23CR), shall be **\$100,414.96**; and

WHEREAS, the School District and Princeton Food Management Associates shall work together to ensure a financially sound operation for the 2025-2026 school year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby authorizes a one (1) year agreement for food service management with Princeton Food Management Associates for the 2025-2026 school year.

FINANCE & BUDGET

April 30, 2025

RESOLUTION #24/25-RM-120-105

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF MARCH 2025 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following MARCH 2025 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Brielle Neroda
Board Secretary

RESOLUTION #24/25-RM-120-106

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF MARCH 2025**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MARCH 2025 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #24/25-RM-120-107

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF MARCH 2025
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MARCH 2025 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #24/25-RM-120-108

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING MARCH 2025

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending MARCH 2025 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

RESOLUTION #24/25-RM-120-109

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF MARCH 2025 FOR THE 2024-2025 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending MARCH 2025 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2024-2025 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, and REAP funds.

RESOLUTION #24/25-RM-120-110

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

FOR THE MONTH OF MARCH 2025

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of MARCH 2025 no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

RESOLUTION #24/25-RM-120-111

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MARCH 2025,
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **MARCH 2025**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #24/25-RM-120-112

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of MARCH 20, 2025 TO APRIL 30, 2025 (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

April 30, 2025

RESOLUTION #24/25-RM-120-113

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF MARCH 2025 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2024-2025** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

RESOLUTION #24/25-RM-120-114

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR MARCH 2025
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the MARCH 2025 Report of the Treasurer of School Monies is hereby accepted and approved.

RESOLUTION #24/25-RM-120-115

**RESOLUTION READOPTING AUTHORIZATION FOR TRANSMITTAL OF
THE 2025-2026 SCHOOL BUDGET
BY THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-7**

BE IT RESOLVED to approve a tentative school district budget for the FY25-26 School Year for submission to the Executive County Superintendent as follows:

TOTAL 2025-2026 BUDGET

FUND	AMOUNT
Current Fund - Fund 11	\$4,825,965
Capital Outlay - Fund 12	\$11,375
GENERAL FUND GRAND TOTAL	\$4,837,340
Special Revenue Fund - Fund 20	\$143,438
Debt Service Fund - Fund 40	\$288,244
TOTAL	\$5,269,022

2025-2026 TAX LEVIES

FUND	AMOUNT
Current Fund - Fund 10	\$3,672,254
Debt Service Fund - Fund 40	\$286,107
TOTAL	\$3,958,361

and to advertise said tentative budget in the Burlington County Times in accordance with the form(s) required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held at the Springfield Township Board of Education located at 2146 Jacksonville-Jobstown Road on March 19, 2025 at 7:00 P.M. for the purpose of conducting a public hearing on such tentative budget for the FY25-26 School Year, and

BE IT FURTHER RESOLVED, that there should be raised for General Funds \$3,672,254 for the ensuing FY25-26 School Year, and

BE IT FURTHER RESOLVED, that the tentative budget includes an adjustment for banked cap in the amount of \$138,575 for the FY25-26 School Year, in accordance with N.J.A.C. 6A:23A-10.1(b) for the purpose of deficit reduction. As statutorily required, the district affirms that it (a) has fully exhausted all eligible statutory spending authority in the budget year; (b) such stated need/purpose will be completed by June 30, 2026 ; (c) and such stated need/purpose cannot be deferred or incrementally completed over a long period of time, and

WHEREAS, the Springfield Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Springfield Township Board of Education established \$11,000 as the maximum travel amount for the current school year and has expended \$5517 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$15,570 for the FY25-26 School Year.

RESOLUTION #24/25-RM-120-116

**RESOLUTION APPROVING ON THE SPRINGFIELD TOWNSHIP
FY 2025-2026 SCHOOL BUDGET STATEMENT
PURSUANT TO PUBLIC LAW 2001, C. 202**

WHEREAS, the Springfield Township Board of Education adopted a tentative budget on March 19, 2025, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 1, 2025, and

WHEREAS, the tentative budget was advertised in the legal section of the Burlington County Times on April 6, 2025, and

WHEREAS, the final budget was presented to the public during a hearing held on April 30, 2025, and

WHEREAS, in the proposed FY2026 State Budget, certain districts had the opportunity to apply to the Commission of Education to increase expenditures, including an allocation of Tax Levy Incentive Aid, in order to satisfy the thoroughness and efficiency standards established pursuant to N.J.S.A. 18A:7F-46, and

WHEREAS, the Springfield Township School District is below local fair share and spending below adequacy to be eligible to participate in this program, and

WHEREAS, the Springfield Township School District is eligible to increase expenditures by \$104,151 and qualify for Tax Levy Incentive Aid in the amount of \$4,960, and

WHEREAS, the Springfield Township School District has been granted approval to increase expenditures based on the following reason(s): funds to offset salary and benefits costs for a Basic Skills Improvement Program teacher, and

WHEREAS, the FINAL BUDGET including the increase in accordance with the tax levy incentive aid was presented to the public during a public hearing held in the cafeteria at Springfield Township Elementary School, NJ, on April 30, 2025, and

WHEREAS, the Board of Education has now determined to make modifications to the tentative budget as follows:

Prebudget Year Tax Levy:		3,464,391	(A-1)
Current Year Local Fair Share:		5,231,605	(A-2)
Levy Under Local Fair Share?		Yes	(A)
Prebudget Year Adequacy Spending:		4,119,724	(B-1)
Budget Year Adequacy Budget:		5,670,276	(B-2)
Spending Below Adequacy:		1,550,552	(B)
	MAX[0, (Item (B-2) minus (B-1))]		
Remaining Eligible Tax Levy Increase:		0	(C)
Available Banked Cap:		667,554	(D)
Maximum Additional Expenditure Request:		882,998	(E)
	If Item (A) equals Yes: MAX[0, (Item (B) minus (C) minus (D))]		
Total Expenditure Requested (may not exceed item (E))		104,151	(F)
Tax Levy Portion:		99,191	(G)
Tax Levy Incentive Aid Portion:		4,960	(H)
	Lesser of \$1,000,000 or Item (G) times 5%		

NOW, THEREFORE, BE IT RESOLVED that, in consideration of the above, the Springfield Township Board of Education hereby adopts the following Final Budget for the FY25-26 School Year:

Fund	Budget	Local Tax Levy
Total General Fund	\$3,672,254	\$3,672,254
Total Special Revenue Fund	\$143,438	\$143,438
Total Debt Service Fund	\$288,244	\$288,244
Totals	\$4,103,936	\$4,103,936

BE IT FURTHER RESOLVED that tax levy incentive aid is pending NJDOE approval.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #24/25-RM-120-117

**RESOLUTION AUTHORIZING TRANSMITTAL OF THE 2025-2026 SCHOOL BUDGET
BY THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-7
AND THAT THE SUBJECT RESOLUTION IS IDENTIFIED WITH THE SPONSOR CODE X**

WHEREAS, N.J.S.A. 18A:22-7 provides that the board of education shall prepare a budget for the school district for the ensuing year, the 2025-2026 budget, and to transmit to the Department of Education County Office on or before Wednesday, March 20, 2025; and

WHEREAS, the Springfield Township Board of Education has reviewed the proposed budget and wishes to transmit said budget to the Office of the Burlington County Superintendent of Schools with the following **2025-2026** general fund, special revenue fund and debt service fund total budget as well as the **2025-2026** general fund and debt service fund local tax levy amounts:

TOTAL 2025-2026 BUDGET

FUND	AMOUNT
Current Fund - Fund 11	\$4,825,965
Capital Outlay - Fund 12	\$11,375
GENERAL FUND GRAND TOTAL	\$4,837,340
Special Revenue Fund - Fund 20	\$143,438
Debt Service Fund - Fund 40	\$288,244
TOTAL	\$5,269,022

2025-2026 TAX LEVIES

FUND	AMOUNT
Current Fund - Fund 10	\$3,672,254
Debt Service Fund - Fund 40	\$286,107
TOTAL	\$3,958,361

WHEREAS, the Springfield Township Board of Education also authorizes that the tentative budget includes the use of surplus in the amount of \$251,657; and,

WHEREAS, the Springfield Township Board of Education also authorizes that the tentative budget includes an adjustment for banked cap in the amount of \$138,575 in accordance with N.J.A.C. 6A:23A-10.1(b) for the purpose of deficit reduction. As statutorily required, the district affirms that it (a) has fully exhausted all eligible statutory spending authority in the budget year; (b) such stated need/purpose will be completed by June 30, 2026; and (c) such stated need/purpose cannot be deferred or incrementally completed over a longer period of time.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the transmittal of the **2025-2026** school year budget to the Burlington County Office of Education is hereby authorized.

April 30, 2025

RESOLUTION #24/25-RM-120-118

RESOLUTION APPROVING THE ACCEPTANCE OF GRANT FUNDS FROM THE DIVISION OF LOCAL GOVERNMENT SERVICES / DEPARTMENT OF COMMUNITY AFFAIRS LOCAL RECREATION IMPROVEMENT GRANT

WHEREAS, the Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public school recreational facilities including local parks, municipal recreation centers, and local stadiums; and,

WHEREAS, grant funds will be allocated to each grant recipient to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use; and,

WHEREAS, the Local Recreation Improvement Grant exists to:

- Fund improvements to recreational facilities.
- Provide quality outdoor recreational space to underserved communities.
- Assist local units in achieving unmet recreational obligations.
- Equipment (example: cost of playgrounds or stadium or community theatre bleachers).
- Remediation costs associated with preparing recreation sites for use.
- Other directly related costs; and,

WHEREAS, the Board of Education of the Springfield Township School District (hereinafter the "Board") submitted a grant application to carry out a project to create a ¼ mile long greenway / walking trail that will expand opportunities for students during the school day, encourage engaging learning activities that help connect students to the environment, and also foster greater community engagement and collaboration; and,

WHEREAS, the New Jersey Department of Community Affairs has approved the Board's application and authorized grant funds in the amount of seventy-six thousand dollars (\$76,000) for completion of the above identified greenway / walking trail project.

NOW, THEREFORE BE IT RESOLVED, 1) by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that acceptance of grant funds from the New Jersey Department of Community Affairs in the amount of seventy-six thousand dollars (\$76,000) are hereby accepted; and, 2) provision of such financial assistance is subject to appropriate execution of a grant/loan agreement with the Department and compliance by Springfield Township School District with the terms, conditions and requirements set forth therein.

PERSONNEL & NEGOTIATIONS

April 30, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-119

**RESOLUTION APPROVING THE AUTHORIZATION FOR THE RENEWAL AND NON-RENEWAL OF
ANNUAL CONTRACTS FOR CERTAIN CERTIFICATED & NON-CERTIFICATED STAFF POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2024-2025 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2025 to JUNE 30, 2026**

WHEREAS, N.J.S.A. 18A:27-3 provides that teaching staff members may be employed and their salaries fixed and determined, under contracts, by a board of education for the period from July 1 of the year in which such board shall organize to the succeeding June 30, notwithstanding that the fiscal year of the district or of the municipality in which it is located is the calendar year; and

WHEREAS, the below listed individuals shall be offered contracts for the 2025-2026 school year:

RENEWAL: TENURED CERTIFICATED TEACHING STAFF

Name	Position	FT/PT
Angelastro, Amy	Teacher	FT
Bifulco, Bobbi Jo	Teacher	FT
Browning, Cathryn	LDTC	FT
Carter, Patricia	Teacher	FT
DeMinco, Jamie	Teacher	FT
Donoghue, Haley	Teacher	FT
Faulkes, Casey	Teacher	FT
Grimm, Jacqueline	Teacher	FT
Linton, Kelly	Teacher	FT
Luyber, Jonathan	Teacher	FT
McDonald, Amanda	Teacher	FT
Pence, Heather	Teacher	FT
Ricciani, JoAnn	Nurse	FT
Roats, Theresa	Teacher	FT
Schweitzer, Rebecca	Social Worker	FT
Secouler, Sandra	Teacher	FT
Shook, Dawn	Teacher	FT
Traino, Ashley	Teacher	FT
Warshany, Amber	Teacher	FT

April 30, 2025

RENEWAL: NON-TENURED CERTIFICATED TEACHING STAFF

Name	Position	FT/PT
Agos, Matthew	Teacher	FT
Alvarado, Monica	Teacher	PT (.6)
Foreman, Deanna	Teacher	FT
McCarthy, Mikayla	Teacher	FT
Owens, Amanda	Teacher	FT
Rinaldi, Christina	Teacher	FT
Schreiber, Sara	Teacher	FT
Smith, Riley	Teacher	FT
Weeks, Natalie	Teacher	PT (.5)
Young, Emily	Speech Therapist	FT

RENEWAL: NON-CERTIFICATED INSTRUCTIONAL STAFF

Name	Position	FT/PT
Adams, Deborah	Instructional Assistant	PT .7037 (4.75 hours per day)
Ahmad, Saira	Instructional Assistant	PT .357 (2.5 hours per day)
Capra, Annette	Instructional Assistant	PT .7037 (4.75 hours per day)
Capra, Brielle	Instructional Assistant	PT .7037 (4.75 hours per day)
Cassidy, Amy	Instructional Assistant	PT .7037 (4.75 hours per day)
Fennessy, Evi	Instructional Assistant	PT .7037 (4.75 hours per day)
Gonzalez, Margaret	Instructional Assistant	PT .7037 (4.75 hours per day)
Gripp, Carolyn	Instructional Assistant	PT .7037 (4.75 hours per day)
Hill, Janice	Instructional Assistant	PT .7037 (4.75 hours per day)
Pollack, Kristin	Instructional Assistant	FT

**RENEWAL, GUIDE PLACEMENT & SALARY:
NON-CERTIFICATED, NON-TENURED CUSTODIAL & MAINTENANCE STAFF**

Name	Position	FT/PT
Fenesty, Patrick	Maintenance Worker	FT
Swangler, Chelsea	Custodian	FT

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by May 15 and that contracts shall be offered and executed for each approved individual.

BE IT FURTHER RESOLVED that all contract amounts as listed in the Appendix to Resolution #24/25-RM-120-117 and posted to the district website are tentative pending negotiation of a successor agreement between the Springfield Township Board of Education and the Springfield Township Education Association.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-120

**RESOLUTION APPROVING THE AUTHORIZATION FOR THE
RENEWAL OF ANNUAL CONTRACTS FOR NON-ALIGNED STAFF POSITIONS FOR THE SPRINGFIELD
TOWNSHIP SCHOOL DISTRICT FOR THE 2025-2026 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM
JULY 1, 2025 to JUNE 30, 2026**

WHEREAS, the below listed individuals shall be offered contracts for the 2025-2026 school year:

RENEWAL OF NON-ALIGNED PERSONNEL

Name	Position	FT / PT
Carney, Matthew	Educational Facilities Manager	FT
Cervino, Corinne	Confidential Administrative Assistant to the Principal	PT
Neroda, Brielle	Confidential Administrative Assistant to the Superintendent	FT
Tarvin-Griffith, Danielle	Business Administrator	PT
Vrettos, Lisa	Confidential Administrative Assistant to the Business Administrator for Payroll & Accounts	FT
Vaughn, Craig	Chief School Administrator	FT
Zaidi, Mahe	Supervisor of Curriculum	FT

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by May 15 and that contracts shall be offered and executed for each approved individual.

BE IT FURTHER RESOLVED that all contract amounts as listed in the Appendix to Resolution #25/26-RM-120-118 shall be duly posted to the district website.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-121

RESOLUTION APPROVING HOMEBOUND INSTRUCTION PURSUANT TO N.J.A.C. 6:28-4.5(c)

WHEREAS, the Township of Springfield Board of Education finds individual circumstances which require District pupils, public and non-public, to receive homebound instruction for periods of time; and

WHEREAS, N.J.A.C. 6:28-4.5(c) provides that instruction shall be provided for pupils confined to a hospital, convalescent home, other medical institution or at residence for at least a two (2) week period of time and determined by the school physician to need home instruction or classified by the child study team as educationally disabled and case law supporting the providing of home instruction to suspended students who posed a substantial danger pursuant to New Jersey case law RR -v- Board of Education of Shore Regional, 109 NJ sup, 337 Chancery Division, 1970; and

WHEREAS, pupil #20251350 of the district has been assigned homebound instruction, provided by Springfield Township School District certified staff member, Mrs. Patricia Carter, based upon the recommendation of the Director of Child Study, which is expected to last more than two (2) weeks; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above homebound instruction is hereby approved at the determined rate of forty-four dollars and no cents (\$44.00) per hour; and

BE IT FURTHER RESOLVED that the homebound instruction period of this subject approval shall begin on April 1, 2025 through April 17, 2025 and that any and all extensions shall be approved subject to N.J.A.C. 6:28-4.5 (a) 7.

April 30, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-122

**RESOLUTION APPROVING PERSONNEL FOR A SHARED SERVICES POSITION
AND AUTHORIZING A STIPEND AMOUNT**

WHEREAS, the Board of Education has approved a shared services agreement for an Educational Facilities Manager between the Eastampton Township School District and the Springfield Township School District; and

WHEREAS, the requisite responsibilities of the shared services Educational Facilities Manager are such that a fixed stipend amount is recommended as compensation for the increased oversight and managerial workload therein; and

WHEREAS, the Superintendent recommends the following individual and stipend amount for the shared services Educational Facilities Manager position, effective May 1, 2025 through June 30, 2025:

NAME:	Matthew Carney
POSITION:	Educational Facilities Manager
POSITION CONTROL NUMBER:	AA-EFM001
ANNUAL STIPEND:	\$10,000
EFFECTIVE DATE:	May 1, 2025

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointment of a shared services Educational Facilities Manager and authorization for a stipend amount, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

April 30, 2025

RESOLUTION #24/25-RM-120-123

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides, custodians, speech language specialists, and EDC staff are such personnel

Teachers	Aides	Speech Language Specialists	Nurses	EDC Staff
		Shay Yostpille	Dana Garron	

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

SPECIAL PERSONNEL SERVICES

April 30, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-124

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A PROFESSIONAL SERVICES CONTRACT
FOR THE SERVICES OF A TREASURER OF SCHOOL MONIES**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a treasurer of school monies; and

WHEREAS, Amy Lerner is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Amy Lerner in an amount not-to-exceed six thousand one hundred ninety-nine dollars (\$6,199) for the period of time from July 1, 2025 to June 30, 2026, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-125

**RESOLUTION APPROVING INDOOR AIR QUALITY DESIGNEE FOR THE TOWNSHIP OF SPRINGFIELD
SCHOOL DISTRICT PURSUANT TO N.J.A.C. 12:100-13**

WHEREAS, pursuant to N.J.A.C. 12:100-13 an employer shall identify a designated person who is given the responsibility to assure compliance with N.J.A.C. 12:100-13 and assure that the designated person is familiar with the requirements of this subchapter and that the designated person shall assure that Code requirements are implemented and documented; and

WHEREAS, the Superintendent of Schools makes the recommendation that the Indoor Air Quality Designee for the **2025-2026** school year shall be Matthew Carney, Educational Facilities Manager; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that Matthew Carney, Educational Facilities Manager, be appointed as the Indoor Air Quality Designee for the Township of Springfield School District for the period of time from July 1, 2025 to June 30, 2026; and

BE IT FURTHER RESOLVED that there shall be no additional compensation granted to the incumbent in his/her capacity as Educational Facilities Manager for the designation as Indoor Air Quality Designee.

RESOLUTION #24/25-RM-120-126

RESOLUTION APPOINTING AN INTEGRATED PEST MANAGEMENT COORDINATOR FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT PURSUANT TO THE NEW JERSEY SCHOOL INTEGRATED PEST MANAGEMENT ACT OF 2002

WHEREAS, the New Jersey School Integrated Pest Management Act of 2002 requires the superintendent of the school district, for each school in the district, the board of trustees of a charter school, and the principal or lead administrator of a private school, as appropriate, to implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides; and

WHEREAS, the Board of Education wishes designate an integrated pest management coordinator who shall be responsible for the implementation of the school integrated pest management policy; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Matthew Carney, Educational Facilities Manager, is hereby appointed as Integrated Pest Management Coordinator for the **2025-2026** school year; and

BE IT FURTHER RESOLVED that the Integrated Pest Management Coordinator shall be responsible for ensuring the School District's compliance with the New Jersey School Integrated Pest Management Act of 2002; and

BE IT FINALLY RESOLVED that there shall be no additional compensation granted to the incumbent in his capacity as Educational Facilities Manager for the designation as the Integrated Pest Management Coordinator.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-127

**RESOLUTION APPROVING AHERA COORDINATOR DESIGNEE FOR THE TOWNSHIP OF SPRINGFIELD
SCHOOL DISTRICT PURSUANT TO 40 CFR PART 763 SUBPART E**

WHEREAS, pursuant to the Code of Federal Regulations (CFR) 40 Part 763.84 Subpart E, each local education agency shall ensure that the certain activities and requirements for recordkeeping, training, notifications and warnings are completed as specified in the asbestos management plan and that the agency shall designate a person, who shall receive adequate training to perform duties to ensure that requirements under this section are properly implemented; and

WHEREAS, the Superintendent of Schools makes the recommendation that the AHERA Coordinator Designee for the **2025-2026** school year shall be the Educational Facilities Manager; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that Matthew Carney, Educational Facilities Manager, be appointed as the AHERA Coordinator Designee for the Township of Springfield School District for the period of time from July 1, 2025 to June 30, 2026; and

BE IT FURTHER RESOLVED that there shall be no additional compensation granted to the incumbent in his capacity as Educational Facilities Manager for the designation as AHERA Coordinator Designee.

***** ***** *****

April 30, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-128

**RESOLUTION APPROVING THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS FOR
THE APPOINTMENT OF THE DISTRICT HOMELESS LIAISON FOR THE TOWNSHIP OF SPRINGFIELD
SCHOOL DISTRICT PURSUANT TO N.J.A.C. 6:3-8-5**

WHEREAS, N.J.A.C. 6:3-8.5 provides that a district homeless liaison shall be appointed who shall have the responsibility for all homeless children who reside temporarily in the school district as well as those who were residents of the district when they became homeless; and

WHEREAS, the Superintendent of Schools makes the recommendation that the District Homeless Liaison for the **2025-2026** school year shall be Rebecca Schweitzer; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that Rebecca Schweitzer be appointed as the District Homeless Liaison for the Township of Springfield School District for the period of time from July 1, 2025 to June 30, 2026; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that there shall be no additional compensation granted to the incumbent in her capacity as Social Worker for the designation as the District Homeless Liaison.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-129

**RESOLUTION APPROVING THE APPOINTMENT OF AN ATTENDANCE OFFICER OF THE SPRINGFIELD
TOWNSHIP SCHOOL DISTRICT PURSUANT TO N.J.S.A. 18A:38-32**

WHEREAS, N.J.S.A. 18A:38-32 provides that the board of education of each school district shall appoint a suitable number of qualified persons to be designated as attendance officers and shall affix their compensation; and

WHEREAS, Township of Springfield Board of Education, County of Burlington, State of New Jersey recommends Mr. Jon Luyber for appointment to the position of Attendance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that a contract shall be issued for the Attendance Officer for the period of time from July 1, 2025 to June 30, 2026; and

BE IT FURTHER RESOLVED that there shall be no additional compensation granted to the incumbent in his capacity as Dean of Students for the designation as the Attendance Officer.

April 30, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-130

**RESOLUTION DESIGNATING THE APPOINTMENT OF AN
AMERICANS WITH DISABILITIES (ADA) COORDINATOR**

WHEREAS, if a public entity has fifty (50) or more employees, it is required to designate at least one (1) responsible employee to coordinate Americans with Disabilities Act (hereinafter "ADA") compliance. A government entity may elect to have more than one (1) ADA Coordinator. Although the law does not refer to this person as an ADA Coordinator, this term is commonly used in state and local governments across the country; and

WHEREAS, the ADA Coordinator is responsible for coordinating the efforts of the government entity to comply with Title II and investigating any complaints that the entity has violated Title II. The name, office address, and telephone number of the ADA Coordinator must be provided to interested persons; and

WHEREAS, the Superintendent of Schools recommends the appointment of Mr. Jon Luyber as Americans with Disabilities Coordinator for the **2025-2026** school year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the Superintendent of Schools recommendation of Jon Luyber as Americans with Disabilities Coordinator for the **2025-2026** school year is hereby approved; and

BE IT FINALLY RESOLVED that the designee shall serve in the capacity without additional compensation above his contracted salary for the functions of the position.

April 30, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-131

**RESOLUTION DESIGNATING THE APPOINTMENT OF A DISTRICT TEST COORDINATOR AND
THE SCHOOL COORDINATOR FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2025-2026 SCHOOL YEAR**

WHEREAS, the Board of Education understands that state mandated testing protocol requires the designation of a district-wide test coordinator and individual school coordinator; and

WHEREAS, the general requirements for each position are below delineated and it is understood that additional duties may be required for specific tests:

DISTRICT TEST COORDINATOR

1. Serves as the district contact person for all testing
2. Maintains test security and notification for any missing materials
3. Organizes and conducts school coordinator training sessions
4. Receives and distributes all test materials to school coordinators
5. Serves as a resource to the school coordinators throughout testing periods
6. Monitors test administration to verify that prescribed procedures are used
7. Directs collection of test materials from schools
8. Arranges for required signatures and return of testing materials including security forms

SCHOOL COORDINATOR

1. Conducts all necessary scheduling and training within the school]
2. Serves as school contact person for all test administration plans and procedures
3. Maintains test security and notification of materials lost and shortages
4. Attends school coordinator training
5. Selects examiners and proctors
6. Schedules and conducts training sessions for examiners
7. Advises proctors of their duties and responsibilities
8. Makes advance announcements concerning testing
9. Schedules and test locations and sessions
10. Receives and inventories all test materials from district test coordinator
11. Establishes and maintains test security procedures
12. Distributes test materials to examiners
13. Prepares roster of students to be tested
14. Supervises preparation of answer folders
15. Supervises testing and ensures proper test administration procedures
16. Receives test materials from examiners
17. Verifies that answer folder was completed for each student tested
18. Reviews answer folder to verify accuracy of student information
19. Completes test forms and make-up test administration
20. Returns all test materials to district test coordinator ; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that Mahe Zaidi has been appointed as the District/School Test Coordinator for the **2025-2026** school year.

April 30, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-132

**RESOLUTION APPROVING THE CHEMICAL HYGIENE OFFICER DESIGNEES FOR THE
TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT PURSUANT TO 29 CFR PART 1910.1450**

WHEREAS, pursuant to Code of Federal Regulations (CFR) 29 Part 1910.1450, an employer shall develop and implement a written program which sets forth procedures, equipment, personal protective equipment and work practices that are capable of protecting employees from the health hazards presented by hazardous chemicals used in that particular workplace; and

WHEREAS, pursuant to CFR 29 Part 1910.1450(e) a Chemical Hygiene Officer shall be designated by the employer who is a qualified employee by training or experience to provide technical guidance in the development and implementation of the provisions of the Chemical Hygiene Plan; and

WHEREAS, the Superintendent of Schools makes the recommendation that the Chemical Hygiene Officer Designees for the **2025-2026** school year shall be the Matthew Carney, Educational Facilities Manager; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that be appointed as the Matthew Carney, Educational Facilities Manager for the Township of Springfield School District for the period of time from July 1, 2025 to June 30, 2026.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-120-133

**RESOLUTION APPROVING THE RIGHT TO KNOW DESIGNEE FOR THE
TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT PURSUANT TO N.J.A.C. 8:59**

WHEREAS, pursuant to N.J.A.C. 8:59 each local education agency shall ensure that the certain activities and requirements for recordkeeping, training, notifications and warnings are completed as specified in the Worker and Community Right to Know Act and that the agency shall designate a person to ensure that requirements under this section are properly implemented; and

WHEREAS, the Superintendent of Schools makes the recommendation that the Right to Know Designee for the **2025-2026** school year shall be the Matthew Carney, Educational Facilities Manager; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that Matthew Carney, Educational Facilities Manager be appointed as the Right to Know Designee for the Township of Springfield School District for the period of time from July 1, 2025 to June 30, 2026.

CURRICULUM & TECHNOLOGY

April 30, 2025

POLICIES & PROCEDURES

RESOLUTION #24/25-RM-120-134

RESOLUTION APPROVING BOARD OF EDUCATION 2024/2025 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
TBD	Preschool Program Lottery	NA

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

RESOLUTION #24/25-RM-120-135

**RESOLUTION APPROVING BOARD OF EDUCATION 2024/2025
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval of the policies & regulations, which include:

File Code	Name	Alert #
P 8500	Food Services	234

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

RESOLUTION #24/25-RM-120-136

RESOLUTION APPROVING A THREE-YEAR COMPREHENSIVE EQUITY PLAN AND AUTHORIZING SUBMISSION TO THE NJ DEPARTMENT OF EDUCATION

WHEREAS, the New Jersey Department of Education requires that each school district develop and implement a Comprehensive Equity Plan (CEP) in accordance with N.J.A.C. 6A:7 to identify and correct all discriminatory and inequitable practices, policies, and conditions within the district; and

WHEREAS, the Board of Education is committed to ensuring all students have equal access to educational programs, services, and resources in compliance with state and federal equity and non-discrimination requirements; and

WHEREAS, the district has conducted a thorough needs assessment and developed a Comprehensive Equity Plan for the period covering 2025 - 2028, addressing areas such as curriculum and instruction, professional development, hiring and employment practices, school climate and culture, and student access to programs and services; and

WHEREAS, the Comprehensive Equity Plan includes specific goals and action steps designed to promote equity, eliminate barriers to student success, and foster a positive, inclusive school environment for all students and staff; and

WHEREAS, the New Jersey Department of Education requires that the Comprehensive Equity Plan be approved by the Board of Education prior to submission to the County Office of Education;

NOW, THEREFORE, BE IT RESOLVED that the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby approves the district's Comprehensive Equity Plan for 2025 - 2028 and authorizes its submission to the New Jersey Department of Education as required by N.J.A.C. 6A:7; and

BE IT FURTHER RESOLVED that the Superintendent of Schools and the designated Affirmative Action Officer shall oversee the implementation of the plan and ensure compliance with its provisions; and

BE IT FINALLY RESOLVED that the Board of Education will support the district's efforts in achieving the goals outlined in the Comprehensive Equity Plan to promote fairness, inclusivity, and equal educational opportunities for all students.

RESOLUTION #24/25-RM-120-137

RESOLUTION AMENDING A BOARD OF EDUCATION MEETING DATE

WHEREAS, the Springfield Township Board of Education (hereinafter the "Board") established its schedule of regular meetings in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, due to scheduling conflicts it has become necessary to amend the date of the regular meeting originally scheduled for June 18, 2025 to a new date; and

WHEREAS, in accordance with N.J.S.A. 10:4-8 and 10:4-9, the Board is required to provide adequate notice of the change by:

1. Publishing a notice in the Board's designated official newspapers;
2. Posting a notice in a prominent location at the Board's administrative offices; and
3. Filing a copy of the notice with the municipal clerk(s) of the district; and

WHEREAS, the Board seeks to ensure transparency and compliance with the Open Public Meetings Act by formally amending the meeting date and providing public notice as required;

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Board of Education, County of Burlington, State of New Jersey, as follows:

1. The regular meeting of the Board of Education previously scheduled for June 18, 2025 shall be rescheduled to June 11, 2025 at 7:00 PM, to be held at the Springfield Elementary School cafeteria.
2. Adequate notice of this amendment shall be provided in accordance with N.J.S.A. 10:4-6 et seq., including publication in the Board's designated official newspapers, posting at the Board's administrative offices, and notification to the municipal clerk(s).
3. The Board Secretary is directed to take all necessary steps to ensure compliance with the Open Public Meetings Act regarding this change.

CERTIFICATION

I, Brielle Neroda, Secretary of the Board of Education of Springfield Township, County of Burlington, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Board of Education at its meeting held on April 30, 2025.

April 30, 2025

FACILITIES, SECURITY, & TRANSPORTATION

April 30, 2025

RESOLUTION #24/25-RM-120-138

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the months of **MARCH 2025**:

Date / Time	March 11, 2025 / 10:33 AM	March 19, 2025 / 10:52 AM
Type of Drill	Fire Drill	Lockdown
Duration of Drill	2:35	6:07
Weather Conditions	56* Sunny	54* Sunny
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Craig Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.