VAUGHN | NEXT CENTURY LEARNING CENTER

BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m., Wednesday
March 26, 2025
APPROVED MINUTES

Public Comment

Members of the public have the right to provide input to the Board regarding agenda & non-agenda items either before or during the meeting for Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click here.

Join Zoom Meeting

https://myvaughncharter.zoom.us/j/8469670570?pwd=Tnozb2g5MENIcTlnalN1TmJsUFh1UT09

Meeting ID: 846 967 0570

Passcode: NHMTf6

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

All board meeting documents may be accessed here: Documents

Call to Order

A. Establish Quorum:

Andrea Alvarez	Present
Luis Cervantes	Present
David Cory	Absent
Steve Holle	Present
Anthony Jackson	Absent
Suzanne Llamas	Present
Leland Tang	Present
Amanda Uncapher	Present

Advisory Student Members (non-voting)

Suleika Leiva
Miriam Vazquez

Public Comments:

Governance (60)

G1	**CEO Report:** The CEO will give a presentation of the school's progress, deliverables and school enrollment numbers and attendance rates.	Informational Item	CEO, Fidel Ramirez shared current enrollment/attendance data and projections. Additionally shared events that each site is hosting for the parents and community. Also shared participation in local community events such as the Inauguration of Congresswoman, Luz Rivas and visiting State Senator, Caroline Menjivar and Assemblywoman, Celeste Rodriguez while attending the annual CCSA conference in Sacramento. Lastly closing up with the annual March for Justice on March 30, 2025 from Pacoima Charter to Ritchie Valens Recreational Park and continue to expose and attract new families.
G2	**Nomination Committee Update:** The Board will receive an update on Nomination Committee progress and move to approve the vetting of potential parent candidates to policy committees: ● Ms. Lucia N. Mier (Ms. Tiffany Diaz, already vetted potential candidate from last cycle)	Action Item	The board engaged in discussion in reference to the potential board member candidates. Questions were posed and there was confusion regarding the process for securing and presenting nominees. Therefore the action item is being tabled for the next board meeting.
G3	**Armed Forces Policy:** The board will review and approve the updated policy approved by the Partnership committee f.	Action Item	The board engaged in discussion around the need for this policy and the current environment with the student body. Operations Manager, Claudia Flores that the need for this policy came about as a result of an Armed Forces recruiter coming to VISA and requesting junior and senior contact information. Board member Holle motioned to approve

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<td>the action item, board member Cervantes 2nd the motion.

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<td>G4</td>
<td>City of LA Parks & Rec MOU: The board will review and vote on establishing the MOU with LA City Parks & Rec for use of school</td>
<td>Action Item</td>
<td>Board members engaged in discussion around the need for this MOU. It was shared with the board that this is a requirement from the City of Los Angeles in order to have students visit local parks and recreation centers.

Board member Uncapher motioned to approve the action item, board member Llamas 2nd the motion.

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Business (60 minute)

B1	**Food Service Audit Findings:** The Board will receive an update on Food Services Audit.	Informational Item	Food Services Frances Gatewood and team presented the results of the most recent audit. Frances shared with the team that the process was rigorous and the entire food service process is covered. The results for this cycle were clean meaning there were no audit findings. Frances further shared student and family engagement events they support and the sampling they do for families to have an understanding of what their students are eating while at school.
B2	**Charter Renewal Update-** Board will receive an update on progress of renewal.	Informational Item	Director of Elementary Instruction, Sadie Edemann and Director of Secondary Instruction, Heather Yoshioka shared with the board the current review of the elements that are being worked on and where committees and leaders will support in updating results and data needed. It is a full team collaborative process between schoolwide and site leader support to bring it all together. Some admin also attended a special session while at CCSA to gain better understanding of the critical pieces specific to the data that needs to be represented in order to paint a clear picture of our student results. Based on schools that have already presented renewals there is currently a 93% approval rating. The team is currently working with CCSA on what cohort they will recommend to join and present the renewal. The timeline has not yet been defined but the team is aiming to present between June and September.
B3	**Audit firm Selection:** The Board will review the Statement of Work (SOW) for audit services provided by Clifton Larson Allen(CLA) pertaining to the fiscal year 2024-2025.	Action	The discussion for this item reiterated that the firm remains the same. This is a renewal of services and Yolanda shared that every 6 years there needs to be a new auditor selection. The current firm came in less costly than the 2nd bid by roughly about $7k. The auditor is responsible for ensuring programs are within compliance and verifying financials. Although the firm also processes the 990 tax returns, the cost is separate. Board member Holle motioned to approve the action item, board member Cervantes 2nd the motion

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<tr><td>B4</td><td>Second Interim Financial Report: The Board will review and act on the approval of Vaughn’s Second Interim Report pertaining to the fiscal year 2024-2025.</td><td>Action</td><td>Board engaged in discussion regarding the clarity of the report and shared that the report was already presented to the finance committee.

Board member Cervantes motioned to approve the action item, board member Holle 2nd the motion

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<tr><td>B5</td><td>Early Retirement Incentive Program Policy- The Board will review and act on the proposed early retirement incentive program policy.</td><td>Action Item</td><td>Board engaged in discussion around the clarity based on the feedback from the legal team and the opportunity for affected individuals to return to a different role and or capacity. It was asked if rather than the deadline for those interested in early retirement be April 11th, 2025, can it be extended by one week to April 18th, 2025.</td></tr>
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			HR Director, Luis Carbajo shared that this deadline was established with the intention of ensuring that vacancies can be identified before having to communicate with staff whose position will be affected and allow for ample review and processing. All communication with affected staff must happen no later than May 15th in order to meet the reporting deadlines. Board member Llamas motioned to approve the action item, board member Cervantes 2nd the motion. Yes: Alvarez, Cervantes, Holle, Llamas, Tang, Uncapher No: Abstain:

Curriculum and Instruction (20 minutes)

C1	**2025-2026 Calendar**- The board will be presented the 2025-2026 academic year Calendar.	Informational Item	Director of Elementary Instruction, Sadie Edemann and Director of Secondary Instruction, Heather Yoshioka presented the process for the school calendar selection presenting the final draft which was selected by the respective committees.
C2	**Special Education Update -**The Board will receive an update on the progress of the school's Special Education program and results of our DVR. .	Informational Item	Director of Special Education, Ivette Garcia presented the current status of the SPED team, the results of the DVR (District Validation Review), the staffing and assessment/caseloads for the team. The DVR results highlighted many strengths of the VAUGHN team including the parent engagement, and demonstrated overall 100% compliance in all areas of the process.

Partnership and School Site Council (10 minutes)

P1	**Governance Committee Updates-** The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.	Informational Item	The Curriculum and Instruction committee is reviewing student data in order to identify proper programs. School Climate has officially submitted the school climate survey and are pushing to have higher involvement and response. Teachers are looking for ways to motivate student/parent response. EL program is working on the letter to parents to help clarify the reclassification process. Pilot of the new curriculum is currently underway hoping to have a decision made by April 4th. Governance, facilities had a couple of requests for furniture. For the personnel subcommittee there was a brief discussion with the budget regarding the pros/cons of the COLA and the impact to site budgets and what could be considered an across the board raise for teachers. The other discussion was centered around bonuses and them being frozen. There was additional discussion around the pros/cons of establishing a teacher attendance bonus as opposed to the student attendance bonus. Subcommittees agreed that there would need to be criteria established around the proposed bonus. They agreed to have continued discussion around the topic.
P2	**Student Board Member Update-** The Student Board Members will provide the Board an update of student activities.	Informational Item	The student board member shared the pilot of the SmartPass which is a digital hall pass. Member shared that students do not like the system because they feel like they are being tracked. Additional senior retrospects were approved and for those that did not pass they will have access to events taken. April 11th there will be a pep rally and a field trip on April 4 for the Work 2 Be Well. May 1st is commitment day.

Board member comments/future agenda items
Adjournment:

Next Board Meetings:
April 23, 2025
**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*