

AGENDA

<u>FCLA Governing Board Meeting</u>	<u>7 am</u>	<u>8:11 am</u>
Type of Meeting	Start Time	Adjournment Time
<u>Monday, May 12th</u>	<u>1083/google meet link</u>	<u>Julia Squier</u>
Date	Meeting Location	Recorded by

- 1) **Meeting Called to Order – 7:03 am**
- 2) **Attendance/Introductions** – Patrick Lee, Kristie Moder, Gregg Syring, Kevin Tubbs, Todd Schwartz, Julie Erdmann, Julia Squier and Dave Christianson
- 3) **Approval of April Minutes** – Dave motioned to approve minutes from April; 2nd by Todd; unanimously approved
- 4) **Staff Goals**
 - a) Communication with parents – newsletter just sent with Amazon wish list requests
 - b) New student recruitment, the goal is to recruit 40 students per year – current enrollment numbers (see principal report below)
 - i) Shadow Days
 - ii) School Visits
 - iii) Additional community outreach
 - c) Senior Exit Interviews – tomorrow (Tuesday, 5/13) in office; promoting senior projects outside of FCLA contacts – how do we do that more effectively – they did a phenomenal job this year; Heather will do social media posts
 - d) Develop a “BHAG” for the curriculum-ex. Covey leadership curriculum – no discussion
- 5) **Principal Goals**
 - a) 10% of time dedicated to FCLA per week – outside disciplinary activity prevented time in FCLA this past month but that should change
 - b) Greater than or equal to a 95% student retention rate – enrollment update – 2 joined and 2 left, so 31 freshmen, 35 sophomores, 13 juniors and 10 seniors, so 89 total; all IEP student needs have been addressed
 - c) Provide a budget/resource financial needs for the school calendar year – E10 accounts, activity account relative to budget and AEF account, Grading System expense (MyLC) - \$6984 will be deposited into the E-10 account for the 2025/2026 school year with projected enrollment of 89; E-10 at 0 and activity account balance is \$1510.97 after MyLC payment; \$4300 MyLC grading expense paid this year from E10/activity account – no longer paid by North (we need budget/plan at start of the 2025/2026 year for fundraising to cover that expense, as well as scholarships); in June at convention, let’s investigate other grading tool options (Link to register for the Charter School Summit: <https://www.wrccs.org/events/wrccs-june-2025.cfm>)
 - d) Staff succession plan/Staffing update (Nonprofit Leadership Initiative seminar?) – person for FACE position declined the .2 because it was part time with 3 different locations; Patrick is having discussions with staff and Renee (current AASD admin and one of FCLA’s original founders); art and design curriculum piece or other option; position is currently posted
- 6) **Governing Board Goals**
 - a) Board Membership – goal is 3 new members, preferably two from the Freshman class, and one from the sophomore class by the end of the 24/25 school year

- i) Board membership update (all) – no discussion
 - ii) Board Application/Parent Volunteer Skills Inventory – no discussion
 - iii) Additional outreach – no discussion
 - b) Senior Recognition update/Scholarship – Sunday, May 18th at 6 pm in North Commons; program draft, table codes, bios and certificates emailed and in the process of being printed – Kevin will push scholarship donation in his speech; Julie will meet with Julia at Costco on Sunday to shop and will be back at North for set up by 5 pm; Patrick will double-check with maintenance to make sure set up is correct
 - c) Staff Appreciation – Friday, May 23th – no discussion
 - d) Fundraising Subcommittee – goal setting; think big – leadership curriculum?
 - i) Packer Concessions – update from Todd – Delaware North is vending company that organizes; last week was sign-up for whole season or half season – single game sign up is this week and Todd will register for one date; 16 and over require no chaperone; let's attempt at least one game, with the plan to do 3-4; we need more parent involvement with a captain parent/leader; letter to parents celebrating apparel, fundraising with Packers, senior capstone projects; transportation and parking logistics will need to be addressed once we have a date
 - ii) Timber Rattler Ticket Fundraiser – info from Heather; purchase tickets to get a \$3 kickback to school; Julie will check into her husband's business who does an outing regularly at the Timber Rattlers to see if they can purchase their tickets through FCLA; share with parents to see if any other connections exist
 - iii) Amazon Wishlist – list has been updated and link shared with parents:
https://www.amazon.com/hz/wishlist/ls/3AZ941ZVDD10V?ref_=wl_share
 - iv) Apparel Orders update (Julie) – Julie will update at next meeting; Alum shirt – Julia will add URL code on table at Senior Recognition that take students directly to apparel ordering along with the PayPal scholarship donation code
 - v) Restaurant Nights – Suggestions for 2025/2026 – no discussion
 - vi) Appleton Education Foundation Grants – May deadline - no discussion
 - vii) Candid website – no discussion
 - viii) Chamber of Commerce for Appleton area – no discussion
 - ix) Leadership Initiative –
 - x) Octoberfest (Tracy) – no discussion
 - xi) Meijer board – no discussion
 - xii) Harley Brat Stand – Julie looked into; they have all supplies and we bring food (target mid to late September and target date around grand opening of new facility)
 - xiii) WPS Charitable Giving and WOW We Care Charity – grants quarterly; Todd looking into with AI; Julie would be willing to take a grant writing class through the tech
 - e) Alumni Outreach update (Julia) - no discussion
 - f) Board Handbook – Julia submitted documents to Todd to index; Todd will have AI categorize
 - g) Summit – Oshkosh Convention Center, June 16 & 17; include link to register with minutes email (Link to register for the Charter School Summit:
<https://www.wrccs.org/events/wrccs-june-2025.cfm>)
- 7) Board Communication**
- a) Electronic file and communication platform utilization – 501c3 account balance is \$1176.82
 - b) Microsoft 365 for non-profits \$2 per user per month – update regarding application - no discussion
- 8) Meeting Adjourn at 8:11 am**