

Date: May 6, 2025
Where Held: School Library/Media Room
Members Present: B. Whitacre, D. Brean
V. Nolan, J. Wratten
Others Present:
Ronald Pavlus, Superintendent
Colleen Rutherford, Principal
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Parents/Community Members

Type of Meeting: Budget Hearing/
Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: S. Karn

I. Call to Order

Following the Pledge of Allegiance, the May 6, 2025 Special Meeting/Budget Hearing of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

II. Introduction of Board Candidates

Mr. Pavlus introduced the candidate for the Board of Education, Cory Grey.

III. Presentation of the Proposed 2025-2026 School Budget

Ms. Lopesz reviewed the proposed 2025-2026 school budget in three parts: Program, Capital and Administrative.

Total Program Budget: \$6,376,423

Total Administrative Budget: \$807,381

Total Capital Budget: \$1,127,641

The total proposed budget: \$8,311,445. The proposed tax levy increase is 0%. Increases and decreases were discussed. The program budget makes up the bulk of the budget. The total OHM BOCES bill has increased 33%. Tentative revenues and state aid amounts were reviewed. Budget questions were taken at this time.

IV. Voting Regulations

Mr. Whitacre, Board President shared that the voting regulations for the Brookfield Central School Budget Vote & Election scheduled for Tuesday, May 20, 2025 are available upon request and are posted at the Brookfield Post Office and the Brookfield General Store.

V. Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education adjourns the Annual Meeting at 7:17 until 12 noon, Tuesday, May 20, 2025 at which time the polls will be open for voting.

Motion carried: 4-0

I. Call to Order

The May 6, 2025 Regular Meeting of the Board of Education was called to order at 7:18 p.m. by Board President, B. Whitacre.

II. Consent Agenda

Motion was made by D. Brean, seconded by D. Brean, that the Board of Education approves the Consent Agenda consisting of Approval of: Treasurer's Reports for February 2025 and March 2025; Extracurricular Quarterly Report dated March 31, 2025; Warrants: General Fund: Warrant #66 dated March 31, 2025 in the amount of \$234,844.35, Warrant #74 dated April 11, 2025 in the amount of \$115,158.86, Warrant #77 dated April 16, 2025 in the amount of \$70,938.26, Warrant #78 dated April 25, 2025 in the amount of \$119,972.95; Cafeteria Fund: Warrant #14 dated April 16, 2025 in the amount of \$715, as presented

Motion carried: 4-0

III. Communications, Reports, Announcements

A. Additions/Amendments to the Agenda

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Agenda for the May 6, 2025 meeting, as amended.

Discussion: Add Executive Session to discuss Brookfield Teachers' Association contract negotiations.

Motion carried: 4-0

B. Board President Communications:

Mr. Whitacre asked administration to look into the rules and regulations governing hiring local contractors to complete building maintenance. Mr. Whitacre also asked administration to invite the cafeteria managers to a Board meeting to discuss the feasibility of bringing the School Lunch Program back to the district.

C. Principal Communications:

-Participation in NYS testing was increased due to an incentive of a pizza party for each class that did have students opting out.

-Emotion into Art show with Tom Varano held on May 1st was open to the community and was a huge success. The opportunity was brought to the district by Julia Wick.

-Julia Wick has reached out to the Clark Foundation to gather information regarding a grant opportunity for students in grades K-8.

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IV. Public Forum

Q: Has the district ever considered purchasing a tarp for sports fields?

A: Mr. Pavlus will reach out to the athletic director for more information.

A parent thanked the school for the opportunity to attend the Emotion into Art Show.

V. New Business:

A. CSE Recommendations

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the provision of services as recommended by the Committee on Special Education for the following numbers: 12326, 12414, as attached.

Motion carried: 4-0

B. Approval of: Disposal of 2024 Voting Ballots (Capital Project 10/16/2024)

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the disposal of the ballots used for the 2024-2025 Brookfield Central School Capital Project Vote held on October 16, 2024.

Motion carried: 4-0

C. Approval of: 1st Reading – Policy – Ex Officio Student Member of the Board

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 1st Reading of the Policy: Ex Officio Student Member of the Board, as attached.

Discussion: NYS requires Districts to appoint an Ex Officio Student Member of the Board by July 1, 2025.

Motion carried: 4-0

D. Approval of: Closure of the Class of 2023 and 2024 Accounts and Transfer of Balance

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the closure of the Class of 2023 & 2024 accounts, and it is further RESOLVED, that the balance be transferred to the Nation Honor Society account effective immediately.

Class of 2023 balance: \$455.92

Class of 2024 balance: \$596.79

Motion carried: 4-0

E. Approval of: RIC One ROC (Risk Operations Center) District Resolution 2024-2025

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the RIC One ROC District Resolution for 2024-2025, as attached.

Discussion: Ms. Rutherford explained that the MORIC is where BCS gets State Testing and Regents Exam answer sheets printed.

Motion carried: 4-0

F. Personnel: Appointment of Mentor

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following teacher to provide instructional support services: mentoring per NYS Education Regulations for the remainder of the 2024-2025 school year:

Danine Perry, Special Education Teacher for Olivia Brink, Special Education Teacher

Stipend for this service is per the BTA contract.

Discussion: Mentoring is required by NYS for new teachers for the first year of teaching.

Motion carried: 4-0

G. Personnel: Approval of District Clerk Stipend Increase

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the District Clerk stipend increase from \$500 to \$1000 for the 2024-2025 school year.

Discussion: Mr. Pavlus shared that Ms. Case's responsibilities have increased since Mary Lourdes Tangorra has taken the position of Committee on Special Education Chairperson.

Motion carried: 4-0

H. Personnel: Approval of Student Fund Treasurer Stipend Increase

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the Student Fund Treasurer stipend increase from \$500 to \$1000 for the 2024-2025 school year.

Motion carried: 4-0

I. Personnel: Appointment of High School Student Council Advisor

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Julia Wick as the High School Student Council Advisor for the 2024-2025 school year. Stipend for this position is \$1,700 for the 2024-2025 school year.

Discussion: Mr. Pavlus explained that Julia is taking over for the individual who was appointed as High School Student Council Advisor at the beginning of the year.

Motion carried: 4-0

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J. Approval of: Amendment to Resolution

Motion to table the following resolution was made by D. Brean, seconded by J. Wratten.

C. Personnel: Appointment of Long-Term Instructional Substitute – Elementary Teacher

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Sarah Abrams to the position of Long-Term Instructional Substitute Elementary Teacher effective February 22, 2025 through June 27, 2025. Salary for this position is \$200 per day. Sarah currently holds Initial NYS certification in Physical Education.

THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Sarah Abrams to the position of Long-Term Instructional Substitute Elementary Teacher effective February 22, 2025 through June 27, 2025. Salary for this position is \$300 per day. Sarah currently holds Initial NYS certification in Physical Education.

Discussion: The Board would like to reconsider the resolution at a later meeting.

Motion tabled: 4-0

VI. Executive Session

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education enters Executive Session at 7:55 p.m. for the purpose of discussing Brookfield Teachers' Association contract negotiations.

Motion carried: 4-0

B. Whitacre appointed T. Lopez as Clerk Pro Tem in the absence of the District Clerk.

Board Member, D. Brean moved, seconded by Board Member, J. Wratten that the Board returns to open session at 8:51 p.m.

Motion carried: 4-0

No action was taken by the Board following Executive Session

VII. Adjournment

Motion to adjourn the May 6, 2025 meeting at 8:52 p.m. was made by D. Brean, seconded by J. Wratten.

Motion carried: 4-0