

AMITY REGIONAL BOARD OF EDUCATION REGULAR MEETING MINUTES

Monday, May 12, 2025 6:30 pm
25 Newton Road, Woodbridge, CT
Lecture Hall

BOARD MEMBERS PRESENT

Paul Davis, Sean Hartshorn, Andrea Hubbard, Christina Levere-D'Addio, Dana Lombardi, Dr. Carol Oladele, Donna Schlank and Donna Schuster* arrived at 6:36

BOARD MEMBERS ABSENT

Bradley, Eichler, Dr. Karunakaran, McDonough, Reed

STUDENT BOARD MEMBERS

Both Absent

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas

1. CALL TO ORDER

Chairperson Davis called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

Led by Amity Board of Education Chair Paul Davis

3. APPROVAL OF MINUTES

- a. Board of Education Special Meeting – April 28, 2025

MOTION by Andrea Hubbard, SECOND by Sean Hartshorn to approve April 28, 2025 minutes with suggested edits.

VOTES IN FAVOR, 3 (Hubbard, Levere-D'Addio, Dr. Oladele)

ABSTAIN, 4 (Davis, Hartshorn, Lombardi, Schlank)

MOTION CARRIES

- b. Region District #5 Annual Meeting – May 5, 2025

MOTION by Sean Hartshorn, SECOND by Andrea Hubbard to approve May 5, 2025 minutes with suggested edits.

VOTES IN FAVOR, 5 (Davis, Hartshorn, Hubbard, Levere-D'Addio, Lombardi)

ABSTAIN, 2 (Dr. Oladele, Schlank)

MOTION CARRIES

4. STUDENT REPORT

- a. None

5. RECOGNITION OF CABE AWARD RECIPIENTS

Presented by Amity Region 5 AMSB Principal Dr. Tracy, Amity Region 5 AMSO Principal Kathy Burke and Amity Region 5 High School Mr. Andre Hauser

6. RECOGNITION OF NHSCA ALL-AMERICAN WRESTLER

Presented by Amity Region 5 Athletic Director Ernest Goodwin

Chairperson Davis called a short recess from 6:48 p.m. - 6:52 p.m. to allow parents and students to take pictures and exit.

7. Presentation and Discussion of First Quarter 2025 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust; and Policy Review

Presented by Christopher Kachmar from Fiducient Advisors

8. PUBLIC COMMENT

None

9. SUPERINTENDENT'S REPORT

a. Superintendent Report

b. Acknowledgement of SCASA Award Recipients

Presented by Amity Region 5 Superintendent of Schools Dr. Jennifer Byars

10. CORRESPONDENCE

11. CHAIRMAN'S REPORT

a. Committee Reports

1. **ACES**

2. **Ad-Hoc School Start Times**

3. **CABE**

4. **Communications**

5. **Curriculum**

6. **District Health and Safety**

7. **Diversity, Equity, and Inclusion Executive Committee**

8. **District Technology**

a. Monthly Report

9. **Facilities**

a. Monthly Report

10. **Finance**

a. **Discussion and Possible Action on Virtual Net Metering Program**

MOTION by Sean Hartshorn SECOND by Donna Schlank to authorize the Superintendent to enter into an agreement for the Virtual Net Metering program.

VOTES IN FAVOR, 5 (Davis, Hartshorn, Hubbard, Levere-D'Addio, Schlank)

VOTES OPPOSED, 1 (Lombardi)

ABSTAIN, 2 (Oladele, Schuster)

MOTION CARRIES

b. **Discussion and Possible Action on Contracts over \$35,000**

i. **Renewal of Food Service Management Contract**

MOTION by Sean Hartshorn SECOND by Donna Schlank to award a one-year contract extension for 2025-2026 to Compass Group, USA, Inc. (Chartwells) per the proposed Amendment and the Director of Finance and Administration is authorized to sign the Amendment.

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

ii. Workers' Compensation Insurance and Liability, Auto & Property Insurance

MOTION by Sean Hartshorn SECOND by Donna Schlank to award the workers' compensation insurance for July 1, 2025 to June 30, 2028, to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, Connecticut at the price of \$166,483. Price increases for years two and three will be based on payroll increases and claims; and award the liability, automobile, property insurance to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, Connecticut for the price of \$199,890 for July 1, 2025 to June 30, 2026, with a maximum of a three-percent increase in the second and third years of the contract. This will be a three-year contract for workers' compensation and liability, automobile and property insurance. Recommend the Amity Board of Education waive the bid requirement.

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

iii. Student Accident Insurance

MOTION by Sean Hartshorn SECOND by Dr. Oladele to award the Student Accident Insurance bid to H.D. Segur Insurance of Wallingford, CT at the bid price of \$57,500 for Interscholastic Sports, including Student Activities and \$2,910 for Catastrophic Accident Coverage.

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

iv. Sanding and Snow Removal

MOTION by Donna Schuster SECOND by Dana Lombardi to approve the snow removal, salting and sanding services to J&M Landscaping, 85 Norman Street, Orange, CT., for Amity High School and Amity Middle School Orange; and to Jim's Landscaping, 15 Atwater Road, Bethany, CT., for Amity Middle School Bethany. The Board reserves the right to cancel either contract if the awarded vendor fails to perform in a satisfactory manner.

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

v. Groundskeeping

MOTION by Christina Levere-D'Addio SECOND by Dana Lombardi to award the site-based grounds maintenance program for July 1, 2025, to June 30, 2028, to Sports Turf Management of Orange, Connecticut, at the price of \$229,500 for year one of a three-year contract period. The Board reserves the right to cancel the contract if Sports Turf Management of Orange, Connecticut fails to perform in a satisfactory manner.

VOTES IN FAVOR, 7 (Davis, Hartshorn, Hubbard, Levere-D'Addio, Lombardi, Schlank, Schuster)

ABSATIN, 1 (Dr. Oladele)

MOTION CARRIES

c. Discussion and Possible Action on Tuition Rate for 2025-2026

MOTION by Dr. Carol Oladele SECOND by Sean Hartshorn to approve the non-resident tuition rate for 2025-2026 school year at \$22,442.00; and the non-resident Special Education base tuition rate for 2025-2026 school year at \$23,240.00 plus any additional services.

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

d. Discussion of Monthly Financial Statements

Presented by Amity Region 5 Director of Finance Theresa Lumas

e. **Director of Finance and Administration Approved Transfers Under \$3,000**

Presented by Amity Region 5 Director of Finance Theresa Lumas

f. **Discussion and Possible Action on Budget Transfers of \$3,000 or More**

MOTION by Andrea Hubbard, SECOND by Sean Hartshorn to approve the following budget transfers:

For utilities invoices:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
01-14-2600-5613	Custodial - Supplies	\$13,500	
01-14-2600-5620	Heat/Oil		\$13,500

For administrator laptops:

FACILITY	ORG	OBJ	ACCOUNT DESCRIPTION	FROM	TO
01	01142350	5695	TECH SUPPL	3,555	
02	02142350	5695	TECH SUPPL	1,580	
03	03111001	5733	EQ-TECH-R	503	
03	03111005	5695	TECH SUPPL	6	
03	03111006	5695	TECH SUPPL	926	
03	03111006	5733	EQ-TECH-R	600	
03	03111008	5695	TECH SUPPL	1,110	
03	03111008	5733	EQ-TECH-R	3,528	
03	03111009	5695	TECH SUPPL	2,728	
03	03111013	5733	EQ-TECH-R	1,000	
03	03132400	5695	TECH SUPPL	346	
05	05142350	5733	EQ-TECH-R		15,882

For professional development services.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-13-2213-5111	Salaries-Curriculum	\$13,000	
05-13-2213-5611	Supplies-Curriculum	\$2,380	
05-13-2212-5322	Professional-Tech Services		\$15,380

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

g. Discussion and Possible Action on Standard Year-End Transfers

MOTION by Dana Lombardi SECOND by Donna Schlank to authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

11. Policy

a. First Reads

- i. Policy 5145.12 Search and Seizure
- ii. Policy 5145.122 Use of Dogs to Search School Property
- iii. Policy 5145.14 On Campus Recruitment

b. Second Reads

- i. Policy 5131.911 - Connecticut School Climate Policy

MOTION by Christina Levere-D'Addio, SECOND by Donna Schuster to approve Policy 5131.911 Connecticut School Climate Policy.

VOTES IN FAVOR, 8 (UNANIMOUS)

MOTION CARRIES

- ii. Policy 5131.81 Cell Phones and other Personal Electronic Devices

Policy 5131.911 Connecticut School Climate Policy will return to the Policy Committee for further discussion.

12. Personnel

a. Personnel Report

Presented by Amity Region 5 Superintendent of Schools Dr. Jennifer Byars

12. NEW BUSINESS & ANNOUNCEMENTS

13. ITEMS FOR THE NEXT REGULAR MEETING AGENDA – Due to Chairperson by May 30, 2025

14. ADJOURNMENT

Chairperson Davis adjourned the meeting, without objection, at 8:31 p.m.

Respectfully submitted,

Lisa Zaleski

Lisa Zaleski

BOE Recording Secretary