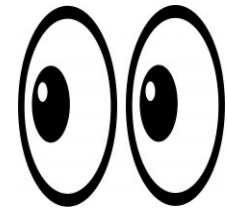


Title I, Part A: Allowable and Non-Allowable Expenditures



Title I, Part A: Allowable (Based on Needs Assessment!)	Title I, Part A: Non-Allowable
<ul style="list-style-type: none">• Supplemental Instructional materials and assessments• Certificates for Academic Progress/Attendance/Behavior• Reading Coach/Resource Teacher• Field trips tied to classroom instruction• Educational Consultants• Educational Conferences• Laptops, Smart Boards, technology supplies to upgrade the educational program of a school wide program• Before/After school tutoring• Parent literacy and education• Substitutes for staff to attend professional development• Extra duty pay and collaboration for staff development	<ul style="list-style-type: none">• Gift cards, door prizes, movie tickets, amusement park passes, etc.• Ceremonies, banquets, celebrations• Cash awards, trophies, medals, award pencils, etc.• Incentives that advertise a product• Construction, remodeling, renovation• Teachers providing core instruction• Field trips which have no clear ties to classroom instruction• Food/lunch for staff development and parent participation• Non-instructional appliances, electronics, furniture• Athletic equipment• Yearbooks, school merchandise

**Supplement
NOT
Supplant
Rule**



What are allowable uses of LCFF?

Ask yourself:

- Does the expenditure for this strategy support one of the **LCAP goals**?
 - Does it support **equity** for identified student groups?
 - Does it support **social, emotional and physical wellness** of identified student groups?
 - Does it support **academic achievement** for identified student groups?
- If so, what **SPSA Goal** does it support?
 - **Language Arts**
 - **Math**
 - **English Learner Progress**
 - **Chronic Absenteeism**
 - **Suspension Rate**
- Has the activity/expenditure has been reviewed, approved, and recommended by the **SSC** to the **local governing board**?

Food

Important guidance regarding FOOD expenditures.

CDE is very strict about the use of federal dollars for food expenditures.



LCAP/Site Control	Title I Parent Participation
Snacks, meals for parent workshops, trainings, and meetings including SSC, ELAC, etc.	LIGHT REFRESHMENTS for parent workshops, trainings, and meetings (Coffee with Principal, etc.) tied to SPSA goals. Do not use for required meetings like SSC, ELAC and Title I Annual Parent Meetings.
Snacks, meals for staff trainings, meetings and professional development.	LIGHT REFRESHMENTS include water, coffee, juice, fruit, healthy snacks, etc. Do not use for catering and full meals.
You are REQUIRED to have an agenda and sign in sheet for county and/or federal auditing purposes.	You are REQUIRED to have an agenda and sign in sheet for county and/or federal auditing purposes.

Title I may NOT be used for ANY food – only Title I Parent Participation following the above guidelines.

Purchasing Guidelines and Bid Requirements

Education Department General Administrative Regulation (EDGAR) Has Set The Following Federal Procurement Limits, When Using Title I, II, III, IV funds or Any Federal Funds/Grants (i.e., Cares Act; ESSER I, II & III). The State has set the following procurement limits when using Local Control Funding Formula (LCFF) / Local Control Accountability Plan (LCAP) Funds.

Limit	State Requirement	Federal Requirement
Micro-Purchase Material, Equipment, Supplies & Services <\$10,000	1 Written Quote	1 Written Quote
Small Purchase Material, Equipment, Supplies & Services \$10,001 - \$109,300	1 Written Quote up to \$50,000 2 Written Quotes >\$50,001	3 Written Quotes
Formal Bid Material, Equipment, Supplies & Services >\$109,301	Formal Bid required – Contact Purchasing	Formal Bid required – Contact Purchasing

Individual items with a value of \$5,000 or more require pre-approval by the State Department of Education. The form can be found at the following link for Title 1 expenditures: <https://www.cde.ca.gov/sp/SW/t1/documents/titleicapexpenditure2022.pdf#:~:text=>

For ESSER I, II, III; CARES, GEER or ELO-G go to the following link: <https://www.cde.ca.gov/fg//cr/documents/fedfundscapitalexpend.pdf>