



# Heritage School Site Council Agenda & Minutes

2022-2023 Agenda

November 17th, 2022

2:45 pm In Person & Via Microsoft Teams

CHAIRMAN: Nikki Majka

SECRETARY: Leise Gunkel

PRINCIPAL: Daniel Romo

BAC Budget Advisory Committee: Laura Otero

VICE-CHAIRMAN: Laura Otero

DAC REP: Isela Gonzales

ELAC REP: Isela Gonzales

| Agenda                                                                                                                           | NOTES                                                                                                                                                                                                                                                                                                              |
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| <b>Call to Order (Majka):</b>                                                                                                    | <ul style="list-style-type: none"> <li>Meeting called to order at 2:48 pm</li> </ul>                                                                                                                                                                                                                               |
| <b>Roll Call (Majka):</b><br>6 Members for Quorum, 51%                                                                           | <b><u>The following members were present:</u></b> <ul style="list-style-type: none"> <li>Nikki Majka</li> <li>Laura Otero</li> <li>Leise Gunkel</li> <li>Maria Fong</li> <li>Serra Pinkham</li> <li>Alicia Camberos-Melgar</li> <li>Lilly Terwilliger</li> <li>Patricia Marroquin</li> <li>Gina Velasco</li> </ul> |
| <b>Action Item (Majka):</b><br><b>Approval of Agenda</b> for today, 11/17/22<br><br>Motion: Laura Otero<br>Second: Serra Pinkham | <ul style="list-style-type: none"> <li>Approved at 2:50 pm</li> </ul>                                                                                                                                                                                                                                              |
| <b>Action Item (Majka):</b><br><b>Approval of minutes</b> from 10/20/22<br><br>Motion: Laura Otero<br>Second: Patricia Marroquin | <ul style="list-style-type: none"> <li>Minutes from 10/20/22 approved at 2:53 pm</li> </ul>                                                                                                                                                                                                                        |
| <b>Action Item (Majka):</b><br><b>Approval of minutes</b> from 09/22/22<br><br>Motion: Serra Pinkham<br>Second: Laura Otero      | <ul style="list-style-type: none"> <li>Minutes from 9/22/22 approved at 2:53 pm</li> </ul>                                                                                                                                                                                                                         |

*BE SAFE • BE RESPECTFUL • BE RESPONSIBLE • BE KIND "It's GREAT to BE a HAWK!"*



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| <b>Principal's Report (Romo):</b> <ul style="list-style-type: none"> <li>Budget Review</li> <li>Personnel Review</li> </ul>                                     | <b><u>Budget Review</u></b> (2:54-3:03 pm)<br><br><b><u>Personnel Review</u></b> (3:03-3:45 pm) <ul style="list-style-type: none"> <li><u>Gina Velasco</u>: Shared concerns about how far behind students are still from the pandemic. Interested in exploring the possibility of providing <b>tutoring</b> for students.</li> <li><u>Alicia Camberos-Melgar</u>: Shared her concerns regarding student behaviors after pandemic. Brought up whether we should consider a part-time <b>behavior specialist</b>.</li> </ul> |
| <b>Action Item (Romo): Approval of Personnel Positions for 2023-2024</b><br><br><b>Computer Support Technician 1</b><br><br><u>Vote:</u><br>Yays- 7 (Unanimous) | <ul style="list-style-type: none"> <li>Motion to approve Computer Support Technician approved at 3:41 pm</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>English Learner Instructional Aide</b>                                                                                                                       | <ul style="list-style-type: none"> <li>We decided to pause this approval.</li> <li>We will meet in the beginning of December to further discuss and vote on this position.</li> </ul>                                                                                                                                                                                                                                                                                                                                      |
| <b>Noon Duty Supervisor (11.25 Hours)</b><br><br><u>Vote:</u><br>Yays- 7 (Unanimous)                                                                            | <ul style="list-style-type: none"> <li>Motion to approve Noon Duty Supervisor approved at 3:45 pm</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Noon Duty Supervisor (3.75 Hours)</b><br><br><u>Vote:</u><br>Yays- 7 (Unanimous)                                                                             | <ul style="list-style-type: none"> <li>Motion to approve Noon Duty Supervisor approved at 3:45 pm</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>New Business Information (Majka):</b>                                                                                                                        | <ul style="list-style-type: none"> <li>Lilly Terwilliger voiced concerns about possibly needing behavior specialist more than EL IA.</li> <li>Mr. Romo and Dr. Schnitzer will research the possibility of hiring a behavior specialist and present findings to the staff. Mr. Romo and Dr. Schnitzer will share their findings and staff feedback at a short SSC meeting in the beginning of December.</li> </ul>                                                                                                          |
| <b>Old Business (Majka):</b>                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Reports (Romo):</b><br>DELAC: Isela Gonzales<br>DAC<br>PTO                                                                                                   | (3:52-3:55)<br><br><ul style="list-style-type: none"> <li><b>PTO</b>: Raised \$8,000 at fall festival. Goal is to improve technology (TVs in every classroom).</li> </ul>                                                                                                                                                                                                                                                                                                                                                  |



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| Other                           | <ul style="list-style-type: none"><li>• <b>BAC Budget Advisory Council:</b> Laura Otero attended recent meeting.</li><li>• <b>DAC:</b></li><li>• <b>DELAC:</b></li></ul> |
| <b>Public Comments (Majka):</b> | <ul style="list-style-type: none"><li>• N/A</li></ul>                                                                                                                    |
| <b>Adjournment (Majka)</b>      | <ul style="list-style-type: none"><li>• The meeting was adjourned at 3:55 pm</li></ul>                                                                                   |

**Future Meetings:**

- December TBD
- January 19, 2023
- February 16, 2023
- March 16, 2023
- April 20, 2023
- May 18, 2023