Heritage SSC Meeting Minutes

12-16-21

2:45– 3:45 pm ~ virtual meeting MS Teams

I. Call to Order	Ruth Diaz de Leon - principal	0 minutes

- Called to order at: 2:46 pm
- Time-keeper: Secretary – Laura Otero

II. Introduction of Committee Members / Roll Call	Ruth Diaz de Leon	2 minutes

- Roll Call: Ruth Diaz de Leon, Dr. Karon Schnitzer, Megan Villa, Lily Terwilliger, Alicia Camberos Aimee Cisneros, Claudia Carballo, Monette Andres, Laura Otero, Patricia Marroquin
  - Members Present: rest of committee
  - Members Not Present: K. Schnitzer, M Andres, L Terlwilliger
- Establish quorum

III. Action: Approval of Minutes	Ruth Diaz de Leon	2 minutes

- Review minutes from previous meeting dated
- Approve minutes
  - Motion to approve by: A Cisneros
  - Seconded by: M Villa
  - Those in favor / those opposed:
  - Motion carries (yes/no) Yes

IV. Action: Approval of Meeting Agenda	Ruth Diaz de Leon	3 minutes

- Review agenda – principals report, new business , old business
- Approve agenda
  - Motion to approve by: A Cisneros
  - Seconded by: A Camberos
  - Those in favor /those opposed
  - Motion carries (yes/no): Yes

- Ms. Diaz de Leon gave an overview of the above agenda items

V. Principal's Report -Information	Principal Diaz de Leon	7 minutes

- Mid year assessments coming after break - SmartyAnts, Iready, Achieve 3000
- Winter celebration - will occur by class this year due to pandemic restrictions and no parent volunteers
- Ms. Diaz De Leon leaving for Vista Sq Elementary for start of Q3.

VI. New Business-Information	Principal Díaz de León	2 minutes
• Site funded positions - no changes for positions in 2022-2023 year. Removed employee that is no longer at the school • New principal interviews - 4 candidates, 3 passed to to cabinet, Cabinet interviews and board approval by Jan 19 • Dr. Schnitzer likely interim principal until new principal is placed • Motion to approve site funded positions by: P Marroquin o Seconded by A Camberos o Those in favor/those opposed o Motion carries (yes/no): yes		

VII. Old Business-Action	Principal Diaz de Leon	2 minutes
• Single plan for student achievement - submitted and approved • School safety plan submitted and approved		

VIII. Subcommittees-Information	Principal Díaz de León	1 minute
• DAC Representative- non elected • School Safety – non elected • Single plan for student achievement – Laura Otero, Alicia Camberos		

IX. Roundtable Q & A	Principal Diaz de Leon	1 minute
• None posed		

X. Announcements	Ruth Diaz de Leon	1 minute
• Cookie Dough pick up for 6th grade fundraiser - today on campus • Next meeting: o Date: January 15, 2022 o Time: 2:30pm – 3:30pm o Location: Heritage Conference Room/Zoom		

XI. Meeting Adjournment	Ruth Diaz de Leon	2 minutes
• Meeting adjourned at: 3:05 pm		