



Heritage Elementary School Site Council Agenda and Minutes

January 16, 2025 / MS Teams Online

Staff				Parent/Community Member			
Principal:	Name	☒	Daniel Romo	Parent:	Name	☒	Fabiola Lao (Chair)
Classroom Teacher:	Name	☐	Patricia Marroquin	Parent:	Name	☒	Gilda Farias (Vice Chair)
Classroom Teacher:	Name	☒	Alicia Camberos	Parent:	Name	☐	Vacant (Secretary)
Classroom Teacher:	Name	☒	Dolores Wood	Parent:	Name	☒	Leise Gunkel
Other Staff:	Name	☐		Parent:	Name	☒	Deborah Aguila
Guest(s):							

Agenda Items	Meeting Notes
1) Call to Order	Meeting was called to order at 2:52 p.m.
2) Roll Call <ul style="list-style-type: none"> Welcome Quorum Check 	Quorum was established at 2:56 p.m.
3) Approval of the Agenda – <i>Action Item</i>	<i>Approval of the Agenda</i> <ul style="list-style-type: none"> Motioned by: Camberos Seconded by: Wood <ul style="list-style-type: none"> In favor: 7 Opposed: 0 Abstain: 0



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4) Approval of the Previous Minutes – <i>Action Item</i> <ul style="list-style-type: none">December 19, 2024 Minutes	<i>Approval of December 19, 2024 minutes</i> <ul style="list-style-type: none">Motioned by: LaoSeconded by: Romo<ul style="list-style-type: none">In favor: 7Opposed: 0Abstain: 0
5) Discussion & Vote on site-funded employee reductions/layoffs – <i>Action Item</i>	<ul style="list-style-type: none">Instructional Aide: English Language Learners (IAELL) and Computer Support Technician (CST) 3 are the two site-funded positionsRomo: We can revisit the document in June because enrollment might increase.<ul style="list-style-type: none">Right now, we have to decide which positions to reduce. If we don't, it'll be assumed that we'll pay for them. We can retract it at the end of the year. Doesn't work the other way around.Staff spoke highly of behavioral needs.District will pay ½ time counselor for 2025-26.Wood: Are we paying for the extra three and half days? Are we going just with the half the district will give us? Monday, Wednesday and every other Friday is the current schedule.Camberos: Will like to have a full-time counselor. We pay half, the district pays half.Romo: \$54,552 is the current carryover budget; would be about a 60% contract. For 50%, it'd be approximately \$45,460. This would leave us with around \$9,000.Camberos: Eliminate the other two positions to pay for the full-time counselor.Romo: There are two different IAELLS. One person is provided by the district; does all of our compliance, initial testing; makes sure we have all documents signed, all the reclassification, and sent to the district and state. Also



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	<p>have one IAELL that does small group instruction, does 10-12 groups per day. That costs about \$24,000.</p> <ul style="list-style-type: none">• Camberos: Staff wants direct support to students; many students don't know how to regulate their emotions. Our needs are high. It's what we need this year.• School psychologist does IEPs, therapy and counseling groups, and some individual therapy. He's also an acting administrator if Principal Romo is out of campus.• Wood: In the past 20 years, the emphasis was for the psychologist to help us route what services were needed. The counselor we've had the past 4 years; staff has noticed the improvement. Students actually reach out for the counselor; ask teacher to go see counselor.• Aguila: In school setting, counselor works with more students, psychologist works with less.• Romo: Psychologist position is a function of special education because they work with IEPs. Because we've had them 5 days a week, they also work on the Student Study Team process (SST) – process to identify intervention. There are three tiers. After the third level, the school psychologist can start guiding in case we need to go down the path of special education assessment. If position goes down to three days a week, most likely they'll only work with IEPs and not SSTs or small groups.• Camberos: If our budget increases, we can bring him back to five days.• Romo: Knowing that next year we'll get a new phase of technology for 3-6 grade, we might consider a CST position to help us with all the brand-new technology, with distribution and maintenance. This is more of a cherry on top because the district will already provide us with support vs. individual support on campus. They'll be competing needs for technology across the district.



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	<ul style="list-style-type: none">• Wood: Because it's a high price tag, maybe eliminate and then revisit it. See if we can get the CST as a contractor from other schools.• Romo: Go with what teachers want. Full-time counselor; eliminate other positions right now and revisit them at a later time.• Camberos: It'll get better as interventions continue; consistency of having someone five days a week will help.• Motion made by Romo: <i>Make a motion to approve our site covering ½ of the counseling position, which will be between \$45,000 and \$54,000, for the 2025-26 school year.</i><ul style="list-style-type: none">○ Motion seconded by Wood.○ In favor: 7○ Oppose: 0○ Abstain: 0• Approving the full-time counseling position means the reduction/elimination of the IAELL and CST positions. These can be revisited in the future when the upcoming school budget is crystallized.
6) Discussion on current budget – <i>Informational Item</i>	<ul style="list-style-type: none">• Losing around 30% of our budget for next year.• Psychologist is going down to 3 times a week.• Good news! 2025-2026 District Paid positions: Full-time Intervention Behavior Specialist Instructional Assistant; ½ Time Counselor.• Principal Romo's assumption: When we come back next year, we'll increase to over 700 students, so our budget will increase.
7) Public Comments	<ul style="list-style-type: none">• None



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8) Future Agenda Items	<ul style="list-style-type: none">• Presentation on District Local Control and Accountability Plan (LCAP) and provide input – <i>Informational Item</i>
9) Adjournment	Meeting was adjourned at 3:31 p.m.

Future SSC Dates:

- 02/20 – [Online MS Teams](#)
- 04/17 – [Online MS Teams](#)
- 05/15 - [Online MS Teams](#)