



Heritage Elementary

School Site Council Agenda and Minutes

December 19, 2024 / MS Teams Online

Staff				Parent/Community Member			
Principal:	Name	☒	Daniel Romo	Parent:	Name	☒	Fabiola Lao (Chair)
Classroom Teacher:	Name	☐	Patricia Marroquin	Parent:	Name	☒	Gilda Farias (Vice Chair)
Classroom Teacher:	Name	☐	Alicia Camberos	Parent:	Name	☐	Vacant (Secretary)
Classroom Teacher:	Name	☒	Dolores Wood	Parent:	Name	☒	Leise Gunkel
Other Staff:	Name	☐		Parent:	Name	☐	Deborah Aguila
Guest(s):							

Agenda Items	Meeting Notes
1) Call to Order	Meeting was called to order at 2:53 p.m.
2) Roll Call <ul style="list-style-type: none"> Welcome Quorum Check 	Quorum was established.
3) Approval of the Agenda – <i>Action Item</i>	<i>Approval of the Agenda</i> – changed agenda item 5 so that it would only be a discussion (no vote to be held). <ul style="list-style-type: none"> Motioned by: Romo Seconded by: Wood <ul style="list-style-type: none"> In favor: 5 Opposed: 0 Abstain: 0
4) Approval of the Previous Minutes – <i>Action Item</i> <ul style="list-style-type: none"> November 21, 2024 meeting 	<i>Approval of November 21, 2024 Minutes</i> <ul style="list-style-type: none"> Motioned by: Lao Seconded by: Gunkel <ul style="list-style-type: none"> In favor: 5 Opposed: 0 Abstain: 0



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5) Discussion & Vote on site-funded employee reductions/layoffs - <i>Informational Item</i>	<ul style="list-style-type: none">Principal Romo informed the SCC that the district has informed him that there are additional Title 1 and Local Control Funding Formula (LCFF) carryover funds for a total of \$54,552.00.Even with these carryover funds, the overall budget for 2025-26 is a decrease of 30% from 2024-25. The district's projections are based on Heritage having less students the next school year.The district will review numbers in April-May and will make adjustments. Principal Romo thinks the school's overall budget will probably be closer to \$250,000-260,000.Principal Romos informed the SSC that school staff voted on budget priorities for next year: higher votes were for school counselor and behavioral specialist positions.<ul style="list-style-type: none">The district sees the importance of social emotional learning; the biggest concern that every school has is social emotional support.However, the district has said they'll do away with school counselors; going back to how it was pre-COVID.Principal Romo then walked the SSC through four different budget categories (clerical, custodial, noon duty, VAPA), their corresponding positions and corresponding number of hours or number of staff. Clerical is 17 hours/daily divided among 3 positions: 1 Secretary (8 hours), 1 Attendance Health Secretary (8 hours), and 1 Clerk (1 hour). Custodial is 20 hours/daily divided among 3 positions: 1 day custodian (8 hours); 1 night custodian (8 hours); 1 part time custodiam (4 hours). Noon duties category has a total of 15 hours. VAPA has 2 full-time positions.The district will now pay for all noon duties; before the PTO has helped with this.Heritage has two full-time VAPA positions. These are filled by four teachers who come to campus every other week because they're split between two schools. They teach P.E, digital arts, visual and performing arts, and music.



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	<ul style="list-style-type: none">○ From a budget perspective, one option could be to have 1 full-time person, and 1.5 positions shared with another school. Could have 5 VAPA teachers every other week. Have a Makers Space classroom; could do more STEAM.● Some possible positions and salaries that could be covered by the carryover funds:<ul style="list-style-type: none">○ Psychologist at a 20% contract, for 1 day/week only - \$31,881○ Counselor at a 60% contract, for 3 days/week only (wouldn't share with another school) - \$54,712;○ Instructional Aide Behavioral Specialist (IABS) at 3 days/week for 6 hours/day or could be 4 days/week for 2 hours/day - \$56,009○ Computer Support Technician (CST) at current 18 hours/week: 3 days/week for 6 hours/day - \$51,011○ Instructional Aide: English Language Learners (IAELL) at 15 hours/week: 3 days/week for 5 hours/day - \$24,000● To consider: Any of the funding sources could pay for psychologists or school counselors.● Ms. Wood reiterated that staff prioritize behavioral support and back up the idea of a counselor. Before COVID, we had psychologists, but what they do is different than counselors. A school counselor helps kids regulate. The benefit of this person helps with the overall school and class setting.● A behavior specialist would be out there in the playground with the kids; help kids have impromptu and restorative conversations.● Will vote on the budget line item(s) to be covered by the carryover funds during the next meeting in January.
6) Public Comments	None
7) Future Agenda Items	<ul style="list-style-type: none">● For January 16th meeting:<ul style="list-style-type: none">○ Discussion and vote on site-funded employee reductions/layoffs



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	<ul style="list-style-type: none">○ Discuss where we're at with our current budget (how much we spend on substitutes, for noon duties; helps with forecasting)
8) Adjournment	Meeting was adjourned at 3:37 p.m.

Future SSC Dates:

- 01/16 – [Online MS Teams](#)
- 02/20 – [Online MS Teams](#)
- 04/17 – [Online MS Teams](#)
- 05/15 - [Online MS Teams](#)