



# Heritage Elementary

## School Site Council Agenda and Minutes

November 21, 2024 / MS Teams Online

| Staff              |      |                                     |                    | Parent/Community Member |      |                                     |                           |
|--------------------|------|-------------------------------------|--------------------|-------------------------|------|-------------------------------------|---------------------------|
| Principal:         | Name | <input checked="" type="checkbox"/> | Daniel Romo        | Parent:                 | Name | <input checked="" type="checkbox"/> | Fabiola Lao (Chair)       |
| Classroom Teacher: | Name | <input checked="" type="checkbox"/> | Patricia Marroquin | Parent:                 | Name | <input type="checkbox"/>            | Gilda Farias (Vice Chair) |
| Classroom Teacher: | Name | <input checked="" type="checkbox"/> | Alicia Camberos    | Parent:                 | Name | <input type="checkbox"/>            | Vacant (Secretary)        |
| Classroom Teacher: | Name | <input checked="" type="checkbox"/> | Dolores Wood       | Parent:                 | Name | <input checked="" type="checkbox"/> | Leise Gunkel              |
| Other Staff:       | Name | <input type="checkbox"/>            | Lily Terwilliger   | Parent:                 | Name | <input checked="" type="checkbox"/> | Deborah Aguila            |
| Guest(s):          |      |                                     |                    |                         |      |                                     |                           |

| Agenda Items                                                                                                                        | Meeting Notes                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) Call to Order                                                                                                                    | Meeting was called to order at 2:49 p.m.                                                                                                                                                                                                                                                                                                  |
| 2) Roll Call <ul style="list-style-type: none"> <li>Welcome</li> <li>Quorum Check</li> </ul>                                        | Quorum was established.                                                                                                                                                                                                                                                                                                                   |
| 3) Approval of the Agenda – <i>Action Item</i>                                                                                      | <i>Approval of the Agenda</i> <ul style="list-style-type: none"> <li>Skipped this time and voted on it after Agenda Item 5.</li> <li>Motioned by: Fabiola Lao</li> <li>Seconded by: Patricia Marroquin <ul style="list-style-type: none"> <li>In favor: 7</li> <li>Opposed: 0</li> </ul> </li> <li>Abstain:</li> </ul>                    |
| 4) Approval of the Previous Minutes – <i>Action Item</i> <ul style="list-style-type: none"> <li>October 17, 2024 meeting</li> </ul> | <i>Approval of October 17, 2024 Minutes</i> <ul style="list-style-type: none"> <li>Not present for this vote: Deborah Aguila (joined after this agenda item)</li> <li>Motioned by: Alicia Camberos</li> <li>Seconded by: Patricia Marroquin <ul style="list-style-type: none"> <li>In favor: 6</li> <li>Opposed: 0</li> </ul> </li> </ul> |



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| Agenda Items                                                                                                                                                                                                                                                                                                                 | Meeting Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"><li>○ Abstain:</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5) Review and Approval of 2024-25 Comprehensive School Safety Plan (CSSP) – <i>Action Item</i>                                                                                                                                                                                                                               | <p><i>Approval of 2024-25 Comprehensive School Safety Plan (CSSP)</i></p> <ul style="list-style-type: none"><li>● Motioned by: Patricia Marroquin</li><li>● Seconded by: Deborah Aguila<ul style="list-style-type: none"><li>○ In favor: 7</li><li>○ Opposed: 0</li><li>○ Abstain:</li></ul></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6) Review updates to 2024-25 School Plan for Student Achievement (SPSA) – <i>Informational Item</i> <ul style="list-style-type: none"><li>● <i>Additional Title 1 - \$32,126 carryover</i></li><li>● <i>Additional Local Control Funding Formula (LCFF) - \$18,906 carryover</i></li><li>● <i>Total - \$51,341</i></li></ul> | <ul style="list-style-type: none"><li>● How to potentially use the money. Some possible ideas from Principal Romo:<ul style="list-style-type: none"><li>○ A behavior specialist (could be an instructional aide that has some training) to come half time</li><li>○ Increase the time for professional development or planning time</li><li>○ Instructional Leadership Team (ILT) – writing step up program; maybe bring in an expert.</li></ul></li><li>● Ideas from other SSC members:<ul style="list-style-type: none"><li>○ Full time counselor</li><li>○ Onsite sub (used to have one before COVID; they pulled them off at the district level).</li></ul></li><li>● The district will be replacing all computers for grades 3-6. There are newish computers in 5<sup>th</sup> and 6<sup>th</sup> grade; these will be going to the lower grades. In the next two years, teachers will get upgraded computers as well.</li></ul> |
| 7) Principal's Report: 2025-26 SPSA Budget – <i>Informational Item</i>                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"><li>● A survey was sent to teachers with broad questions: what are your priorities for academic programming and social emotional support?<ul style="list-style-type: none"><li>○ Behavior specialist, full time counselor, and writing curriculum were highly rated.</li></ul></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



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| Agenda Items           | Meeting Notes                                                                                                                                                                                                                                            |
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|                        | <ul style="list-style-type: none"><li>• Right now, we have a full-time psychologist. Next year, it might go to pre-COVID funding, which is 4 days/week.</li><li>• During our next meeting, we'll discuss the numbers for the three priorities.</li></ul> |
| 8) Public Comments     | <ul style="list-style-type: none"><li>• None</li></ul>                                                                                                                                                                                                   |
| 9) Future Agenda Items | <ul style="list-style-type: none"><li>• Discuss and vote on December 19: onsite-funded employee reductions/layoffs for following school year (provide to district's Human Resources by January)</li></ul>                                                |
| 10) Adjournment        | Meeting was adjourned at 3:37 p.m.                                                                                                                                                                                                                       |

### **Future SSC Dates:**

- 12/19 – [Online MS Teams](#)
- 01/16 – [Online MS Teams](#)
- 02/20 – [Online MS Teams](#)
- 04/17 – [Online MS Teams](#)
- 05/15 – [Online MS Teams](#)