



Heritage Elementary

School Site Council Agenda and Minutes

October 17, 2024 / MS Teams Online

Staff				Parent/Community Member			
Principal:	Name	☒	Daniel Romo	Parent:	Name	☒	Fabiola Lao (Chair)
Classroom Teacher:	Name	☒	Patricia Marroquin	Parent:	Name	☒	Gilda Farias (Vice Chair)
Classroom Teacher:	Name	☒	Alicia Camberos	Parent:	Name	☐	Vacant (Secretary)
Classroom Teacher:	Name	☒	Dolores Wood	Parent:	Name	☒	Leise Gunkel
Other Staff:	Name	☐	Lily Terwilliger	Parent:	Name	☒	Deborah Aguila
Guest(s):	Jaime Hernandez						

Agenda Items	Meeting Notes
1) Call to Order	Meeting was called to order at 2:51 p.m.
2) Roll Call <ul style="list-style-type: none"> Welcome Quorum Check 	<p>Quorum was established.</p> <p>A new Secretary needs to be elected. Leise Gunkel took meeting notes today.</p>
3) Approval of the Modified Agenda – <i>Action Item</i>	<p><i>Approval to Modify Agenda</i></p> <ul style="list-style-type: none"> Motioned by: Alicia Camberos Seconded by: Dolores Wood <p><i>Approval of the Modified Agenda</i></p> <ul style="list-style-type: none"> Motioned by: Alicia Camberos Seconded by: Daniel Romo <ul style="list-style-type: none"> In favor: 8 Opposed: 0 Abstain: 0



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Agenda Items	Meeting Notes
4) Approval of the Previous Minutes – <i>Action Item</i> <ul style="list-style-type: none">June 4, 2024 meetingAugust 15, 2024 meetingSeptember 12, 2024 meeting	<i>Approval of June 4, 2024, August 15, 2024, & September 12, 2024 Meetings</i> <ul style="list-style-type: none">Motioned by: Daniel RomoSeconded by: Alicia Camberos<ul style="list-style-type: none">In favor: 8Opposed: 0Abstain: 0
5) <i>Approval of Title 1 Parent and Family Engagement Policy – Action Item</i>	<ul style="list-style-type: none">Reviewed revisions made to the Title 1 Parent and Family Engagement Policy during the previous meeting (9/12/24). <i>Approval of Title 1 Parent and Family Engagement Policy</i> <ul style="list-style-type: none">Motioned by: Dolores WoodSeconded by: Alicia Camberos<ul style="list-style-type: none">In favor: 8Opposed: 0Abstain: 0
6) Approval of 2024-25 School Plan for Student Achievement (SPSA) – <i>Action Item</i>	<ul style="list-style-type: none">Daniel Romo reviewed possible revision to the 2024-25 School Plan for Student Achievement (SPSA).The 2024-25 SPSA is a living document.We agreed to move \$2,811 from Goal 1 to Goal 5 to purchase a license for Inner Explorer, a Social Emotional Learning & Support software.<ul style="list-style-type: none">Deborah Aguila asked if all teachers used Inner Explorer.<ul style="list-style-type: none">Alicia Camberos shared that the majority of teachers use it daily.Daniel Romo shared that 87% of the teachers said they use the program. <i>Approval of 2024-25 School Plan for Student Achievement (SPSA)</i> <ul style="list-style-type: none">Motioned by: Deborah AguilaSeconded by: Leise Gunkel<ul style="list-style-type: none">In favor: 8Opposed: 0Abstain: 0



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Agenda Items	Meeting Notes
7) Review and Approval of Comprehensive School Safety Plan (CSSP) – <i>Action Item</i>	<ul style="list-style-type: none">• Daniel Romo reviewed the Comprehensive School Safety Plan (CSSP).<ul style="list-style-type: none">○ A new parent needs to be elected to be part of the group that informs the content of the CSSP.○ The CSSP needs to be submitted to the district by November 15, 2024. SSC will approve the revised Safety Plan at our SSC meeting on November 21, 2024.• We will continue discussing the Comprehensive School Safety Plan at our next meeting.
8) Principal's Report: 2025-26 SPSA Budget – <i>Informational Item</i>	<ul style="list-style-type: none">• Ran out of time to cover this agenda item.
9) Public Comments	<ul style="list-style-type: none">• No public comments.
10) Future Agenda Items	1. Discuss and vote on site-funded employee reductions/layoffs for following school year (provided to Human Resources by January)
11) Adjournment	Meeting was adjourned at 3:54 p.m.

Future SSC Dates:

- 11/21 – [Online MS Teams](#)
- 01/16 – [Online MS Teams](#)
- 02/20 – [Online MS Teams](#)
- 04/17 – [Online MS Teams](#)
- 05/15 - [Online MS Teams](#)