# Heritage Elementary
# School Site Council Agenda and Minutes
September 12, 2024 / MS Teams Online

| Staff | | | | Parent/Community Member | | | |
|---|---|---|---|---|---|---|---|
| Principal: | *Name* | X | Daniel Romo | Parent: | *Name* | X | Fabiola Lao (Chair) |
| Classroom Teacher: | *Name* | X | Patricia Marroquin | Parent: | *Name* | X | Gilda Farias (Vice Chair) |
| Classroom Teacher: | *Name* | X | Alicia Camberos | Parent: | *Name* | | Nikki Mayka (Secretary) |
| Classroom Teacher: | *Name* | | Dolores Wood | Parent: | *Name* | X | Leise Gunkel |
| Other Staff: | *Name* | | Lily Terwilliger | Parent: | *Name* | | Deborah Aguila |
| Guest(s): | *Name(s) Jacqueline Gracia (Associate Principal)* | | | | | | |

| Agenda Items | Meeting Notes |
|---|---|
| 1) Call to Order | Meeting was called to order at 2:52 p.m. |
| 2) Roll Call<br>• Welcome<br>• Quorum Check | Quorum was established. |
| 3) Approval of the Agenda – *Action Item* | • Motioned by:<br>• Seconded by:<br>○ In favor: 6<br>○ Opposed:<br>○ Abstain: |
| 4) Approval of the Previous Minutes – *Action Item*<br>• June 4, 2024 meeting<br>• August 15, 2024 meeting | Approval of the minutes from the June and August meetings was pushed for approval to the October meeting because the minutes still need to be finalized. |
| *5)* Principal's Report – *Information Item(s)* | • **Title I Parent Engagement Policy – Draft Review**<br>○ Principal Romo went over the draft, and SSC members provided feedback.<br>○ SSC members will provide further edits and comments at the October SSC meeting. These will be integrated |

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| | into the Policy, and the final version will be voted for approval during that meeting.<br>• **Budget & School Plan for Student Achievement (SPSA)** – Update<br>○ Principal Romo walked through every Goal, Strategy and Section in the SPSA and it's accompanying budget.<br>○ Site control is for school operations, e.g., toilet paper, electricians.<br>○ Local Control and Accountability Plan (LCAP) is primarily for academic needs; it's supporting with student supplies and curriculum.<br>○ Title 1 funds are more specific; only for unduplicated students in these categories: English Language Learners (ELLs); meet income or categorical eligibility requirements for free or reduced-price meals; are homeless; or are foster youth.<br>○ For comments, Principal Romo is asking SSC members to provide them by goal, strategy and section, e.g., Goal 1, Strategy 1.1; Goal 1, Strategy 2.3.<br>○ Funding code "cheat sheet": 1000 is for certificated staff; 2000 is for classified staff (e.g., noon duties); 4000 is for supplies.<br>○ The following are some of the Goals, Strategy and Sections where Principal Romo provided more background information and that had more discussion:<br>▪ *Goal 1. Strategy 1.1:* might be able to use these funds for something else because district no longer using multi-tiered system of support (MTSS) software.<br>▪ *Goal 1.4.1* (media & tech): Principal Romo to move the $10K+ because PTO has a $7K budget line item for this.<br>▪ *Goal 2.2.1:* amount is from last year<br>▪ *Goal 2.2.2*: about $300 per year for new headphones, for online tool.<br>▪ *Goal 2.2.3*: Child care to be provided by noon duties.<br>▪ *Goal 2.4.1*: anytime that we need materials, support, toner...it's pulled from here; the catch all. |

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| | ▪ *Goal 3.2.2* (teacher and substitute compensation) is a placeholder in case we needed, but can re-allocate it.<br>▪ *Goal 4.2.1 (Attendance Matters Campaign*): might be able to do a "golden ticket"; recognize not just the kids who have perfect attendance but are also improving; perfect attendance per month.<br>▪ *Goal 5.1.2*: need new radios, big megaphones with headsets. Principal Romo will like to add $2K; will get quotes and update amounts.<br>• **Student Data – Review:** Principal Romo quickly highlighted the sections. Data is from 2023-24 school year. SSC members to review the slides in detail after meeting.<br>○ Some of the 2023-24 data from the slides is not matching what's on page 8 in SPSA. Principal Romo will update SPSA. |
| 6) Review of School Safety Plan – *Information Item* | Ran out of time to cover this agenda item. Pushed to October's meeting. |
| 7) School Committees Report – *Standing Item*<br>• DAC/DELAC<br>• ELAC<br>• PTO<br>• BAC | Ran out of time to cover this agenda item. |
| 8) Public Comments | There were no members of the public present. Also, we ran out of time to cover this agenda item. |
| 9) Future Agenda Items | 1. Approve revised SPSA<br>2. Discuss and approve Comprehensive School Safety Plan. |
| 10) Adjournment | Meeting was adjourned at 3:52 p.m. |

**Future SSC Dates:**

- 10/17 – Online MS Teams

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- 11/21 – Online MS Teams
- 01/16 – Online MS Teams
- 02/20 – Online MS Teams
- 04/17 – Online MS Teams
- 05/15 - Online MS Teams