PTO Meeting Minutes: March 11, 2024

I. Call to order

Maria Fong called meeting to order at 5:38pm

II. Roll Call

A. <u>Present In-Person</u>

Maria Fong, President
Gilda Farias, Recording Secretary
Claudia Carballo, Volunteer Coordinator Co-Chair
Irene Najera, Vice-President
Jackie Rejon, Treasurer
Ms Gracia, A.P.

B. <u>Present On-Line</u>

Deborah Aguila, Programs Co-Chair
Marcela Ahumada, Historian Co-Chair
Patty Carrion, Correspondence Secretary
Sally Mangosing, Teacher
Sherri Ogas, Teacher

C. <u>Not present</u>

Monica Meza, Volunteer Coordinator
Ashley Vasquez, Fundraising
Sonja Ortiz, Historian
Alana Hammer, Membership
Monica Sigarroa, Programs
Diane Atienza, Membership Co-Chair
Erin Pedrin, Fundraising Co-Chair
Bianca Perez, Parliamentarian
Mr. Romo, Principal

III. Action Items

A. Meeting Minutes Approval
   1. Irene motions to approve February Meeting Minutes
   2. Jackie seconds the motion to approve.
      a. Motion approved.

IV. Principal's Report

A. Thank you for putting on the Book Fair. It was a big success.
B. The stage extension will be arriving this week. Mr. Romo will use $2,500 from his budget to pay for a share of the stage.

V. Budget Report

A. Book Fair had $10,000 in sales. We fulfilled the teachers wish list. From the sales, $600 was donated to purchase books for the library for Ms. Barrigan's corner. The third book fair (last 3 days of school) will be a BOGO. Parents can purchase one book and donate a second book for Barragan's corner.
B. 230 tickets have been sold for the Family Dance. We will be sponsoring families for the dance, for up to 20 tickets.
C. Membership updated to reflect $3,000 received from donations matched by employers. A significant amount of money from their COGS has not been spent yet. Request that funds be spent by April 1st.
D. All Check requests for any past events must be submitted by April 1st.
E. Valentine's Grams sold $3,738
F. There's $1,500 in the custodial support fund. We will pay for his hours for the Family dance from this fund.
G. Mr. Figueroa and Mr. Galvan need to spend their funds. 2nd, 3rd, and 4th grade have not submitted for their curriculum grants. 6th grade and VAPA still have funds available.
H. 6th grade has $280 in cheddar up from last year's camp donations from parents. Will cut a check for Mr. Figueroa.

VI. Round Table

A. **Family Dance.**
   1. Had to change DJ and the fee has increased.
   2. Pizza will be served, salad, water, and capri suns.
   3. A lot of parents are requesting tickets. We will increase the number of tickets to 270.
      a. Maria motions to approve being able to spend $500 more than initially approved if necessary, allowing the budget to go in the negative.
      b. Gilda seconds the motion.
      c. Motion approved.
B. **Celebration of Life.** PTO will donate a wreath for Ms. Barragan's celebration of life.
   a. Maria motions to approve the purchase of up to $400 wreath from Staff appreciation.
   b. Irene seconds the motion.

c. Motion Approved.

C. **Garden Club.** Ms. Suzi requested a donation of $250 for the purchase of supplies for Ms. Barrigan's corner in the school garden.
   a. Gilda motions to approve.
   b. Maria seconds the motion.
   c. Motion denied but will be considered for next school year.

D. **Teacher's Favorites questionnaire**. Claudia created a form for teachers to enter their preferences for parents to use during Teacher Appreciation week.

E. **Yearbook**
   a. The goal is to sale 340 yearbooks. We have sold 244.
   b. Price is $35. Need to sell 37 at $35 to break even. Only PTO can get it at $29. Limit 2 per PTO member at the discounted price.
   c. Last day to purchase online is April 30th. Will sale remainder at the booth on Fridays.

F. **Family Nights**
   a. Family Night is confirmed for April 19th. Play City and Ninja Factory is giving 30% return. A parent must be present.

VIII. Next meeting

A. Monday April 8th @ 5:30pm.

Meeting adjourned at 7:11pm