

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL
590 K STREET • CHULA VISTA, CALIFORNIA 91911 • (619) 426-2885
EDUCATION IS A HUMAN RIGHT

MINUTES
CVLC CHARTER BOARD

Regular Meeting
December 09, 2024
6:00 PM

James Lee Burns Multipurpose Room
Chula Vista Learning Community Charter School Elementary Campus

Vision: *The Chula Vista Learning Community Charter School believes in the full potential of each and every individual to act with integrity and create their own knowledge.*

ORDER OF BUSINESS

I. OPENING PROCEDURES

A. Call to Order: Meeting was called to order at 6:00 p.m. by CVLC Charter Board Vice President, Vanessa DeGodoy.

B. Roll Call

Members Present:

Mrs. Vanessa DeGodoy, Parent Representative
Mrs. Lilia Carnahan, Parent Representative
Mrs. Idania Solorzano, Parent Representative
Mrs. Lucy Contreras, Parent Representative
Mrs. Fulvia Burquez, Classified Representative
Ms. Sarah Wright, Certificated Representative

Others Present:

Mr. Edward Caballero, Chief Executive Officer
Mrs. Mita Tessier, High School Director
Mrs. Tanya Trujillo, Middle School Director
Mrs. Daniza Montero, Elementary School Director
Mr. Enrique Sandoval, Human Resources
Mr. Efrain Trujillo, Finance

C. Pledge of Allegiance led by: High School Student Representative **Axel Juarez**

II. APPROVE THE BOARD MEETING AGENDA FOR DECEMBER 09, 2024 (Action)

Motion: Burquez

Second: Contreras

Vote: Unanimous

III. APPROVE THE BOARD MEETING MINUTES FOR NOVEMBER 04, 2024, (Action)

Motion: Solorzano

Second: Wright

Vote: Unanimous

IV. ORAL COMMUNICATION

Oral Communication provides a forum for community members to express ideas or concerns to the Chula Vista Learning Community Charter Board. Speakers should limit their comments to two minutes. Although individual board members may comment on the subject matter, no Chula Vista Learning Community Charter Board action can be taken.

V. INFORMATIONAL REPORTS:

- a. Elementary United Nations Student Report
Kiana shared that MicroSociety deployment will begin in January, students will begin iReady and Achieve3000 assessments next week and the theme for student spirit day on December 20th will be holiday sweaters.
- b. Middle School Student Report
Nayeli shared that 8th graders went on their Disney California Science field trip, students played the staff in a kickball game, the soccer team has been selected and the school will be hosting a movie night showing “Home Alone” next week.
- c. High School Associated Student Body (ASB) Report
Axel shared that the high school has started an attendance initiative, seniors have completed and submitted their University of California and California State University applications thanks to the support from Mr. Santana, Mrs. Calleros and Mrs. Espino, families have also attended the college financial-aid workshop, winter sports have begun (schedules posted on website), student to student tutoring will begin at all three school sites, and new student enrollment/orientation meetings will begin next month.

VI. SPECIAL PRESENTATIONS:

- a. Mid-Year LCAP Update and LCFF Budget Overview for Parents
Mr. Caballero presented the mid-year Local Control Accountability Plan (LCAP) update, reviewed the recently released California School Dashboard results and the Local Control Funding Formula (LCFF) Budget and Expenditures. Mr. Caballero shared the district is still in transition to the new PeopleSoft accounting system and will be able to provide a more accurate budget update in the spring.

VII. APPROVE CONSENT CALENDAR (Action)

The following items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion on these items before the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

Motion: Contreras

Second: Burquez

Vote: Unanimous

- A. Approve the 2024-25 Comprehensive School Site Safety Plans for the Chula Vista Learning Community Charter Elementary, Middle, and High schools.
- B. Approve the quote from ENCORE Image to replace the elementary electric marquee sign controller. Not to exceed \$4,000. Funding source: LCFF.
- C. Approve the following high school student field trips:
- Nutcracker San Diego Civic Youth Ballet on December 11, 2024.
 - Museum of Us on April 23, 2025.
- D. Approve the use the school's credit card, "CAL Card," to pay for the renewal of the California Association of Directors of Activities (CADA) and California Association of Student Leaders (CASL) membership. Not to exceed \$300. Funding source LCFF.
- E. Approve travel requests for high school staff Alma Cristina Tessier, Lisa Valenzuela, and Rocio Espino to attend the CADA/CASL 2025 Conference in San Diego, California from February 26 – March 1, 2025. Not to exceed \$2,000. Funding source LCFF
- F. Approve the following elementary student field trips:
- Transitional Kinder field trip to San Diego Zoo, date to be determined
 - 4th Grade field trip to the Julian Mining Company on April 17, 2025
 - 6th Grade field trip to the Getty Villa Museum, date to be determined
- G. Approve the quote from TUFF SHED to rearrange the high school sheds and add 16" deep shelving. Not to exceed: \$1,018.25. Funding Source LCFF.
- H. Approve the quote from TUFF SHED to install an additional 8x8 SHED at the high school. Not to exceed \$5,000. Funding source: LCFF.
- I. Approve the Chula Vista Learning Community Charter High School to purchase portable room dividers. Not to exceed \$3,000. Funding source LCFF.
- J. Approve the Chula Vista Learning Community Charter School to renew its membership with the Western Association of Schools and Colleges (WASC). Not to exceed \$1,740.00. Funding source LCFF.
- K. Approve quote to build wall and install pocket doors to separate high school cafeteria and multipurpose room. Not to exceed \$22,400. Funding source: LCFF.
- L. Approve open purchase order with A.O. Reed & Co. to provide plumbing services to the Chula Vista Learning Community Charter Middle School. Not to exceed \$15,000. Funding Source LCFF.

M. Approve the service agreement with South Bay Fence, Inc. to provide urgent services to the Chula Vista Learning Community School. Not to exceed \$10,000. Funding Source LCFF.

VIII. HUMAN RESOURCES

Information and Action Item 120901: Approve the High School's new assistant coach positions and the amount per season. Not to exceed \$8,000. Funding source ELOP.

Boys' Varsity Soccer Assistant Coach	\$1,000
Girls' Varsity Soccer Assistant Coach	\$1,000
Boys' Varsity Basketball Assistant Coach	\$1,000
Girls' Varsity Basketball Assistant Coach	\$1,000
Girls' Varsity Water Polo Assistant Coach	\$1,000
Boys' Varsity Baseball Assistant Coach	\$1,000
Girls' Varsity Softball Assistant Coach	\$1,000
Boys' Varsity Volleyball Assistant Coach	\$1,000
Total	\$8,000

Motion: Carnahan

Second Motion: Burquez

Vote: Unanimous

Information and Action Item 120902: Approve the Chula Vista Learning Community Charter School to hire Daniel Andres Villalva on a Short-Term (At-Will) contract as the high school soccer team coach. Not to exceed \$3,000. Funding source ELOP.

Motion: Solorzano

Second Motion: Carnahan

Vote: Unanimous

Information and Action Item 120903: Approve the Chula Vista Learning Community Charter School to hire Julian Yahir Garcia on a Short-Term (At-Will) contract as the high school soccer team JV coach. Not to exceed \$1,000. Funding source ELOP.

Motion: Solorzano

Second Motion: DeGodoy

Vote: Unanimous

Information and Action Item 120904: Approve the Chula Vista Learning Community Charter School to hire Bonnie Rawson on a Short-Term (At-Will) contract to support the High School sports program, as a bus driver. Not to exceed \$40,000. Funding source ELOP.

Motion: Burquez

Second Motion: Solorzano

Vote: Unanimous

Information and Action Item 120905: Approve the Chula Vista Learning Community Charter School to hire Juan Palacios on a Short-Term (At-Will) contract to support the Middle School sports program. Not to exceed \$3,000. Funding source ELOP

Motion: Solorzano

Second Motion: Carnahan

Vote: Unanimous

Information and Action Item 120906: Approve the Chula Vista Learning Community Charter School to hire Delilah Baldwin as the Charter Executive Assistant (Confidential), Range 30 Step 6.

Motion: Burquez

Second Motion: Contreras

Vote: Unanimous

IX. CLOSED SESSION

- Public Employment and Evaluation of the Chief Executive Officer.

X. OPEN SESSION:

Mrs. DeGodoy reconvened the meeting to open session and reported that no action was taken by the Board in closed session.

Information and Action Item 120907: Oral report on Executive Compensation paid to the Chief Executive Officer.

Board Vice President Mrs. DeGodoy made the following oral report to the community:

As to the next items regarding approval of the Chief Executive Officer employment agreement, I am required by law to indicate, prior to any vote on the Chief Executive Officer employment contract, that the contract has a term of three years beginning July 1, 2025 and ending on June 30, 2028 with a work schedule of 210 days, sick leave to accrue at the rate of 12 days annually, paid vacation leave to accrue at the rate of 15 days annually, employer contributions toward annual health benefit premiums, employer contributions for the State Teachers Retirement Program (STRS), and a base salary of \$249,760 for the 2025-26 school year.

Motion: Solorzano

Second Motion: Contreras

Vote: 4 Yes – 1 Abstained (Burquez)
1 Absent (Wright)

Information and Action Item 120908: Approval of Employment Agreement for the Chief Executive Officer.

Motion: Contreras

Second Motion: DeGodoy

Vote: 4 Yes – 1 Abstained (Burquez)
1 Absent (Wright)

XI. BOARD COMMUNICATION

XII. CHIEF EXECUTIVE OFFICER (CEO) COMMUNICATION/DESIGNEE

XIII. REGULAR MEETING ADJOURNMENT

Mrs. DeGodoy adjourned the meeting at 6:43 p.m.

*The next meeting of the CVLC Charter Board is scheduled for February 03, 2025, at 6:00 P.M.
James Lee Burns Multipurpose Room, Elementary Campus*