

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL  
590 K STREET • CHULA VISTA, CALIFORNIA 91911 • (619) 426-2885  
EDUCATION IS A HUMAN RIGHT

MINUTES  
CVLC CHARTER BOARD

Regular Meeting  
November 04, 2024  
6:00 PM

James Lee Burns Multipurpose Room  
Chula Vista Learning Community Charter School Elementary Campus

**Vision:** *The Chula Vista Learning Community Charter School believes in the full potential of each and every individual to act with integrity and create their own knowledge.*

**ORDER OF BUSINESS**

**I. OPENING PROCEDURES**

A. Call to Order: Meeting was called to order at 6:00 p.m. by CVLC Charter Board Vice-President, Vanessa DeGodoy.

B. Roll Call

Members Present: Mrs. Vanessa DeGodoy, Parent Representative  
Mrs. Lilia Carnahan, Parent Representative  
Mrs. Idania Solorzano, Parent Representative  
Mrs. Fulvia Burquez, Classified Representative  
Ms. Sarah Wright, Certificated Representative

Others Present: Mr. Edward Caballero, Chief Executive Officer  
Mrs. Mita Tessier, High School Director  
Mrs. Tanya Trujillo, Middle School Director  
Mrs. Daniza Montero, Elementary Director  
Mr. Marco Ibañez, Elementary Vice-Principal  
Mr. Efrain Trujillo, Finance

C. Pledge of Allegiance led by: High School Student Representative Soleil Zepeda Rosales

**II. APPROVE THE BOARD MEETING AGENDA FOR NOVEMBER 04, 2024 (Action)**

*Motion: Burquez                      Second: Carnahan                      Vote: Unanimous*

**III. APPROVE THE BOARD MEETING MINUTES FOR OCTOBER 14, 2024, (Action)**

*Motion: Solorzano                      Second: Wright                      Vote: Unanimous*

#### **IV. ORAL COMMUNICATION**

*Oral Communication provides a forum for community members to express ideas or concerns to the Chula Vista Learning Community Charter Board. Speakers should limit their comments to two minutes. Although individual board members may comment on the subject matter, no Chula Vista Learning Community Charter Board action can be taken.*

#### **V. INFORMATIONAL REPORTS:**

- a. Elementary United Nations Student Report  
Declan shared Red Ribbon Week was observed last week, the MircoSociety Job Fair started today, students continue to focus on Anti-Bullying by learning about Empathy, families are invited to attend the “Coco Movie Night” on Novemeber 15<sup>th</sup> and students will dress in a “Disney” attire for the next Spirit Day.
- b. Middle School Student Report  
Nayeli shared students participated in a Red Ribbon door decorating contest, families enjoyed the Fall Festival community building event, students participated in the Halloween costume parade last Thursday, the school received 1<sup>st</sup> prize for their “Dia de los Muertos Altar” entry, students attended the Comic Con Museum field trip and looking forward to the Science Disney California trip, she also invited families to the next Mental Health parent workshop and upcoming movie night.
- c. High School Associated Student Body (ASB) Report  
Soleil shared that students enjoyed the Homecoming dance and Fall Festival events, the Class of 2025 held a “Proposition Party” to inform the community of the upcoming election options, congratulated the fall sport teams for a successful season and announced the Athletic Award Ceremony on Novemeber 20<sup>th</sup>, Seniors are in the process of applying to college and ASB will be meeting with Councilmember Vivian Moreno to discuss community issues.

#### **VI. SPECIAL PRESENTATIONS:**

1. Second reading/approval of the CVLC Charter Board Governance Handbook  
Mr. Caballero shared there were no revision to the handbook which was reviewed at the last meeting and recommended approval.
2. Approval of the Elementary, Middle, and High School Safety Plans  
Mr. Caballero, Mrs. Montero, Mrs. Trujillo and Mrs. Tessier presented updates to each site’s Comprehensive School Safety Plan and reviewed relevant data.

#### **VII. APPROVE CONSENT CALENDAR (Action)**

The following items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion on these items before the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

*Motion: Carnahan*

*Second: Burquez*

*Vote: Unanimous*

- A. Approve Chula Vista Learning Community Charter Board Governance Handbook.
- B. Approve the 2024-2025 Title I Parent Involvement Policy and School-Parent Compact.
- C. Approve the Chula Vista Learning Community Charter Elementary fundraiser “Movie Night” event to take place on November 15, 2024.
- D. Approve quote for XtraMath online program to help elementary and middle school students build fluency in addition, subtraction, multiplication, and division. Not to exceed \$1,000. Funding source: LCFF.
- E. Approve travel requests for the following Chula Vista Learning Community Charter Middle School staff Sofia Fisher, Jaquelin Glaser, Gina Avila, Marissa Gamboa, and Martha Gutierrez, to attend the “Restorative Practice Training” provided by the San Diego County of Education (SDCOE), on November 14, 2024. Not to exceed \$750. Funding source Educator Effectiveness Plan.
- F. Approve quote from AMS. NET, LLC Technology Solution Provider to purchase 3-Year Meraki MX105 Advanced Security License and Support for CVLCC Middle School. Not to exceed \$7,450.54. Funding source LCFF.
- G. Approve the Chula Vista Learning Community Charter High School 2025 College Campus 5-day Tour, with “goCAMPUSing” during Fall Break. Not to exceed \$60,000 Funding Source A-G Grant.

## VIII. HUMAN RESOURCES

**Information and Action Item 110401:** Approve the High School Fall Sports employee stipends. Not to exceed \$21,000. Funding source ELOP.

<b>Michaelray Gonzales</b>	Boys Flag Football	\$3,000
<b>Chavia Blankenship</b>	Assistant Coach	\$1,000
<b>Bernardo Quintero</b>	Girls Flag Football	\$3,000
<b>Marissa Espino</b>	Assistant Coach	\$1,000
<b>Kimberlie Ramirez</b>	Boys’ Water Polo	\$3,000
<b>Denise Lopez (At-Will)</b>	Girls Volleyball	\$3,000
<b>Alma Flores (At-Will)</b>	JV Girls Volleyball	\$1,000
<b>Alexies Garcia (At-Will)</b>	Cheer Leading	\$3,000
<b>Luis Santacruz (At-Will)</b>	Cross-Country	\$1,500

*Motion: Solorzano*

*Second Motion: Carnahan*

*Vote: Unanimous*

**Information and Action Item 110402:** Approve the new Charter Executive Assistant (Confidential) position, job description, and salary schedule.

*Motion: Carnahan*

*Second Motion: Solorzano*

*Vote: Unanimous*

**IX. CLOSED SESSION**

- Public Employment and Evaluation of the School Chief Executive Officer.

**X. OPEN SESSION**

Mrs. DeGodoy reconvened the open session meeting at 6:57 p.m.

**Information and Action Item 110403:** Oral Report of Executive Compensation paid to the Chief Executive Officer.

*Item tabled due to lack of Charter Board Parent/Community Member quorum.*

**Information and Action Item 110404:** Approval of Employment Agreement for Chief Executive Officer.

*Item tabled due to lack of Charter Board Parent/Community Member quorum.*

**XI. BOARD COMMUNICATION**

**XII. CHIEF EXECUTIVE OFFICER (CEO) COMMUNICATION/DESIGNEE**

Mr. Caballero shared that the annual Fall Festival exceeded expectations and raised more than \$15,000. Administrators will be working with their sites to determine the best use of proceeds to support students and will report back in January.

**XIII. REGULAR MEETING ADJOURNMENT**

*The next meeting of the CVLC Charter Board is scheduled for December 09, 2024, at 6:00 P.M.  
James Lee Burns Multipurpose Room, Elementary Campus*