

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL
590 K STREET • CHULA VISTA, CALIFORNIA 91911 • (619) 426-2885
EDUCATION IS A HUMAN RIGHT

MINUTES
CVLC CHARTER BOARD

Regular Meeting
June 10, 2024
6:00 PM

James Lee Burns Multipurpose Room
Chula Vista Learning Community Charter School Elementary Campus

Vision: *The Chula Vista Learning Community Charter School believes in the full potential of each and every individual to act with integrity and create their own knowledge.*

ORDER OF BUSINESS

I. OPENING PROCEDURES

A. Call to Order: Meeting was called to order at 6:01pm by CVLC Charter Board President, Myrna Bernal.

B. Roll Call

Members Present: Mrs. Myrna Bernal, Parent Representative
Mrs. Vanessa DeGodoy, Parent Representative
Mrs. Lilia Carnahan, Parent Representative
Mrs. Idania Solorzano, Parent Representative
Mrs. Lucy Contreras, Parent Representative
Mrs. Fulvia Burquez, Classified Representative
Ms. Sarah Wright, Certificated Representative

Others Present: Mr. Edward Caballero, Chief Executive Officer
Mrs. Mita Tessier, High School Director
Mrs. Tanya Trujillo, Middle School Director
Mrs. Daniza Montero, Elementary School Director
Mr. Marco Ibañez, Elementary Vice-Principal
Mr. Enrique Sandoval, Human Resources
Mr. Efrain Trujillo, Finance

C. Pledge of Allegiance led by: Ms. Sarah Wright, Certificated Representative

II. APPROVE THE BOARD MEETING AGENDA FOR JUNE 10, 2024, (Action)

Motion: Bernal

Second: DeGodoy

Vote: Unanimous

APPROVE THE BOARD MEETING MINUTES FOR MAY 8, 2023, (Action)

Motion: Bernal

Second: Burquez

Vote: Unanimous

III. ORAL COMMUNICATION

Oral Communication provides a forum for community members to express ideas or concerns to the Chula Vista Learning Community Charter Board. Speakers should limit their comments to two minutes. Although individual board members may comment on the subject matter, no Chula Vista Learning Community Charter Board action can be taken.

IV. INFORMATIONAL REPORTS:

- a. Elementary United Nations Student Report:
Mr. Ibañez shared that he has experienced a great first year as Associate Principal, Transitional Kinder, Kinder and 6th Grade Promotions were held and 80 students will be participating in the summer ELOP intersession program.
- b. Middle School Student Report:
Ms. Trujillo shared 8th Grade Promotion was held, Teachers will be participating in the summer ELOP intersession program, Ms. Capone will be the new 7th Grade English Teacher and a new Science Teacher is in the process of being hired.
- c. High School Associated Student Body (ASB) Report:
Ms. Tessier shared the Graduation Ceremony was successful and will inform parents to limit the use of confetti and balloons next year at the request of Balboa Park, new History, English and Science Teachers are in the process of being hired, 120 high school students have been invited to participate in the summer ELOP intersession math program.

V. SPECIAL PRESENTATIONS:

Public Hearing: Second Reading of the Local Control Accountability Plan, Federal Addendum, and California School Dashboard Local Indicators:
Mr. Caballero reviewed educational partner feedback, LCAP Goals, Metrics, Actions and Budget for the new 3-year LCAP cycle, along with the updated Federal Addendum and Local Indicators for the California School Dashboard.

VI. APPROVE CONSENT CALENDAR (Action)

The following items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion on these items before the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

Motion: Contreras

Second: Burquez

Vote: Unanimous

- A. Approve Chula Vista Learning Community Charter School 2024-25 Local Control Accountability Plan, Federal Addendum, and California School Dashboard Local Indicators
- B. Approve Chula Vista Learning Community Charter School budget for the 2024-25 academic school year
- C. Approve legal services retainer with the law offices of Young, Minnie & Corr LLP for the 2024-2025, academic school year. Not to exceed \$30,000. - Funding Source: General Fund
- D. Approve CVLCC to cover the cost of the fingerprint process for volunteers at Elementary, Middle, and High Schools for the year 2024-2025. Not to exceed \$ 2,500.00. Funding Source: General Fund
- E. Approve Memorandum of Understanding with YMCA of San Diego County to support the expanded learning program at CVLCC Elementary and Middle School, for the academic school year 2024-2025. Not to exceed \$1,215,187.00. Funding Source: ELOP
- F. Approve Open-Up Resources Professional Development for the 2024-25, academic school year in Mathematics for CVLCC Elementary, Middle, and High school teachers. Not to exceed: \$50,000.00 - Funding Source: Title II
- G. Approve Open-Up Resources Mathematics Curriculum for Elementary, Middle, and High School teachers. Not to exceed \$10,000.00 - Funding Source: General Fund
- H. Approve the Chula Vista Learning Community Charter School Elementary contract with Studies Weekly for the 2024-2025 Academic year. Not to exceed 7,419.52. Funding source ESSER.
- I. Approve agreement with Exclusive Events Rentals for Elementary, Middle, and High School Promotion/school events. Not to exceed 5,000. Funding source LCFF
- J. Approve agreement with San Diego Graduate for Elementary, Middle, and High School Promotion/Graduation. Not to exceed 25,000. Funding source: Learning Recovery Grant
- K. Approve Chula Vista Learning Community Charter School 2024-2025, Annual Agreement, Independent Contracts/Subscription, and Software providers—multiple Funding Sources aligned with state and federal guidelines.

Stakeholder	Stakeholder	Stakeholder
Mariachi Not to exceed: \$5,000.00	iReady Software: Not to exceed: \$35,000.00	Ro-Health (school nurse) Not to exceed \$180,000.00

EdPuzzle Not to exceed: \$4,000.00	Organ Pavilion Amphitheater \$1,000	GreyStep (ASB Works) Not to exceed: \$1,000.00
Dropbox Not to exceed: \$4,000.00	Parchment (Instructure) Not to exceed: \$5,000	BrainPop Not to exceed: \$6,000.00
Jupiter Ed Not to exceed: \$8,000.00	No RedInc Not To Exceed \$15,000.00	Canva Not to exceed: \$ 1,200
Achieve 3000 Not to exceed: \$140,000.00	College Board: Not to exceed: \$40,000.00	FCMAT (ASB Training) Not to exceed: \$5,000.00
Illuminate Not to exceed: \$11,000.00	Newsela: Not to exceed: \$20,000	Bullseye: Not to exceed: \$9,000

Elementary School

- L. Approve the Chula Vista Learning Community Charter Elementary School to install turf in the Elementary Garden area and relocate the Garden. Not to exceed \$50,000. Funding Source ELOP/LCFF/UPK
- M. Approve the Chula Vista Learning Community Charter Elementary School to renovate the main grass field and install athletic turf for use by all CVLCC athletic teams. Not to exceed \$800,000. Funding Source ELOP/LCFF
- N. Approve Strong Arm Construction & Company, Inc. quote to prepare, prime, and paint CVLCC Elementary's teacher lounge, front office, restroom, and multipurpose room, including bench storage areas. Not to exceed \$6,500.00 Funding Source LCFF

Middle School

- O. Approve CVLCC Middle School Lease Appraisal quote from Kidder Mathews for the Charter School Facility Grant Program (SB740). Not to exceed \$4,500.00 Funding Source: General Fund
- P. Approve the agreement with the City of Chula Vista for the use of Parkway Gym for the 2024-2025, academic school year. Not to exceed \$34,732.00 Funding Source: ESSER
- Q. Approve the agreement with the City of Chula Vista for the use of Memorial Park as an outdoor space for physical education, sports, and other school events for the academic school year 2024-2025. Not to exceed: \$11,382.00 Funding Source: ESSER
- R. Approve Strong Arm Construction & Company, Inc. quote to install metal frame and solid core door on student restroom at CVLCC Middle School. Not to exceed \$2,100.00 Funding Source LCFF

S. Approve Middle School Field Trips for 2024-2025:

7th Grade	8th Grade
Petco Park Tour	SDSU/ Petco Park Tour
Museum of Tolerance	Southwestern College
Southwestern College	California Disney (Newton's Law)
Wild Animal Park	Trolley Trip to UCSD
SD Latino Film Festival 7 th & 8 th grade	Washington, DC
Medieval Times Dinner & Tournament	Museum of Art's San Diego
	Disneyland End-of-year School Trip

T. Approve Middle School Leadership Events/Fundraisers for the 2024-2025, school year:

Christmas Candy Grams	2 Dances (Semester 1 & 2)
Valentines Candy Grams	2 Pep Rally Paletas (Fall and Spring)
2 Movie Nights (Semester 1 & 2)	End of Year 8 th grade Parent/ Student Picnic

U. Approve Middle School sports budget cost for uniforms and equipment for the 2024-2025, academic school year. Not to exceed: \$5,000. - Funding Source: ELOP

V. Approve the 2024-2025 Middle school sports coaches' stipends:

Basketball	\$1,000	Soccer	\$1,000	Flag Football	\$1,000
Volleyball	\$1,000	Cheerleading	\$2,000	Softball	\$1,000

Not to exceed \$7,000. Finding source ELOP

High School

W. Approve yearly ArbiterPay payments for CVLCC High School Sports covered through ArbiterPay. Not to exceed \$30,000.00 Funding Source: ELOP

X. Approve contract with Border View YMCA to use the High School events and athletics facilities for the 2024-2025 academic school year. Not to exceed \$65,000.00 Funding Source: ESSER

- Y. Approve service agreement with the Regent of UCSD, on behalf of UCSD, for the 2024-2025, school year College Courses for CVLCC High School students. Not to exceed \$80,000.00 Funding Source: Learning Recovery Grant/Title I
- Z. Approve CVLCC High School's agreement with the City of San Diego, for the facility use at Silver Wing Recreation Center as an outdoor space for physical education, sports, and other school events. Not to exceed \$25,000.00 Funding Source: LCAP
- AA. Approve the use of CVLCC Chief Executive Officer CAL card to pay annual membership for CVLCC High School student activities and recognition from the following organizations/locations:
- California Association of Directors of Activities/ California Association of Student Leaders
 - California Scholastic Federation
 - Balboa Park Organ Pavilion
 - National Association of Secondary School Principals
 - National Honor Society
- Not to exceed: \$4,000.00 - Funding Source: General Fund/LCAP
- BB. Approve Chula Vista Learning Community Charter High School teachers Sheryl Coulon and Lindsay Ilana Turner to attend the AP by the Sea 2024 at the University of San Diego. Not to exceed \$2,000.00 Funding source Title II
- CC. Approve the travel request for 20 ASB High School Students, Alma Cristina Tessier, and Marissa Espino to attend the San Diego/Imperial Area High School Student Conference Hosted by Area G, on September 16, 2024, at the Classical Academy High School. Not to Exceed \$2,500.00 Funding Source Title I
- DD. Approve the travel request for Alma Cristina Tessier, Lisa Valenzuela, and Marissa Espino to attend the San Diego Area Advisors Conference hosted by Area G, on September 16, 2024, at the Mira Mesa High School. Not to Exceed \$500.00 Funding Source Title II
- EE. Approve CVLCC High School's application for facility Use agreement with the City of Chula Vista Parks and Recreations for Water Polo, for the academic school year 2024-2025. Not to exceed: \$20,000.00 Funding Source: ESSER
- FF. Approve the 2023-24 and 2024-25 Independent Contractor Agreements between the Chula Vista Learning Community Charter School and service provider Atlante San Diego FC. Not to exceed \$3,600.00 Funding source LCFF

GG. Approve the High School Sports Budget for the 2024-2025, school year. Not to exceed \$ 249,900.00. Multiple Funding Sources (state and federal guidelines).

Sports	Budget Proposal Total
Fall Sports	Not to exceed: \$65,900
Winter Sports	Not to exceed: \$80,900
Spring Sports	Not to exceed: \$97,100
Fees (CIF, League, Home Campus, State)	Not to exceed: \$5,000
Coaching Gear	Not to exceed: \$1,000
Total Proposed Budget	\$249,000

HH. Approve the High School Association Student Body Field Trips, Dances, and Events for 2024-2025:

School Dance	Student Trips	Events		
Homecoming (whole school)	Class of 2025 Europe Trip	Class of 2025 Senior Showcase	Club Rush	Parent Orientation & Curriculum Nights
Winter (whole school)	Latin American - Gr 10-12	Class of 2025 Grad Night	Peace One Day	Advanced Placement Parent Information Night
Spring (whole school)		Class of 2025 Letter of Intent Day for Student- Athletes & College Signing Day	Fall Semester & Spring Semester Dance Showcase	Parent Engagement Nights & Student Recognition Awards
Prom (Class of 2025)		Class of 2025 Graduation	Pep Rallies	11th Grade Internships
		Athletic Senior Nights (Fall, Winter, Spring seasons)	Posada/Winter Fundraiser	Fellows Showcase Celebration
		Leadership Conference	Social Justice Summit	Career Fair

HUMAN RESOURCES

Information and Action Item 061001: Approve Independent Contractor Agreement with Francisco Perez Duque to provide services in Spanish Language Pedagogical Practices at CVLCC Elementary School for the 2024-2025 academic school year. Not to exceed \$125,000.00 Funding Source: Title II and Title III

Motion: Bernal

Second: Burquez

Vote: Unanimous

Information and Action Item 061002: Approve contract with Elizabeth Pappas, Education Consultant, to lead Professional Development for teachers in Balanced Literacy at CVLCC Elementary, Middle School, and High School for the 2024-25, academic school year. Not to exceed \$100,000.00 Funding Source: Title II and Title III

Motion: Burquez

Second: Solorzano

Vote: Unanimous

Information and Action Item 061003: Approve the 2024-2025, substitute rate to remain at \$302.20 for site substitutes, long-term substitutes, and one-day substitutes.

Motion: Bernal

Second: Solorzano

Vote: Unanimous

Information and Action Item 061004: Approve a new contract for Cassidy Axman as a teacher at CVLCC Elementary School for the academic school year 2024-2025.

Motion: Carnahan

Second: Burquez

Vote: Unanimous

Information and Action Item 061005: Approve a new contract for Estephanie Zuniga as a Spanish teacher at CVLCC Elementary School for the academic school year 2024-2025.

Motion: Contreras

Second: Bernal

Vote: Unanimous

Information and Action Item 061006: Approve a new contract for Martha Camacho as an Instructional Assistant Transitional Kinder at CVLCC Elementary School for the academic school year 2024-2025.

Motion: Solorzano

Second: Wright

Vote: Unanimous

Information and Action Item 061007: Approve a new contract for Lindsay Ilana Turner as a History teacher at CVLCC High School for the academic school year 2024-2025.

Motion: Solorzano

Second: Contreras

Vote: Unanimous

Information and Action Item 061008: Approve a new contract for Glenn Melero as the Chemistry Environmental Science teacher at CVLCC High School for the academic school year 2024-2025.

Motion: Carnahan

Second: Burquez

Vote: Unanimous

Information and Action Item 061009: Approve a new contract for Jacquelyn Glaser as the Science teacher at CVLCC Middle School for the academic school year 2024-2025.

Motion: DeGodoy

Second: Wright

Vote: Unanimous

Information and Action Item 061010: Approve the high school sports coach stipend for employee # 110653105808 for \$1,000.00

Motion: Solorzano

Second: Carnahan

Vote: Unanimous

Information and Action Item 061011: Approve the 2024-2025, 7.5, and 3.5-hour contracts for the following employees.

Pelayo, Patricia	7.5 hours	Instructional Assistant	Elementary School
Torres, Jessica	7.5 hours	Instructional Assistant	Elementary School
Perez Ramirez, Connie	7.5 hours	Instructional Assistant	Elementary School
Garcia, Odette	7.5 hours	Instructional Assistant	Elementary School
Denton, Xochitl	7.5 hours	Instructional Assistant	Elementary School
Cordero Becerra, Mariela	7.5 hours	Instructional Assistant	Elementary School
Casillas, Maried	3.5 hours	Instructional Assistant	Elementary School
Espino, Marissa	7.5 hours	Instructional Assistant	High School
Santacruz, Luis	7.5 hours	Instructional Assistant	High School

Motion: Burquez

Second: Bernal

Vote: Unanimous

Information and Action Item 061012: Approve the Chula Vista Learning Community Charter School 2024-2025, applications for Short-Term (At-Will) employment.

Elementary School	Middle School	High School
Ibarra, Eleticia (Noon-Duty)	Garcia, Myrna (Noon-Duty)	Hight, Maria (Noon Duty)
Chavez, Beatriz (Noon Duty)	Palm-Cuapio, Rosalia (Noon Duty)	Arreola, Maria Alejandra (Noon Duty)
Isabel Solórzano (Noon Duty)	Roxana Gonzalez (Noon Duty)	Arreola, Minerva (Noon Duty)
Mora, Rosa (Noon Duty)	Gutierrez, Martha (Noon Duty)	Portillo, Francisco (I.A.)
		Blankenship, Chavia (Sports)
		Lopez, Denise (Sports)
		Espino, Itzel (Sports)
		Ramos, Armando (Sports)
		Flores, Alma (Sports)
		Aguirre, Elisa (Accountant)

Motion: Contreras

Second: Burquez

Vote: Unanimous

Information and Action Item 061213: Approve Certificated employees' resignations.

1. Employee #1106681121	Effective June 06, 2024
2. Employee #1106181177	Effective June 06, 2024
3. Employee #1106701138	Effective June 06, 2024
4. Employee #1106841185	Effective June 06, 2024
5. Employee #1106731167	Effective June 06, 2024

Motion: Bernal

Second: Burquez

Vote: Unanimous

VII. BOARD COMMUNICATION

Mrs. Bernal thanked administrators for another successful school year and the increased retention rate of teachers and staff and wished everyone a great summer break.

Mrs. Carnahan thanked administrators and the learning community for their support in another successful school year.

VIII. CHIEF EXECUTIVE OFFICER (CEO) COMMUNICATION/DESIGNEE

Mr. Caballero thanked everyone for their support in ensuring student success, highlighted the achievement of 3rd Grade students who did not have an opportunity to attend in-person Kinder, increased student achievement in 7th and 8th grade and the overall graduation rate of Seniors and acceptance into prestigious universities.

IX. REGULAR MEETING ADJOURNMENT

Mrs. Bernal adjourned the meeting at 6:54 p.m.

*The next meeting of the CVLC Charter Board is scheduled for August 05, 2024, at 6:00 P.M.
James Lee Burns Multipurpose Room, Elementary Campus*