

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL  
590 K STREET • CHULA VISTA, CALIFORNIA 91911 • (619) 426-2885  
EDUCATION IS A HUMAN RIGHT

MINUTES  
CVLC CHARTER BOARD

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Regular Meeting  
January 22, 2024  
6:00 PM

James Lee Burns Multipurpose Room  
Chula Vista Learning Community Charter School Elementary Campus

**Vision:** *The Chula Vista Learning Community Charter School believes in the full potential of each and every individual to act with integrity and create their own knowledge.*

**ORDER OF BUSINESS**

**I. OPENING PROCEDURES**

A. Call to Order: Meeting was called to order at 6:00pm by CVLC Charter Board President, Myrna Bernal.

B. Roll Call

Members Present: Mrs. Myrna Bernal, Parent Representative  
Mrs. Vanessa DeGodoy, Parent Representative  
Mrs. Lilia Carnahan, Parent Representative  
Mrs. Lucy Contrera, Parent Representative  
Mrs. Idania Solorzano, Parent Representative  
Mrs. Fulvia Burquez, Classified Representative  
Ms. Sarah Wright, Certificated Representative

Others Present: Mr. Edward Caballero, Chief Executive Officer  
Mrs. Alma Tessier, High School Director  
Mrs. Tanya Trujillo, Middle School Director  
Mrs. Daniza Montero, Elementary School Director  
Mr. Marco Ibañez, Vice-Principal  
Mr. Enrique Sandoval, Human Resources Manager  
Mr. Efrain Trujillo, Finance

C. Pledge of Allegiance led by Student Representative: Araceli Gonzalez

## **II. APPROVE AGENDA FOR JANUARY 22, 2024.**

*Motion: DeGodoy*

*Second: Carnahan*

*Vote: Unanimous*

## **APPROVE MINUTES FOR DECEMBER 4, 2023. (Action)**

*Motion: Carnahan*

*Second: Burquez*

*Vote: Unanimous*

## **III. ORAL COMMUNICATION**

*Oral Communication provides a forum for members of the community to express to the Chula Vista Learning Community Charter Board any ideas or concerns. Speakers should limit their comments to two minutes. Although individual board members may comment on the subject matter, no Chula Vista Learning Community Charter Board action can be taken.*

- No Oral Communication

## **IV. INFORMATIONAL REPORTS:**

### **a. Elementary United Nations Student Report**

- Mr. Ibañez reported MicroSociety students are currently completing passport applications for their campus-wide travels. Soccer tryouts for Elementary School will take place on January 23, and 24. There will be a Pajama Spirit Day on Friday, January 26 at the Elementary School.

### **b. Middle School Student Report**

- Santiago Ramirez reported middle school has completed iReady diagnostics for English and Math. Student leaders are preparing for the next school dance and 6th-grade students visit.

### **c. High School Associated Student Body (ASB) Report**

- Araceli Gonzalez shared that the high school hosted a FAFSA workshop, curriculum night and awards ceremonies. Additionally, there will be an Informational meeting for 8th-grade parents. Araceli extended an invitation to the community to join a winter festival at the high school January 26 at 6:00 PM.

## **V. SPECIAL PRESENTATIONS:**

### **a. Recognition for Monica Gastelum's Years of Service at CVLCC**

- Mrs. Carnahan on behalf of the Board acknowledged Mrs. Monica Gastelum for her dedication and support for Chula Vista Learning Community Charter School.

## **VI. APPROVE CONSENT CALENDAR (Action)**

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

*Motion: Contreras*

*Second: DeGodoy*

*Vote: Unanimous*

- A. Approve proposal with Electric Top Line Inc. to provide and install electrical outlets and hand dryers in the restrooms at CVLCC High School. Not to exceed \$17,750.00 - Funding Source: General Budget
- B. Approve quote with Mariachi Connection to purchase traditional mexican clothing outfits for CVLCC High School Folklorico dance class. Not to exceed \$4,572.00 - Funding Source: Art and Music funding Grant
- C. Approve Chula Vista Learning Community Charter School to purchase 125 iPads for the after school Extended Learning Opportunities Program (ELOP). Not to exceed \$38,426.56 - Funding Source: ELOP

## **HUMAN RESOURCES**

**Information and Action Item 012201:** Approve 9% on-schedule salary increase for Chula Vista Learning Community Charter School Employees (Certificated, Classified, Non-represented, Confidential and Management) for the 2023-2024 school year, effective July 1, 2023.

*Motion: Contreras*

*Second: Carnahan*

*Vote: 5 Yes - 2 recused (Burquez & Wright)  
Motion Passes*

**Information and Action Item 012202:** Approve 3.25% increase to Step 7 of the Chula Vista Learning Community Charter School Classified Employees' Salary Schedule, effective July 1, 2023.

*Motion: Bernal*

*Second: DeGodoy*

*Vote: 6 Yes - 1 recused (Burquez)  
Motion Passes*

**Information and Action Item 012203:** Approve increase of \$500 per year in health insurance contribution for Chula Vista Learning Community Charter School Certificated Employees, effective July 1, 2024.

*Motion: Contreras*

*Second: Bernal*

*Vote: 6 Yes - 1 recused (Wright)  
Motion Passes*

**Information and Action Item 012204:** Approve increase of \$1,000 per year in health insurance contribution for Chula Vista Learning Community Charter School Classified Employees, effective July 1, 2024.

*Motion: Carnahan*

*Second: DeGodoy*

*Vote: 6 Yes - 1 recused (Burquez)  
Motion Passes*

**Information and Action Item 012205:** Approve Anthony Mitroff, as Computer Support Technician I, Salary Range 33 Step 4, for the academic school year 2023-2024.

*Motion: Bernal*

*Second: Burquez*

*Vote: Unanimous*

**Information and Action Item 012206:** Approve Kristopher Perdun, as Computer Support Technician I, Salary Range 33 Step 2, for the academic school year 2023-2024.

*Motion: Burquez*

*Second: Contreras*

*Vote: Unanimous*

## **VII. BOARD COMMUNICATION**

- Mrs. Carnahan thanked the high school parents for their support in transporting students during sports events.
- Mrs. Bernal thanked everyone for attending the meeting and extended an invitation for the upcoming Board meeting on February 12.

## **VIII. CHIEF EXECUTIVE OFFICER (CEO) COMMUNICATION/DESIGNEE**

- Mr. Caballero thanked the parents for their support at CVLCC and invited them to stay informed about the upcoming curriculum nights and awards taking place at our school sites.

## **IX. REGULAR MEETING ADJOURNMENT** - The meeting was adjourned at 6:23 P.M.

***Next meeting of the CVLC Charter Board is scheduled for February 12, 2024, at 6:00 P.M. James Lee Burns Multipurpose Room, Elementary Campus.***