

**CHULA VISTA LEARNING COMMUNITY CHARTER
SCHOOL BOARD**

A G E N D A

Regular Meeting – November 14, 2022

**CVLC CHARTER BOARD
JORGE ROSALES • MYRNA BERNAL
LUCY CONTRERAS • VANESSA DEGODOY
LILIA CARNAHAN • SARAH WRIGHT
FULVIA BURQUEZ**

MR. EDWARD CABALLERO
CHIEF EXECUTIVE OFFICER



ALEXIS CORTEZ • CYNTHIA NUÑEZ • SAREV MEDINA
STUDENT REPRESENTATIVES

THIS MEETING IS BEING RECORDED

In accordance with Brown Act, all public Board meeting recordings are available for review 30 days following the meeting, after which they are recycled. Audio recordings are available on the School site. Please contact the Executive Director's office at (619) 426-2885, if you wish to schedule an appointment to review the recording.

COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT

Meeting facilities can be made accessible to persons with disabilities. If you require special assistance to participate in the meeting, we ask you notify the front office or contact Mr. Enrique Sandoval via e-mail at enrique.sandoval@cvesd.org, or by calling the following numbers (619) 426-2885, ext. 2450, at least 48 hours prior to the meeting you wish to attend.

AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC

Any public records relating to an agenda item for an open session of the Board which are distributed to the Board members, shall be available for public inspection at the Elementary building located at 590 K Street, Chula Vista, CA 91911. Or may be reviewed at our website by clicking on the following link: <https://www.cvlcc.org> CVLCC Board agendas.

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL
590 K STREET • CHULA VISTA, CALIFORNIA 91911 • (619) 426-2885
EDUCATION IS A HUMAN RIGHT

AGENDA
CVLC CHARTER BOARD

Regular Meeting
November 14, 2022
6:00 PM

James Lee Burns Multipurpose Room
Chula Vista Learning Community Charter School Elementary Campus

Vision: *The Chula Vista Learning Community Charter School believes in the full potential of each and every individual to act with integrity and create their own knowledge.*

ORDER OF BUSINESS

I. OPENING PROCEDURES

A. Call to Order

B. Roll Call

Members Present:

Others Present:

C. Pledge of Allegiance led by Student Representative: _____

II. APPROVE AGENDA FOR NOVEMBER 14, 2022 AND MINUTES FOR OCTOBER 10, 2022 (Action)

Motion: _____ *Second:* _____ *Vote:* _____

III. ORAL COMMUNICATION

Oral Communication provides a forum for members of the community to express to the Chula Vista Learning Community Charter Board any ideas or concerns. Speakers should limit their comments to two minutes. Although individual board members may comment on the subject matter, no Chula Vista Learning Community Charter Board action can be taken.

IV. INFORMATIONAL REPORTS:

- a. Elementary United Nations Student Report
- b. Middle School Student Report
- c. High School Associated Student Body (ASB) Report

V. SPECIAL PRESENTATION

- a. 2022-23 Title I Parent Involvement Policy and School-Parent Compact

VI. APPROVE CONSENT CALENDAR (Action)

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Motion: _____ *Second:* _____ *Vote:* _____

- A. Approve the Elementary Social Committee fundraiser events for the 2022 - 2023, academic school year.
 - o Movie Night, January 13, 2023, at 3:30 - 5:30 PM, Entrance Fee: \$1.00
Snacks: \$1.00 (per snack) Activities: \$1.00 (face painting or crafts)
 - o Friendship Dance, February 24, 2023, at 3:30 - 5:30 PM, Entrance Fee: \$1.00
Snacks: \$1.00 (per snack) Activities: \$1.00 (face painting or crafts)
 - o Movie Night, March 17, 2023, at 3:30 - 5:30 PM, Entrance Fee: \$1.00
Snacks: \$1.00 (per snack) Activities: \$ 1.00 (face painting or craft)
- B. Approve 2022-2023, Comprehensive School Safety Plan for Elementary, Middle, and High School.
- C. Approve the Chula Vista Learning Community Charter School 2022-2023, Title I Parent Involvement Policy and Home-School Compact.
- D. Approve payment for CVLCC parents who attended the CAFE Mini-Conference "Resilience Through Hope and Educational Equity" on Saturday, November 5, 2022, from 8:00 - 1:00 PM, at Otay High School, sponsored by the California Association for Bilingual Education Chapter 65. Not to exceed \$1,000. Funding Source: General Funds
- E. Approve Amendment to item "N" (continue agreement with the City of Chula Vista for the use of the Memorial Park for the 2022 - 2023 school year) of the Consent Calendar Minutes for June 13, 2022, to reflect the amount of \$8,904.00.
Not to exceed \$8,904.00 Funding Source: LCAP

- F. Approve to contract Encore Image to repair the CVLCC Elementary marquee light board. Not to exceed \$2,248.00 Funding Source: General Budget
- G. Approve CVLCC High School agreement with the city of San Diego for the facility use at Silver Wing Recreation Center.. Not to exceed \$ 3,500.00 Funding Source: LCAP
- H. Approve to contract Hardwood Designs Plus to install window shades at CVLCC Middle School. Not to exceed \$4,071.00 Funding Source: General Budget
- I. Approve to contract A & S Flooring to install the carpet on the Middle School hallways and classroom. Not to exceed \$14,142.00 Funding Source: LCFF Funds
- J. Approve McGrath Consulting Group Inc. for the academic school year 2022 -2023, as a consultant for Chula Vista Learning Community Charter School. Not to exceed \$5,000.00 Funding Source: ESSER III
- K. Approve agreement with Raphael's Party Rentals for Middle School Promotion. Not to exceed \$700.00 Funding Source: LCAP
- L. Approve event "Noche Latina" at the Chula Vista Learning Community Charter High School. Funding Source: High School ASB
- M. Approve Field Trip request for the Chula Vista Learning Community Charter High School "Justicia Social Course" to attend Chicano Park on February 7, 2023. Not to exceed \$1,200.00 Funding Source: High School Budget
- N. Approve Field Trip request for the Chula Vista Learning Community Charter High School Ninth Grade to attend San Diego State University via public transportation on February 03, 2023. Not to exceed \$300.00 Funding Source: High School Budget
- O. Approve Field Trip request for the Chula Vista Learning Community Charter High School Eleventh Grade Junior Achievement Fellows to attend on November 30, 2022 to EC Squared and on December 07, 2022 to Qualcomm. No Fiscal Impact

VII. HUMAN RESOURCES:

Information and Action Item 111401: Approve Chula Vista Learning Community Charter School, temporary employment as Instructional Assistants for Mathematics and English.

1. Luis Santacruz - High School
2. Martin Ruiz Sunza - High School

Motion: _____

Second: _____

Vote: _____

Information and Action Item 111402: Approve Child Rearing Leave for employee Alicia Arambula, starting October 24, 2022, and returning to work on January 09, 2023.

Motion: _____ *Second:* _____ *Vote:* _____

Information and Action Item 111403: Approve Short-Term (At-Will) contract for Courtney Blanton to coach CVLCC High School Sports Program. Not to exceed \$6,000.00 Funding Source: LCAP

Motion: _____ *Second:* _____ *Vote:* _____

Information and Action Item 111404: Approve Chula Vista Learning Community Charter High School to hire Silvia Rodriguez, on a Short-Term (AT-Will) to coach CVLCC High School Sports Program, effective November 2022, until June 02, 2023. Not to exceed \$6,000.00 Funding Source: LCAP

Motion: _____ *Second:* _____ *Vote:* _____

VIII. BOARD COMMUNICATION

IX. CHIEF EXECUTIVE OFFICER (CEO) COMMUNICATION/DESIGNEE

X. REGULAR MEETING ADJOURNMENT

Next meeting of the CVLCC Charter Board is scheduled for December 12, 2022 at 6:00 PM - James Lee Burns Multipurpose Room, Elementary Campus.

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE A: Approve the Elementary Social Committee fundraiser events for the 2023, academic school year.

- Movie Night, January 13, 2023, at 3:30 - 5:30 PM, Entrance Fee: \$1.00
Snacks: \$1.00 (per snack) Activities: \$1.00 (face painting or crafts)
- Friendship Dance, February 24, 2023, at 3:30 - 5:30 PM, Entrance Fee:
\$1:00 Snacks: \$1.00 (per snack) Activities: \$1.00 (face painting or crafts)
- Movie Night, March 17, 2023, at 3:30 - 5:30 PM , Entrance Fee: \$1.00
Snacks: \$1.00 (per snack) Activities: \$ 1.00 (face painting or craft)

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The Social Committee at Chula Vista Learning Community Charter School Elementary Site will utilize money generated from the events to support families in need by purchasing uniforms and/or food vouchers. Additional money received from events will be used to support other scheduled events.

ADDITIONAL DATA:

The Chula Vista Learning Community Charter School Elementary Site Social Committee will report to the CVLC Charter Board, after each event, how money will be utilized to support our families.

FISCAL IMPACT SOURCE:

No Fiscal Impact

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE B: Approve 2022-2023, Comprehensive School Safety Plan for Elementary, Middle, and High School.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

Each academic school year, the CVLC Charter Board must approve annually the Comprehensive School Safety Plan. Administrators from each school site gather a committee of representatives to review the report and ensure each section meets established guidelines set from the California Department of Education. This plan was developed with the help of public entities, parents, and educators.

ADDITIONAL DATA:

The CVLC Charter Board had its first reading at the last Charter Board Meeting in October of 2022. The school sites are recommending for CVLC Charter Board to approve this year's Comprehensive School Safety Plan.

FISCAL IMPACT SOURCE:

No Fiscal Impact

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE C: Approve the Chula Vista Learning Community Charter School 2022-2023, Title I Parent Involvement Policy and Home-School Compact.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

Title I, Part A, of the Elementary and Secondary Education Act (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires that local educational agencies (LEAs), conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children (ESSA Section 1116[a][1]).

LEAs and Schools receiving Title I, Part A funds are required to do the following:

1. The LEA must develop a Parent and Family Engagement Policy as outlined in ESSA Section 1116(a).
2. The LEA must reserve funds to assist schools with Parent and Family Engagement requirements as outlined in ESSA Section 1116(a).
3. The School(s) must develop a Parent and Family Engagement Policy as outlined in ESSA Section 1116(b).
4. The School(s) must adhere to the Parent Involvement Requirements as outlined in ESSA Section 1116(c).
5. The School(s) must develop a shared responsibility for a School-Parent Compact as outlined in ESSA Section 1116(d).
6. The LEA and School(s) must build capacity for involvement as outlined in ESSA Section 1116(e).
7. The LEA and School(s) must provide accessibility to Parents and Family member opportunities to participate as outlined in ESSA Section 1116(f).

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James Lee Burns Multi-Purpose Room
Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

ADDITIONAL DATA:

The Chula Vista Learning Community Charter School has developed the Title I Parent Engagement Policy as well as the Title I Parent Compact with support of the Emergent Bilingual Advisory Council and the Budget Academic Council. The administration at each school site reviewed documents and are recommending board approval.

FISCAL IMPACT SOURCE:

No Fiscal Impact

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site



CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

TITLE I PARENT INVOLVEMENT POLICY 2022-23

In the fall, an annual meeting will be held to share with parents a description of the Title I program and its requirements.

The Chula Vista Learning Community Charter School (CVLCC) has developed a written Title I parental involvement policy with input from Title I parents. In preparation for the upcoming school year, the policy is reviewed and updated during a public Charter Board meeting in the fall, where all stakeholders are invited.

The policy is distributed to parents of Title I students during the annual Title I parent meeting and posted on the school website.

The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at CVLCC, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. The meeting is held in conjunction with the general Budget Advisory/School Site Council meeting to inform parents of the roles and responsibilities of the advisory group and seek nominations for involvement in the shared decision-making process at CVLCC.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy through the ongoing monitoring of the Local Control Accountability Plan through Budget Advisory/School Site Council and the Emergent Bilingual Advisory Committee.
- The school provides parents of Title I students with timely information about Title I programs, and an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet through:
 - New parent orientations
 - Parent Handbook
 - Back-to-School/curriculum meetings
 - School website
 - Advisory group meetings
 - Parent-Teacher/Administrator Conferences
- The school offers a flexible schedule of meetings for Title I parents, in both English and Spanish. If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children through the above-mentioned advisory group meetings, curricular events, and parent-teacher/administrator conferences.



CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

TITLE I PARENT INVOLVEMENT POLICY 2022-23

School-Parent Compact

CVLCC distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

The school develops the policy through the Budget Advisory/School Site Council and convenes an annual meeting to involve the parents of Title I students. The policy is distributed during new parent orientation meetings and posted on the school's website.

Building Capacity for Involvement

CVLCC engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children through:
 - Back-to-School/Curriculum meetings
 - Advisory group meetings
 - Parent-Teacher/Administrator Conferences
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement through:
 - Back-to-School/Curriculum meetings
 - Advisory group meetings
 - Parent-Teacher/Administrator Conferences
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners through:
 - Advisory group meetings
 - Staff meetings



CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

TITLE I PARENT INVOLVMENT POLICY 2022-23

- The school coordinates and integrates the Title I parental involvement program with other programs to encourage and support parents in more fully participating in the education of their children through:
 - Back-to-School/Curriculum meetings
 - Advisory group meetings
 - Academic family nights
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand through:
 - Automated phone messages
 - Event Reminders via flyers & electronic messages
 - School website
- The school provides support for parental involvement activities requested by Title I parents through:
 - Back-to-School/Curriculum meetings
 - Advisory group meetings
 - Parent-Teacher/Administrator Conferences

Accessibility

CVLCC provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students through:

- Translation of meetings, information, and school reports
- Americans with Disabilities Act compliant facilities
- Collaboration with Youth in Transition services



CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

SCHOOL-PARENT COMPACT

The Chula Vista Learning Community Charter School and the parents of the students participating in activities, services and programs funded by Title I, Part A of the Every Student Succeeds Act (ESSA) agree that this compact outlines how parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the state of California High Academic Standards.

This **School-Parent Compact** is in effect during the **2022-2023** Academic School Year.

School Responsibilities

The Chula Vista Learning Community Charter School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state of California's student academic achievement standards as follows:
 - a. Utilize Units of Study to ensure academic content standards are taught in a timely manner
 - b. Continuously monitor student progress at the end of each instructional unit and provide instructional support for students to make academic progress
 - c. Provide learning environments where students collaborate with other students and work independently
 - d. Utilize teaching strategies that promote thinking and learning through various methods (Dual Language, Social Justice, Global Perspectives, and Community Engagement)
2. Hold Parent-Teacher conferences as it relates to the individual child's achievement. Parent conferences will be held:
 - a. At the end of Quarter I: meet with parents and students to discuss academic progress and/or concerns for improvement
 - b. At the end of Quarter II: meet with parents of students not making academic progress as well as parents requesting conference
 - c. At the end of Quarter III: meet with parents of students not making academic progress as well as parents requesting conference
 - d. By the end of Quarter IV: meet with parents of students requesting a conference
3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
 - a. End of Quarter I Report of Progress
 - b. End of Quarter I and Quarter II final semester grades
 - c. End of Quarter III Report of Progress
 - d. End of Quarter III and Quarter IV final semester grades
4. Provide parents with reasonable access to faculty/staff. CVLCC faculty/staff will be available for consultation with parents as follows:
 - a. Beginning of each instructional Semester: Curriculum Nights to be held in the evenings to inform parents of academic standards and effective strategies to improve home/school connection
 - b. Parent Symposiums to be held twice a year to address school improvement efforts and ways to involve parents in school wide activities



CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

SCHOOL-PARENT COMPACT

- c. Learner targeted assistance to provide specific strategies needed for students to achieve academic goals
 - d. Parent request: staff will be available to address parent concerns and/or comments
 - e. Provide parents with a clear communication protocol (Parents/Teacher communication)
 - f. Provide information and learning opportunities to parents via our Emergent Bilingual Advisory Committee (EBAC/ELAC)
5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities, as follows:
- a. Parents are strongly encouraged to volunteer at one of the school sites (Elementary, Middle, or High School)
 - b. Activities in which to participate are outlined in the CVLC Parent Handbook
 - c. The school recommends parents volunteering: traffic patrol before/after school, attend curriculum nights, parent symposiums, parent conferences & target student meetings, participate in CVLC Charter Board meetings, or help during festivals.
 - d. CVLCC encourages parent leadership and opportunities for parents to engage in school committees focused on strong student outcomes (ELBAC/ELAC, Budget Advisory Committee/SSC, CVLC Charter Board, etc.)

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitor my child's attendance
- Ensure homework is completed
- Provide a quiet place and necessary materials to complete assigned schoolwork
- Participate in decisions relating to my child's education
- Educate my child on the use of appropriate behavior that promote the school's core values
- Adhere to the school's uniform policy
- Participate in parent volunteer hours (as described in item 5 above)
- Always show courtesy and respect towards others (including traffic patterns)
- Stay informed about my child's education and communicate with the school by promptly listening or reading all notices from the school either received by my child or by e-mail, Jupiter Grades, School Messenger, school webpage and responding, as appropriate
- Reinforce school and classroom expectations
- Participate in school advisory groups (Committees/CVLC Charter Board)
- Supervise my child/s use of internet access that is aligned with School's/District's policies
- Understand, support, and model CVLCC school-wide restorative practices
- Follow proper communication protocols as stated in the Parent Handbook

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the state of California's high standards. Specifically, we will:

- Complete homework assignments every day and ask for help when needed



CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

SCHOOL-PARENT COMPACT

- Read at least 20 to 30 minutes every day outside of school time
- Give my parents or guardians all the notices and information about the school
- Maintain appropriate behavior and follow all CVLCC core values and anti-bullying program
- Know and follow all school and classroom expectations
- Come prepared to school with appropriate materials for learning
- Always maintain appropriate attire following the uniform policy
- Attend school daily, arrive on time and remain for the entire day
- Invite family members to school when there are special events
- Be responsible for our own learning and maintain a high academic standing
- Be open to use my voice to engage in productive dialogue and be a change agent for social justice
- Continue to feel confident that we can create knowledge to transform the world.

By signing below, we agree to the information outlined in this Parent Compact

Principal/Director: _____

Date: _____

Teacher: _____

Date: _____

Parent: _____

Date: _____

Student: _____
(First and last name)

Grade: _____

Date: _____

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE D: Approve payment for CVLCC parents who attended the CABE Mini-Conference "Resilience Through Hope and Educational Equity" on Saturday, November 5, 2022, from 8:00 - 1:00 PM, at Otay High School, sponsored by the California Association for Bilingual Education Chapter 65.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The CABE mini-conference will provide Professional Development for parents, teachers and administrators to focus on:

- Maximizing Parent Engagement
- Fostering Professional Development
- Increasing Achievement of English Learners

ADDITIONAL DATA:

Approval for CVLCC Parents to attend the conference was authorized by the Budget Advisory Council and the Emergent Bilingual Advisory Council at their regular scheduled meeting in October of 2022.

FISCAL IMPACT SOURCE:

Not to exceed \$1,000.00

Funding Source: Title I

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022

CVLC Charter Board Regular Meeting

James Lee Burns Multi-Purpose Room

Elementary School Site

California Association for
Bilingual Education
San Diego South County
Chapter 65



Proudly announces the
annual CABE
Mini-Conference

"Resilience Through Hope and Educational Equity!"

Save the Date-Saturday, November 5, 2022
8:00 am-1:00 pm

Otay Ranch High School
1250 Olympic Parkway
Chula Vista, CA 91913



Professional Development for Parents, Teachers, Para-Educators,
and Administrators focused on:



- Maximizing Parent Engagement
- Fostering Professional Development
- Increasing Achievement of English Learners

Registration: \$100

**All proceeds benefit student scholarships. Includes
entertainment, light breakfast & lunch.**

***Registration now open at:**

<https://www.cabe65.org/cabe65-mini-conference>

We will adhere to all COVID safety protocols

Questions may be directed to: cabe65org@gmail.com

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE E: Approve Amendment to item "N" (continue agreement with the City of Chula Vista for the use of the Memorial Park for the 2022 - 2023 school year) of the Consent Calendar Minutes for June 13, 2022, to reflect the amount of \$8,904.00.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

At the CVLC Charter Board Meeting on June 13, 2022, the board approved the use of Memorial Park for the 2022-23 academic school year in the amount of \$8,000.00.

ADDITIONAL DATA:

The increase in fees was related to extension of use during the instructional day for Physical Education and the City of Chula Vista's assessment of rental.

FISCAL IMPACT SOURCE:

Not to exceed \$8,904.00

Funding Source: LCAP

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
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Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE F: Approve to contract Encore Image to repair the CVLCC Elementary marquee light board. Not to exceed \$2,248.00 Funding Source: General Budget

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The Chula Vista Learning Community Charter School Elementary Site's marquee has been in need of repair. The amount for approval will cover the labor cost to include the repair for the update and maintenance of the sign.

ADDITIONAL DATA:

The parts needed for the repair are still under warranty.

FISCAL IMPACT SOURCE:

Not to exceed \$2,248.00

Funding Source: General Budget

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022

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James Lee Burns Multi-Purpose Room

Elementary School Site



Date 10/12/2022

CVLCC Elementary

Dear: Ricky Negrete

After reviewing the diagnostics file, Watchfire the factory is concerned with the number of panel failures at this site. Because of the number of panel failures and the age of this sign we would like to replace all the panels (24 panels). The parts will be covered under warranty. Return labels will be included to ship the old parts back to Watchfire.

Parts (No Charge under Warranty)

Labor \$2248 NTE

Total \$2248.00

Best regards,

Encore Image, Inc.

Oscar Mercado

Oscar Mercado/

Approved by

Date

Exceptional Signs and Awnings Since 1945

303 W. Main Street, P.O. Box 9297, Ontario, CA 91762-9297
800/791-1187, x317 F: 909/988-6376 D: 909/230-5585
State License #947727 C45

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE G: Approve Chula Vista Learning Community Charter High School agreement with the city of San Diego for facility use at Silver Wing Recreation Center. Not to exceed \$2,248.00

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The Chula Vista Learning Community Charter High School is requesting approval to enter into an agreement with the city of San Diego to use the Silver Wing Recreation Center for physical education classes, as well as any additional events the school may have throughout the academic school year. The administration is requisition the board to approve \$2,248.00 using funding source

ADDITIONAL DATA:

The Chula Vista Learning Community Charter High School was using the Silver Wing Elementary site for physical education classes as a partial agreement that will end December of 2022.

FISCAL IMPACT SOURCE:

Not to exceed \$2,248.00
Funding Source: General Budget

STAFF RECOMMENDATION:

Recommend approval

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Permit Contract

Silver Wing Recreation Center
 3737 Arey Drive
 San Diego, CA 92154
 Phone: (619) 424-0465
 FAX: --
 Email: askparks@sandiego.gov

Permit #127572, Approved

Nov 1, 2022 1:33 PM



Company: CVLCC HS
 3750 Arey Dr
 San Diego, CA 92154

Customer Type: Non-Profit
 Prepared By: Taevee D.

Agent: Michaelray Gonzales
 Email: michealray.gonzales@cvesd.org

Primary: (619) 495-3454

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

RESERVATIONS

Event		Resource		Center		Notes
CVLCC PE Type: Administrative Booking Attend/Qty: 40		Silver Wing Multipurpose Field		Silver Wing Neighborhood Park 3737 Arey Dr San Diego, CA, US 92154 (619) 424-0465		--
Days Requested		Event		Event Ends		
Day	Date	Event Begins	Duration	Date	Time	
Tuesday	Jan 10, 2023	10:00 AM	4 hours	Jan 10, 2023	2:00 PM	
Wednesday	Jan 11, 2023	10:00 AM	4 hours	Jan 11, 2023	2:00 PM	
Thursday	Jan 12, 2023	10:00 AM	4 hours	Jan 12, 2023	2:00 PM	
Monday	Jan 23, 2023	10:00 AM	4 hours	Jan 23, 2023	2:00 PM	
Tuesday	Jan 24, 2023	10:00 AM	4 hours	Jan 24, 2023	2:00 PM	
Wednesday	Jan 25, 2023	10:00 AM	4 hours	Jan 25, 2023	2:00 PM	
Thursday	Jan 26, 2023	10:00 AM	4 hours	Jan 26, 2023	2:00 PM	
Monday	Jan 30, 2023	10:00 AM	4 hours	Jan 30, 2023	2:00 PM	
Tuesday	Jan 31, 2023	10:00 AM	4 hours	Jan 31, 2023	2:00 PM	
Wednesday	Feb 1, 2023	10:00 AM	4 hours	Feb 1, 2023	2:00 PM	
Thursday	Feb 2, 2023	10:00 AM	4 hours	Feb 2, 2023	2:00 PM	
Monday	Feb 6, 2023	10:00 AM	4 hours	Feb 6, 2023	2:00 PM	
Tuesday	Feb 7, 2023	10:00 AM	4 hours	Feb 7, 2023	2:00 PM	
Wednesday	Feb 8, 2023	10:00 AM	4 hours	Feb 8, 2023	2:00 PM	
Thursday	Feb 9, 2023	10:00 AM	4 hours	Feb 9, 2023	2:00 PM	
Monday	Feb 13, 2023	10:00 AM	4 hours	Feb 13, 2023	2:00 PM	
Tuesday	Feb 14, 2023	10:00 AM	4 hours	Feb 14, 2023	2:00 PM	
Wednesday	Feb 15, 2023	10:00 AM	4 hours	Feb 15, 2023	2:00 PM	
Thursday	Feb 16, 2023	10:00 AM	4 hours	Feb 16, 2023	2:00 PM	
Tuesday	Feb 21, 2023	10:00 AM	4 hours	Feb 21, 2023	2:00 PM	
Thursday	Feb 23, 2023	10:00 AM	4 hours	Feb 23, 2023	2:00 PM	
Tuesday	Feb 28, 2023	10:00 AM	4 hours	Feb 28, 2023	2:00 PM	
Thursday	Mar 2, 2023	10:00 AM	4 hours	Mar 2, 2023	2:00 PM	

Monday	Mar 6, 2023	10:00 AM	4 hours	Mar 6, 2023	2:00 PM
Tuesday	Mar 7, 2023	10:00 AM	4 hours	Mar 7, 2023	2:00 PM
Wednesday	Mar 8, 2023	10:00 AM	4 hours	Mar 8, 2023	2:00 PM
Thursday	Mar 9, 2023	10:00 AM	4 hours	Mar 9, 2023	2:00 PM
Monday	Mar 13, 2023	10:00 AM	4 hours	Mar 13, 2023	2:00 PM
Tuesday	Mar 14, 2023	10:00 AM	4 hours	Mar 14, 2023	2:00 PM
Wednesday	Mar 15, 2023	10:00 AM	4 hours	Mar 15, 2023	2:00 PM
Thursday	Mar 16, 2023	10:00 AM	4 hours	Mar 16, 2023	2:00 PM
Monday	Mar 20, 2023	10:00 AM	4 hours	Mar 20, 2023	2:00 PM
Tuesday	Mar 21, 2023	10:00 AM	4 hours	Mar 21, 2023	2:00 PM
Wednesday	Mar 22, 2023	10:00 AM	4 hours	Mar 22, 2023	2:00 PM
Thursday	Mar 23, 2023	10:00 AM	4 hours	Mar 23, 2023	2:00 PM
Monday	Mar 27, 2023	10:00 AM	4 hours	Mar 27, 2023	2:00 PM
Tuesday	Mar 28, 2023	10:00 AM	4 hours	Mar 28, 2023	2:00 PM
Wednesday	Mar 29, 2023	10:00 AM	4 hours	Mar 29, 2023	2:00 PM
Thursday	Mar 30, 2023	10:00 AM	4 hours	Mar 30, 2023	2:00 PM
Monday	Apr 3, 2023	10:00 AM	4 hours	Apr 3, 2023	2:00 PM
Tuesday	Apr 4, 2023	10:00 AM	4 hours	Apr 4, 2023	2:00 PM
Wednesday	Apr 5, 2023	10:00 AM	4 hours	Apr 5, 2023	2:00 PM
Thursday	Apr 6, 2023	10:00 AM	4 hours	Apr 6, 2023	2:00 PM
Monday	Apr 10, 2023	10:00 AM	4 hours	Apr 10, 2023	2:00 PM
Tuesday	Apr 11, 2023	10:00 AM	4 hours	Apr 11, 2023	2:00 PM
Wednesday	Apr 12, 2023	10:00 AM	4 hours	Apr 12, 2023	2:00 PM
Thursday	Apr 13, 2023	10:00 AM	4 hours	Apr 13, 2023	2:00 PM
Monday	Apr 24, 2023	10:00 AM	4 hours	Apr 24, 2023	2:00 PM
Tuesday	Apr 25, 2023	10:00 AM	4 hours	Apr 25, 2023	2:00 PM
Wednesday	May 3, 2023	10:00 AM	4 hours	May 3, 2023	2:00 PM
Thursday	May 4, 2023	10:00 AM	4 hours	May 4, 2023	2:00 PM
Monday	May 15, 2023	10:00 AM	4 hours	May 15, 2023	2:00 PM
Tuesday	May 16, 2023	10:00 AM	4 hours	May 16, 2023	2:00 PM
Wednesday	May 24, 2023	10:00 AM	4 hours	May 24, 2023	2:00 PM
Thursday	May 25, 2023	10:00 AM	4 hours	May 25, 2023	2:00 PM
Tuesday	May 30, 2023	10:00 AM	4 hours	May 30, 2023	2:00 PM
Wednesday	May 31, 2023	10:00 AM	4 hours	May 31, 2023	2:00 PM
Summary	Notes				
Total Number of Dates: 57	Patron requested 10am to 3pm for dates but conflict with dates for CVLCC Soccer as well.				
Total Time: 228 hours					
Admin booking due process with school organizations. 11/1 TD					

▼ DISCLAIMERS

CITY OF SAN DIEGO PARKS AND RECREATION DEPARTMENT

RULES AND REGULATIONS FOR USE OF CITY PARKS AND RECREATION DEPARTMENT SITES

All rules and regulations regarding the use of City Parks are enforceable by the San Diego Police Department and the City of San Diego Parks and Recreation Department staff. The recreation areas of the Department are primarily for the recreation use of youth and adult activities sponsored by the Department and/or the Community Recreation Council. When sponsored activities do not completely occupy rental areas, other groups may use the facilities. All users will comply with the following conditions:

1. This permit shall not be transferred or assigned. The Permittee shall not engage in any activity on park property other than the activity for which this Permit is expressly issued and shall comply with applicable municipal, state, and federal laws and regulations.

2. The City, in its sole discretion, reserves the right at any time, and from time to time, to close any park area(s) or park facility(ies) and to cancel or reschedule any previously permitted/scheduled use(s) of any park area(s) or park facility(ies). Permittee acknowledges the City's foregoing rights and irrevocably waives any claim Permittee may have now or ever have based upon or related to any cost, loss, damage, or liability that results from the City's closure of any park area(s) or park facility(ies) or the cancellation or rescheduling of any previously permitted/scheduled (prepaid or not) use(s) of any park area(s) or park facility(ies).
3. Any special requests, additional amenities and/or services (i.e. portable restrooms, dumpsters, fences, athletic equipment, generators, etc.) must be addressed in the Permit and are the sole responsibility of the Permittee. The additional amenities must be provided by the Permittee at no expense to the City. All additional amenities must be approved in writing by the City staff in advance of the event, including information as to the number of amenities, location, and pickup and delivery times.
4. There must always be at least a portion of the park available to the general public during all park uses and rentals. The designated area(s) for this permit are indicated on the General Development Plan or Site Plan. Unless the area has been designated as an area that can be reserved, no areas can be roped off or secured in any way. Reserved parking spaces are not permitted.
5. For commercial and public events, the Permittee shall not discriminate against anyone on the basis of race, color, creed, sex, age, national origin or ancestry, religion, pregnancy, physical or mental disability, veteran status, marital status, medical condition (including HIV, AIDS, and AIDS-related complex), gender (transsexual and transgender), or sexual orientation.
6. The Parks and Recreation Department cannot be held responsible for any lost or stolen property.
7. Rental rates will apply as designated for each area as outlined in the current Parks and Recreation Department Fee Schedule that is approved by the City Council.
8. The Permittee received a copy of the following items and must have them available on the day of event: the permit and the Rules and Regulations related to this event; the General Development Plan with the storm drain inlets indicated for the permitted area; all applicable Parks and Recreation Department Best Management Practices (BMPs); StormWater; the Facility Site Plan; and the Good Housekeeping Guidelines to the rental permit.
9. Each rental group is responsible for leaving the facility and equipment in a safe, proper working order and clean condition. Any violations of rules, regulations or policies and/or damage attributable to the Permittee, sponsors or any other party associated with this event, will result in the forfeiture of all or part of the security deposit and in the case of extensive damages, an invoice from the City will be issued to the Permittee with applicable charges not covered by the deposits. Any pre-existing damage or poor conditions must be reported in writing to the City staff prior to the start of the event or the Permittee may be held responsible. Staff must be notified of the conclusion of the rental activity.
10. Litter pick-up and disposal is the responsibility of the Permittee. Trash must be bagged, sealed and placed in the park's trash receptacles and/or dumpster. If trash does not fit in the receptacles and/or dumpster, the Permittee is responsible for removing the trash off of park property. Any additional cleaning performed by City forces will be invoiced.
11. The use of disposable expanded polystyrene (a.k.a. Styrofoam™) food ware is highly discouraged due to its tendency to easily break apart and create litter. Alternatives such as plastic, paper, or reusable plates/cups should be used instead.
12. Request for cancellation refunds will be handled according to the regulations in the current Parks and Recreation Fee Schedule. Requests for refunds due to rain will be approved (less processing fees) provided that a written request (Application for Miscellaneous Refund Form COM-6) is submitted within 48 hours after the scheduled event. Building and rental permits cannot be cancelled due to rain (excluding picnic shelters).
13. The use of any equipment including but not limited to staging, platforms, tables, chairs, risers, jumpers, etc., if permitted, shall not damage any City property, turf, shrubbery or irrigation or inhibit public access [SDMC 63.0102(b) (4)]. If any item requires staking in the ground for safety reasons, the stakes must be no longer than six (6) inches, no more than 1.5 inches in diameter, and must be colored/highly visible. All stakes must be secured in a manner that precludes a tripping hazard. For any item which damages any facility, the Permittee will be liable for costs to repair the damage. Intended staking must be noted on the permit with the types and sizes of stakes to be used. Permittee may not dig on park property or tie or adhere anything to trees, shrubbery etc., or City property [SDMC 63.0102(b) (4)]. All signs must be free standing and approved by the park supervisor in writing prior to the event. Items cannot inhibit public access. [SDMC 63.0102(b) (25)]. Inflatable jumps are prohibited in Balboa Park, Presidio Park and Shoreline parks.
14. Electronic amplification for music and/or voice projection must be approved in writing on the final permit by City staff and must comply with City noise regulations [SDMC §59.5.0501]. The required maximum allowance is 65 decibels at 50 feet between the hours of 7:00 a.m.-7:00 p.m. Events violating the maximum allowance may be turned down or shut off by SDPD or Park Ranger.
15. City staff must approve the use of City tables and chairs which are available for indoor use only. All setting up and taking down of tables and chairs will be done by the group using the facility (except in Balboa Park).
16. The City of San Diego does not provide any equipment, electrical power or water hookups for outdoor events. The use of generators must be pre-approved as a part of the permit process before the event. Safety precautions for use of a generator must be followed. Generator cables must be properly covered and must not impede pedestrian traffic at any time. Drip pans must be placed under the generators to eliminate potential damage.

17. Petting zoos, pony rides or any animal-related activities are not allowed without prior City staff approval. The proper fastening and/or enclosures and the proper care for the animals is required. All County Health Department regulations must be followed. Balboa Park, Mission Bay Park, and Shoreline Parks prohibit the use of pony rides, petting zoos, and livestock demonstrations.
18. Youth activities must be chaperoned by adults. The adult signing the application must be present throughout the entire rental period. When the signing adult cannot be present throughout the entire rental period, the Permittee must provide a list of responsible adults in advance of the rental to the City staff. It is the Permittee's responsibility to ensure that an adequate number of adults will be present depending on the activity, rental size, and ages of the youth participants.
19. All fires must be contained within barbecues. Portable barbecues are permitted and coals must be emptied into the concrete hot coal containers or permanent barbecues.
20. All motor vehicles are restricted to parking lots and public roadways unless prior written authorization is given by the park supervisor.
21. Vehicle parking is prohibited in most parking lots in Mission Bay and the beach areas between 2:00 a.m. to 4:00 a.m. in accordance with SDMC. Some parking lots may have more restrictive hours and/or gates. Each parking lot is signed where parking is prohibited or restricted.
22. The Parks and Recreation Department cannot guarantee the planting or blooming of flowers, shrubs, etc. Maintenance schedules cannot be modified (i.e., sprinklers, lawn renovations, fertilization, aeration, mow day, etc.) to accommodate events in public parks.
23. In general, dogs are allowed on beaches after 6 p.m. from April 1st to October 31st or after 4:00 p.m. from November 1st to March 31st. Legally licensed dogs are allowed on the beach and on sidewalks and park areas near the beach during the night and early morning hours until 9 a.m., but they must be leashed.
24. Games such as horseshoes, baseball, lawn darts and other potentially hazardous games may be played only in courts/fields that are specifically designated for these purposes and requires prior written approval of the City staff.
25. The use of gypsum is allowed only for infield marking in baseball or softball. Biodegradable field marking paint must be used for all other field marking. These product(s) must be manufactured in the United States and approved by City staff in writing prior to use and a copy of the Material Safety Data Sheet of the product used must be provided to City staff.
26. Permittee must adhere to all County Health Department Food Handlers regulations. When caterers are used they must have a County Health Department permit. When food is served to the public, a Temporary Food Facility Permit or County Health Food Handlers Permit is required and must be submitted to City staff before a permit will be issued. More information regarding the regulations required to serve food can be obtained from the County Health Department at (619) 338-2222.
27. Alcohol is prohibited in certain parks; please refer to SDMC §56.54. If alcohol will be sold in park facilities, and/or caterers are used, renters are required to obtain a license from the California State Department of Alcoholic Beverage Control (619) 525-4064. Applicants requesting alcohol may be required to furnish additional written approval. Alcohol is not allowed on any athletic fields.
28. The following prohibitions are in place at all City parks and/or facilities:
- Smoking [SDMC §43.1003]
 - Open fires [SDMC §63.0102(b)(11)]
 - Glass beverage containers [SDMC §63.0102(b)(7)]
 - Picking flowers and/or damaging shrubs, plants, and trees [SDMC §62.0604]
 - Animals (other than service animals) inside buildings or off leash at any park facility (unless designated as an off leash site) [SDMC §63.0102(b)(2)]
 - Soliciting funds [SDMC §63.0102(b)(14)]
 - Sale of merchandise [SDMC §63.0102(b)(13)]
 - Balloons (all types) at all outdoor areas
 - Advertising on City park property; flyers, pamphlets, or handouts are not to be left on cars or passed out in parks [SDMC §63.0102]
 - Remote controlled soaring and/or gliding crafts [SDMC §63.0201]
29. The Permittee is required to obtain a minimum of \$1,000,000 general liability insurance with a \$2,000,000 aggregate insurance naming the City of San Diego as additionally insured in the following situations: groups conducting activities, instructions, and competitions; groups using supplemental staff; rentals open to the public; rentals using equipment such as jumpers, carnival, or animal rides; and other situations where deemed necessary.
30. The Permittee shall comply with all applicable provisions of this permit, municipal, state, and federal laws and regulations. It is the responsibility of the Permittee to clear with City staff any special requests not addressed in the Rules and Regulations as presented. Failure to comply may result in the termination of this permit. Indemnification: Permittee shall protect, defend indemnify, and hold City, its elected officials, officers, representatives, agents, and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to Permittee's officers, employees, agents, contractors, invitees and guests, which arise out of or are in any manner directly or indirectly connected with this Permit or Permittee's Operations, and all expenses of investigating and defending against same, including without limitation reasonable attorney fees and costs; provided, however, that Permittee's duty to

indemnify and hold harmless shall not include any claims or liability arising from the established active negligence, sole negligence, or sole willful misconduct of City, its elected officials, officers, representatives, agents and employees. City may, at its election, conduct the defense or participate in the defense of any claim related in any way to this indemnification. If City chooses at its own election to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification, Permittee shall pay all reasonable costs related thereto, including without limitation reasonable attorney fees and costs.

By signing I acknowledged that I read and understood and will abide by all the above listed rules and regulations as they apply to my specific rental or use of City park land or facility.

Signature:

Organization:

Print Name:

Date:

Updated June 2017

EFFECTIVE OCTOBER 4, 2019 - Permit Refund Policy

Written refund applications must be submitted, using the Application for Miscellaneous Refund Form (COM-6), in person at the facility where the permit is issued. Refunds will be processed in accordance with the cancellation/refund procedures as stated in the Parks & Recreation Fee Schedule. A three percent (3%) processing fee will be deducted from all refunds.

1) League Reservations for Fields and Indoor/Outdoor Courts: Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund - 14 or more calendar days prior to the first scheduled use
- No refund for requests received less than 14 calendar days prior to the first scheduled use
- Field and Court Reservation Fees are non-refundable

2) Grounds Use Fees: Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund (less \$50) - 60 calendar or more days prior to the event
- No refund for requests submitted less than 60 calendar days prior to the event

3) Outdoor Court (except leagues): Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund - 14 calendar days or more prior to use
- No refund for requests submitted less than 14 calendar days prior to use

4) Building, Field, Picnic Shelter, Recreation Center Fund Fees and All Other Permit Rentals (not identified above): Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund - 30 calendar days or more prior to use
- 75% refund - less than 30 calendar days prior to use
- 50% refund - less than 10 calendar days prior to use
- No refund for requests less than 48 hours prior to use

5) Pool Rentals: Refund is based on the date that the written cancellation/refund application is submitted.

- 97% refund - 14 or more calendar days prior to use
- 75% refund - 48 hours or more prior the first day of a monthly rental
- Late cancellations will be charged 25% of the fee paid

Requests for refunds due to rain will be approved (less processing fees) provided that a written request (Application for Miscellaneous Refund Form COM-6) is submitted within 48 hours after the scheduled event. Building rental permits cannot be cancelled due to rain (excluding picnic shelters).

To Submit a Request for Refund:

1. Contact staff at the facility where the permit is issued to obtain the Application for Miscellaneous Refund Form (COM-6).
2. Complete the Application for Miscellaneous Refund Form (COM-6) and submit it with the original permit and receipt to the Recreation Center Director, Pool Manager or other site supervisor. The customer must include a detailed description of the reason for the cancellation.
3. Electronic check payment (ECP) transactions are payable by check to the person/agency that issued the original payment. The customer must provide a legible correct mailing address. The refund check will be issued approximately 6 to 8 weeks after the refund form is submitted. Customer will be subject to a fee of \$25.00 for any items that are returned from bank (i.e. non-sufficient funds, stop payment, incorrect account number, etc.)
4. Credit card transactions will be refunded to original credit card in approximately 4 to 6 weeks after the refund form is submitted.

I have read the above Permit Refund Policy, and if I must cancel the agreement, I will abide with the above procedures.

Applicant Signature Date _____

City of San Diego Parks and Recreation Department
STORM WATER POLLUTION PREVENTION PROGRAM
BEST MANAGEMENT PRACTICES

PARK USE PERMIT ADDENDUM

The permittee shall comply with San Diego Municipal Code Section 43.0301, Storm Water Management and Discharge Control, in performing or delivering services at City-owned, leased or managed property, or in performance of services and activities on behalf of the City of San Diego, regardless of the location.

1. A mandatory cleaning/security deposit (minimum \$100.00) will be required for all permits of 75 individuals or more. Any violation of rules or regulations related to the permit or storm water Best Management Practices (BMPs) attributable to permittee, sponsors or any other party associated with this event will result in forfeiture of all or part of your refundable cleaning/security deposit.

2. The permittee shall be responsible for all cleanup associated with the event.

3. The permittee must have available at the event a copy of the following items:

- the permit and the rules and regulations related to the scheduled event,
- a general development plan with the storm drain inlets indicated for the permitted area,
- all applicable Parks and Recreation Department BMPs, and
- the addendum and good housekeeping guidelines to the park permit.

GOOD HOUSEKEEPING GUIDELINES

The following guidelines are provided to assist you in preventing pollutants from entering the storm drains due to your permitted activity.

1. Familiarize yourself with park grounds. Prior to your event, locate park amenities, parking lots, restrooms, picnic tables, drinking fountains, barbecues, hot coal receptacles and, most importantly, storm drain inlets. For the location of park/site facilities, amenities, and storm drain inlets, please refer to the general development plan (GDP).

2. Use each permitted area and the amenities associated with the area for its intended use only.

3. If at a facility where staff are present, notify staff immediately of any problems associated with the area (ex., excessive trash, no trash cans, standing water, etc.).

4. Respect all park rules and regulations. If unclear, please ask staff for assistance.

5. All motor vehicles are restricted to roadways. Vehicles are not permitted on sidewalks or lawn areas at any time. Drop-off of equipment must be done from parking lots or street curbing and walked onto park grounds.

6. The delivery date/time, placement, and pickup date/time of portable toilets and/or dumpsters must be approved prior to permit issuance.

7. Do not dispose of, discard or place any items, debris or objects in or around storm drain inlets as per the general development plan (GDP).

8. Please leave the facility and equipment in a reasonable and clean condition. Litter pickup and removal is the responsibility of the permittee. Trash is not to be left in the park. As a reminder, please bring additional trash liners to aid in the removal. Noncompliance may result in the forfeiture of your cleaning deposit.

9. Ice must not be placed in the storm drains. Ice, in small quantities, may be left on lawns or removed from the park site by the permittee.

10. Do not dispose of hot coals/ashes in any trash receptacles, lawn areas or tree wells. Please use the hot coal receptacles located in the park. If hot coal receptacles are not available, the permittee is required to remove coal/ashes from park property.

11. Only rainwater is allowed in the storm drains!

A copy of all Best Management Practices relating to the Storm Water Pollution Prevention Program associated with your event will be made available upon request.

TO BE COMPLETED BY PARKS AND RECREATION STAFF ONLY - CHECK [] ALL BMPS GIVEN TO PERMITTEE

[] PET WASTE

[] HUMAN WASTE

[] PLANT MATERIALS/HAY BALES

[] GRASS

[] FOOD PRODUCTS/SNACK BARS

[] BLOOD AND BODILY FLUID

- ☐ DEAD ANIMALS
- ☐ HORTICULTURAL PESTICIDES
- ☐ FERTILIZERS
- ☐ TREATED WATER-IRRIGATION
- ☐ TREATED WATER-POOL
- ☐ TREATED WATER
- ☐ POWER-WASHING
- ☐ PAINT/WHITEWASH
- ☐ SOLVENTS
- ☐ VEHICLE FLUIDS/OIL
- ☐ GAS/DIESEL
- ☐ DISINFECTANTS
- ☐ CRAFT SUPPLIES
- ☐ OTHER CHEMICALS (EX., SOAP)
- ☐ CONCRETE
- ☐ DIRT/SOIL/SAND/MULCH/D.G./GYPSUM
- ☐ GLASS/ALUMINUM/METALS/PAPER/PLASTICS (LITTER)
- ☐ TRASH/ILLEGAL DUMP
- ☐ NEEDLES
- ☐ COAL/ASH
- ☐ STORM DRAIN INSPECTION
- ☐ JOINT USE PROGRAMS/PARK USE PERMITS/CONTRACTS
- ☐ PROCEDURES FOR ENFORCEMENT
- ☐ PLANNING & DESIGN
- ☐ EXTERNAL EDUCATION
- ☐ TRAINING

I, _____, understand all Good Housekeeping Guidelines associated with San Diego Municipal Code Section 43.0301, Storm Water Management and Discharge Control, and agree to follow all standards specified related to the permit process. I certify that I am duly qualified and the authorized representative of the person or group to whom this document is issued.

Signed _____ Date Signed _____

Title of Event _____

Location _____ Date of Event _____

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE H: Approve to contract Hardwood Designs Plus to install window shades at CVLCC Middle School.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The Chula Vista Learning Community Charter Middle School is requesting the installation of window shades in the science classrooms and front office space.

ADDITIONAL DATA:

As a result of School Safety Drills, the administration concluded that science classrooms and office space needed shades to protect individuals in case of an emergency.

FISCAL IMPACT SOURCE:

Not to exceed \$4,071.00
Funding Source: General Budget

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site



Hardwood Designs Plus

www.HARDWOODDESIGNSPLUS.com

(619) 420-9650

Contractor's License 823877

PURCHASE ORDER

Page 1 of 1

DATE: 9/6/2022

SOLD TO:	HOME WORK	PAYMENT INFO.	VISA DISCOVER CHECK / CASH
NAME	(619) 946-4200 ext. 4361 CVLCC Middle	CARD	EXP.
STREET	Ms. Laura Duran	STREET NO. / ZIP	
CITY, STATE & ZIP	380 Third Ave 91910	X	\$

We agree to furnish as per following specifications. This quotation is subject to change or withdrawal without notice 15 days from the above date.

LINE	QTY.	ROOM	SIZE OF OPENING		LOUVER SIZE	FRAME	INSTALL CODE	NO. OF PANELS	HINGING	DIVIDER / SPLIT	COLOR	EACH	TOTAL
			WIDTH	HEIGHT									
1	1	class 1	75 1/2	107 1/2									1392
2	1	class 1	151 1/2	107 1/2									1392
3	1	office 1	75 1/2	107 1/2									535
4	1	office 2	38	107 1/2									328
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													

NOTES:

* Inside and Semi Inside Mounts may affect window removal on some openings.

INITIAL
N/A

EXISTING WINDOW COVERINGS

All existing window coverings must be removed prior to installation. Window coverings that have not been removed will be removed at a charge of \$ _____ EACH and added to balance due at installation.

INITIAL

DELIVERY

2-3 weeks

The installation start commitment begins upon receipt of a signed contract and a paid deposit. Approximate lead time for the start of installation is _____ weeks.

INSTALLATION POLICY

INITIAL

You will be expected to clear surfaces for installation by removing all obstacles (existing window treatments, furniture, etc.) prior to installation. Your balance due is payable upon installation. We ask that you be present to inspect the shutters and pay the balance. Should there be a problem payment is required on the portion installed.

CANCELLATION

INITIAL

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the attached Notice of Cancellation form for an explanation of this right. Changes or cancellation of a confirmed installation date must be made at least 3 working days prior to the scheduled installation date or a \$50.00 charge will apply.

A) TOTAL PAGE #1	\$3697
B) TOTAL PAGE #2	
C) SUBTOTAL	
D) SALES TAX	\$324
E) TOTAL SALE	\$4021
F) NON-REFUNDABLE DEPOSIT	
G) BALANCE DUE UPON INSTALLATION	
The seller reserves the right to correct misquotes and errors in addition.	

I hereby agree to order the above merchandise upon the terms and conditions on the reverse side of this purchase agreement. I have read, understand and am in agreement with the terms of this full and complete contract. Payment will be made as outlined. I have also received copies of the Notice of Cancellation.

Signature _____

Date _____

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE I: Approve to contract A & S Flooring to install the carpet on the Middle School hallways and classroom.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

A & S will be removing and scraping clean sub floors and furnishing and installing carpet to the Middle School hallway and classroom 212.

ADDITIONAL DATA:

No Additional Data

FISCAL IMPACT SOURCE:

Not to exceed \$14,142.00
Funding Source: LCFF Funds

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site

A & S FLOORING
2461 FENTON STREET
CHULA VISTA, CA. 91914

MBE CERTIFICATION # 17000120
SMALL BUSINESS CERT. #56213
DIR REGIS. # 1000003115
BID CONFIRMATION

LIC # 801134, C15 - C54
PHONE 619-585-8057
FAX 619-585-7055

Our firm wishes to bid on the project below. We propose to furnish and install for the following project in accordance with the following specifications and prices. Water and power to be supplied by others. This proposal does not include grinding, sanding, nailing, filling or straightening of sub-floors unless noted.

PROJECT: CVLCC	DATE: 10/24/22	PG 1 OF 1
ATTN: RUDY	BY:	SAL

SECTION(S)		AMOUNT
	ACKNOWLEDGE ADDENDA:	
	HALLWAYS	
	FURNISH AND INSTALL TARKETT ABRASIVE ACTION	
	PRICE INCLUDES PREP AND REPAIR WITH METAL HOLLOW SPOTS	
	INCLUDES 9 METAL THRESHOLDS.	\$ 9,975.00
	IF 4IN RUBBER BASE NEEDED	\$ 1,047.00
	ROOM 212	
	REMOVE AND SCRAPE CLEAN SUB FLOOR	
	FURNISH AND INSTALL TARKETT CARPET	
	WITH 4IN RUBBER BASE	\$ 3,120.00

THE FOLLOWING ITEMS ARE EXCLUDED / APPLY UNLESS OTHERWISE NOTED:

- » Excludes work outside of normal working hours, cleaning, waxing and protection of new or existing floors or providing materials for others to accomplish cleaning, waxing or protection of new or existing floors.
- » Excludes removal, cleaning or scraping of gypsum patch, paint, plaster, drywall mud, etc.
- » Excludes filling or leveling of floors that do not meet (as a minimum) ASTM F 710 specified tolerances.
- » Excludes permits, independent testing/laboratory services, bonds (Bond rate is 1.3%) and inspection fees.
- » Excludes Builders risk & pollution insurance, dumpsters, removal or furniture, appliances or fixtures.
- » Excludes demo of existing, major preparation, floor underlayment's, vapor barriers (Koester System etc), bead blasting, concrete staining - sealing, laboratory testing or Hazardous Material Abatement.
- » Excludes the responsibility for problems caused by slab moisture, water intrusion and or vapor emissions.
- » Excludes conditioning of job site. To warrant installations the job site must be stabilized at an ambient temperature of 72 degrees for 72 hours before and after the installation.
- » Excludes conditioning of job site IAW ASTM F 1869 or ASTM F 2170 for MVER and RH testing.
- » No pricing consideration is included for customer provided insurance programs or payment mgmt. systems (Textura etc.). If implemented by General Contractor/Customer surcharges may apply.
- » All MVER-RH-PH tests are the responsibility of the owner/GC unless otherwise noted. -INCLUDES 1 SET- MVER-RH-PH levels must be tested in order to warrant installation against moisture related failures.
- » Floor must be free of moisture, oil grease and other contaminants which may affect adhesive bond.
- » Pricing includes only minor floor preparations, (example 1 hour per 1000 square feet).
- » Includes insurance per requirements shown on written contract or w/limits as follows: Commer. General Liability 1 million Occurance, 2 million General Aggregate, 2 million products Aggregate, 4 million Excess umbrella Liability. Auto 1 million BIPD. Work Comp. Ca. Statutory whichever is less.
- » Floor must be free of moisture, oil grease and other solvents which may affect adhesive bond.
- » This pricing is valid for sixty days

CONTRACTS THAT FAIL TO ADDRESS NOTED EXCLUSIONS WILL NOT BE ACCEPTED.

If either party brings any legal action, or seeks arbitration regarding and provision on this agreement, the prevailing party in the litigation or arbitration shall be entitled to recover reasonable attorney's fees from the other party in addition to any other relief that may be granted

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE J: Approve McGrath Consulting Group Inc. for the academic school year 2022 -2023, as a consultant for Chula Vista Learning Community Charter School.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

As part of our commitment to collaborate with additional charter schools within our chartering agency. We have contracted with McGrath Consulting Group Inc to provide professional learning experiences for the Chula Vista Learning Community Charter School Administration Team. The administrators attend monthly meetings to engage in leadership training, as well as improve skills in conducting professional walkthroughs.

ADDITIONAL DATA:

The Charter Cohort decided to work with McGrath Consulting Group Inc, instead of participating in chartering agency work with the National Center for Urban School Transformation. Each charter school is responsible for its share of payment.

FISCAL IMPACT SOURCE:

Not to exceed \$5,000.00
Funding Source: ESSER III

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE K: Approve agreement with Raphael's Party Rentals for Middle School Promotion.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

As part of the middle school promotion at Memorial Bowl, staff is requesting the rental of 200 folding chairs for seating.

ADDITIONAL DATA:

No additional Data

FISCAL IMPACT SOURCE:

Not to exceed \$610.00
Funding Source: LCAP

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site




8606 Miramar Road
San Diego, CA 92126

Tel: 858.689.7368
Fax: 858.689.8040

Visit us online at:
www.raphael.com

Email us at:
rpr@raphaels.com

RENTED TO		DELIVERY LOCATION		TICKET #	
CHULA VISTA ELEM SCHOOL DIST C/O ACCOUNTING PO BOX 1438		CVLCC MIDDLE SCHOOL 314 PARK WAY CHULA VISTA CA 91910		Quote# 3111677	
CHULA VISTA CA 91910 EMAIL: aida.bernstein@cvesd.org					
CID #	PHONE		DATE	TIME	
NA-001370261	0 (619) 421-0771	DELIV	05/31/23	8-3PM	
	0 (619) 565-3738	EVENT	06/01/23	10:00 AM	
PO/JOB #	ORDERED BY				
QUOTE	AIDA 619-426-2885		P/UP	06/02/23	8-3PM
DEL BY:	P/U BY:	SALES PERSON NONE		GZ	GZ

QUOTE

IN	OUT	QTY	DESCRIPTION	DAY RATE	TOTAL
			SPECIAL INSTRUCTIONS : Site Contact: Aida Bernstein 619-426-2885 Ground Level Delivery Client To Set Up & Strike Chairs		
		200	Chair, Folding Black	1.90	380.00
		1	*** No Set Up Needed ***		
		1	Chula Vista Delivery Charge	200.00	200.00
		1	Surcharge, Fuel Misc	30.00	30.00
			----- Payments -----		

PRINT NAME HERE

X _____
PLEASE SIGN HERE

X _____

This is your contract. Read both sides before signing.

Customer is responsible for all equipment signed for on this contract until it is returned to an authorized agent of Raphael's Party Rentals. Authorization is given to charge missing/damaged items, cleaning charges, additional delivery and rental charges and amounts of checks returned for non-sufficient funds to the above credit card number.

CHECK US OUT ON THE INTERNET @ www.raphael.com

RENTALS	380.00
SALES	30.00
DELIVERY	200.00
DW/FEES	0.00
DISCOUNT	0.00
SALES TAX	0.00
TOTAL	610.00

TOTAL PAID	0.00
EST AMT DUE	610.00

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CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

Prepared by: Chief Executive Officer's Office

ITEM TITLE L: Approve event “Noche Latina” at the Chula Vista Learning Community Charter High School.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The High School Associated Student Body (ASB) will be coordinating the “Noche Latina” family event for TK-12 families at the Elementary School on Friday, December 9, 2022 at 4:00 p.m.

ADDITIONAL DATA:

No additional Data

FISCAL IMPACT SOURCE:

High School ASB

STAFF RECOMMENDATION:

Recommend approval

Prepared by: Chief Executive Officer's Office

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

ITEM TITLE M: Approve Field Trip request for the Chula Vista Learning Community Charter High School “Justicia Social Course” to attend Chicano Park on February 7, 2023.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The High School School students enrolled in the “Justicia Social Course” will be attending Chicano Park on February 7, 2023 as part of the instructional program.

ADDITIONAL DATA:

No additional Data

FISCAL IMPACT SOURCE:

Not to exceed \$1,200
Funding Source: High School Budget

STAFF RECOMMENDATION:

Recommend approval

Prepared by: Chief Executive Officer’s Office

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

ITEM TITLE N: Approve Field Trip request for the Chula Vista Learning Community Charter High School Ninth Grade to attend San Diego State University via public transportation on February 03, 2023.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The High School School ninth grade students will attend an orientation and tour of San Diego State University on February 3, 2023 using public transportation (Trolley).

ADDITIONAL DATA:

No additional Data

FISCAL IMPACT SOURCE:

Not to exceed \$300

Funding Source: High School Budget

STAFF RECOMMENDATION:

Recommend approval

Prepared by: Chief Executive Officer's Office

November 14, 2022

CVLC Charter Board Regular Meeting

James Lee Burns Multi-Purpose Room

Elementary School Site

CHULA VISTA LEARNING COMMUNITY CHARTER SCHOOL

CVLC CHARTER BOARD AGENDA ITEM

ITEM TITLE O: Approve Field Trip request for the Chula Vista Learning Community Charter High School Eleventh Grade Junior Achievement Fellows to attend on November 30, 2022 to EC Squared and on December 07, 2022 to Qualcomm.

 X **Action**

 X **Information**

BACKGROUND INFORMATION:

The High School School eleventh grade students enrolled in the Junior Achievement Fellows course will attend EC Squared on November 30, 2022 and Qualcomm on December 07, 2022 as part of the instructional program.

ADDITIONAL DATA:

No additional Data

FISCAL IMPACT SOURCE:

No Fiscal Impact

STAFF RECOMMENDATION:

Recommend approval

November 14, 2022
CVLC Charter Board Regular Meeting
James Lee Burns Multi-Purpose Room
Elementary School Site