



**LEBANON COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING
APRIL 10, 2025, 6:00 PM**

Santiam Travel Station

750 S. Third St. Lebanon, OR 97355

MEETING MINUTES

BOARD MEMBERS PRESENT:

Tom Oliver, Chair
Nichole Piland, Vice Chair
Aubree Molina, Member
Clyde Rood, Member
Melissa Baurer, Member

EXECUTIVE STAFF PRESENT:

Jennifer Meckley, Superintendent
William Lewis, Chief Operations Officer
Steven Prososki, Business Director

The meeting minutes were recorded by Executive Secretary Jessica Woody.

1. WELCOME AND CALL TO ORDER

Board Chair, Tom Oliver, called the meeting to order at 6:00 PM and led the flag salute.

2. PUBLIC COMMENTS

No public comments were made.

3. INTEGRATED GUIDANCE APPLICATION

Superintendent Jennifer Meckley shares the highlights from the Integrated Guidance presentation referenced in the Board packet. Discussion takes place regarding what the Integrated Guidance application entails and where it initiated.

Jennifer explains the programs involved in the grant and the common goals. When asked, Jennifer confirms that this funding is state funding, and not at risk with federal funding changes.

Jennifer also shares community engagement, and needs assessment highlights. She provides the priorities which emerged and the intended outcomes. She explains that this is not the first time that the district has applied for these grants, and that what the district has been doing with the funding has continued to work really well. She also notes the key strategies which will help to achieve the intended outcomes.

A glimpse of the budget is shared which outlines the budget for each program.

She shares the tiered approach plan, where if the district moves to another tier, there will be a focus of more mental health support and more bilingual support.

It is clarified by the Board that if additional funding is received, the funding usage is very specific and would not be able to be used for capital expense for example, like the stadium.

Discussion takes place regarding the funding being flat or possibly slightly less in the upcoming school year, due to the district's flat student enrollment.

The Board discusses TAG, talented and gifted programs, and it is noted that though this funding is not specifically attached to TAG, those students in the program are still supported in other ways.

Jennifer shares the timeline and next steps, should the Board choose to approve the Integrated Guidance application as presented. Jennifer also acknowledges and reiterates the importance of this funding.

Some discussion takes place regarding ODE's involvement in creating the goals.

Nichole motions to approve the integrated guidance application as presented, and Melissa seconds the motion. All approved with a unanimous vote, the Integrated Guidance application presentation is approved by the Board.

4. SCIENCE ADOPTION

Jennifer explains to the Board that the high school is adding new AP chemistry and anatomy and physiology curriculum, and that there are quotes attached. She also explains what the curriculum looks like at the elementary and middle school levels, with their plans moving forward. She notes that the district is seeking approval for the curriculum at the elementary and high school level, at this time.

It is clarified that funding is typically allocated for curriculum adoption, and this adoption likely came in under budget.

Discussion takes place regarding teacher input in the curriculum.

Nichole motions to approve and Clyde seconds the motion. All approved with a unanimous vote, the Science Adoption Curriculum is approved as presented.

5. LEBANON POOL RFP PROCUREMENT CHANGE

Chief Operations Officer, William Lewis, speaks to the Board about the request for approval of the exemption from the standard competitive bidding process, in order to use an alternative method (the design-build method) for the Lebanon Community Pool maintenance project.

It is clarified that this is a specialty design project, and the exemption does not mean that the project doesn't go out for a bid, the general contractor that is selected will bid out the various components of the project, where presumably the lowest bidder is chosen though consideration is also given to criteria and ability to perform.

William explains the scope of the work, which is to replace the current gutter systems, fix filtration issues, replace pumps and the main pipe back to the surge tank, and replacement of the facade at the bottom of the pool, which will all bring the needed repairs of the pool up to a modern standard.

He notes that this is a very good value and return on investment for the district, with a maximum of about \$500,000 for each the district and the aquatic district.

It is reiterated that the scope of this project is not what was presented a few years ago, but a completely different project and simply a maintenance procedure to substantially extend the life of the asset. The funds that would be used for this project are budgeted for and come from capital projects fund. It is noted that this may extend the life of the pool for 30 plus years.

No further discussion or questions are presented.

Nichole motions to approve and Clyde seconds the motion. All approved with a unanimous vote, the Board approves the Lebanon Pool RFP procurement change.

6. OSBA POLICY SUBSCRIPTION

Jennifer explains to the Board the current policy update practice and the amount of staff time spent on policy updates, as well as where policies are housed. She references the OSBA web-hosted policy manual, which the district is recommending to the Board, where all Board policies would be housed within OSBA's web-based portal, linked to the district website. The benefits to this program are explained, which entails searchability and quick policy update turn around for the Board's policies. It is noted that the Board would still approve policies per usual, and once a policy is approved, the update would be sent to the OSBA who would reflect the updates on the web hosted platform. The Board discusses the cost of this program, which is a minimal cost increase.

The consensus of the Board is that this program would save money overall, provide as a better tool, and is user-friendly for the community.

It is noted that this program unfortunately does not have the capability to translate the policies in other languages, though it is shared by a Board member that this may be something that OSBA will update in the future. Jennifer explains that in the meantime, the district is working on translating public facing required policies, which will eventually be added to the policy program platform as well.

Nichole motions to approve and Melissa seconds the motion. All approved with a unanimous vote, the Board approves subscription to the OSBA web-hosted policy manual.

7. CONSENT AGENDA

Nichole motions to approve the consent agenda as presented and Clyde seconds the motion. All in favor with a unanimous vote, the consent agenda made up of the March 13, 2025 Board Meeting Minutes, March 13, 2025 Budget Meeting Minutes, March 24, 2025 Special Meeting Minutes, March 31, 2025 Special Meeting Minutes, Second Reading Policy Updates AC, G3N/JBA, JBA/GBN, JHCD, and JHCD/JHCDA, and new hire Michael McInerney is approved in its entirety.

It is noted that the self-carry piece of the medication policies discussed last month, is in fact within the associated policy AR.

8. DEPARTMENT REPORTS

A. Operations

Nothing to report.

B. Human Resources

Nothing to report.

C. Finance

Steven shares with the Board that the district is currently in a good spot financially, and what the department is working on at this time. He also shares that investments are looking good despite the investment market being a bit volatile.

Steven follows up on the question regarding the funding for the TAG program, which he notes is function 1210.

He also references the curriculum adoption and that budgets may be adjusted as needed if costs come in lower.

Some discussion takes place regarding the student enrollment totals and how that affects the budget.

9. COMMUNICATION

A. Board

It is noted that there have not been any known updates to HB 2009 and SB 141, though Jennifer is attending a meeting tomorrow and will listen for updates.

Melissa shares appreciation for the stadium communication and inquired about community feedback. Some further discussion takes place regarding the closure.

Superintendent Meckley's evaluation is discussed, and it is acknowledged that it went well with great positive reinforcement of how Jennifer is doing, and the Board thanks her for her leadership and the increase of community engagement.

It is noted that Board Member Clyde did not participate in the evaluation process. Discussion takes place between the Board regarding the importance of Board participation in the Superintendent Evaluation process, the duties of the Board Members, as well as the importance of a 5-member Board being present to collaborate and provide varying opinions.

B. Student Board

The student members provide an update regarding spring sports, and the big buddy system program that they have implemented with the hope to expand to additional schools.

They also note that the end of the school year is approaching and graduation is right around the corner, as well as prom, the sources of strength wellness fair, and the crowing ceremony for the Jr. Strawberry princesses.

A student inquiry is made about the district's investments, and Steven briefly explains how the investments work.

C. Superintendent

Jennifer thanks the Board for her evaluation and shares that it was very helpful.

She announces that the district received two applicants for student board representation next year, and will be setting up interviews, if any Board members would like to participate.

Jennifer also announces a new Board agenda and packet software, iDeals Board, that the district will utilize to build agendas with the associated documents. She explains to the Board the ease of use and that each member will receive a log in, where they may review the Board packets, and make notes. A PDF of the packet will be available per usual, as well, which will still be posted on the district website.

Jennifer also provides Jen's Zens starting with the OBOB, Oregon Battle of the Books. She shares a big congratulations to LHS's OBOB team, the Saints of the Library, who dominated their regional competition at Corvallis High School in March. The team – called The Saints of the Library – consists of Vixen Veilbig, Gabriel Mann, Lillian Henderson, Kaz Dunn, and their coach, LHS teacher Deanna Chambers. The middle schoolers shined as well the team from Lacombe also taking first place, made up of Ellie Winters, Addy Smith, Maggy Trussart, and Riley Erskine. Both of these teams will go to the State OBOB competition on April 12 at Chemeketa Community College. Students from every school in the district competed in OBOB Regionals this year at the elementary, middle, and high school levels. She sends a good luck to the LHS and Lacombe teams at state.

Jennifer share about Outdoor School for Seven Oak Middle School, where sixth-graders enjoyed their outdoor school experience in Newport, last week. Students hiked extensively, participated in field studies, explored the beach, and engaged in a variety of hands-on learning experiences – like dissecting squid – throughout the trip. She shares that Lacombe School and Hamilton Creek will attend their Outdoor School at Camp Tadmor later this month.

Jennifer also shares that Riverview hosted an exciting STEAM assembly last week, with a day filled with exploration, creativity, and problem-solving. Students not only learned, but also shared plenty of laughs along the way. Both staff and students gave glowing feedback, and the enthusiasm is already building for next year's event. A big shout-out to the Riverview team for creating such an enriching learning experience for students.

Jennifer lastly shares her excitement for the LHS Explosion Dance Team who brought home the title of State Champions in the Pom Category right before spring break. This incredible achievement is a testament to the hard work and dedication of every team member, their coach, and their families.

10. PUBLIC COMMENTS

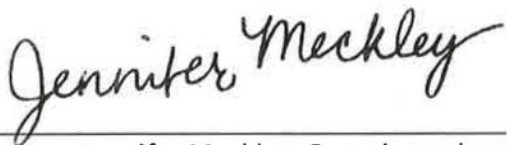
Lorlee Engler, Director of the Lebanon Aquatic District, thanks the Board for their support of the repairs for the Lebanon Pool, and she shares that it is a win-win for all. She also notes that she is running for Chairman Oliver's Board seat in the current elections.

11. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:19 PM.



Tom Oliver, Board Chair



Jennifer Meckley, Superintendent

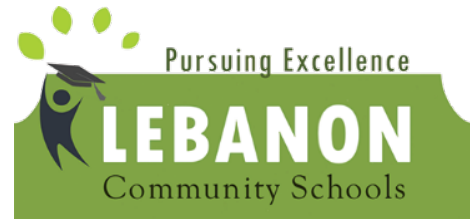
LEBANON COMMUNITY SCHOOL DISTRICT
Board Meeting
April 10, 2025

SPEAKER SIGN-IN

(This sheet will become part of public record)

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BOARD MEMORANDUM



To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Bill Wittman, Director of School Improvement

Date: April 4, 2025 **Meeting Date:** April 10, 2025

Re: Science Adoption

Elementary – District team leaders, after discussing with their teams in their last 2 meetings, voted unanimously (via Survey Monkey just before Spring Break) to stay with **Mystery Science**. Here is a link to that renewal quote (\$10,000) – for continued online access <https://mysteryscience.com/order/b8285d>. Not unanimous, but consensus seems to be that they wanted the **Mystery Packs** (hands-on kits) added this year as part of the adoption process. The quote for these kits is \$32,000. Here is a link to that quote: <https://mysteryscience.com/order/332a41>. Next spring, we'd have a discussion about the Mystery Packs and whether or not to continue with them – or to offer funds to grade level teams that had a good but different idea than re-ordering the Mystery Packs each year. Riverview suggested money for science materials over Mystery Packs.

High School – The team began meeting in late 2024 – the only teachers/classes that wanted to adopt something new or upgrade were **AP Chemistry** (Joan Swafford) and **Anatomy & Physiology** (Meghan Boyles). A quote is attached for AP Chem and A&P, and the district won't pursue the quote until final approval (from the Board).

Here are links to the related vendor web pages:

[Mystery Science](#)

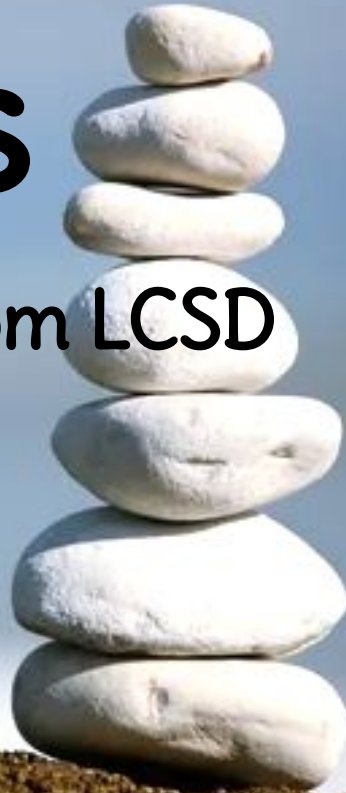
[Inspire Science](#)

[AP Chemistry](#) – Chemistry, AP edition, 2023

[Anatomy & Physiology](#) – Hole's Essentials of Human Anatomy and Physiology 2026

Jen's Zens

A Few Happy Stories from LCSD



Oregon Battle of the Books



Outdoor School for Seven Oak



Outdoor School for Seven Oak



STEAM Assembly at





Explosion Dance Team State Champs!



Thank you.

