

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

March 27th, 2025
Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Patrick Albright
X	Raven Banning
X	Elizabeth Barber
X	Pete Conrad
X	Mark Dollar
X	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
	Principal Sandy Stoltzfus
X	Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
	Assistant Principal Chris Reynolds
X	Assistant Principal Nancy Hoyer
X	Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Headmaster Support Specialist Marjorie Fallon

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

BOARD CANDIDATE INTRODUCTIONS

- Introductions of candidates for the Liberty Common School Board of Directors 2025 election – Mrs. Timpe

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – February 27th, 2025
Motion to approve the regular meeting from February 27th, 2025.
Motion: Mrs. Timpe
Second: Ms. Banning
all in favor
- Approve Minutes – Special Meeting – March 7th, 2025
Motion to approve the minutes from the special meeting March 7, 2025.
Motion: Mrs. Timpe
Second: Ms. Banning
all in favor

DEPARTMENT REPORTS

- Art Department Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

UNFINISHED BUSINESS

- Second Reading: Nondiscrimination Policy – Mr. Albright
Motion to adopt the Liberty Common Nondiscrimination Policy (November 2024)
Motion: Mr. Albright
Second: Ms. Banning

Y	Patrick Albright
Y	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- Second Reading: Recordkeeping Title IX Policy – Mr. Albright
Motion to adopt the Title VI Record Keeping Policy (November 2024)
Motion: Mr Albright
Second: Ms. Timpe

Y	Patrick Albright
Y	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- Second Reading: Adoption of 7th and 8th Grade History Textbook - Mrs. Barber
Motion to adopt the 7th and 8th grade history textbook as recommended by the AAC
Motion: Ms. Timpe

Second: Ms. Banning

Y	Patrick Albright
Y	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

NEW BUSINESS

- First Reading: New course proposal: 5th and 6th Grade Orchestra – Mrs. Barber
Motion to approve the 5th and 6th grade orchestra proposal.
Motion: Ms. Barber
Second. Ms. Story

Y	Patrick Albright
Y	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- First Review: 2025-2026 Proposed Budget – Mr. Albright
- Appropriation for Additional Capital Projects – Mr. Albright

Motion: Be it resolved by the Liberty Common School Board of Directors appropriates an additional \$200,000 from Fund 11 – General Fund to Fund 43 – Capital Reserve Fund for the year beginning July 1, 2024 and ending June 30, 2025.

Motion: Mr. Albright

Second: Ms. Timpe

Y	Patrick Albright
Y	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

Motion: Be it resolved by the Liberty Common School Board of Directions that the amounts shown in the following schedule be appropriated and committed in Fund 43 as specified below for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Motion: Mr. Albright

Second: Ms. Banning

<u>Capital Construction</u>	<u>Amount</u>
ARISTOTLE PLAYGROUND	310,000
ARISTOTLE FENCE	75,000
ARISTOTLE EXTERIOR SIGNS	64,000
ARISTOTLE EXTERIOR PAINT	55,100
ARISTOTLE LED LIGHTS	43,000
PLATO RTU 12 CONTROLLER REPLACEMENT	30,000
ARISTOTLE GYM PAINT	21,500
ARISTOTLE SECURITY FILM	8,000
PLATO CAMPUS TRACK REPAIRS EXPENSE	-
HS BASKETBALL SHOT CLOCK EXPENSE	12,000
LCS 25TH ANNIVERSARY CELEBRATION EXPENSE	14,317
ARISTOTLE FLOORS	27,600
ARISTOTLE ART ROOM & LIBRARY	62,000
BUS	75,000
<u>Total Expenses</u>	<u>797,517</u>

Y	Patrick Albright
Y	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- Election Update – Mrs. Timpe

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Barber
- Advancement Committee – Ms. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar
- Governance Committee – Ms. Timpe
- Parent Education Committee – Dr. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

POLICY REVIEW

- Policy Review: 1.7 – 1.13

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Mrs. Banning (Due: 04/08/2025, published: 04/11/2025)

EXECUTIVE SESSION

- ~~Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to elementary school personnel.~~

Postponed to next meeting

- Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to annual headmaster performance evaluation.

Motion to move to Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to annual headmaster performance evaluation.

All in Favor

Exit 8:55 p.m.

ADJOURN 8:55p.m.