



**LEBANON COMMUNITY SCHOOL DISTRICT
SPECIAL SCHOOL BOARD MEETING
MARCH 24, 2025, 6:00 PM**

Via Zoom

SPECIAL MEETING MINUTES

<u>BOARD MEMBERS PRESENT:</u>	<u>EXECUTIVE STAFF PRESENT:</u>
Tom Oliver, Chair Nichole Piland, Vice Chair Melissa Baurer, Member	William Lewis, Chief Operations Officer Peter Klingler, Technology Infrastructure Director

The meeting minutes were recorded by Executive Secretary Jessica Woody.

1. WELCOME AND CALL TO ORDER

Board Chair, Tom Oliver, called the meeting to order at 6:03 PM.

2. NETWORK RFP

William explains to the Board that the district has gone out for an E-Rate RFP for network switching infrastructure equipment, including engineering configuration and installation services. He shares that there were four returning bids, and out of the four, there was a clear winner– being CVE Technologies Incorporated. He explains that CVE was the lowest bidder, the district has prior experience with the company, the systems quoted were easy to integrate with current systems, and the company is proven to have many years of experience.

No questions were presented by the Board.

Tom adds that he is familiar with CVE's team and capabilities, and in his experience, they are a top-notch firm, and feels it is a great pick for the district.

William acknowledges Peter Klingler, Technology Infrastructure Director, for his time and efforts in this process.

Discussion takes place regarding the funding through e-rate and what the match is, and it is noted that between the district's portion of the match, and what does not qualify for e-rate, the cost is about 170,000.

Nichole motions to award CVE, and Melissa seconds the motion. All approved, with a unanimous vote, the Board awards CVE Technologies Incorporated, as presented.

15. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 6:09 PM.



Tom Oliver, Board Chair



Jennifer Meckley, Superintendent

BOARD MEMORANDUM



To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: William H. Lewis III, Chief Operation Officer

Date: March 21, 2025 **Meeting Date:** March 24, 2025

Re: RFP Review and Approval

RFP Review and Approval

LCSD needs to replace its technology network server and switch infrastructure. Federal E-rate funding will reimburse approximately 75-80% of this project. Schools are reimbursed at an 85-90% rate, and other distinct facilities are not reimbursable. When reimbursed by Federal E Rate funds, the District must adhere to strict rules. A few rules impacting this RFP are the amount of time the RFP needs to be open (precisely 28 days) and a minimum protest period of 5 days. This required time frame puts approval outside our regular school board meeting **on March 13th**. We will have a special school board meeting **on Monday, March 24th, at 6:00 pm** to approve the results of the network RFP. The meeting will be electronic.

The Lebanon Community School District 9 issued a Request for Proposal (RFP) on 2/14/2025. The objective of the RFP was to refresh its existing network switching infrastructure equipment, including engineering/configuration/installation services. The District received four 2025 E-Rate for Category 1 and 2 Equipment, USAC Form 470 # 250022447 request for proposals (RFP) responses. One from each of the following firms: Server Monkey, CVE Tech, Ivoxy, Structured.

After careful review and consideration, the District scoring team recommended that the District enter into a contract with CVE Technologies Group, Inc. CVE Technology is a firm with a good reputation that has committed the resources to provide the required services for this project. I have included the RFP scoring sheet for reference.

We ask that the school board take action to award the 2025 E-Rate for Category 1 and 2 Equipment, USAC Form 470 # 250022447 RFP to CVE Technologies Group, Inc. This request will enable LCSD and CVE Tech to immediately engage in final contract execution and move this project forward.

Form 470 Number: 250022447
Evaluation Date: 3/14/2025 and 3/17/2025

RFP Number: LCSD_FY2025_C1_AND_C2_NetworkRefresh_RFP
Evaluators: William Lewis, Peter Klingler, Steven Prosocki

Vendor Evaluation		Winning Vendor: CVE Tech								
	Points Possible	Server Monkey	CVE Tech	Ivoxy	Structured	<Vendor 5 Name>	<Vendor 6 Name>	<Vendor 7 Name>		
		\$1,196,141.84	\$494,478.69	\$646,148.55	\$608,479.34	Total Cost for Service	Total Cost for Service	Total Cost for Service		
		Not Quoted	\$65,000.09	\$40,070.00	Not Quoted	Transition Costs	Transition Costs	Transition Costs		
Cost of Eligible Services	40	20	40	30	32					
Prior Experience with Vendor	10	0	10	10	0					
Experience Providing Similar Services of a Similar Scope	30	0	30	25	15					
Compatibility and Ease of Integration	20	20	20	20	15					
Total Score	100	40	100	85	62	0	0	0		

Cost of Eligible Services	Provide itemized costs for the specified equipment or services, including all components necessary for the equipment or service to be fully functional. Any services, equipment, or components that are not eligible for E-rate funding must be specified in response.
Prior Experience with Vendor	Vendors who have provided services to the applicant in the past can be awarded up to 10 points based on the quality of work performed, and the working relationships between the applicant and the service provider while that work was being performed.
Experience Providing Similar Services of a Similar Scope	The successful Service Provider will need to demonstrate experience providing services of similar scope and complexity. Attach a discussion of your firm's experience with working with three (3) entities of similar scope and complexity. Please provide contact information for reference checks where applicable.
Compatibility and Ease of Integration	The equipment bid is equivalent to the items requested in the Form 470 and/or RFP and will work seamlessly in the districts network environment including with any online management tools utilized by the district.

Notes: The Lebanon Community School District 9 chose CVE Tech for the following reasons:

- 1.) They were the lowest bidder.
- 2.) We have worked with them multiple times in the last couple of years and found their work exceptional.
- 3.) The systems they quoted were the easiest to integrate into our current environment and fit well with other investments we have made in upgrades over the past couple of years.
- 4.) CVE Tech has years of experience and expertise doing these type of system upgrades for other school districts and Educational Service Districts.