

Gettysburg Area School District
Policy Meeting Minutes
May 13, 2025

Faculty & Staff Present: Brooke Harner and Vickie Saltzer

Board members Present: Al Moyer

Administrators Present: Nicholas Milone, Jason Perrin, and Vanessa Sanders

Public Present: Julieta Booz

Policies and Administrative Guidelines Currently Under Review by Board Policy Committee:

1. AG 808 Student Meal Accounts and Procedures (Food Service – Nick Milone)

- a. Mr. Milone explained that the Administrative Guidelines for student meal accounts and procedures encompasses the entire meal account system, with changes stemming from their new payment system called RevTrak replacing the LunchTime Payment system. The new payment system will not allow families to monitor account information such as balances and transactions; families will need to track their student account activities through the PrimeroEdge SchoolCafé system. All notifications and balance letters emailed and mailed to district families are sent from PrimeroEdge. Parents/guardians of withdrawing and graduating students are required to complete the Meal Account Balance Refund or Transfer Request Form. Written consent is mandated by the Pennsylvania Department of Education (PDE) for compliance with the Child Nutrition Program (CNP).
- b. Mr. Milone said the goal was to simplify and update those changes to the guidelines.
- c. Dr. Moyer asked about what community support the food service department sees to assist with student meal debt.
- d. Mr. Milone indicated Giant Food Stores has been a big partner from their Feeding School Kids program to their Rounding Up program that was extended this past year. In total, the district has received \$11,000 in donations from the community toward student meal debt, but it remains at \$24,000, according to Mr. Milone.
- e. Mr. Milone clarified that a significant portion of student meal debt arises because the district does not deny students a meal at the point of sale and students are allowed to choose from the full menu, in following PDE.
- f. Dr. Moyer and Dr. Perrin expressed their appreciation for Mr. Milone's efforts.
- g. Mr. Milone credited his staff and building teams for their dedication.

*AG 808 Student Meal Accounts and Procedures will be included as an informational item on the next School Board meeting agenda.

Currently Under Review by Administration/Solicitor:

N/A

Board Action:

NONE