



UPPER SCHOOL NEWSLETTER

May 15, 2025

IMPORTANT UPCOMING DATES

May 16 - Powder Puff football 5:30 p.m.

May 19-22 - [Final Exams](#)

May 20-22 - Seniors need to paint over their parking spaces; 10 a.m. - 2 p.m.

May 23 - 4:00pm, Class of 2025 Commencement; Sugar Creek Baptist Church, Sugar Land (no livestream). Doors open for family / guest seating at 3:30pm.

Seniors: Parking Spots

It's time to cover up your fantastic parking spot designs so that your parking space is prepared for the next person! During finals week seniors need to come up to paint over their spot; you can come anytime Tuesday, May 20 - Thursday, May 22 between 10 a.m. - 2 p.m. We will provide the paint, which will be located by the service doors outside the gym (by the dumpster). Please bring your own roller and paint tray and make sure you've cleaned up after yourself when you are done.

NOTE FROM: Nathan Barber, Head of Upper School

As we approach our exam week next week, many of our kids have a lot on their plates for the next ten days or so. Here's how you can help. Ask your child about his or her exam schedule. Get the exams marked on the calendar, then start a conversation about how and when studying for each exam will happen. As we all know, cramming the night before is the least effective way to study. You can encourage your child, or even help them schedule time, to begin studying a few days ahead of time with study time planned each day leading up to the exam. Sleep is huge, so helping your child get to bed at a reasonable hour the night before each exam is extremely important. Similarly, getting up at a time the morning of the exam that allows your

child to not be rushed would be ideal. Another great piece of advice is to make sure your child has breakfast before each morning of testing.

If for some reason your child is sick one day next week and will not be able to make it to school for an exam, please email usattendance@fortbendchristian.org and let us know asap so we can reschedule.

Thanks in advance for making next week a manageable week for our students.

NOTE FROM: Jocelyn Muckelroy, Assistant Head of Upper School

Just a reminder that if you want to bring your child food, you must come in the building and leave it at the front. I understand that it seems to be inconvenient, but we have students going to the parking lot retrieving food and it is hard to discern between a parent and Door Dash, which is not allowed. Thank you for helping us keep students safe.

Please make sure your student is in dress code every day. They need to be in uniform pants, shorts, or skirt (not rolled), uniform shirt or college hoodie (seniors only). In terms of footwear, Crocs, Birkenstocks and Ugg house shoes are not allowed.

Please make sure you are familiar with the Final Exam Exemption Policy listed below.

[Final Exam Exemption Policy](#)

Exemptions from final exams: For the Spring semester, **freshmen may request one exemption; sophomores may request two exemptions; juniors may request three exemptions; and seniors can be exempt from all exams.** Students may choose which exams to exempt.

In order to be exempt a student must meet the following qualifications:

- A 90 or above average in the class for the semester
 - *Grades will be calculated based on the average of the Q3 grade and the Q4 grade as of the second Friday in May. If a student's grade changes after that date, their exemption status will remain unaltered.
- No Unexcused Absences in the class for the semester
- No more than five Excused Absences in the class for the semester
 - *Absences due to school-sponsored activities, approved college visits, or death in the immediate family are not counted against the student.
- No more than four tardies in the class for the semester
- No disciplinary issues for the semester

Additionally, any student taking an AP exam will be automatically exempt from the semester exam, regardless of their semester grade for that course, provided

they meet the absence, tardy and disciplinary requirements.

Exemptions apply to exams only; final projects do not qualify.

Please note that exemptions are a privilege and not a right. As such, we will not accept retroactive excuses at the end of the semester in an attempt to bring absences and/or tardies in line with the exemption requirements. Excuse notes must be submitted within 48 hrs of the absence in order to be considered valid. These notes may be sent to usattendance@fortbendchristian.org. Notes need to be from a physician or parent and include student name, date of absence and reason.

UPPER SCHOOL BULLETIN BOARD:

Away for the Day: How You Can Help

We continue to get positive feedback from both parents and students about the positive effects of Away for the Day. If you are starting to see positive effects at home (less cell phone use from your teen, or your teen choosing other activities over scrolling), we would love to hear from you.

Save the Date: Class of 2026 Senior Retreat

The Senior Retreat for the class of 2026 will be August 8-10, 2025 in Roundtop. All seniors should plan to be in attendance.

Upper School Attendance and Absences

usattendance@fortbendchristian.org

Be sure to send emails or doctor's notes excusing absences to Mrs. Daigle within 48 hours of an absence. Parents are not required to come inside the school to check their child in/out, instead you are asked to report all attendance changes through Schoolpass found on the FBCA website, under Parent Zone

<https://www.fortbendchristian.org/parent-zone>

Food Deliveries

Food deliveries by Doordash, UberEats, or any other food delivery service are **NOT allowed**. This is for the security protection of our students and faculty. Your cooperation is appreciated in helping us to maintain security on campus. **FBCA is a closed campus. Students are not allowed to leave campus to pick up lunch or run errands. Parents please partner with us in keeping our students in school and in class.**

Breakfast: Chef Benito will be offering breakfast for purchase in the Eagle Cafe from 7:30 a.m. - 8:15 a.m every school day, beginning on the first day of school.

Updated Student Default Password Instructions

Updated Student Default Passwords: 9th grade students have a new default password. The default password for students will be Fb+Student ID # (for example, Samantha has a student ID # of 12502099 and therefore her default password is Fb12502099).

Instructions on how to obtain your child's student ID:

1. Sign in to **MyFBCA** - as a parent with your email address
2. Under Children select the student's name
3. Click on the Contact Card tab
4. Under General Information notate the Student ID #

Student ID numbers are only visible to faculty, staff, the student, and the student's parent/guardian. A student ID # should never be shared with other students at any time. Please take a moment to review this with your child to keep their account and information secure.

COUNSELOR'S CORNER:

Graham Traylor, Director of College Counseling
GTraylor@fortbendchristian.org

Elliot Savoie, College Counselor & Testing Coordinator
ESavoie@fortbendchristian.org

Morgan Carter, Upper School Counselor
MCarter@fortbendchristian.org

AP Testing

AP exams will be administered May 5-16 for students that registered. The full schedule can be seen [here](#). Our testing coordinator, Mr. Savoie, has communicated to all students that are registered for exams reminders about their test date and location.

College Application Bootcamp

Seniors are invited to join the college counselors on Friday, August 1st and Thursday, August 7th to begin working on college applications. This is designed to help seniors get a jumpstart on applications by providing a relaxed space to work with help easily available.

Students should bring their own computer, and can come and go at any time from 10 AM - 2 PM. Light snacks will be available, but students should have their own lunch plans.

Important Upper School Contact Information

Nathan Barber, Head of Upper School: nbarber@fortbendchristian.org

Jocelyn Muckelroy, Assistant Head of Upper School: jmuckelroy@fortbendchristian.org

Beth Grover, Upper School Nurse: bgrover@fortbendchristian.org, 281-263-9183

Morgan Carter, Upper School Counselor: mcarter@fortbendchristian.org

Brittney Ford, Director of Student Life: bford@fortbendchristian.org

Graham Traylor, Director of College Counseling: gtraylor@fortbendchristian.org

Michelle Walker, Upper School Registrar: mwalker@fortbendchristian.org

Marti Biles, Admin Assistant to the Head of US: mbiles@fortbendchristian.org

Allyson Daigle, Upper School Front Desk Receptionist/Student Attendance:
usattendance@fortbendchristian.org ***Be sure to send emails or doctor's notes excusing absences to Mrs. Daigle within 48 hours of an absence. Parents are not required to come inside the school to check their child in/out, instead you are asked to report all attendance changes through Schoolpass found on the FBCA website, under Parent Zone**
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