BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, April 24, 2025 beginning at 6:30 PM in the LCJ Summit Middle School Auditorium. Those present: Ms. Justice, presiding, Mr. Cho, Ms. Cohn, Ms. Erday, Ms. Kelly, Mr. Mahecha, and Ms. Stanton. There were approximately 60 members of the public in attendance.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Ms. Sarno, Assistant Business Administrator, Mr. Gardella, Director of Human Resources, Ms. Rocco, Director of Curriculum & Instruction, Mr. Margolis, Director of Special Services, and Ms. Dickinson, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS & DISCUSSIONS

A. Recognition of Teachers and Support Staff of the Year

The Board took a 5-minute break at this time.

PRESIDENT'S ANNOUNCEMENTS

Ms. Justice spoke about the following:

- Operation of a Type 1 district vs. other districts and how that relates to the budget process
- Additional information forthcoming on the budget process from the Superintendent

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- All staff members affected by the budget reductions were notified
- Slide show will be posted on the district website tomorrow showing the changes made from the tentative budget to the final budget
- Motions tonight to appoint Dan Healy as Jefferson School Principal and Ray Santana as Lincoln-Hubbard Principal

Ms. Erday moved approval of the following item listed under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Report of New Hires by the Superintendent
    1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step/Salary	Effective	Replacing
Raymond Santana	Principal	LHES	$159,000	July 1, 2025	Interim Principal
Daniel Healy	Principal (from Interim Principal)	JES	$158,000	July 1, 2025	Nataly Farias

Motion seconded by Ms. Stanton. The roll was called, and all voted, "Aye". The motion was declared adopted.

Ms. Erday moved approval of the following item listed under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

B. Resolve to affirm the Superintendent's recommendation of the HIB investigation(s) for the period of 2/11/2025 - 3/17/2025 and review the Superintendent's recommendation of the HIB investigation(s) for the period of 3/5/2025 - 4/10/2025. These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

C. Resolve to review the Superintendent's recommendation of the suspensions for the period of 3/01/2025 – 3/31/2025 as outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

Motion seconded by Ms. Cohn. The roll was called, and all voted, "Aye". The motion was declared adopted.

STUDENT BOARD REPRESENTATIVE REPORT

Student Board Representative, Matthew Meiseles, reported on the following:

- Sports update; development of "calming jars"; trips to Jets training facilities; Jr. Prom tickets on sale; ABA dance hosted by student council; final pep rally prior to spring break; peer leaders activities

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Jess announced the additions/revisions to the agenda.

COMMITTEE REPORTS

A. Education and Student Activities/Services Committee – Ms. Stanton reported on the following: teacher/support staff of the year awards; state testing performance reports; athletics participation update from Dan Healy; NJSLA testing dates reminder
B. Operations Committee – Ms. Kelly reported on the following: Construction/RODS projects update; food service update
C. Policy Committee – Ms. Erday reported the committee did not meet
D. Communications Committee – Ms. Cohn reported the committee did not meet
E. Negotiations and Personnel Committee – Met to discuss a personnel matter
F. Liaison Reports – None

PUBLIC COMMENT

A. Public Comment on Items on the Agenda

A resident asked about RODS reimbursement vs. bond issuance.

B. Public Comment on Items not on the Agenda - none

Motion by Ms. Erday, seconded by Ms. Stanton unanimously approved by voice vote to close public comment.

Ms. Kelly asked for clarification for item "A" under School Board Operation, clarification on RODS grants; how often are RODS offered. Mr. Jess responded.

Superintendent Hough thanked Ms. Justice and Ms. Cohn for their dedication and unwavering support in their roles as President & Vice President of the Board.

APPROVAL OF BOARD MINUTES

Mr. Cho moved approval of the following items listed under Approval of Board Minutes:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Minutes of the following meeting

1.	March 20, 2025	Regular Meeting
2.	March 27, 2025	Special Budget Meeting
3.	April 7, 2025	Special Meeting & Executive Session

Motion seconded by Ms. Kelly, unanimously approved by voice vote.

FINANCE

Ms. Cohn moved the following items under Finance:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the April Bills List as listed below:

1.	Regular Bills	Fund 10	$ 965,059.99
2.	Special Revenue	Fund 20	$ 142,564.32
3.	Capital Projects	Fund 30	$ 896,653.58
4.	Enterprise Fund	Fund 60	$ - 0 -
	Sub Total All Funds		$2,004,277.89
5.	Food Service	Fund 61	$ 314,998.94
	Total All Funds		$2,319,276.83

B. Approval of the monthly payroll for March 2025 - $5,423,365.03

C. Approval of budget adjustments and line-item transfers for February 2025

D. Approval of Secretary and Treasurer's Report for February 2025

E. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of February 2025 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. Approval of travel for staff members (as per attached)

G. Approval of agreement with Lori Catanis, PhD., 909 Belmont Avenue, North Haledon, NJ 07508 to provide a SEPAC presentation on April 25, 2025 at a cost not to exceed $800 (Note: Funded by IDEA)

H. Approval of Proposal for Professional Services from Edwards Engineering Group for civil/site engineering and land surveying for the Franklin Elementary School Playground Drainage project in the amount of $13,770 as follows:

1.	Partial Topographic Survey	$6,160.00
2.	Preliminary Freshwater Wetlands Evaluation	$ 950.00
3.	Schematic Design	$6,660.00

I. Approval of the Nonpublic School Security Aid Program spending plans for the participating schools located within this district as follows:

Kent Place School	$117,311.55
Oratory Prep School	$ 71,233.10
Oak Knoll School	$ 20,355.78

J. Approval of (1) Year Software License Agreement with Systems 3000, Inc., 615 Hope Road, Eatontown, NJ 07724 effective July 1, 2025 till June 30, 2026 at a cost of $32,730

K. Approval of Agreement with JAG Athletic Training, 981 U.S. Highway 22, 2nd Floor, Bridgewater, NJ 08807 to provide per diem athletic training services during the 2024-2025 school year at a cost of $85/hour

L. Approval of Services Agreement with AHS Hospital Corp., 475 South Street, Morristown, NJ 07962 for the Behavioral Health Assessment Center to provide behavioral health evaluations at a cost of $250 per evaluation during the 2025-2026 school year

M. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:

1. Payment to Paola Acosta for $30.39 for March 2025 Roadmap to College meeting refreshments

N. Approval of a donation from the New York Jets Foundation, Inc., 610 Fifth Avenue, Second Floor, New York, NY 10020 for Summit High School's "Player of the Week" honors in the amount of $1,000

O. Approval of the REVISED 2024-25 Parental Contract for Student Transportation – Route #P-3 to Celebrate the Children in Denville (inclusive of ESY), for student #3552153376, in the amount of $2,058.00 for the period 03/01/25 – 06/30/25

Motion was seconded by Mr. Cho. The roll was called, and all present voted, "Aye". The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Stanton moved the following items under School Board Operation:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Memorandum of Understanding (MOU) between the Summit Board of Education and the New Jersey Office of Emergency Management (NJOEM) related to application for grants under the Federal Emergency Management Agency (FEMA) Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters

B. Approval for Summit Board of Education to borrow and use one Garden Bed Edger, currently stored at the Warren Township Board of Education (WTBOE) grounds garage, located at 94 Mountain Avenue, Warren, NJ from now until August 31, 2025

C. AUTHORIZING DELEGATION OF AUTHORITY-SCHOOL FACILITY PROJECT

Approval of Educational Facilities Construction and Financing Act, Section 15 Grant Agreements "Delegation of Authority to School Business Administrator for Supervision of the School Facilities Project" in accordance with the following projects:

- DOE Project #39-5090-070-23-R502 – Brayton ES Roof Replacement
  Total Project Cost: $750,000 – State share $300,000
- DOE Project #39-5090-090-23-R502 – Jefferson ES Roof Replacement
  Total Project Cost: $468,400 – State share $187,360
- DOE Project #39-5090-060-23-R501 – Summit MS Roof Replacement
  Total Project Cost: $6,038,000 – State share $2,415,200
- DOE Project #39-5090-050-23-R504 – Summit HS Roof Replacement
  Total Project Cost: $5,350,100 – State share $2,140,040

D. AUTHORIZING SDA GRANT AGREEMENT

Approval of Educational Facilities Construction and Financing Act, Section 15 Grant Agreements "Authorizing Execution and Delivery of the Grant Agreement" in accordance with the following projects:

- DOE Project #39-5090-070-23-R502 – Brayton ES Roof Replacement
  Total Project Cost: $750,000 – State share $300,000
- DOE Project #39-5090-090-23-R502 – Jefferson ES Roof Replacement
  Total Project Cost: $468,400 – State share $187,360
- DOE Project #39-5090-060-23-R501 – Summit MS Roof Replacement
  Total Project Cost: $6,038,000 – State share $2,415,200
- DOE Project #39-5090-050-23-R504 – Summit HS Roof Replacement
  Total Project Cost: $5,350,100 – State share $2,140,040

Motion was seconded by Ms. Cohn. The roll was called, and all present voted, "Aye". The motion was declared adopted.

PERSONNEL

Ms. Erday moved the following items under Personnel:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the following Changes of Assignment:
   1. Veronica Ramirez, from Part-Time Inclusion Aide and Part-Time Long-Term Spanish Teacher Substitute, Jefferson Primary Center and Lincoln-Hubbard Elementary

School, to Inclusion Aide, Wilson Primary Center, effective April 8, 2025, Aide-Step-3 $41,989 (prorated), for the remainder of the 2024-2025 school year
2. Daniel Levitt, from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Lincoln-Hubbard Elementary School, effective April 21, 2025, for the remainder of the 2024-2025 school year, replacing Davina Giordano
3. Davina Giordano, from Inclusion Aide, Lincoln-Hubbard Elementary School, to Inclusion Aide, Brayton Elementary School, effective April 21, 2025, for the remainder of the 2024-2025 school year, replacing Monica Alvarez
4. Monica Maroto Alvarez, from Inclusion Aide, Brayton Elementary School, to Inclusion Aide, Jefferson Elementary School, effective April 21, 2025, for the remainder of the 2024-2025 school year, replacing Daniel Levitt
5. Amanda Pittenger, from Substitute Teacher, District, to Long-Term Inclusion Aide Substitute, Wilson Primary Center, $200/day, effective May 1, 2025, for the remainder of the 2024-2025 school year
6. Arleny Cambranes, from Part-Time Custodian, Summit High School, to Full-Time Custodian, $41,544 (prorated), effective May 1, 2025, for the remainder of the 2024-2025 school year

B. Approval of maternity leave/family leave for the following staff:
1. Maria Rommel, Science Teacher, Lawton C. Johnson Summit Middle School, paid leave effective, November 18, 2024 through January 31, 2025, unpaid leave effective, February 1, 2025 through May 7, 2025 (*revised* from the August 22, 2024 and January 16, 2025 Agendas)
2. Marissa Kaufman, Special Education Teacher, Jefferson Elementary School, paid leave effective, December 16, 2024 through January 16, 2025, unpaid leave effective, January 17, 2025 through February 3, 2025, unpaid leave effective, February 4, 2025 through May 8, 2025 (*revised* from the September 12, 2024 and February 13, 2025 Agendas)
3. Manuel Gomez, Inclusion Aide, Lawton C. Johnson Summit Middle School, unpaid leave effective, April 9, 2025 through May 30, 2025
4. Catherine McArdle, Kindergarten Teacher, Jefferson Primary Center, paid leave effective, August 27, 2025 through September 30, 2025, unpaid leave effective, October 1, 2025 through January 9, 2026
5. Michelle Keane, Math Teacher, Lawton C. Johnson Summit Middle School, paid leave effective, August 27, 2025 through September 18, 2025, unpaid leave effective, September 19, 2025 through December 19, 2025, unpaid child-care leave effective, December 22, 2025 through June 30, 2026
6. Jessica Breznak, Art Teacher, Brayton Elementary School, paid leave effective, August 27, 2025 through September 16, 2025, unpaid leave effective, September 17, 2025 through December 17, 2025, unpaid child-care leave effective, December 18, 2025 through June 30, 2026
7. Cherylin Fano, Grade 4 Teacher, Lincoln-Hubbard Elementary School, paid leave effective, March 4, 2025 through May 21, 2025, unpaid leave effective, May 22, 2025 through June 17, 2025 (*revised* from the December 12, 2024 Agenda)
8. Melissa Acabou, ESL Teacher, Jefferson Elementary School, paid leave effective, August 27, 2025 through September 11, 2025, unpaid leave effective September 12, 2025 through December 12, 2025

C. Approval to appoint the following Leave Replacement Teachers and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	School	Position	Step/Salary	Effective	Covering/Replacing
Brian Erickson	SHS	Long-Term Physical Education and Health Teacher	$300/day	April 1, 2025 for the 2024-2025 school year	Jose Dominguez

D. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

Name	Position	School	Step	Salary	Effective
Deborah Kosinski	Clerical Substitute	District	n/a	$18/hour	April 25, 2025

E. Approval to accept the resignation for the purpose of retirement of the following staff:

Name	Position	School	Effective
Marilyn Rand	Special Education Teacher	LCJSMS	July 1, 2025

F. Approval to accept the resignation of the following staff:

Name	Position	School	Effective Date
Carin Cohen	Inclusion Aide	WPC	April 30, 2025
Georgina Harmer	Inclusion Aide	SHS	May 2, 2025
Nicholas Oczkowski	Custodian	LCJSMS	May 30, 2025
Ronald Kulik	Custodian	SHS	May 13, 2025
Alasandra Russo-Martino	School Psychologist	JPC/JES	June 30, 2025

G. Approval of the following staff, to work the 2025 Summer Academy Program, at the curriculum rate of $50/hour, not to exceed 75 hours/each or $3,750/each, from June 23, 2025 through July 17, 2025:

1. Ashley Raven
2. Hannah Gallagher Luca
3. Subhadra Ramchandran
4. Arielle Weinstein

H. Approval of the following staff, to work the 2025 Summer Academy Program, at the curriculum rate of $50/hour, not to exceed 60 hours/each or $3,000/each, from June 23, 2025 through July 17, 2025 (funded by Title 1):

1. Jennifer Lowe - WES
2. Diana Doolittle - WES
3. Meredith Warmington - WES
4. Kathy Gawrys- BES
5. Kimberely Leary - BES

I. Approval of the termination of employment of Anthony Mancuso, Custodian, Summit High School, effective April 4, 2025

J. Approval to pay Anthony Mancuso, Custodian, Summit High School, $1,322.42 for 7.5 unused vacation days

K. Approval to pay Nataly Farias for 5 unused vacation days, in the amount of $2,943.06 (*revised* from the March 20, 2025 Agenda)

L. Approval of Ronald Cooper to work at annual/special events, up to 120 overtime hours, to be paid time and one-half of his hourly rate of $52.29/hour, for any time over 40 hours/week, for the 2024-2025 school year (paid via timesheet) (*revised* from the September 12, 2024 Agenda)

M. Approval of the student workers for the 2025 FLASH program (list attached)

N. Approval to appoint the following as AP Proctors during the 2024-2025 school year, $19/hour, paid via timesheet:
1. Jessica Cronin
2. Lara Drewes
3. Jennifer Illis
4. Beth Mattoon
5. Margaret McCullough
6. Louis Milano
7. Lindsey Norton
8. Evagelia Stavrakis
9. Molly Walsh

O. Approval of Evan White, staff, Lawton C. Johnson Summit Middle School, as a Volunteer Spring Track Coach

P. Approval of Mariana Godoy-Salerno as a Part-Time Spanish teacher, Jefferson Elementary School and Lincoln-Hubbard Elementary School, .5 BA-Step-6-7, $32,031 (prorated), effective May 5, 2025 (or sooner), for the 2024-2025 school year

Q. Approval of Rebecca Mongioj, to receive $1,500. for drill design for the Summit High School Marching Band in the 2025-2026 school year

R. Approval of Chris Miller, Brayton Elementary School, to be paid for 15 hours at the curriculum rate of $50/hour, for the work done on the bird feeders to be used to explore bird science (funded by SEF Grant S24108)

S. Approval to revise the start date of Isabel Weiner, Long-Term Physical Education Teacher, Lawton C. Johnson Summit Middle School, to May 12, 2025 for the 2024-2025 school year (*revised* from the March 20, 2025 Agenda)

T. Approval of the following staff, to work the 2025 Summer Academy Program, at the curriculum rate of $50/hour, not to exceed 60 hours/each or $3000/each, from June 23, 2025 through July 17, 2025 (funded by Title 1):
1. Jessica Iandiorio (sub) - JES
2. Marija Landeka - JES
3. Katelyn George - JES

Motion was seconded by Ms. Stanton. The roll was called, and all present voted, "Aye". The motion was declared adopted.

POLICIES & REGULATIONS

Ms. Cohn moved the following items under Policies & Regulations:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

Second Reading
P 5701 - Academic Integrity (New)
P 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) Revised
R 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) Revised

Motion was seconded by Mr. Mahecha. The roll was called, and all present voted, "Aye". The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Erday, seconded by Ms. Stanton, and carried to adjourn the meeting at 7:19 PM.

Respectfully submitted,

Derek J. Jess
School Business Administrator/Board Secretary
Summit Public Schools