OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

Board of Trustees' Meeting
April 8, 2025; 6:00 p.m.

APPROVED

MEETING MINUTES

Closed Session: 5:15 p.m.
Open Session: 6:00 p.m.

Voting Members
Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee

Administration
Julianne Hoefer, Ph.D., Superintendent
Keith Farrow, Assistant Superintendent, Administrative Services
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

---

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Keri Gorsage, Patricia Singer, Morgan Westmoreland

Jack Souders arrived at 5:16 p.m.

C. Agenda Adoption- Regular Board of Trustees' Meeting of April 8, 2025

President Singer requested that Agenda Item O.8. (Classified Employee Personnel Activity List) be pulled from the Consent Calendar for individual consideration.

A motion was made by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and carried by the following vote to approve the Agenda, moving Agenda Item O.8 (Classified Employee Personnel Activity List) to before Q. New Business for individual consideration:

Gina Clayton-Tarvin - Yes
Keri Gorsage -Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland – Yes

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session.

1. Government Code Section 54957: Public Employment: Deputy Superintendent, Human Resources

2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Julianne Hoefer, Ph.D., Superintendent; Employee Organizations: CSEA and OVTA

3. Government Code Section 54956.8: Conference with Real Property Negotiators; Property: 17131 Emerald Lane, Huntington Beach, CA; Agency Negotiator: Keith Farrow, Assistant Superintendent, Administrative Services; Negotiating Party: Sycamore Creek Community Charter School, 17131 Emerald Lane, Huntington Beach, CA; Under negotiation: Instruction to Negotiator will concern price and terms of payment issues associated with the possible lease of additional classroom space at the identified property.

There being no one present wishing to speak on these matters, the Board moved to Closed Session at 5:18 p.m.

E. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 6:01 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

The Pledge of Allegiance was led by President Singer.

G. Introductions: None.

H. Minutes

1. Regular Board of Trustees' Meeting Minutes, March 25, 2025

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Jack Souders

Voting:
Unanimously Approved

I. Time Certain

1. 6:10 p.m. Village View Elementary School Presentation

Village View Principal Shannon Mudry emphasized the importance of engagement as the foundation for growth, connection, and success in school. She explained two impactful strategies used to support this vision: Morning

Meetings for students and a Weekly Bedtime Story Series for families. Teachers Elizabeth Pavloff and Claire Gruber provided details about the Morning Meetings, which spark student collaboration and critical thinking. Both of these initiatives reflect Village View's commitment to building a nurturing environment for everyone.

2. 6:15 p.m. Vista View Middle School Presentation

Vista View Principal Manny Quezada highlighted the school's robotics program, a key element of their STEAM initiative. He explained that this innovative program is designed to equip students with the skills and mindset needed for a future driven by technology, collaboration, and creative problem-solving. Through hands-on experiences, students design, build, and program robots, applying academic knowledge to real-world challenges. Robotics teacher Kristine Olquin described how students begin with simple components and, through the process of engineering and coding, transform their ideas into fully functioning machines. Several students shared how the program has fueled their curiosity, strengthened their collaborative skills, and taught them the value of perseverance, as they showcased their robotic creations.

3. 6:30 p.m. Recognition of OVSD Classified Employees of the Year 2025

President Singer, Dr. Hoefer, and Personnel Commission Chair Bob Ewing recognized the 2025 OVSD Classified Employees of the Year for their valuable contributions to Ocean View School District. Honored were this year's recipients: MaryEllen Calderon, Vista View Noon Duty Supervisor; Dana Campbell, Harbour View School Office Manager; Julie Slater, Oak View Instructional Assistant; Thomas Savage, Mechanic; and Kathleen Miller, Marine View Food Service Worker.

4. 6:40 p.m. Recognition of OVSD Teachers of the Year 2025

The 2025 OVSD Teachers of the Year were acknowledged for their outstanding commitment to our District students. Recognized for their dedicated service were Westmont teacher Danielle O'Steen and Marine View teacher Laurie Zone.

J. Reception: Please join us for a brief reception. Cake and coffee will be served.

The meeting recessed at 6:43 p.m. and reconvened at 6:58 p.m.

K. Time Certain (continued)

1. 7:00 p.m. Presentation of Draft Trustee Area Maps: David Lopez, Demographer from Woolpert, will present information on multiple trustee area scenarios for the purpose of receiving Board and public input. Copies of the presentations will be available at the Board Meeting.

Mr. Lopez provided an update on where the District stands in the process of considering trustee area scenarios, noting that three scenarios remain on which to gather input from both the Board and the public. The Board reviewed and discussed various aspects of the proposed maps. Through Board consensus,

Map 3 was eliminated from consideration, leaving Maps 2 and 4 as the remaining options for potential by-trustee area boundaries.

President Singer advised that written comments were submitted online through the District's website. The Board has received copies of these comments, and they are available for public review as well.

2. **7:10 p.m. Public Hearing: The Board of Trustees of the Ocean View School District will conduct a public hearing in accordance with Elections Code Section 10010 to receive and consider input regarding the transition to by-trustee area elections and three proposed trustee area maps to be used in the event the Board approves a transition to by-trustee area elections pursuant to Education Code Sections 5019 and 5020. The Board invites public testimony regarding this matter.**

President Singer opened the Public Hearing at 7:08 p.m.

There being no one present wishing to address the Board on this matter, the Public Hearing was closed at 7:09 p.m.

L. **Public Comment:** None.

M. Communications

1. **Written Communications to the Board:** None.

2. **Board/Committee Reports:** None.

3. **Personnel Commissioner Report (Three Minutes)**

Bob Ewing, Personnel Commission Chair, shared an update highlighting recent staff developments, including successful trainings, promotions, and newly hired positions across various departments; noted the District's ongoing efforts to strengthen its workforce, mentioning the upcoming job fairs as key opportunities to engage with strong candidates.

4. **Trustees' Communications (Three Minutes per Board Member)**

Trustee Westmoreland thanked the staff and students for their informative presentations; congratulated the Teachers of the Year and Classified Staff of the Year; attended the District Art Festival, highlighted by visual art creations and performances from choirs, dancers, and more; is looking forward to attending Hope View's Open House tomorrow.

Vice President Souders shared his appreciation for the District Art Festival, expressing how impressed he was by the wide range of student talent on display in both the visual and performing arts, noting the quality of the woodworking projects and the engaging performances; extended his thanks to Village View and Vista View for their informative presentations, specifically noting how the robotics class underscores the value of project-based learning in fostering student growth and engagement.

Trustee Gorsage commented on her attendance at the District Art Festival, where she saw so many forms of student creativity on display; congratulated the Classified Employees and Teachers of the Year on their distinguished honor; thanked Village View and Vista View for sharing about their engagement strategies and robotics program, respectively.

Clerk Clayton-Tarvin attended Mesa View's Open House, where games and food trucks created a festive and welcoming atmosphere; pleased to attend the District Festival of the Arts, and inspired to see leaders from all levels of the District working together to ensure the event's success; gave special recognition to the Food and Nutrition Services team for offering parents tastings of school meals; reminded everyone that these delicious meals are a product of tax dollars at work through the Measure R funds and developer fees that have funded the central kitchen and improvements across school site facilities; thanked Village View and Vista View for their engaging presentations and praised the Vista robotics students for their outstanding projects; congratulated the Classified Employees of the Year and Teachers of the Year, noting how Ocean View is outstanding because of dedicated individuals like them.

President Singer echoed congratulations to the Classified Employees of the Year and Teachers of the Year, noting that District students are thriving under the support of such excellent staff members; expressed appreciation to each employee within Ocean View School District for their passion and commitment to every child, making this District truly outstanding by their collective efforts and shared purpose.

5. Superintendent's Communications

Dr. Hoefer highlighted the Golden View HVAC system purchase order included in this Agenda's Consent items, noting its importance in replacing the partially functional system later this summer; thanked Vice President Souders and Clerk Clayton-Tarvin, members of the Board Subcommittee on Board Policy, for engaging in a detailed workshop with management to review and revise Board Policies, Administrative Regulations, and Bylaws; commented on the District Festival of the Arts, which showcased a wide variety of student visual and performing arts, culinary tastings, a live chalk artist, and a cookie decorating contest judged by Board Members; thanked all staff members and volunteers whose combined efforts made the event a success; shared that the Optimist Pinewood Derby was held at Huntington Beach Toyota, where students participated and raced wooden cars they had built and decorated; recognized the generous support of Huntington Beach Toyota, the Optimist Club, and District staff and principals who made the event possible; wished everyone a safe and restful spring break.

6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes): None.

7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)

Elizabeth Carr, President, CSEA Chapter 375, extended her congratulations to all of Ocean View School District's Employees of the Year—both classified and certificated; gave special recognition to the District's exceptional special

education classified staff, particularly the eight lead ABA aides who recently led hands-on training sessions for their peers; attended the District Festival of Arts and praised the students' creativity and talent; wished all staff and students a happy and restful spring recess.

OVTA Co-Presidents Jennifer Paulino and Rebecca Broussard congratulated the District's Classified Employees of the Year and gave special recognition to the two outstanding Teachers of the Year, Danielle O'Steen and Laurie Zone; shared that teachers are focused on preparing students for upcoming state assessments, in addition to their daily learning; thanked everyone for their support of the District's teaching staff.

N. Reports

1. Optimizing District Properties

Assistant Superintendent Keith Farrow provided the recommendations from the 7-11 Committee regarding options for District-owned properties. He also reviewed actions taken based on the 7-11 Committee's recommendations, including improving lease terms and rental income; exploring water well opportunities with cities; exploring vehicle charging stations; and site maintenance, security, and modernization.

Following discussion, the Board directed staff to explore long-term leasing options for Pleasant View and Sun View and to provide cost estimates for a potential relocation of the District Office to Spring View.

O. Consent Calendar

1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Voting:
Unanimously Approved

2. Administrative Services: Purchase Orders for all Funds from March 12, 2025, through March 25, 2025

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Voting:
Unanimously Approved

3. **Administrative Services: School District Check Registers from March 12, 2025, through March 25, 2025**

   Approve as submitted.

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously Approved

4. **Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

   Approve as submitted.

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously Approved

5. **Educational Services: Amendments to Agreements for Non-Public School Placement of Special Education Students as Determined by Individualized Education Programs (IEP)**

   Approve as submitted.

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously Approved

6. **Educational Services: Amendment to Contract for Independent Educational Evaluation (IEE) for Student with Special Needs**

   Approve as submitted.

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously Approved

7. **Human Resources: Certificated Employee Personnel Activity List - March 12, 2025, through March 25, 2025**

   Approve as submitted.

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

Voting:
Unanimously Approved

8. **Human Resources: Classified Employee Personnel Activity List -March 12, 2025, through March 25, 2025**

This item was previously removed from the Consent Calendar by President Singer for individual consideration.

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Abstain
Jack Souders - Yes
Morgan Westmoreland – Yes

Prior to the foregoing vote, President Singer advised she will be abstaining from voting due to a conflict of interest in that her family member is listed on the Classified Employee Personnel Activity List.

P. Old Business: None.

Q. New Business

1. **Board of Trustees: Offer of Employment for Deputy Superintendent, Human Resources, of Ocean View School District of Orange County (Action)**

Motion by Jack Souders, seconded by Morgan Westmoreland, and carried by unanimous vote to approve the offer of employment for Deputy Superintendent, Human Resources to Ms. Reagan Headrick:

Prior to the vote on this matter, Clerk Clayton-Tarvin read aloud the following information:

Pursuant to Government Code Section 54953, subdivision (c)(3), the Board provides this oral summary of the salary and/or fringe benefit recommendation for the following local agency executive:

For the position of Deputy Superintendent, Human Resources:

- The term of the contract shall be approximately 3 years, commencing May 5, 2025, through June 30, 2028;
- The annual salary of the Deputy Superintendent shall be $227,134.00;

- The Deputy Superintendent shall receive the same salary increases provided to other certificated District administrators;

- The Deputy Superintendent shall be eligible to receive an annual doctoral stipend of $2,000.00 for possession of a doctoral degree;

- Effective July 1, 2027, the Deputy Superintendent's base salary shall be increased by three percent each year, subject to contract renewal and receipt of an overall satisfactory evaluation for the preceding school year;

- The Deputy Superintendent shall be provided with an allowance of $500 per month for automobile expenses incurred in the conduct of her duties on behalf of the District;

- The District shall provide reimbursement to the Deputy Superintendent for all actual and necessary business-related expenses incurred in accordance with District policy and paid by the Deputy Superintendent in the conduct of her duties on behalf of the District;

- The Deputy Superintendent shall be entitled to 22 days of annual vacation with pay, which shall be exclusive of holidays defined in Education Code Sections 37220 and 37221 and any additional local holidays granted by the Board to 12-month management employees of the District. These vacations days shall carry over from year-to-year but in no event shall the accrual exceed 22 days;

- Upon separation from the District, the Deputy Superintendent shall be compensated for any earned and unused vacation at the then-effective salary rate, but not to exceed 22 days or a greater number of days authorized by Board Policy;

- The Deputy Superintendent shall be provided with 1 day per month sick leave, credited in advance for the current year's sick leave entitlement upon initial employment with the District and prorated for any partial year of employment, and such leave may be accrued and accumulated as provided by the Education Code and Board rules and regulations;

- The Deputy Superintendent shall be offered all fringe benefits which are provided to District certificated management personnel and District approved medical, dental, and vision insurance options available to other certificated employees;
- The District will provide the Deputy Superintendent with a laptop and cellular phone service, along with related equipment, and the Deputy Superintendent is authorized to make personal use of such equipment, including but not limited to cellular phone service;

- The District shall pay the Deputy Superintendent's membership dues for the Association of California School Administrators; and

- The Deputy Superintendent may attend professional meetings at the local, county, state and national levels, subject to approval by the Superintendent, and all actual and necessary expenses of such attendance shall be paid by the District.

Ms. Headrick expressed her gratitude to the Board of Trustees for the opportunity to serve the Ocean View School District community as the Deputy Superintendent of Human Resources. She shared her enthusiasm about joining the Human Resources Department, noting that she looks forward to connecting with colleagues and continuing to support the District's mission.

2. **Administrative Services: Reimbursement of Board Member Leave from Work for Ocean View School District Business/Duties Pursuant to California Government Code Sections 810.2, 825, 995 (Action)**

Approve as submitted.

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Voting:
Gina Clayton-Tarvin - Abstain
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes

Prior to the vote, Clerk Clayton-Tarvin advised she will be abstaining from voting due to her personal involvement in the matter.

3. **Administrative Services: Agreement to Piggyback on Ventura Unified School District RFP No. FNS2-24 - Dairy Products with Driftwood Dairy for 2025-2026 School Year (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously Approved

4. **Administrative Services: Assignment and Assumption Agreement for 8162 Talbert Avenue, Huntington Beach, California (Information)**

Received for information.

5. **Administrative Services: Independent Contractor Agreement between Ocean View School District of Orange County and Procure America (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Jack Souders

Voting:
Unanimously Approved

6. **Administrative Services: Resolution No. 20:2425 – Authorization to Apply for and Secure Grant Funding from the South Coast Air Quality Management District (SCAQMD) #PA2025-02 Lower-Emission School Bus Replacement Program (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Patricia Singer

Voting:
Unanimously Approved

7. **Administrative Services: Use of California Multiple Award Schedule (CMAS) Contract No. 4-20-00-0092B Non-Information Technology Commodities to Install Playground Equipment at College View and Harbour View (Action)**

Approved as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Voting:
Unanimously Approved

8. **Educational Services: Contract for Independent Educational Evaluation (IEE) for Student with Special Needs (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Gina Clayton-Tarvin

Voting:
Unanimously Approved

9. **Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Art and Soul Collective for Art Instruction at Golden View School (Action)**

Approve as submitted.

Motion made by: Keri Gorsage
Motion seconded by: Jack Souders

Voting:
Unanimously Approved

10. **Human Resources: Memorandum of Understanding for Retroactive Compensation for an Early Learning Educator (Action)**

    Approve as submitted.

    Motion made by: Keri Gorsage
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously Approved

11. **Human Resources: Memorandum of Understanding for Retroactive Compensation for Child Care Program Facilitators (Action)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Keri Gorsage

    Voting:
    Unanimously Approved

R. **Any Other Public Comments to the Board of Trustees:** None.

S. **Future Agenda Items (As Requested by Board Members):** None.

T. **Board of Trustees' Roundtable**

Clerk Clayton-Tarvin thanked Dr. Hoefer for coordinating a productive Board Policy Subcommittee Meeting with Vice President Souders, as they worked with District staff, and a representative from the California School Boards Association (CSBA) to review a selection of Board Policies, Administrative Regulations, Exhibits, and Bylaws, ensuring alignment with current legislation; mentioned that Dr. Hoefer will present the reviewed policies to the entire Board for further discussion and approval at a future Board Meeting; thanked Dr. Jensen for his efforts in obtaining agreements with her and Vice President Souders' respective school district employers regarding their absences from work when conducting professional business as a school board member in another district, and expressed appreciation to both districts for their cooperation; recognized President Singer for serving as lead spokesperson at a recent press conference for the *Our Library Matters* campaign, which advocates for the passage of Measures A and B in Huntington Beach, aimed to safeguard access to public libraries and uphold parental choice; urged the community to support both Measures A and B.

Trustee Gorsage shared her thoughts on the excitement and significance of Open House season across Ocean View School District, noting it is a celebration of the entire school community; expressed pride in the art festivals and other student showcases that highlight the creative and academic accomplishments of District students; wished everyone a well-deserved and restful spring break.

Vice President Souders spoke about the recent Board Policy Subcommittee meeting, highlighting the substantial effort that went into the process of examining numerous policies to identify areas where the District's existing language needed updating to provide clarity, relevance, and local context; congratulated the District's Classified Employees of the Year and Teachers of the Year, acknowledging the impact of effective teaching in today's classrooms; expressed appreciation for the considerable effort behind the District's recent art presentations and Open House events, which required extensive coordination and staff commitment.

Trustee Westmoreland wished everyone a safe and relaxing spring break.

President Singer thanked the Board Policy Subcommittee and District staff involved in the substantial task of reviewing the Board Policies; shared her plan to return the Policies to the full Board for their input in the coming months; expressed appreciation for the work done by Dr. Hoefer in guiding this major undertaking.

U. Closed Session (if needed)

The Board of Trustees returned to Closed Session at 8:49 p.m. to continue discussion of items previously announced. Any reports of Closed Session actions will be made from the Board's Conference Room in Building C.

V. Reconvene in Open Session/Report of Closed Session Action

The Board of Trustees reconvened in Open Session at 8:57 p.m. There were no Closed Session actions to report.

W. Adjournment

Time: 8:58 p.m.

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously Approved

Julianne Hoefer, Ph.D., Superintendent

Gina Clayton-Tarvin, Clerk

29 april 2025
Date