

Pleasant Hill School District No. 1



May 19, 2025 Board Meeting

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36386 Highway 58
Pleasant Hill, OR 97455
Phone: 541-746-9646
FAX: 541-746-2537
www.pleasanthill.k12.or.us

Commitment, Excellence, Community

**PLEASANT HILL SCHOOL DISTRICT NO. 1
SCHOOL BOARD MEETING MINUTES**

Monday, May 5, 2025; 7:00 p.m.; Pleasant Hill Community Center

1. CALL TO ORDER

Board Chair Stephen Hammond called the May 5, 2025 board meeting to order at 7:00 p.m. with the Pledge of Allegiance. Board members present were Vice Chair Drew Gottfried, John Oldham, Rusty Rexius and Jennifer Woodland. Others present were Superintendent Jim Crist, Business Manager Sheri Longobardo, Special Education Director Whitney Connolly, Elementary School Principal Brenna Fairchild, Middle/High School Principal Chris Reiersgaard, Middle School Assistant Principal Caleb Salmond and Board Secretary Kimberly Silbernagel.

Rusty Rexius read the mission statement.

2. CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions.

3. INTRODUCTIONS AND ATTENDANCE

The audience included: Meggan Raschio, Jennifer Fisher, Mali Howell, Stephanie Black, Jessie Davis, Morgan Thomas, Kay Lynn Thomas, Jessica Wolpe, Wesley Siburg, Madeline Carlton, Laurie Monteith, Nicola Shaddon, Carrie Reinking, Lori Griffiths, Rich Driessnack, Rhianna Prakash, Tristan Stuart, Brooke and Norah T.

4. PRESENTATIONS / RECOGNITION

4.1 Students of the Month / Most Improved

Students of the Month

- 9th – Colton Carey
- 10th – Greta Gramzow
- 11th – Skyler Anderson
- 12th – Katie Dutton

Most Improved Students of the Month

- 9th – June Johnson
- 10th – Noah Johnson
- 11th – Seth Lebow
- 12th – Cody Kelley

4.2 High School Student Representative Report

Leadership students Rhianna Prakash, Sophomore Class President and Tristan Stuart, Sophomore Treasurer presented their report to the board. Spring Fest is coming up. Activities will include the seniors vs. staff basketball game, food and yard games, a luau dance and dress up days. Leadership also has a newsletter that advertises upcoming activities.

5. BUDGET ORIENTATION

Business Manager Sheri Longobardo conducted a Budget Committee orientation which reviewed the major points of the budget process, responsibilities of the budget committee, the sources, uses, and restrictions of each school fund, and the District’s latest financial projections. This presentation included clarifications of terminology/nomenclature as well as funding sources.

Two new Budget Committee Members met with the Business Manager prior to this meeting to be introduced to the process.

The first Budget Committee meeting, where the Proposed Budget will be presented, is scheduled for May 19, 2025. The board will also hear public comments at this meeting.

The budget document will be made public and available for viewing by May 15, 2025.

6. PUBLIC FORUM

Kay Lynn Thomas addressed the board about the reallocation of FTE to an instructional coach.

Laurie Monteith addressed the board about the reallocation of FTE to an instructional coach.

Jessica Wolpe addressed the board about her resignation.

Stephanie Black addressed the board commending Jessica Wolpe’s work with students and the district.

Madeline Carlton addressed the board about the impact that Jessica Wolpe has had on students.

Lori Griffiths addressed the board about the reallocation of FTE to an instructional coach.

Mali Howell addressed the board about the reallocation of FTE to an instructional coach.

Carrie Reinking addressed the board and asked them to keep the reading specialist for a couple of years while the instructional coach is brought into the district.

Brooke addressed the board about the reallocation of FTE to an instructional coach.

7. ACTION ITEMS

7.1 Approve April 21, 2025 Board Meeting Minutes (Exhibit 2425.227)

Jennifer Woodland moved to approve 7.1 April 21, 2025 Board Meeting Minutes. Rusty Rexius seconded the motion. The motion passed.

Oldham – Yes Gottfried – Yes Woodland – Yes Rexius – Yes Hammond – Yes

7.2 Approve Personnel Report (Resolution 2425.228 and Exhibit 2425.229)

John Oldham moved to approve 7.2 Personnel Report. Rusty Rexius seconded the motion. The motion passed.

Oldham – Yes Gottfried – Yes Woodland – Yes Rexius – Yes Hammond – Yes

7.3 Approve Health Adoption (Exhibit 2425.230)

Drew Gottfried moved to approve 7.3 Health Adoption. Rusty Rexius seconded the motion. The motion passed.

Oldham – Yes Gottfried – Yes Woodland – Yes Rexius – Yes Hammond – Yes

8. REPORTS AND INFORMATION

8.1 Elementary School Report (Exhibit 2425.231)

Principal Fairchild provided her report to the board. The average daily attendance for April was 93.47%. During the month of April students learned about resilience which was their character trait of the month. This week is Teacher Appreciation Week. Ms. Fairchild thanked the amazing teachers in her building for all they do. Third graders are going three times a week to the pool to take swimming lessons. The spring concert season has begun. There will be many concerts/shows held over the next few weeks.

8.2 Middle School Report (Exhibit 2425.232)

Assistant Principal Salmond shared his report with the board. Mr. Salmond shared about the TNTP training, professional development, and STAR assessment piloting that has been happening at the middle school. Spring DIBELS assessments are complete. From the beginning of the year to the end of the year for the middle school as a whole, the percentage of students who need core+ support, increased by 7%, the percentage of students who need strategic support; some risk, decreased by 10%, and the percentage of students who need intensive support; at risk, remained the same. The average daily attendance for April was 92.17%. May 1 will be the next Star Student Social for students who were on time and prepared for the month of April. Friday, May 16 will be a middle school dance.

8.3 High School Report (Exhibit 2425.233)

Principal Reiersgaard presented his report to the board. Average daily attendance for April was 91.14%. Mr. Reiersgaard gave an update on third quarter report cards. Students in grades 9-12 earned 80 F's. Mr. Reiersgaard is in contact with all families of seniors who are currently failing a class that is required to graduate. May 3 was the FFA/AG/CTE plant sale. The sale was a very big success. Prom will be Saturday, May 10. Incoming senior parent night will be May 14. Mrs. Anderson and Mr. McClain will be taking a group of students to Lane ESD for a Leadership Summit. On May 8, the Class of 2025 will celebrate their post high school plans with a Decision Day Celebration.

9. SUPERINTENDENT COMMUNICATION

9.1 Summer School (Exhibit 2425.234)

Superintendent Crist gave an update on summer school to the board. The district is eligible for a grant of \$145,000 for summer school. The district is assessing if there is sufficient staffing using district personnel or if they will need to pursue a contract with an external agency. The program will prioritize students who are not yet proficient in English Language Arts, in addition to other focal student groups as defined in the Student Success Act. The program will meet all grant requirements. Transportation and nutrition services will be provided. More information will be provided to the board as the district finalizes the application.

10. BOARD COMMUNICATION

Members of the board addressed the audience and thanked them for coming to the meeting and sharing their personal feelings. They thanked them for the great job they do in the district.

11. OTHER BUSINESS

There was no other business.

12. NEXT MEETING

- Board & Budget Meeting – May 19, 2025; 7:00 p.m.; Pleasant Hill Community Center

13. ADJOURNMENT – 8:11 p.m.

Signed: _____, this _____ day of _____, 2025
Stephen Hammond, Board Chair

Pleasant Hill School District Student Enrollment - Comparison 2023-24 to 2024-25



September		October		November		December		January	
24-25	23-24	24-25	23-24	24-25	23-24	24-25	23-24	24-25	23-24
961	997	948	991	944	980	942	1007	935	970

	September	October	November	December	January	
KG	58	60	57	61	58	60
1	59	76	60	76	60	75
2	70	80	70	81	69	79
3	77	72	77	72	75	74
4	72	85	72	82	72	81
5	82	78	83	77	83	74
6	84	73	82	72	80	72
7	77	70	76	71	75	70
8	71	66	72	67	73	66
9	75	80	72	80	71	78
10	81	80	76	77	74	77
11	78	82	75	78	73	78
12	77	95	76	87	74	86

February		March		April		May		June	
24-25	23-24	24-25	23-24	24-25	23-24	24-25	23-24	24-25	23-24
938	967	931	963	937	964	0	960	0	958

	February	March	April	May	June
KG	58	60	58	58	58
1	60	75	60	75	75
2	69	79	68	79	78
3	76	74	76	74	74
4	72	80	72	81	79
5	83	74	83	75	74
6	79	72	78	72	72
7	75	69	74	68	68
8	71	66	71	66	65
9	72	78	74	77	77
10	74	75	73	76	76
11	75	77	76	78	78
12	74	84	74	84	84

Date: May 19, 2025

**Pleasant Hill School District 2024-25
Financial Report as of April 30, 2025**

Revenues:

- As of April 30, we have received \$3,604,458 of our imposed \$3,708,532 property taxes, leaving \$104,074 to be collected.
- We have received \$8,075,562 in State School Fund (SSF) payments. In May we will receive \$648,797.73 for our last payment. This amount is \$627,489.98 for SSF, \$57,164.62 for Small High School Grant, and \$98,784.39 for High Cost Disability Grant. At the same time, ODE deducted \$108,750.38 from our 2023-24 SSF, \$2,664.02 from our 2023-24 Small High School Grant and \$22,797.73 from our 2023-24 High Cost Disability Grant.
- We have received \$551,988 in interest from investments.
- We have received \$74,676 in curricular activity such as athletic fees and gate fees.

Expenditures:

- Salary expenditures through February is \$4,429,189.
- Benefits total \$2,503,943. Salary and Benefits account for 78% of our expenses outside of transfers.
- The purchased services, supplies and capital outlay and other expenditures are currently at \$1,975,8952.

Submitted by: Sheri Longobardo, Business Manager

PLEASANT HILL SCHOOL DISTRICT #1
2024-25 GENERAL FUND REVENUES AND EXPENDITURES - MONTHLY ACTIVITY
5/5/2025

	BUDGET	7/24	8/24	9/24	10/24	11/24	12/24	1/25	2/25	3/25	4/25	5/25	6/25	YTD TOTAL	BALANCE OVER / (UNDER) BUDGET
Resources															
Beginning Fund Balance	\$7,402,903													\$8,395,306	\$992,403
Current Year's Taxes	\$3,708,532	\$0	\$0	\$0	\$2,286	\$2,836,510	\$618,941	\$33,181	\$25,104	\$77,908	\$10,527	\$0	\$0	\$3,604,458	(104,074)
Prior Year's Taxes	24,000	\$0	\$0	\$0	\$1,272	\$6,384	\$3,245	\$3,132	\$3,009	\$1,914	\$2,007	\$0	\$0	\$20,962	(3,038)
Payment in Lieu Prop Tax	4,000	\$0	\$0	\$0	\$0	\$0	\$1,820	\$0	\$705	\$1,281	\$0	\$0	\$0	\$3,807	(193)
Penalties & Int on Taxes	4,000	\$0	\$0	\$0	\$510	\$981	\$15,758	\$508	\$11,016	\$551	\$539	\$0	\$0	\$29,863	25,863
Transportation Fees	5,000	(\$1,209)	\$0	\$458	\$0	\$150	\$351	\$0	\$0	\$1,879	\$0	\$0	\$0	\$1,629	(3,371)
Interest on Investments	525,500	\$51,803	\$54,373	\$52,889	\$50,591	\$47,839	\$61,570	\$61,507	\$55,202	\$58,869	\$57,346	\$0	\$0	\$551,988	26,488
Other Curricular Activity	106,000	\$0	\$14,190	\$11,091	\$7,274	\$8,230	\$5,061	\$10,267	\$8,048	\$6,915	\$3,600	\$0	\$0	\$74,676	(31,324)
Rentals	6,000	\$170	\$140	\$310	\$160	\$1,075	\$425	\$408	\$200	\$360	\$535	\$0	\$0	\$3,783	(2,217)
Miscellaneous	50,000	\$788	\$6,190	\$14,101	\$2,940	\$316	\$1,095	\$2,669	\$567	\$230	\$359	\$0	\$0	\$29,256	(20,744)
Fingerprint Rev	1,500	\$0	\$66	\$0	\$132	\$198	\$264	\$132	\$198	\$210	\$140	\$0	\$0	\$1,340	(160)
County / Intermediate	25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(25,000)
Lane ESD Stipends	41,000	\$0	\$0	\$0	\$0	\$0	\$0	\$3,082	\$594	\$935	\$850	\$0	\$0	\$5,461	(35,539)
State School Fund	8,811,207	\$1,494,555	\$746,829	\$746,829	\$746,829	\$746,829	\$746,829	\$746,829	\$746,829	\$676,602	\$676,602	\$0	\$0	\$8,075,562	(735,645)
Common School Fund	150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$79,853	\$0	\$0	\$0	\$0	\$0	\$79,853	(70,147)
Small School Grant	55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(55,000)
High Cost Disability Grant	70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(70,000)
Interfund Transfers	1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(1,000)
Total Revenues	\$13,587,739	\$1,546,107	\$821,789	\$825,677	\$811,994	\$3,648,512	\$1,455,359	\$941,567	\$851,474	\$827,653	\$752,505	\$0	\$0	12,482,637	(\$1,105,102)
Total Resources	\$20,990,642													\$20,877,944	(\$112,698)
Expenditures															
Salaries	\$6,531,819	\$72,007	\$140,289	\$492,609	\$540,834	\$573,117	\$533,670	\$502,636	\$552,962	\$510,548	\$510,515	\$0	\$0	\$4,429,189	(\$2,102,630)
Associated Payroll Costs	4,057,215	\$41,023	\$78,561	\$287,621	\$300,256	\$311,842	\$309,277	\$292,447	\$301,493	\$288,553	\$292,871	\$0	\$0	2,503,943	(\$1,553,272)
Purchased Services	2,607,052	\$57,041	\$78,783	\$60,018	\$159,943	\$83,261	\$283,675	\$189,725	\$170,464	\$171,424	\$164,246	\$0	\$0	1,418,582	(\$1,188,470)
Supplies and Materials	548,398	\$11,397	\$32,161	\$28,306	\$40,735	\$110,897	\$31,604	\$19,726	\$19,565	\$20,687	\$49,239	\$0	\$0	364,315	(\$184,083)
Cap Outlay	14,000	\$0	\$0	\$690	\$8,259	\$0	\$532	\$0	\$153	\$0	\$0	\$0	\$0	\$9,634	(\$4,366)
Other Objects	212,050	\$149,794	\$5,625	\$8,179	\$4,258	\$2,384	\$5,615	\$1,653	\$1,190	\$1,344	\$3,323	\$0	\$0	183,364	(\$28,686)
Transfers	1,125,000	\$0	\$0	\$1,095,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,095,000	(\$30,000)
Contingency/Beg Fund Bal	5,895,108	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$5,895,108)
Total Expenditures	\$20,990,642	\$331,262	\$335,419	\$1,972,423	\$1,054,284	\$1,081,500	\$1,164,374	\$1,006,188	\$1,045,826	\$992,556	\$1,020,194	\$0	\$0	\$10,004,026	(\$10,986,616)
Ending Fund Balance														\$10,873,917	\$10,873,917

Date: May 19, 2025
Resolution: 2425.238

Personnel Action

Relevant Data:

Each month the Board of Directors may be asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hire. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board.

We are pleased to recommend the hire of Stephanie Lovdokken as K–12 Instructional Coach for Pleasant Hill School District. Stephanie brings over two decades of highly effective teaching experience, most recently serving as a 4th/5th grade teacher and District TAG Coordinator with Springfield Public Schools. Throughout her career, she has demonstrated a deep commitment to student success, differentiated instruction, and professional learning communities.

Stephanie holds a Master of Arts in Curriculum and Instruction from Pacific University, including endorsements in Early Childhood Education and a specialization in TAG. She is widely respected by colleagues and administrators for her instructional expertise, collaborative approach, and leadership in curriculum development. Her addition to the Pleasant Hill team will enhance our efforts to improve instructional outcomes for all students.

Recommendation:

It is recommended that the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution.

Categories include:

- Licensed New Hire(s)

Submitted and Recommended By:

Jim Crist
Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
NEW HIRES					
1	STEPHANIE LOVDOKKEN	PROBATIONARY	1.0	5/13/2025	
RESIGNATIONS					
RETIREMENTS					

Date: May 19, 2025
Resolution: 2425.239

Designation of District Officers, Clerks, Depositories and Contract Review Board

Relevant Data:

Oregon Revised Statutes (ORS) require a governing body to designate at the beginning of each fiscal year the individuals who will have authorization to act as the District officers, clerks, to designate the financial institutions the District uses for the investment of funds and to review the status of, and rules adopted, by the Local Public Contract Review Board.

Exhibit 2425.240 designates the following: Budget Officer (ORS 294.331), Clerks of the District (ORS 332.515), Custodian(s) of Funds (ORS 328.441, 328.445), Public Contract Rules (ORS Chapter 279 and OAR Chapter 137), Grant Officer, and Depositories of Funds (ORS 328.441, 291.805-294.895).

Recommendation:

It is recommended that the Board of Directors approve Exhibit 2425.240 designating District officers, clerks, and agents, including the depositories for the District funds as listed on the attached document for the 2025-26 fiscal year.

Submitted and Recommended By:

Jim Crist
Superintendent

Date: May 19, 2025
Exhibit: 2425.240

Designation of District Officers, Clerks, Depositories and Contract Review Board

Budget Officer:

Designate Superintendent as Budget Officer of the Pleasant Hill School District for the fiscal year 2025-26.

District Clerks:

Designate Superintendent of Pleasant Hill School District, as Chief Administrative Officer / Clerk for the fiscal year 2025-26 (ORS 332.515)

Designate [Sheri Longobardo](#) as Business Manager for the 2025-26 fiscal year.

Be it Resolved, that adequate insurance coverage be obtained for the above named Clerk and Deputy Clerk, in accordance with ORS 332.525.

Grant Officer:

Designate the Superintendent and / or the Business Manager as Local Agency Representative(s) and authorize them to execute and file application(s) for and on behalf of the District and otherwise act as the District's representative in all activities related to grants for the fiscal year 2025-26

Public Contract Review:

Designate the Board of Directors as its own contract review board granted authority under ORS 279A.060, and also adopts the current Oregon Attorney General's Model Public Contracts Manual stipulated by ORS 279A, 279B, 279C, OAR 137 Division 46, 47, 48, and 49.

Investment Depositories:

Designate that the following depositories are hereby approved as official depositories of Pleasant Hill School District for the 2025-26 fiscal year:

Banner Bank and the Local Government Investment Pool.

Be it resolved, that the Superintendent or the Business Manager, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Superintendent or Business manager in accordance with ORS 328.411 and 328.445.

Date: May 19, 2025
Resolution: 2425.241

**Designation of District Property and Liability Insurance
Worker's Compensation Insurance
Worker's Benefits Plan**

Relevant Data:

Property & Casualty Insurance:

Designate Property and Casualty Coverage for Education (PACE) as the District's liability insurance carrier.

Designate Lorin Williams of WHA Insurance as Agent of Record.

Worker's Compensation Insurance:

Designate SAIF Corporation as the District's Worker's Compensation carrier.

Worker's Section 125 Benefits Plan Carrier:

Designate American Fidelity Securities, Inc. as Section 125 administrator.

Recommendation:

It is recommended that the Board of Directors approve the resolution designating District Property and Liability Insurance Carrier, Insurance Agent of Record, Workers Compensation Carrier, and Worker's Benefits Plan Carrier for the 2025-26 fiscal year.

Submitted and Recommended By:

Jim Crist
Superintendent

Date: May 19, 2025
Resolution: 2425.242

Designation of District Legal Counsel and Municipal Auditor

Relevant Data:

Oregon Revised Statutes (ORS) requires a governing body to designate at the beginning of each fiscal year the individual and/or firms who will have authorization to act as the District's legal counsel and auditors

Legal Counsel:

Designate the Hungerford Law Firm, L.L.P., as legal counsel for general counsel, labor relations, and special education services for the fiscal year 2025-26.

Designate the Oregon School Boards Association, Policy and Legal Services for the fiscal year 2025-26.

Designate Law Office of Mike Reeder as legal counsel for land use and boundary services regarding the Jasper-Natron Development for the fiscal year 2025-26.

Municipal Auditor:

Designate Accuity, LLC as official auditor for the fiscal year 2025-26.

Recommendation:

It is recommended that the Board of Directors approve the resolution designating District agents for the 2025-26 fiscal year.

Submitted and Recommended By:

Jim Crist
Superintendent

Date: May 19, 2025
Resolution: 2425.243

Pleasant Hill Seismic Rehabilitation Project CM/GC Contract Award

Relevant Data:

In May 2024, Pleasant Hill School District received a Seismic Rehabilitation Grant from the Oregon Infrastructure Finance Authority to strengthen the Pleasant Hill High School Gymnasium. The 18,600 sq. ft. facility, built in 1961, will be upgraded to meet Immediate Occupancy standards (Seismic Risk Category IV).

A Request for Proposals (RFP) for Construction Manager/General Contractor (CM/GC) services was issued on March 28, 2025, pursuant to ORS 279C.335 and OAR 137-049-0620. The District followed the CM/GC procurement exemption process, publicly advertised the RFP, and held a mandatory pre-proposal conference on April 11.

By the April 29 deadline, six proposals were received. A District Review Committee evaluated submissions based on qualifications, seismic rehabilitation experience, project approach, safety planning, and cost structure. Five firms were invited to participate in in-person, on-site interviews on May 9, 2025. Following interviews the evaluation team unanimously recommended Ausland Group for the award.

Ausland Group was selected based on its strong record with similar seismic projects, a clearly defined and collaborative approach to pre-construction services, and a demonstrated ability to deliver projects within budget and on schedule.

Pre-construction services will begin upon contract execution. On-site construction is scheduled for June–September 2026. The project is funded entirely through the Seismic Rehabilitation Grant Program and is not to exceed \$1.9 million. A modified AIA A133-2019 agreement with a Guaranteed Maximum Price (GMP) will govern the contract, to be finalized during pre-construction. WRK Engineers, Inc. will continue to serve as the structural engineering consultant for the project.

Upon Board approval, the District will issue a Notice of Intent to Award, initiating a seven-day protest period. If uncontested, the District will execute a contract with Ausland Group.

Recommendation:

It is recommended that the Board of Directors approve the selection and contract award to Ausland Group as the Construction Manager/General Contractor (CM/GC) for the Pleasant Hill High School Gymnasium Seismic Rehabilitation Project.

Submitted and Recommended By:

Jim Crist
Superintendent

Date: May 19, 2025
Resolution: 2425.244

Pleasant Hill MS/HS Library Building Remodel Construction Project

Relevant Data:

The Invitation to Bid (ITB) was advertised in the Eugene Register Guard, Pleasant Hill School District Website, Eugene Builders Exchange, and Oregon Buys. Sixteen (16) potential general contractors attended the mandatory pre-bid walk through on April 8, 2025. Six (6) responses were received on May 1, 2025 to this ITB.

Generally, the project consists of the remodel of the existing Library that was built in the early 1960's. The scope of work includes a complete interior renovation that will enhance the learning environment and modernize critical infrastructure within the space. Specific improvements include new custom casework and finishes, addition of a technology repair room, upgraded HVAC systems for improved climate control, and enhanced lighting to support both individual and collaborative learning needs, including new furniture for student and staff use.

This project reflects the District's commitment to maintaining safe, functional, and future-ready facilities that support student achievement. It was made possible, in part, through a generous donation from the Pleasant Hill Education Foundation and the McCurdy family, in honor of Patrick McCurdy, a former Pleasant Hill educator whose life was tragically cut short in a car accident.

Work is scheduled to begin around June 12 with substantial completion by August 22, 2025, to ensure readiness for the upcoming school year. The project was competitively bid in accordance with public procurement law and received multiple bids, with the lowest responsible bidder selected.

The original solicitation documents and specifications were developed by Rodd Hansen Architect, in cooperation with District staff. Superintendent Crist reviewed the procurement files. Funding for this project will be provided through identified District resources that are allocated in the 2025-26 budget under Fund 285 Capital Projects.

Recommendation:

It is recommended that the Board of Directors approve the award of the Pleasant Hill MS/HS Library Building Remodel Construction Project to GBC Construction of Corvallis, Oregon for the Base Bid amount of \$365,000.00.

Submitted and Recommended By:

Jim Crist
Superintendent

Date: May 19, 2025

Resolution: 2425.145

Pleasant Hill Summer Learning Program – Special Procurement and Contract Award to Catapult Learning

Relevant Data:

Pleasant Hill School District intends to operate a K–11 summer learning program in 2025 aligned to the requirements of Oregon’s Summer Learning Grant (HB 2007). The district will receive up to \$145,000 in reimbursable grant funds to provide:

- Literacy- and ELA-focused academic support
- Enrichment opportunities and credit recovery
- Licensed in-person instructional staff
- Pre- and post-assessment for learning measurement
- Professional development
- Curriculum and materials
- Staffing and payroll support

Catapult Learning offers an integrated, in-person service model aligned to grant requirements. The total proposed contract is \$110,150. Remaining grant funds will be used to provide transportation and nutrition services for students attending the summer program.

ODE requires that funded summer programs provide 80 hours of in-person learning, address three goals (academic enrichment, youth development, and equitable access), and be implemented in partnership with a community-based organization. Final program approvals were scheduled to be issued by May 13, 2025, with grant agreements to follow beginning June 3. These compressed deadlines limit the feasibility of conducting a full competitive procurement process.

The Superintendent recommends a class special procurement exemption under ORS 279B.085 and DJC-AR - *Exemptions from Competitive Bidding and Special Procurements* - to allow the District to directly contract with Catapult Learning and similarly qualified providers for summer programs now and in future years.

The exemption is justified because:

- It is unlikely to encourage favoritism or reduce competition due to the specific program design criteria.
- Bundled services offer fiscal efficiency and operational feasibility.
- A competitive process is not practicable within ODE's timeline and would jeopardize access to state grant funding.

Upon Board approval, the District will issue a Notice of Intent to Award and enter into a contract with Catapult Learning.

Recommendation:

It is recommended that the Board of Directors approve a class special procurement exemption for summer learning instructional services and authorize the Superintendent to contract with Catapult Learning for the 2025 summer program in the amount of \$110,150.

Submitted and Recommended by:

Jim Crist
Superintendent