



RHS Parents' Club Board Meeting Minutes
April 21, 2025, 6:30 pm
RHS Library

In Attendance: Dara Dungworth, Nicol Hunter, Michelle Sheidenberger, Jen Bartee, Lynelle Perry, Emily Phillippe, Deborah Bales, Arlene Chacon, Brent Mattix, Brayden Fukuman, Nick Marazzo, Shannon Pierce, Jennifer Howard-Hammon, Autumn Faris

1. Welcome/ Introductions (Dara)

2. Board Reports/Discussion

a. Treasurer, Autumn

- Up to date with all filings
- After all outstanding checks cleared the April balance is \$3,842.61
- Staff holiday check is cleared
- Still have one outstanding check from “Cash for College”
- Venmo (approximately \$500) is not included in the monthly balance.
- The budget allots for five - \$500 scholarships

b. Secretary, Lynelle

- Monthly Minutes have been sent to Sarah in Admin
- Emailed the Board March’s Minutes for review, no revisions

c. Membership, Autumn

- Sent “Thank you” messages to the people that donated to Parents’ Club - PayPal is done, still working on Venmo since some emails were listed and some were not. We can send it out in the mail as we have postage budgeted.
- Discussion/Question regarding the status of the idea of having our Membership meeting “butt up against” the Athletic Booster Club meeting; 6:20-7:20pm and 7:20-8:20pm, respectively.
 - *potential benefits:* increase exposure to have a captive audience, giving the ability for parents to knock out two birds with one stone.
 - **Athletic Booster Club** meets the 1st Monday of the month at 7pm
 - Will need to communicate with the President/Board of the club
 - idea to invite them to our May meeting
- Shannon volunteered to help with Membership
 - Question: What does the membership include? \$20 donation is for a yearly membership. Membership is a non-profit requirement.
 - *Benefits for joining PC* is access to amazing informative guest speakers, access to student and staff representatives each month, Q&A, socializing and our bylaws state that one scholarship is allocated to a PC member’s senior that applies.
- Arlene sent a message to Matt Pipitone - *will share more next time.*

- d. **Dine 'n' Donate**, Emily
 - Old Town Pizza, \$136.35
 - Social Media, using Facebook
 - Idea to host a *Park Lake* party - link for online shopping, especially for Mother's Day and graduation. **50% will go back to the organization!** Typically takes five days.
 - Arlene wants to survey the students about what they'd like to eat for a DnD.
 - *Will circle back and vote.*

- e. **Web**, Dara
 - Not much on it
 - Challenged to get information to Sarah a couple of weeks early.
 - Sarah asked if we want to have our own website.

- f. **Grants**, Michelle
 - Michelle has served as Grants Chair for 6 years.
 - Grants gives money to the teachers. We started with a \$1,000 budget, then increased to \$2,000.
 - Application (of 3 questions) to teachers and they are given 30 days to email it in.
 - Committee to decide
 - Historical data of the past (which departments and teachers requested, for what, and how much was received). Like to give for lasting benefits rather than one off items.
 - **Need a new Chair!** Michelle's last child is graduating in May. Happy to be a **resource** for her replacement. It's a once a year responsibility/activity.
 - Checks go to Admin to be distributed to teachers.

- g. **Tiger Pride**, Nicol & Deborah
 - **Tiger Pride date is May 20th**
 - Tiger Pride happens two times a school year
 - Admin, staff, and parent volunteers distribute and present a certificate and pin to each recipient in front of their peers in the classroom. A very special award nominated by a teacher/staff member for non-academic recognition. One of a few times parents get to come into the school to volunteer.
 - Using SignUp Genius for volunteers.
 - Recipient list has not been published in the past. There can be up to 250 recipients.
 - Will plan to post a photo on social media to show what we do in Parent's Club.

Pinning Reports to allow Mr. Mattix and student to speak.

3. Faculty Report

- a. **Mr. Pipitone** - not present
- b. **Mr. Mattix** and Brayden Fukuman
 - Activities:
 - broke ground on campus (the athletic parking lot near the gym)
 - LSU (Latin Student Union) Baile dance

- Spring Carnival/Multicultural Event went well. Lots of elementary school students; petting zoo was a hit but a little pricey; In 2021, this was the first event to come back.) Multicultural food was available for tasting.
- Upcoming:
 - “Legally Blonde” play is 4/24-26 and 5/1-3. Mrs. Williams has stepped up to take on the drama production.
 - May 8 - Blood Drive
 - May 10 - Senior Ball
 - May 16 - Powder Puff Game
 - May 16 - “Brazil” themed dance; casual attire but dress in the colors, food trucks and fireworks
 - May 21 - Senior Day
 - May 23 - End of Year Rally
 - May 23 - *Rose-chella* - music and snacks (band event, last year had single performers; recently received a donated piano - leadership is thinking about painting it and setting it up at the Amphitheatre...have a sign-up for performers. Usually we have a bonfire in Spring (started back in 2022) but we’re getting tennis courts...fire codes will not allow for it so it is currently cancelled.

c. Crone - not present

Returning back to Board Reports...

2. ...continuation of Board Reports

h. Scholarships, Jen

- Only 13 applications came in this year (which is unexpectedly low)
- One scholarship for a student with below 4.0 GPA; and one for a Parents’ Club member
- Names to be revealed at the AMA (Academic Merit Award)

i. Meetings for the rest of the year: Speaker or event in May (AoD drawing?)

- May meeting - elections; going through the formalities
- AoD (Academy of Driving) package donation
- Invite Athletic Boosters
- Incoming freshmen - info out to parents
 - tell what P.C. does and is about
 - Our Club is successful from parental involvement and financial support
- Feedback/ideas:
 - *“People like food.”*
 - *Share: Access to Leadership staff...legacy of RHS...community.*
 - *If there is a large turn out, have the Board present in the front so parent can see who does what.*
 - *Have agenda driven and timed.*
- Invite incoming freshmen parent
- End-of-Year Report
- Could invite Josh (AoD) to come back with insurance agents to answer additional questions.
- “Opportunity ticket” and donation for another ticket

Agreed to extend the meeting to continue discussion and gather ideas at 7:40pm.

- **Zoom/livestream** was liked but hard to execute technologically; however people could attend/listen at home or on the way home from work.
- Go to 8th grade **Parents List** to invite “incoming freshmen”
- **Host** an “Open House” in the library during HSOTH or Freshman Orientation to showcase what we do.
- **Request** to be next to Athletic Boosters during HSOTH
- **Create** a “Bi-line”, like RHS’s Academic Boosters...Resources for....//recommend removing RHS because of redundancy...

RHS Parents’ Club

Academic Booster

- Use the bi-line for all marketing for upcoming events; Tiger Pride and SignUp Genius for gift cards

Tabling the remainder of the agenda.

4. Housekeeping/Planning

- a. **Next year’s meeting topics/speakers** - May or summer meeting
- b. **Catch up on Minutes at May meeting**
- c. **Recruiting/Coverage for Grants Chair** - need
- d. **Status of funds to College and Career Center for popcorn machine** - table
- e. **Update flyers, posters, signs with QR codes**

5. Strategy and Brainstorming Session II - continued from February

- a. **Increasing Membership**
 - i. **Ideas for outreach**
 - ii. **Timeframe for using donations versus membership approach**
- b. **Club Name Change**
 - i. **Pros and Cons**
 - ii. **Legal Consideration**
- c. **Marketing** - tabled
 - i. **Ask for pro bono help**
 - ii. **Other ideas**

Action items before adjournment...

- Emily P. motioned to have a **Park Lake fundraiser** to start asap; seconded by Shannon P. Unanimously passed.
- Autumn motioned to have the **tag/bi-line of “Academic Booster;”** seconded by Jen Barte. Unanimously passed.
- Michelle S. motioned to **add General Fundraiser component for excess funds to the Staff Luncheon gift card fundraiser;** seconded by Nicole H. Discussion: Shannon recommends talking with Herman Williams - Sports Booster(licensed accountant) regarding legal and non-profit financial questions. Unanimously passed.
- Lynelle P. motioned to **continue the discussion/meeting on next Monday at 6:30pm** via Zoom using Jen B’s personal account; seconded by Jen B. Unanimously passed.

6. Adjourn at 8:40pm