

Lake Zurich Community Unit School District 95



Request for Proposal Elementary School Yearbook Services

Addendum #1

May 15, 2025

Lake Zurich Community Unit School District 95
Elementary Yearbook RFP
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May 15th, 2025

There are 2 questions and 1 amendment as part of this addendum

In response to questions received through May 12th, please see the clarifications below:

1. May Whitney page count is at 85 pages. In order to price it would need to be an increment of 4, can I update the page count to 84 pages?
 - Page number requirements in increments of 4 are allowable. In the case of listing it at 85, providing a quote for 84 pages is acceptable.
2. I was reviewing your RFP for Elementary School Yearbook Services and have a question. On page 10, Section 7 it mentions an attached contract. I don't see the attachment. Would you please send the attached contract to myself?
 - The RFP states that a contract is attached. However, the District does not have an existing contract to provide. The District asks that any contract drafted (by the vendor or collaboratively during any finalizing of proposal acceptance) state that the Proposer agrees to all Terms and Conditions set forth in the original Request for Proposal document.

Amendment to the original Request for Proposal document

1. The number of pages listed for the Spencer Loomis Yearbook is hereby changed to 80 pages. All other specifications remain the same. If a vendor has already submitted a proposal, the Proposer should send a communication with only an updated price for the Spencer Loomis yearbook cost. All communications with revised proposal rates should be sent in the same manner as the original transmission.