

April 14, 2025  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:05 p.m. in the District Conference Room. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Wesley Doll and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

The agenda was reviewed. By voice vote, the motion was carried and the agenda was approved.

Approval of minutes for the Committee of the Whole minutes of the March 3, 2025 meeting, the March 10, 2025 Regular Meeting minutes of the Board of Directors and the Board Policy Sub-Committee minutes of March 13, 2025. By voice vote, the motion was carried and minutes approved.

Mr. Flickinger congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Mr. Buckley made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 4,722,329.88	
Deposits	9,486,108.92	
Withdrawals	<u>10,481,424.35</u>	
Balance 4/1/25		\$3,727,014.45

PSDLAF Flex CD

Previous Balance	\$20,642,323.59	
Deposits	51,301.41	
Withdrawals	<u>524,695.29</u>	
Balance 4/1/25		\$20,168,929.71

PSDLAF Bond 2019

Previous Balance	\$103,023.02	
Deposit	363.85	
Withdrawals	<u>1,180.00</u>	
Balance 4/1/25		\$102,206.87

PSDLAF Bond 2023

Previous Balance	\$11,844,052.77	
Deposit	42,842.82	
Withdrawals	<u>340,253.80</u>	
Balance 4/1/25		\$11,546,641.79

PSDLAF Bond 2024

Previous Balance	\$12,660,619.23	
Deposit	571.33	
Withdrawals	<u>0.00</u>	
Balance 4/1/25		\$12,661,109.56

PSDLAF Capital Reserves

Previous Balance	\$4,186,134.51	
Deposits	7,9383.34	
Withdrawals	<u>1,711.15</u>	
Balance 4/1/25		\$4,192,361.70

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-nay; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-nay; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

**\$4,875,646.14**

Check #10011332 to Check #10011459  
Wire #8000000694 to Wire #8000000705  
Wires include credit card transactions  
Ach #9000054279 to Ach #9000055363  
from the Capital Reserve Account **\$1,711.15**  
Check #30000188  
from the Cafeteria Account **\$88,869.70**  
Check #50001619 to Check #50001642  
and from the Construction Account Bond 2019: **\$1,180.00**  
Check #45000541  
and from the Construction Account Bond 2023: **\$340,253.80**  
Check #45000647 to Check #45000650  
for a total of **\$5,307,660.79**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

3. **(Finance)** Recommend that the proposed final General Fund Budget for the 2025-2026 school year of \$87,894,757 (17.2324 mills real estate) be adopted at the April regularly scheduled meeting of the School Board subject to revisions as may come to be advisable, and that the Secretary take such action as may be necessary to meet the provisions of the law with reference to the public notice. The final General Fund Budget will be adopted at the May regular meeting of the School Board.
4. **(Finance)** Recommend approval of the award bid for the ethernet cabling project to the low bidder, Telecom Business Solutions, Inc. in the amount of \$47,589.70 in accordance with eRate program requirements.
5. **(Finance)** Recommend approval of Authorization to Bid Conewago Township Elementary School additions/renovations project. The Administration is requesting authorization for Crabtree, Rohrbaugh & Associates to seek bids for the elementary project.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye (1, 2 & 4) nay (3 & 5); Mr. Flickinger-aye; Mr. Getz-aye (1, 2 & 4) nay (3 & 5); Mr. Buckley-aye; Mrs. Swope-aye (2) nay (1, 3-5); Mrs. Miller-aye (1, 2 & 4) nay (3 & 5) and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Swope to:

1. **(Ways & Means/Curriculum)** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated March 20, 2025.
2. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the donation of a 3 six passenger golf carts to help shuttle attendees for the New Oxford High School 2025 Graduation on May 22, 2025 from Golf Cart Services Inc. valued at \$1,000.
3. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
DO	Doll	Wesley	4/15/25	Region 3 Retreat - McKinney Vento at Holiday Inn Harrisburg/Hershey	N/A	\$0.00
NOE	Shearer	Jennifer	6/9/2025 - 6/12/2025	EbD Elementary Workshop at Lancaster IU13	Grant	\$816.00

<b>CVIS</b>	Lynch	Erinne	6/9/2025 - 6/12/2025	EbD Elementary Workshop at Lancaster IU13	Grant	\$816.00
<b>CTE</b>	Walter- Gebhart	Amy	6/17/2025 - 6/18/2025	Science Camp 2025 at Codorus State Park	N/A	\$0.00
<b>DO</b>	Corbin	Stephan ie	5/14/2025 - 5/16/2025	NEPBIS Leadership Forum at Marriott in Mystic, CT	Grant	\$1,180.56

4. *(Ways & Means / Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

<b>CVSD 2024-2025 Field Trip Requests</b>							
<b>Buildin g</b>	<b>Last Name</b>	<b>First Name</b>	<b>Grade</b>	<b>Date</b>	<b>Title/Place</b>	<b>Funding Source</b>	<b>Cost</b>
<b>NOHS</b>	Kraus	Gene	10-12	5/4/2025	Camden Yards/Inner Harbor in Baltimore, MD	Club	\$496.53
<b>NOE</b>	Stiner	Jenna	9-12	5/21/2025	NOE PTO Carnival at NOE	N/A	\$0.00
<b>NOHS</b>	Butler	Allison	11-12	4/24/2025	Tour of Adams County Conservation District in Gettysburg	District	\$86.40
<b>NOMS</b>	Miller	Laurie	6	5/14/2025	Tour at NOMS for the CVIS 6th graders	District	\$0.00

NOHS	Latshaw	Meghan	11-12	5/12/2025	End of the year award at Half Pint in N.O.	N/A	\$0.00
NOHS	Bajaj	Monica	9-12	4/15/2025	Business Ownership Discussion at Deja Brew in N.O.	N/A	\$0.00

5. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
NOHS	Kuhn	Kelly	7/13/2025 - 7/18/2025	Case Institute Plant Science Training in Allentown, NJ	Grant	\$1,180.56

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance of the resignation of Phillip Elkodsi, Math Teacher at New Oxford Middle School, effective June 30, 2025.
2. **(Personnel)** Recommend approval for the transfer of Rosalind Reese from Substitute Support Staff for Food Services, (Category: Part-time School term) (Wage Range 4f), to Food Services Worker at New Oxford High School, (Category: Part-time School term) (Wage Range 4e) retroactive to March 17, 2025.
3. **(Personnel)** Recommend approval of the following bus/van drivers approved by Lincoln Coach Lines, Inc. to transport Conewago Valley School District students for the 2024-2025 school year, retroactive to March 17, 2025.

James Clowes

Nicole Horthy

4. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Brett Cales, Social Studies Teacher at New Oxford Middle School, such leave to begin May 7, 2025 through May 21, 2025, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
5. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.

Wendy Spielman (retro 3/27/25)

6. **(Personnel)** Recommend approval of the following building substitute teacher for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Bethany Staub - NOMS

7. **(Personnel)** Recommend employment of Tara Omlor as a Personal Care Aide at New Oxford Elementary School, (Category: Full-time school-term) (Wage Range 3a), retroactive to April 14, 2025, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend approval of the following extracurricular activity assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u><b>Name</b></u>	<u><b>Position</b></u>	<u><b>Stipend</b></u>
Erica Gonzalez	Cheerleading Head Coach	\$3,825.00

9. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Jeannette Holbrook (nurse) (retro 3/20/25)	Ayanna Johnson (retro 3/20/25)
Taylor King (retro 3/13/25)	Ashley Westhoff (retro 4/7/25)

10. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Jaime Barnhart (retro 3/31/25)	Demi Gilbert (retro 3/20/25)
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11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Andrea Butler	Hannah Colgan	Andrea Dudash
Demi Gilbert	Teresa Heiss Krantz	Cheyenne Hopkins
Siciley Johnson	Brianna Jones	James Kain
Chalene Kroft	Nathanial Makar	Erica McLaughlin
Shaiann Merriman	Nicole Olczak	Kayla Petzoldt
Suzanne Reck	Marla Reichart	Tracy Richards
Stacey Rife	Maria Sanchez	Kady Storm
Kassandra Viands	Heather Wagner	Ashley Westhoff

12. **(Personnel)** Recommend acceptance of the resignation of Deb Arnold, 10-Month Secretary at New Oxford Middle School, effective at the end of the day on April 21, 2025.
13. **(Personnel)** Recommend approval for the transfer of Demi Gilbert from substitute support staff, (Wage Range 4f), to Food Services Worker at Conewago Valley Intermediate School (Category: Part-time school year) (Wage Range 4e) retroactive to March 31, 2025.
14. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Kristen Schmidt, 12-month Secretary at Conewago Valley Intermediate School, such leave to begin April 14, 2025 through May 12, 2025, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
15. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Cindy Brillhart, Food Services Worker at New Oxford High School, such leave to begin April 4, 2025 through May 23, 2025, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
16. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.

Angela Harman (retro 4/11/25)

17. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Meleah Binder (retro 4/9/25)

18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.



Laura Asper	Elizabeth Bermejo	Allison Evans
Melanie Finkner	Mark Jenkins	Tiara McCowen
Brittany Nicholas	Amber Reaser	Rachel Rembecki
Shelbi Renoll	Andrew Sipe	Amanda Woodworth

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. ***(Property & Supplies / Use of Facilities)*** Recommend approval for The School of Music and Dance with Lauren Seigman as representative, to use the District Auditorium, band and chorus rooms on Friday, May 16th from 5:30 pm to 9:30 pm; Saturday, May 17, 2025 from 11:30 am to 2:30 pm and again from 6:00 pm to 9:30 pm; and on Sunday, May 18, 2025 from 2:00 pm to 5:30 pm for “The Greatest Shows” rehearsal and recitals, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Girls High School Basketball with Jeffrey Null as representative, to use the New Oxford High School Gymnasium and Auxiliary Gymnasium, on Wednesday, May 28 and Friday, May 30, 2025 from 8:30 am to 4:00 pm, for Grades 3/4 and Grades 5/6 Girls Summer Basketball Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Boys High School Basketball with Nathan Myers as representative, to use the New Oxford High School Gymnasium, on Wednesdays from May 28 through July 16, 2025 from 5:00 pm to 9:00 pm, for New Oxford JV Summer League, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Conewago Valley Youth Basketball Association (CVYBBA) with Eric Warner as representative, to use the Conewago Valley Intermediate School Gymnasium and Auxiliary Gymnasium, from Monday, June 23 through Thursday, June 28, 2025 beginning at 9:00 am and ending at 11:30 am, for CVYBBA Basketball Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football and Cheer with Phillip Otto as representative, to use the New Oxford



Elementary School Grass Field, on Thursdays, from July 3 to July 25, 2025 from 5:00 pm to 8:00 pm, for New Oxford Youth Football Summer Workouts, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

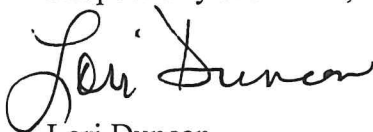
6. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football and Cheer with Phillip Otto as representative, to use the New Oxford Elementary School Grass Field, on Mondays through Thursdays, from July 28 to November 6, 2025 from 5:00 pm to 8:00 pm, for New Oxford Youth Football and Cheer Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Twins with Jeremiah Gillin as representative, to use the New Oxford High School Baseball Field, on Sundays from May 25 through August 17, 2025 from 12:00 pm to 6:00 pm, for New Oxford Twins games and practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Twins with Jeremiah Gillin as representative, to use the New Oxford High School Baseball Field, on Tuesdays and Thursdays from July 24 through August 14, 2025 from 5:00 pm to 8:00 pm, for New Oxford Twins games and practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Recommend adding to a future agenda foreign language trip discussion. By voice vote, the motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 8:30 p.m.

Respectfully submitted,



Lori Duncan  
Secretary