

**RSU 63 Board of Directors**  
**Thursday, May 22, 2025**  
**5:30pm**  
**Holbrook Middle School**  
**Agenda**

**Call Meeting to Order**

**Flag Salute/Moment of Silence**

**Approval of Minutes for April 28, 2025 Board Meeting**

**Recognition and/or Awards of Students, Staff, and Others**

**Acceptance of Gifts/Donations**

1. Scott Chiaccio donated time to paint the baseball and softball dugouts at Holbrook Middle School

**Presentation - None**

**Questions and Comments from the Public**

**Dates of Next Meetings**

1. **Board Meeting:** June 23, 2025 at 6:30pm, Holden Elementary School
2. **School Consolidation Committee Meeting:** TBD
3. **Budget and Finance Committee:** TBD
4. **Policy Committee Meeting:** TBD
5. **Negotiations Committee Meeting (Executive Session Only):** TBD

**Budget and Finance**

1. Business Manager Report
2. Budget and Finance Committee Report

**Superintendent's Report**

**Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports**

**Old Business - None**

**New Business** (*Vote Required*)

**Personnel Actions**

1. Resignations/Retirements
  - a. Kelly Theriault, RSU 63 Business Manager, resignation effective June 30, 2025
  - b. Samantha Bedore, Grade 4 Teacher, resignation effective end of 2024-2025 school year
  - c. Mary St. Peter, Grade 4 Teacher, resignation effective end of 2024-2025 school year
  - d. Teresa Maybury, Holbrook Every Day Substitute, retirement effective June 2025
2. Elections
3. Appointments
4. Reassignments
5. Searches
  - a. Part-time Custodian
  - b. Elementary School Principal
  - c. Holbrook Middle School Principal
  - d. Director of Curriculum and Instruction
  - e. Administrative Assistant to the Superintendent
  - f. Business Manager
  - g. Bookkeeper

- h. Holbrook Secretary
- i. Special Education Teacher Life Skills Room (Holbrook)
- j. Special Education Teacher Resource Room (Holbrook)
- k. Special Education Teacher Resource Room (Eddington)
- l. Everyday Substitute (Holbrook)
- m. Holbrook Chorus/Music Teacher
- n. .5 Title I Teacher/.5 ELL Teacher
- o. 7/8 Math Teachers (2 positions - Holbrook)
- p. Library Media Specialist
- q. Speech Language Pathologist (District)
- r. Ed Tech II – Title I/Elementary RTI (Eddington)
- s. Spare Van Driver
- t. Spare Bus Drivers

### **Adjournment**

*In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.*

**RSU 63 Annual Budget Meeting**  
**Approximately 6:30pm, immediately following Board Meeting**  
**Holbrook Middle School**

RSU #63 Board Meeting  
Date: April 28, 2025  
Location: Eddington Elementary School  
Minutes

RSU 63 Board Member(s) Present:

*Town of Holden:* Cherie Faulkner, Amy Hart, Derrick Robertson, and Heather Lander

*Town of Clifton:* Linda Graban

*Town of Eddington:* Heather Grass, Rachel Downs and Brittany Wood

Linda Graban, Board Chair, called the meeting to order at 6:30pm followed by the flag salute and moment of silence.

Motion by Heather Grass with a second by Rachel Downs to approve the minutes for the March 31, 2025 Board Meeting.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

**Recognition and/or Awards of Students, Staff, and Other:** Superintendent Fulgoni recognized the transportation department. The State Police conducted their annual inspection on all buses, this year, one bus out of eleven was taken out of service! Well done to our mechanic Keith!!

Heather Lander recognized Monica Norris on her multi-cultural fair that was a huge success! Lauren Swalec for her time and effort on the school talent show. Ms. Archambault donated her time and class management skills to the glow dance hosted by the PTG and was recognized for always putting her students first! Mr. Nathan Dusablon hosted an 8<sup>th</sup> grade fundraiser and it was very much received and appreciated!

**Acceptance of Gifts and Donations:** None

**Presentation:** None

**Questions and Comments from the Public:** Michele Osborne, Holden resident read a prepared statement regarding the election of a possible staff member. Superintendent Fulgoni stopped the reading and advised the candidate withdrew their application.

**Dates of Next Committee Meetings:**

1. **School Consolidation Committee Public Forum:** May 12, 2025 at 6:00pm, Holbrook Middle School
2. **Policy Committee Meeting:** TBD
3. **Budget and Finance Committee Meeting:** TBD
4. **Negotiations Committee Meeting (Executive Session for Negotiating Committees Only):** TBD
5. **Board Meeting:** Thursday, May 22, 2025 at 5:30pm, immediately followed by the Annual Budget Meeting, Holbrook Middle School

**Budget and Finance:**

Business Manager Report: Nothing to add

Budget and Finance Committee: Nothing to add

**Superintendent's Report:** Superintendent Fulgoni advised many laws were being reviewed by legislature that could impact policies in the district and we are watching them closely. He recommended tabling all policy consideration until legislature makes their ruling.

**Acceptance of Reports:** Motion by Rachel Downs with a second by Cherie Faulkner to accept the written and verbal Committees', Administrators, and Superintendent's Report.

Discussion: Cherie noted a mistake in the Consolidation Committee minutes. There was an error regarding transportation times. The time is reversed #5 and needs to be corrected, the trip to Holden is shorter than the trip to Eddington.

**Vote: 8 Approved; 0 Opposed**

**Old Business:** None

**New Business:**

Motion by Cherie Faulkner with a second by to approve the amended Cooperative Agreement for United Technologies Center:

Discussion: None

**Vote: 8 Approved, 0 Opposed**

Motion by Cherie Faulkner with a second by Derrick Robinson to approve the FY26 Budget

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Motion by Heather Lander with a second by Heather Grass to table the approval of policies.

Discussion: None

**Vote: 8 Approved, 0 Opposed**

**Personnel Actions**

Resignations/Retirements: Annabelle Muscatell, Special Education Teacher Holbrook Middle School, resignation effective June 30, 2025

Karen Everhart, Holbrook School Secretary, retirement effective July 31, 2025

Kristina Dumond, Director of Curriculum and Instruction, resignation effective June 30, 2025

Megan Harvey, Administrative Assistant to the Superintendent, resignation effective immediately, April 14, 2025

Motion to elect Todd West as Holbrook Principal – Superintendent Fulgoni advised Mr. West withdrew his application.

Elections: None

Appointments: Mitchell Moczygemba, Track Coach and Ava Dowling, Assistant Track Coach

Reassignments: None.

Searches: Custodian, Elementary School Principal, Holbrook Middle School Secretary, Director of Curriculum and Instruction, Anticipated Central Office Receptionist, Special Education Teachers (Eddington and Holbrook), Elementary Music Teacher, MTSS Teacher (Holbrook), ELL/MLL Teacher (District), Speech Language Pathologist (District), Ed Tech II Title I/Elementary RTI (Eddington), Spare Van Driver, Bus Drivers.

**Executive Session:** Motion by Cherie Faulkner with a second by Rachel Downs to enter executive session for discussion of employment of officials/appointee/employees pursuant to 1 MRSA § 405(6)(A)

**Roll Call Vote:**

**Derek Robertson: Yes; Amy Hart: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes;**

**Brittany Wood: Yes; Rachel Downs: Yes; Linda Graban: Yes**

**Vote: 8 Approved; 0 Opposed**

***Note: Derek Robertson left Executive Session at 7:28pm***

Motion by Rachel Downs with a second by Cherie Faulkner to re-enter public session.

Discussion: None

**Vote: 7 Approved; 0 Opposed**

**Action Regarding Executive Session:** Motion with a second to renew Lauren Swalec, Grade 7/8 Math Teacher for from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 2 Approved; 4 Opposed; 1 Abstain (Brittany Wood)**

**Action Regarding Executive Session:** Motion with a second to renew David Pearson, Grade 7/8 Math Teacher for from Probationary Year One Contract to a Probationary Year Two Contract for the 2025-2026 school year.

Discussion: None

**Vote: 1 Approved; 4 Opposed; 2 Abstain (Rachel Downs and Amy Hart)**

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April 28, 2025

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**Action Regarding Executive Session:** Motion with a second to renew Gayle Peirce, Library Media Specialist from Probationary Year Two Contract to Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 1 Approved; 3 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to renew Kelly Davis, Pre-Kindergarten Teacher from Probationary Year One Contract to a Probationary Year Two Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to renew Carl Stecher, Music Teacher from Probationary Year One Contract to a Probationary Year Two Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Dodie Smith, Licensed Clinical Social Worker from Probationary Year One Contract to a Probationary Year Two Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Rachel Higgins, Occupational Therapist from Probationary Year One Contract to a Probationary Year Two Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Mary Bridgham, Life Skills Special Education Teacher from Probationary Year One Contract to a Probationary Year Two Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Jennah Geiser, Grade 1 Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Kaitlyn Helfen, Grade 2 Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Sarah Maxsimic, Grade 2 Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Cassidy Seip, Grade 5/6 ELA Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Jason Smith, Grade 5/6 Social Studies Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Ethan Welch, Grade 5/6 Science Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Bernadene Brownell, Grade 7/8 Math Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 3 Approved; 1 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Kathleen Greenlaw, Holbrook Art Teacher from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Kimberly Karam, Speech Language Pathologist from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 4 Approved; 0 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Sarah Estes, Holbrook School Counselor from Probationary Year Two Contract to a Continuing Year One Contract for the 2025-2026 school year.

Discussion: None

**Vote: 3 Approved; 1 Opposed; 3 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Emma Petersson, Grade 3 Teacher from Continuing Year One Contract to a Continuing Year Two Contract for the 2025-2026 school year.

Discussion: None

**Vote: 2 Approved; 0 Opposed; 5 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Sierra Blake, Grade 1 Teacher from Continuing Year Two Contract to an Annual Salary Contract for the 2025-2026 school year.

Discussion: None

**Vote: 3 Approved; 0 Opposed; 4 Abstain**

**Action Regarding Executive Session:** Motion with a second to promote Matheu Sagehorn, Elementary Physical Education/Adaptive Physical Education Teacher from Continuing Year Two Contract to an Annual Salary Contract for the 2025-2026 school year.

Discussion: None

**Vote: 3 Approved; 0 Opposed; 4 Abstain**

**Adjournment:** At 7:28pm, motion by Rachel Downs with a second by Cherie Faulkner to adjourn the meeting.

Discussion: None

**Vote: 7 Approved; 0 Opposed**

Respectfully submitted by,

Jared Fulgoni  
RSU 63 Superintendent of Schools

**APPROVED:**



## Regional School Unit 63 Clifton, Eddington, and Holden

*RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.*

---

Jared Fulgoni  
Superintendent of Schools

Kelly Theriault  
Business Manager

TO: RSU 63 BOARD of DIRECTORS  
FROM: JARED FULGONI, SUPT OF SCHOOLS  
RE: REPORT TO BOARD  
DATE: 05/14/25

For some people this month means the end of the school year is near. May actually tends to be one of the busiest months for the district. Multiple search committees are meeting to interview and recommend candidates for key positions across the district. *Thank you to those board members, administrators, teachers, and staff members who volunteer their time to serve on these committees.*

This month we also submit our FY26 budget to the voters for their approval. Thanks to the hard work of many, our budget impact to taxpayers is 0%. The significance of this cannot be understated as many districts and communities around us face double digit increases. For these districts the impact has resulted in lay-offs and reductions in programs for students. We continue to maintain our programs and services to students while being fiscally responsible to our citizens. On behalf of the school district, thank you to the citizens who continue to support our schools.

While it is incredibly busy this month, there have also been wonderful opportunities to see our students shine. This month both Holden and Eddington Elementary held their spring concerts to a standing room only crowd. Students performed some springtime melodies and even included a rendition of the John Denver classic "Country Roads".

I wish to thank Derrick Robertson for serving on the School Board this year. I appreciate your service to the District. I also wish to welcome Scott Walton who has been appointed by the Holden Town Council to fill the vacancy through the 2026 school year.

# Holbrook School

202 Kidder Hill Road

Holden, ME 04429

Michele Archambault, Acting Principal, AD [marchambault@rsu63.org](mailto:marchambault@rsu63.org)  
Sarah Estes, School Counselor [sestes@rsu63.org](mailto:sestes@rsu63.org)

# Office of the Principal

Tel: (207) 843-7769 Fax: (207) 843-4328

Karen Everhart, Administrative Assistant [keverhart@rsu63.org](mailto:keverhart@rsu63.org)  
Dawna Bickford, District Nurse [dbickford@rsu63.org](mailto:dbickford@rsu63.org)

## Principal's Report May 2025

Dear Members of the School Board,

It is with great pleasure that I submit this May report on behalf of the students and staff at the Holbrook Middle School. Holbrook continues to be a very busy and exciting place with lots going on.

Many thanks to all who helped make Teacher Appreciation Week at Holbrook fantastic! The food and drink that was provided all week was wonderful. The Win It Wednesday was exciting! The Holbrook staff felt very much appreciated!

5th-8th grades began the Spring Maine Through The Year testing the last week of April with ELA state testing for two days. The next week, beginning May 5th, the Math state testing was given for two days, followed by the Science state testing the week of May 12th with two days of testing. Students who were absent will be working on state testing make-ups as well. We look forward to getting the data back from the state of Maine to learn how our Holbrook students performed.

The annual 8th grade Spring dance was held at Meadowbrook Reception Center in Eddington on Friday, May 9th. The 65 Holbrook and Dedham 8th graders had a great night of dancing, singing, snacking, getting their pictures taken, and making memories in their last month at the Holbrook Middle School. It is always a fun time to see the students all dressed up and enjoying spending time with each other. A big thank you to Mr. Dusablon for being the 8th grade advisor this school year and for all the time and planning he has put into end of year activities! Thank you to Mrs. McCarthy and Mrs. Brownell for helping to chaperone as well. It is very much appreciated!

The Holbrook Math Team, consisting of twenty-three 6th-8th graders, will travel to Orono on Thursday, May 15th to compete at The University of Maine for the day. There will be 35 other middle schools in attendance and over 500 students. Another thank you to Mrs. Brownell for being the math team advisor and for the time you give to our Holbrook math students.

After school work/study and clubs on Wednesday afternoons have continued to be well attended over the last few weeks. Students have been utilizing this time to get caught up on work as well as participating in Art Club, Dungeons and Dragons, Chess and Board Games, and the World Culture Club. The average number of students staying for after school activities has been 40-50 each Wednesday. We hope to see these numbers continue. Thank you to Mrs. Hutchins for running the after school work/study clubs this year. Thank you as well to Miss Norris, Miss Swalec, Miss Gideon, Mr. Pearson, Miss Greenlaw, and Mr. Duran for helping with the individual activities to keep our Holbrook students actively engaged in afterschool activities.

On Friday, May 16th the 8th grade students will travel to the United Technology Center in Bangor to take part in a Career Fair. The students signed up for careers that they would like to learn more about and attend information sessions that day. There will be 8 other middle schools in attendance that day and 48 presenters. The last few years have been very successful. Much appreciation to Mrs. Estes for having our 8th graders be involved in such an informational and educational day.

Holbrook School will have the annual Spring Book Fair next week in the school library, starting on Tuesday the 20th and ending on Thursday, May 22nd. The Holbrook students will have a chance during the book fair days to go down and browse for books that they would like to purchase. This is a great way for students to purchase books that they can read over the summer. Much appreciation to Mrs. Pierce for making this happen for our Holbrook students.

The spring sports season is well underway at this time. The baseball, softball, and track teams have been practicing for their games and meets for the last few weeks. The weather has been cooperating so far for the games. However, the rainy weekends make field maintenance a bit more work, especially for the softball field. Thank you to Mr. Kimball and Mr. Porter for helping to keep the playing fields in great shape. This spring season, Holbrook has A and B baseball and softball teams competing. Much appreciation and thank you to Coach Gene Worcester, Coach Tommy Smith, and Coach Rebecca Gideon for all your help and support of our Holbrook athletes. The Holbrook/Dedham track team has participated in three meets this season at Bangor, MDI, and Orono. The team has one more track meet next week at Ellsworth with the final Almquist Invitational at Hermon High School the following week. Thank you to Mitch Moczygomba and Ava Dowling for coaching our track athletes once again this year.

Thank you for your continued support here at the Holbrook Middle School.

Student Population:

5th Grade – 48

6th Grade - 42

7th Grade - 38

8th Grade – 47

Respectfully submitted,

Michele R Archambault



**HOLDEN ELEMENTARY SCHOOL**

Timothy Baker, *principal* [tbaker@rsu63.org](mailto:tbaker@rsu63.org)  
Heather Kiley, *secretary* [hkiley@rsu63.org](mailto:hkiley@rsu63.org)  
Dodie Smith, *social worker* [dsmith@rsu63.org](mailto:dsmith@rsu63.org)  
Dawna Bickford, *school nurse* [dbickford@rsu63.org](mailto:dbickford@rsu63.org)

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**RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school, with skills and a work ethic that enable them to succeed.**

With great pleasure and a sense of pride, I submit my April board report on behalf of the students and staff at Holden Elementary School. The current enrollment is 142 students, including 49 in Grade 2, 51 in Grade 3, and 42 in Grade 4.

What a busy month it has been here at the Holden School, and it will only get busier as the year draws to a close. The students completed their state testing for the NWEA/MTTY, ending the year strong in math and ELA.

May 4-10 was teacher appreciation week. I recognize all the staff members' contributions and dedication to working with our students. From the teachers to the cooks to the custodians, we are a team; we all have the same vision and goal, and we do it all for the students.

On May 5, the fourth graders attended the Bangor Symphony orchestra at the Collins Center. The students were fantastic and represented the school with pride. All the students shared that they had a great time.

May 9 was a professional day for staff here at the Holden School. The teachers worked on their HMH curriculum, and we finished the year with MTSS meetings to help prepare students for next year with the support they need to be successful.

On May 13, the Holden School held its Spring Concert. As usual, the students did a fantastic job. Mr. Stecher has been a tremendous asset to the district, and I look forward to many more concerts. Great Job, Mr. Stecher

This month, I continue to work on completing observations for teachers and planning for upcoming activities at the school for the rest of the year.

Sincerely,

A handwritten signature in black ink that reads "Timothy M. Baker". The signature is written in a cursive style.

Eddington/ Holden School Principal



EDDINGTON ELEMENTARY SCHOOL

Timothy Baker, *principal* tbaker@rsu63.org  
Stephanie McLean, *assistant principal* smclean@rsu63.org  
Kelly Smith, *secretary* ksmith@rsu63.org  
Dodie Smith, *social worker* dsmith@rsu63.org  
Dawna Bickford, *school nurse* dbickford@rsu63.org

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**Eddington Elementary School  
Assistant Principal Report  
5-22-25**

**Eddington Enrollment**

PreK: 30

K: 27

1st: 60

**Total: 117**

Dear Members of the School Board,

To date, we have received a total of 24 completed Pre-K enrollment packets.

Our students were absolute rockstars over the past two weeks as they completed their NWEA Reading and Math assessments! We are incredibly proud of the effort they put in and the tremendous growth they've shown throughout the year. Their hard work, perseverance, and dedication truly paid off—way to go!

Our Muffins for Moms event in Pre-K was a great success! The children loved showing their moms around the school and spending special time together while enjoying muffins. They also had a sweet surprise—a thoughtful gift of flowers and handmade presents to celebrate Mother's Day. A big thank you to our wonderful teachers for planning such a thoughtful and memorable event!

Our Spring Concert was a fantastic celebration of student talent and effort. Mr. Stecher did an outstanding job preparing our students—dedicating countless hours to rehearsing songs, perfecting dance moves, and organizing the show. A special thank you to Helen Allen and her art students for the beautiful stage artwork. We're also incredibly grateful to the community members who came out to support and celebrate our students' success!

We spent the first full week of May celebrating our amazing staff and all they do for our students each and every day. We are truly thankful for their dedication, care, and hard work. Students also joined in by doing thoughtful things and showing their appreciation to thank their teachers—it was a heartwarming week full of gratitude!

Looking ahead, we have several exciting field trips planned over the next two weeks. Our Pre-K students will be visiting Witter Farm in Old Town to see their adopted cows, Wynona and Tina. Kindergarten is headed to the planetarium at the University of Maine, and first grade will be exploring the Cole Land Transportation Museum. We are so fortunate to offer these enriching opportunities to our students, and they are very much looking forward to them!

Thank you, as always, for your continued support.

Sincerely,  
Stephanie McLean  
*Assistant Principal*



**Regional School Unit 63  
Clifton, Eddington, and Holden**

*RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.*

May 22, 2025

Dear Members of the Board,

On Friday, May 9 the district had a Professional Development day. All educational technicians had the opportunity to work with Carmen. Their work included strategies when working with students with intellectual disabilities. They also worked on modeling and using social skills with students to encourage transfer into students' own social skills capabilities. They ended their day being able to watch and get credit for a webinar of their choice on [edWeb.net](https://www.edweb.net).

Other staff, on this day, had the opportunity to have a longer than normal MTSS meeting and used the day to use assessment, behavior and classroom data to determine students' needs for the remainder of the year. When not in an MTSS meeting K-4 teachers and 5-8 ELA teachers worked on their ELA Curriculum Maps. They reflected on the use of the new program and made changes as needed to learning targets, activities, assessments and the order of units. 5-8 Math, Science and Social Studies teachers met and also worked on refining their curriculum.

Everyone ended their day being able to watch and get credit for a webinar of their choice on [edWeb.net](https://www.edweb.net).

State testing is almost complete. Grades 3-8 students had two days set aside to do ELA testing and the following week two days to do Math testing called Maine Through The Year (MTTY). There is no time limit on completion of both assessments. Any students that did not complete their assessments within the scheduled time will have time assigned to complete with minimum disruption to instructional time. Also, Gr. 5 and Gr. 8 students did the MEA Science assessment. This assessment is done in three 60 minute sessions. All students in the same grade level take the assessment at the same time. Middle school staff did a great job being flexible and working together to make this possible. We are scheduled to have all students complete testing by May 23.

**Grants:**

The application for the Title I Summer Grant has been approved. Invitation letters have gone home to all students K-4 that received interventions. Our Summer program is Camp Curiosity. Camp Curiosity has weekly themes and activities that incorporate science and social studies concepts while enhancing reading, writing and math skills.

Sincerely,

Tina Dumond

Director of Curriculum and Instruction



George Cummings  
Technology Coordinator  
p: 207.843.4316  
e: gcummings@rsu63.org  
www.rsu63.org

**To:** RSU 63 Board of Directors  
**From:** George Cummings  
**Date:** May 14, 2025  
**Re:** Monthly Report

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I submit this report to the School Board of Directors for May 2025.

#### **Student Laptop Take Home**

Laptop take home for eligible Holbrook School students will end on Monday, June 2nd. This will give me time until the last student day to inventory laptops for any unreported damage such as cracked screens/cases or missing keyboard keys. This will also give students plenty of time to locate missing laptop chargers.

#### **Spring NWEA/Science Assessment**

I'm happy to report that Science assessment testing for students in grades 5 and 8 as well as Maine Through Year assessment testing for students in grades 3-8 is underway and going really well at all schools. Our continued investment in technology infrastructure and Chromebook laptops have minimized technology glitches and test interruptions, which make for more productive testing sessions.

#### **Infinite Campus**

I've created the 2025-2026 school year in Infinite Campus, which consists of creating the school year instructional days, rolling student enrollments, period schedules, courses, and sections forward to the new school year. Having this work completed before the end of the current year allows school secretaries to enter new students enrolling in the fall into the system and allows Principals to get a jump start on creating student homerooms and developing student schedules for the new school year.

#### **RSU 63 Mobile App**

Since the announcement of the RSU 63 mobile app on April 28<sup>th</sup>, there have been 90+ downloads of the app so far. We will continue to advertise the apps availability on the District website, in school newsletters, and on the RSU 63 Facebook page to keep getting the word out.

Respectfully submitted,

A handwritten signature in black ink, which appears to read 'George Cummings', is located below the text 'Respectfully submitted,'.

**May Board Report 2025**  
**Ryan Porter – Facilities/Maintenance Manager**

**Holbrook:**

We had to do a boil water order. We were not getting readings from our chlorination system. Norlens Water came over to look at it and they think there may have been an air bubble somewhere in the line. They tested it and it was reading again. Things were back up and running and able to use the water again the following day. Dragged the softball field with the mower. Took me about 4 hrs. to drag and remove most of the weeds growing in the field and to pick up the debris.

Northstar Protection came by to install the new power supply for the camera system. The old one was overloaded and not working correctly. They installed the new one and a new camera. Everything is working as it should.

**Holden:**

Needed to call Sunrise Glass to get an estimate on a broken classroom window. An outside picnic table was left on end to get rusty water out and the wind blew it over hitting the window. Window will be replaced as soon as the new glass comes in. Duffy's Electric came over to rewire the Jockey pump that controls our fire suppression water system. It was tested and everything is working as it should.

Met with Jared to look at some cracks that are in the gym on the walls. Someone was expressing some concern, but from my point of view, these are just stress cracks in the sheetrock due to restriction and contraction from the seasons. These cracks appear in most of the rooms within the building and above doorways. Brought the risers over from Eddington to get them set up for the spring concert. Helped the custodian prep the stage.

**Eddington:**

We are still in search of a PT night custodian. I have been coming in early mornings to help the day custodian clean and get the school ready before the day starts. We also have the Gym teacher helping us out a few days until we can find a replacement.

The toilet in room #104 was running constantly. Took it apart to find out why it was doing so. Everything seemed to be in working order with no obvious issues. This toilet has a pressure tank system within the toilet tank. I looked online to find out some possible reasons it was running constantly. It was due to a dirty screen on the water line before it goes into the tank and not allowing a certain amount of pressure. Put it back together and is working fine. Eddington had their spring concert. I helped the custodian do prep work to the stage, gym, and bleachers. After the show, I took the riser apart and brought them over to Holden to be set up for their concert.



RSU 63  
Department of Transportation  
202 Kidder Hill Road  
Holden, ME 04429  
(207) 561-9238  
*Zachary Chenier, Transportation Coordinator*  
*Zchenier@rsu63.org*



Clifton

Eddington

Holden

---

To RSU 63 Board of Education:

Please find the Department of Transportation's report for the month of April below.

As of this month, there are currently three spare vehicles remaining in the fleet. We got our one bus back from the shop. Had to rebuild the rear end of the bus. This was a huge relief off our shoulder.

We have recorded five bus slips for the month of May. Drivers continue to remind students daily about the importance of being respectful and maintaining safe behavior while on the buses. However, the use of cell phones has become a significant concern among students over the past month.

As always driving safe,  
Zach Chenier  
Transportation Director

# MSAD63

## Income Statement Hot Lunch

Report # 34042

Statement Code: hot lunch

	Current Period	Reported Period	Encumbrances
Account Number / Description	4/1/2025 - 4/30/2025	7/1/2024 - 4/30/2025	7/1/2024 - 4/30/2025
<b>10000 REGULAR INSTRUCTION</b>			
6000-0000-10000-4161000-950 SCHOOL LUNCH - DAILY CASH SALES	(98.00)	(2,609.15)	0.00
6000-0000-10000-4325000-950 HOT LUNCH - STATE SUBSIDY	(12,460.27)	(107,768.71)	0.00
6000-0000-10000-4455100-950 SCHOOL LUNCH SUBSIDY-FED REG	(1,100.04)	(10,459.56)	0.00
6000-0000-10000-4455200-950 CNP Fed meal Reimb Red	(1,287.75)	(9,457.71)	0.00
6000-0000-10000-4455300-950 CNP Fed Lunch FR	(5,690.68)	(45,435.04)	0.00
6000-0000-10000-4455400-950 CNP Fed Breakfast	(2,492.82)	(20,763.30)	0.00
<b>TOTAL 10000 REGULAR INSTRUCTION</b>	<b>\$(23,129.56)</b>	<b>\$(196,493.47)</b>	<b>\$0.00</b>
<b>31000 FOOD SERVICE OPERATIONS</b>			
6000-0000-31000-5118000-950 HOT LUNCH - WAGES	11,406.62	102,683.22	0.00
6000-0000-31000-5202040-950 UNEMPLOYMENT	38.94	203.99	0.00
6000-0000-31000-5208000-950 HOT LUNCH - BENEFITS	3.12	180.86	0.00
6000-0000-31000-5208010-950 REGULAR E/E - HEALTH	3,713.30	36,666.08	0.00
6000-0000-31000-5208015-950 REGULAR E/E - DENTAL	76.20	720.30	0.00
6000-0000-31000-5208020-950 REGULAR E/E - OASDI/MCR	155.72	1,410.12	0.00
6000-0000-31000-5218000-950 FICA/MEDI	665.75	6,027.38	0.00
6000-0000-31000-5238000-950 RETIREMENT CONT./REGULAR E/E	40.88	450.86	0.00
6000-0000-31000-5268000-950 PFML Support Staff	48.65	211.56	0.00
6000-0000-31000-5600020-950 SCHOOL LUNCH EQUIPMENT	0.00	399.89	0.00
6000-0000-31000-5630000-950 HOT LUNCH - FOOD PURCHASES	8,816.12	77,192.05	0.00
6000-0000-31000-5630030-950 SNACK	0.00	(44.37)	0.00
6000-0000-31000-5631000-950 HOT LUNCH - NON - FOOD PURCHASES	611.96	10,994.07	187.49
6000-0000-31000-5890000-950 Repairs	0.00	1,942.74	247.99
<b>TOTAL 31000 FOOD SERVICE OPERATIONS</b>	<b>\$25,577.26</b>	<b>\$239,038.75</b>	<b>\$435.48</b>
<b>31600 Afterschool Snack</b>			
6000-0000-31600-4437000-950 CNP afterschool Snack	(23.92)	(107.79)	0.00
<b>TOTAL 31600 Afterschool Snack</b>	<b>\$(23.92)</b>	<b>\$(107.79)</b>	<b>\$0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,423.78</b>	<b>\$42,437.49</b>	<b>\$435.48</b>

# MSAD63

## Warrant Article Summary Financial YTD

Account Number / Description	Revised Budget 7/1/2024 - 6/30/2025	Current Period 4/1/2025 - 4/30/2025	Reported Period 7/1/2024 - 4/30/2025	Encumbrances 7/1/2024 - 4/30/2025	Amount Remaining 7/1/2024 - 4/30/2025	Percent Remaining 7/1/2024 - 4/30/2025	Last Year Period 7/1/2023 - 4/30/2024
<b>Subtotal Regular Instruction</b>	\$3,022,859	\$217,727	\$2,026,639	\$8,093	\$988,127	33%	\$1,940,136
<b>Subtotal REg 9-12</b>	\$3,098,269	\$319,753	\$2,358,193	\$0	\$740,076	24%	\$2,249,844
<b>Subtotal Special Education</b>	\$1,971,666	\$140,942	\$1,168,488	\$50,599	\$752,579	38%	\$1,337,945
<b>Subtotal Staff &amp; Student Sppt</b>	\$675,475	\$47,334	\$525,835	\$4,145	\$145,495	22%	\$446,142
<b>Subtotal Facilities</b>	\$1,859,923	\$66,178	\$1,624,785	\$43,787	\$191,351	10%	\$967,709
<b>Subtotal Transportation</b>	\$647,142	\$35,443	\$458,040	\$8,797	\$180,305	28%	\$488,002
<b>Sub Total Trans to Other Units</b>	\$0	\$246	\$1,894	\$0	\$(1,894)	---	\$2,002
<b>Subtotal System Administration</b>	\$534,287	\$32,889	\$417,945	\$2,377	\$113,965	21%	\$395,073
<b>Subtotal School Administration</b>	\$518,505	\$31,504	\$377,264	\$646	\$140,595	27%	\$404,110
<b>Subtotal Other Instrn</b>	\$87,056	\$2,453	\$37,074	\$1,733	\$48,249	55%	\$41,629
<b>Subtotal All Other</b>	\$50,000	\$0	\$0	\$0	\$50,000	100%	\$7,500
<b>Total Expenses</b>	\$1,189,848	\$66,846	\$832,283	\$4,756	\$352,809	30%	\$848,312
<b>Net Revenue over Expense</b>	\$12,465,182	\$894,469	\$8,996,157	\$120,177	\$3,348,848	27%	\$8,280,092
<b>Subtotal CTE</b>	\$0	\$0	\$0	\$0	\$0	---	\$0
<b>TOTAL ALL EXPENSES</b>	\$0	\$0	\$0	\$0	\$0	---	\$0

**REGIONAL SCHOOL UNIT NO. 63**  
**Warrant for Annual Budget Meeting**

**(Required articles)**

To Linda Graban, a resident of Regional School Unit No. 63 composed of the Towns of Clifton, Eddington, and Holden in the County of Penobscot, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within Regional School Unit No. 63, namely, the Towns of Clifton, Eddington, and Holden, that a **District Budget Meeting will be held at the Holbrook School, 202 Kidder Hill Road, in the Town of Holden, Maine at 6:30 P.M. on May 22, 2025** for the purpose of determining the Budget Meeting Articles set forth below.

- ARTICLE 1 To elect by ballot a Moderator to preside at said meeting. *School Budget for July 1, 2025 to June 30, 2026.*
- ARTICLE 2 To see what sum the District will be allowed to expend for REGULAR INSTRUCTION.  
Board of Directors Recommends \$6,565,254.23
- ARTICLE 3 To see what sum the District will be allowed to expend for SPECIAL EDUCATION.  
Board of Directors Recommends \$2,033,131.57
- ARTICLE 4 To see what sum the District will be allowed to expend for STAFF AND STUDENT SUPPORT.  
Board of Directors Recommends \$821,825.00
- ARTICLE 5 To see what sum the District will be allowed to expend for FACILITIES MAINTENANCE.  
Board of Directors Recommends \$1,182,106.23
- ARTICLE 6 To see what sum the District will be allowed to expend for TRANSPORTATION AND BUSES.  
Board of Directors Recommends \$686,880.26
- ARTICLE 7 To see what sum the District will be allowed to expend for SYSTEM ADMINISTRATION.  
Board of Directors Recommends \$554,953.50
- ARTICLE 8 To see what sum the District will be allowed to expend for SCHOOL ADMINISTRATION.  
Board of Directors Recommends \$582,528.00
- ARTICLE 9 To see what sum the District will be allowed to expend for OTHER INSTRUCTION.  
Board of Directors Recommends \$80,584.00
- ARTICLE 10 To see what sum the District will be allowed to expend for DEBT SERVICE AND OTHER COMMITMENTS.  
Board of Directors Recommends \$137,000.00
- ARTICLE 11 To see what sum the District will be allowed to expend for ALL OTHER EXPENDITURES.  
Board of Directors Recommends \$50,000.00
- ARTICLE 12 To see what sum the District will appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the District will raise and assess as each municipality's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. (Recommend amount set forth below)

<i><b>Total Appropriated</b></i>		<i><b>Total Raised</b></i>	
<i>Clifton</i>	<i>\$1,149,235.81</i>	<i>Clifton</i>	<i>\$623,115.00</i>
<i>Eddington</i>	<i>\$3,225,393.21</i>	<i>Eddington</i>	<i>\$1,409,811.67</i>
<i>Holden</i>	<i>\$4,811,908.18</i>	<i>Holden</i>	<i>\$2,304,885.00</i>
<i><b>School District Total</b></i>		<i><b>School District Total</b></i>	
<i>Appropriated</i>	<i>\$9,186,537.20</i>	<i>Raised</i>	<i>\$4,337,811.67</i>

*Explanation: The District's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the District must raise and assess in order to receive the full amount of state dollars.*

ARTICLE 13 ~~Shall Regional School Unit No. 63 raise and appropriate \$2,385,831.98 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$2,385,831.98 as required to fund the budget recommended by the Board of Directors? The Board of Directors recommends \$2,385,831.98 for additional local funds and gives the following reason(s) for exceeding the State's Essential Programs and Services funding model by \$2,385,831.98. The District's Facilities, Transportation and Special Education costs are higher than allocated by the model and actual secondary tuition costs are higher than funded through the EPS model. Additionally, the District's educational staffing ratios slightly exceed the staffing ratios recommended by the State's Essential Programs and Services funding model and System Administration & Co/Extra Curricular is only partially funded in the current formula. Board of Directors Recommends a "YES" vote. (Paper ballot)~~

*Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public Education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act. The District's Facilities, Special Education, Transportation, and School Administration costs are higher than allocated by the model. Actual secondary tuition rates are much higher than funded through the EPS model. Additionally, the District's educational staffing ratios exceed the staffing ratios recommended by the State's Essential Programs and Services funding model and System Administration & Co/Extra Curricular is only partially funded in the current formula.*

ARTICLE 14 To see what sum the District will authorize the Board of Directors to expend for the fiscal year beginning July 1, 2025 and ending June 30, 2026 from the District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. Board of Directors Recommends \$12,694,262.79.

ARTICLE 15 To see what sum the District will appropriate \$4,000.00 for Adult Education and raise \$3,740.00 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

ARTICLE 16 Shall the regional vocational operating budget as approved by the cooperative board for the year beginning July 1, 2025 and ending June 30, 2026 be approved in the amount of \$5,603,413.72?  
*(Not subject to amendment from the floor. May either be accepted or rejected by the voters. Requires count of votes.)*

*Note: The District's (local) contribution to the total cost of funding the vocational operating budget for the year beginning July 1, 2025 and ending June 30, 2026 is \$0.00*

ARTICLE 17 Shall the vocational region approve a budget for Adult education for the year beginning July 1, 2025 and ending June 30, 2026 in the amount of \$217,507.63? *(Not subject to amendment from the floor. May either be accepted or rejected by the voters. Requires count of votes.)*

*Note: The District's contribution to the total cost of funding the vocational region adult education for the year beginning July 1, 2025 and ending June 30, 2026 is \$3,740.00.*

#### (Additional articles)

ARTICLE 18 In addition to the amounts approved in the preceding articles, shall the District be authorized to expend federal funds and such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of funds not previously appropriated?  
Board of Directors Recommends a "YES" vote.

## Bus Purchase:

#### ARTICLE 19

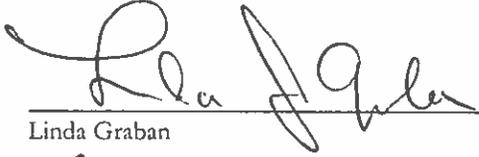
Shall the Board of Directors be authorized to issue notes not to exceed a period of five years in the name of the district for the purpose of purchasing school bus(es) in an amount not to exceed \$125,000.00 and appropriate the same.

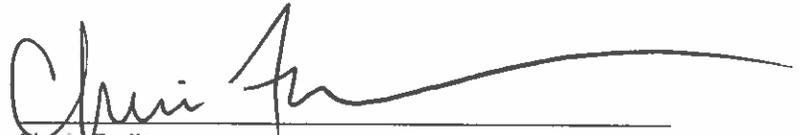
ARTICLE 20

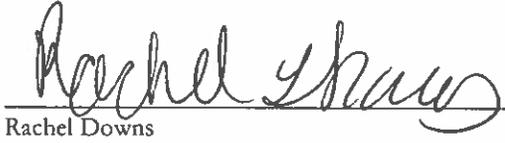
To see what sum the towns will authorize the Board of Directors to appropriate from audited school general fund balance as of June 30, 2024 to add to the already established facilities reserve account. Board of Directors Recommends an amount not to exceed \$200,000.00

*(Note: This amount is from fund balance and does not impact tax assessment.)*

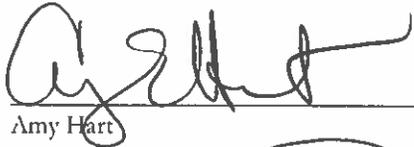
Given under our hands this 28th day of April, 2025.

  
\_\_\_\_\_  
Linda Graban

  
\_\_\_\_\_  
Cherie Faulkner

  
\_\_\_\_\_  
Rachel Downs

  
\_\_\_\_\_  
Heather Grass

  
\_\_\_\_\_  
Amy Hart

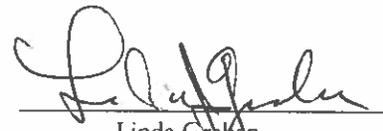
  
\_\_\_\_\_  
Heather Lander

  
\_\_\_\_\_  
Derrick Robertson

  
\_\_\_\_\_  
Brittany Wood

Regional School Unit No. 63

A true copy of the warrant, Attest

  
\_\_\_\_\_  
Linda Graban