

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

May 8, 2025

The Claiborne Parish School Board met in a regular session at the Homer High Cottage in Homer, Louisiana, at six o'clock May 8, 2025, with the following members:

Present: Patricia Stevens, Stewart Griffin, Yolanda Coleman, Perry Anderson, Linda Knox, William Maddox, Tommy Davidson, Roy Mardis, David Nokes, Mark Perot

Absent:

There was also present Mr. Chris Brooks, Secretary of the Board.

Mr. Davidson, Board Member, opened the meeting with prayer followed by the Pledge of Allegiance.

The minutes of the Finance Committee Meeting and the Regular Called Meeting held on April 10, 2025, which had been emailed to the Board Members previously, were unanimously approved with a motion made by Mr. Davidson, seconded by Mr. Mardis.

Mr. Anderson, Board President, announced we are honoring and recognizing our retirees this evening and thanked them for their years of service and contributions to the Claiborne Parish School Board. Mr. Scott Martin, Human Resources Supervisor, presented each retiree present with a plaque of appreciation.

RETIREE LIST - 2025

NAME	SCHOOL	(CPSB) SERVICE YRS.
Sandra Atwood	Haynesville Elementary	12
Renea Burch	Special Services	35
Alice Cale	Hayneville Jr. High	10
Christy Chandler	Alternative School	25
Patricia Eddens	Homer Elementary	34
Susan Ewing	Homer Elementary	25
Clarence Ferguson	Homer Elementary	21
Twyla Hilton	Central Office	34
Cynthia Jackson	Haynesville Jr./Sr.	20
Cheryl Miller	Homer Elementary	23
Mary Presley	Haynesville Elementary	35
Crystal Sumlin	Homer Elementary	34
Gregory Wells	Maintenance	33

Ms. Sheppard recognized and presented plaques to the 2024-25 L.E.A.D. graduates. This program is designed for individuals who have a desire to potentially move into a leadership role in their careers. This year's graduates are: LaDarien Amos (Homer High), Bridget Bridges (Homer Elementary), Catherine Ellerbe (Haynesville Jr./Sr.), Macy Garner (Haynesville Jr./Sr.), Louis Grant (Homer High), Farryn Hanvy (Haynesville Jr./Sr.), Melissa McEachern (Haynesville Elementary), Hannah Sanders (Haynesville Elementary), Penny Sullivan (Summerfield), and Jackie Willis (Homer High).

Ms. Bosby, Food Service Supervisor, requested permission to advertise for bids on milk, bread, food, produce and paper products. This is an annual occurrence. Mr. Griffin made a motion to approve the request, seconded by Mr. Mardis. Motion passed by a vote of 10 yes, 0 no.

Superintendent Brooks requested permission to bid for fuel (diesel and gasoline) for 2025-26. This is also an annual occurrence for the Homer and Haynesville districts. Mr. Davidson made a motion to approve the request, seconded by Mr. Mardis. Motion passed by a vote of 10 yes, 0 no.

Superintendent Brooks asked the Board to approve the bid for the old Homer Jr. High property. There was one bid received in the amount of \$20,000 from Mr. Fred Young. Motion to approve the bid was made by Mr. Griffin, seconded by Mr. Davidson. Motion passed by a vote of 10 yes, 0 no.

Mr. Brooks stated the remaining job descriptions have been updated and requested approval of the job descriptions for the positions of Guidance Counselor, School Nurse, Early Childhood Curriculum Specialist, Supervisor of Curriculum and Instruction, Supervisor of Elementary Instruction and Supervisor of Secondary Instruction. Mr. Davidson made a motion to approve, seconded by Ms. Knox. Motion passed by a vote of 10 yes, 0 no.

Superintendent Brooks requested permission to bid for two (2) gasoline buses. This is in a continuing effort to update the district's bus fleet. Motion to approve was made by Mr. Davidson, seconded by Mr. Mardis. Motion passed by a vote of 10 yes, 0 no.

Mr. Brooks Surplus asked permission to surplus International brand buses. This also relates to the update of the bus fleet. Motion to approve permission was made by Mr. Davidson, seconded by Mr. Nokes. Motion passed by a vote of 10 yes, 0 no.

In Ms. Turner's absence, Superintendent Brooks stated the April 2025 financials were emailed last week to board members. If there are any questions or concerns, board members are free to call or email Ms. Turner to discuss.

Mr. Anderson reported on the tabulated results of the superintendent evaluation. Mr. Brooks received a result of 'Meets Expectations'. This will be added to his personnel file.

Superintendent's Report:

1. Graduation Ceremonies – Summerfield (Monday, May 12th), Haynesville High (Tuesday, May 13th), KARE Program (Wednesday, May 14th at Homer City Hall), and Homer High (Thursday, May 15th)

There being no further business to come before the Board, a motion was made by Mr. Nokes to adjourn the meeting, seconded by Mr. Mardis.

Perry Anderson, President
Claiborne Parish School Board

ATTEST:

Mr. Chris Brooks, Secretary
Claiborne Parish School Board