STRIDE ACADEMY

Request for Proposal

School Psychologist Services

Issue Date: [5/14/2025]
Proposal Due Date: [6/2/2025]



ADDRESS:
3241 OAKHAM LANE
ST. CLOUD MN 56301

PHONE:
320-230-5340

WEB:
WWW.STRIDEACADEMY.ORG

01 Introduction

STRIDE Academy, a public charter school in St. Cloud, Minnesota, is accepting proposals from qualified independent contractors to provide professional services in the area of School Psychologist for the 2025-2026 School Year. We are seeking service providers committed to equitable, student-centered, and results-driven practices aligned with our school's mission and the needs of our diverse community.



02 Background

As STRIDE continues to grow—both in enrollment and in the complexity of student needs—we remain committed to providing comprehensive student services that support academic success, social-emotional development, and long-term wellbeing. To meet these goals, we regularly partner with independent contractors who bring specialized expertise to our team and enhance our capacity to serve every child.

This Request for Proposals reflects STRIDE's dedication to securing high-quality, student-centered service providers who align with our values and are eager to contribute meaningfully to our school community.

03 Scope of Services

The contracted School Psychologist will:

- Conduct comprehensive psychoeducational evaluations in compliance with IDEA and Minnesota Rule
- Participate in special education evaluation planning meetings and student support teams
- Interpret assessment data and provide written reports aligned with district standards and timelines
- Consult with teachers, administrators, and parents regarding student needs
- Participate in IEP and multidisciplinary team meetings as required
- Collaborate with internal support staff on early intervention and social-emotional learning efforts
- Maintain appropriate documentation and timelines
- Provide limited direct student support (e.g., small group work, risk assessments) if requested

Services may be provided on-site or in a hybrid format, depending on availability and the school's scheduling needs.

04 Timeline

- RFP Released: May 1, 2025
- Deadline for Questions: May 23, 2025
- Proposal Deadline: June 1, 2025
- Review of Proposals and Follow-up: June 2–6, 2025
- Notification of Selection: June 9, 2025
- Anticipated Start Date: August 15, 2025

05 Proposal Requirements

All proposals must include:

a. Cover Letter expressing interest and availability
b. Resume or Curriculum Vitae
c. Relevant licensure and certification information
d. Summary of relevant experience in the service area
e. Description of service delivery model (on-site, virtual, or hybrid)
f. Proposed rate (hourly/daily/monthly) and estimated weekly availability
g. Three professional references
h. Proof of liability insurance, if applicable
i. Statement of any existing or potential conflicts of interest



06 Evaluation Criteria

1. Proposals will be reviewed using the following criteria:
2. Qualifications and experience in the service area
3. Capacity and availability to meet the needs of STRIDE Academy
4. Alignment with STRIDE's values and educational mission
5. Competitive pricing and value
6. References and prior service quality

07 Submission Instructions

Proposals must be submitted by [Insert Proposal Due Date and Time]. All proposals should be sent via email in PDF format to:

RFP@strideacademy.org
Subject Line: School Pychologist Service Proposal – [Your Name or Company Name]

Please ensure your proposal includes all required components listed above. Incomplete proposals or proposals received after the deadline may not be considered.



Optional (if applicable):
If any portion of the proposal requires mailing (e.g., sealed hard copy or notarized documents), it must be received by the due date at the following address:

STRIDE Academy
Attn: Dr. Eric Skanson, Executive Director
3241 Oakham Lane
St. Cloud, MN 56301

Note: Emailed submissions are preferred unless otherwise specified.

STRIDE ACADEMY

08 Fiduciary Responsibility and Conflict of Interest

The selected firm must act in the best interest of STRIDE Academy at all times, offering independent and objective advice. All actual or potential conflicts of interest must be disclosed immediately upon identification.

09 Terms and Conditions

STRIDE Academy reserves the right to accept or reject any or all proposals.

- Final selection is contingent upon background checks, credential verification, and compliance with applicable laws.
- The selected contractor will operate as an independent contractor and not as a STRIDE employee.
- A formal Independent Contractor Agreement will be required prior to service commencement.
- Any proposer who is an immediate family member of a current STRIDE Academy Board of Education member will be deemed ineligible to receive this contract.
- STRIDE Academy is an equal opportunity employer and does not discriminate on the basis of any legally protected status.



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