

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
 Board of Education Meeting  
 Tuesday, April 8, 2025  
 Barker Road Middle School  
 (Link to Public Viewing on Website)

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The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, April 8, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos.  
 LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, M. Vespi, N. Wayman, E. Woods.

At 6:01 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted. **APPROVED: EXECUTIVE SESSION**  
 Vote: Unanimously carried

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:25 p.m. **APPROVED: ADJOURNMENT**  
 Vote: Unanimously carried

3. A RECEPTION for tenure recipients was held at 6:30 p.m. where family and friends gathered to celebrate. Mr. Pero shared that tonight's educators were recognized for their hard work, perseverance, and contributions to their schools and community. He emphasized the significance of tenure as a symbol of trust, respect, and professional excellence, while also acknowledging the challenges faced in education today. Mr. Dwayne Cerbone, president of PDTA, highlighted the professionalism and dedication required to achieve tenure. He shared that embracing change, provides a chance for growth and encouraged recipients to continue moving forward in new and exciting ways. Honorees were congratulated, noting their personal investment and dedication to our students. Each of tonight's recipients demonstrated PCSD's expectation of excellence and were awarded certificates.

4. After a short break, Mrs. Scott called the Regular Meeting to order at 7:05 p.m. and asked everyone to stand for the Pledge of Allegiance.

5. Motion was made by Mr. Berk, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting. **APPROVED: AGENDA**  
 Vote: Unanimously carried

6. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report: **APPROVED: PROFESSIONAL STAFF REPORT**  
 Vote: Unanimously carried

A. Change of Status – Probationary to Tenure

Name: Justina Northrup

### 83.

Position: ACE Grade 4  
Tenure Area: Elementary  
Probationary Period: 08/31/2022 – 08/30/2025  
Certification: Professional

Name: Madeleine Honan  
Position: ACE Grade 3  
Tenure Area: Elementary  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Initial

Name: Julia Peralta  
Position: ACE Kindergarten  
Tenure Area: Elementary  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Professional

Name: Marissa Vane  
Position: JRE Kindergarten  
Tenure Area: Elementary  
Probationary Period: 11/01/2021 – 10/31/2025  
Certification: Initial

Name: Paul Nichols  
Position: JRE Grade 1  
Tenure Area: Elementary  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Initial

Name: Leslie Psaty  
Position: MCE School Psychologist  
Tenure Area: Psychologist  
Probationary Period: 09/01/2023 – 08/30/2025  
Certification: Permanent

Name: Amanda Sanders  
Position: MCE Grade 2  
Tenure Area: Elementary  
Probationary Period: 08/31/2022 – 08/30/2025  
Certification: Professional

Name: Andrea Germain  
Position: MCE Grade 1  
Tenure Area: Elementary  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Professional

Name: Stephanie Mongelli

Position: MCE Grade 2  
 Tenure Area: Elementary  
 Probationary Period: 09/01/2021 – 08/31/2025  
 Certification: Professional

Name: Annabelle Proulx  
 Position: TRE Grade 4  
 Tenure Area: Elementary  
 Probationary Period: 09/01/2021 – 08/31/2025  
 Certification: Professional

Name: Catherine Gibbons  
 Position: TRE Kindergarten  
 Tenure Area: Elementary  
 Probationary Period: 09/01/2021 – 08/31/2025  
 Certification: Professional

Name: Katherine Luchowski  
 Position: TRE Grade 3  
 Tenure Area: Elementary  
 Probationary Period: 09/01/2021 – 08/31/2025  
 Certification: Initial

Name: Allyson Wichtowski  
 Position: TRE Grade 1  
 Tenure Area: Elementary  
 Probationary Period: 09/01/2021 – 08/31/2025  
 Certification: Initial

Name: Paris Leibenguth  
 Position: BRMS Speech  
 Tenure Area: Speech & Hearing Handicapped  
 Probationary Period: 08/31/2022 – 08/30/2025  
 Certification: Permanent

Name: Nicole Wegman  
 Position: BRMS Special Education  
 Tenure Area: Special Education  
 Probationary Period: 08/31/2022 – 08/30/2025  
 Certification: Professional

Name: Ryan DeWolfe  
 Position: MHS English  
 Tenure Area: English  
 Probationary Period: 08/31/2022 – 08/30/2025  
 Certification: Professional

Name: Robert Coatsworth  
 Position: MHS Special Education  
 Tenure Area: Special Education

## 85.

Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Professional

Name: Samantha Hyde  
Position: MHS Special Education  
Tenure Area: Special Education  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Initial

Name: Andrea Lanctot  
Position: MHS Mathematics  
Tenure Area: Mathematics  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Professional

Name: Erin Moses  
Position: MHS Special Education  
Tenure Area: Special Education  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Professional

Name: Murie Gillett  
Position: SHS English  
Tenure Area: English  
Probationary Period: 12/20/2021 – 12/19/2025  
Certification: Professional

Name: Patricia Chodak  
Position: SHS Social Studies  
Tenure Area: Social Studies  
Probationary Period: 08/31/2020 – 08/30/2025  
Certification: Professional

Name: Leylan Akyuz  
Position: BRMS-E School Social Worker  
Tenure Area: Social Worker  
Probationary Period: 09/01/2021 – 08/31/2025  
Certification: Provisional

Name: Edward Foote  
Position: TRE Principal  
Tenure Area: Principal  
Probationary Period: 07/05/2022 – 07/04/2025  
Certification: Professional

Name: Michael Vespi  
 Position: Assistant Superintendent for Business  
 Tenure Area: Assistant Superintendent for Business  
 Probationary Period: 09/12/2022 – 09/11/2025  
 Certification: Permanent

B. Appointment – Certificated Staff

Name: Claire Mendick  
 Position: PRE .3 Speech  
 Type of Position: Part-Time  
 Tenure Area: N/A  
 Probationary Period: N/A  
 Certification: Professional  
 Salary: \$18,817.00  
 Effective Date: 03/17/2025

C. Certificated Staff – Change from Regular Substitute to Probationary

Name: Katharine Mott  
 Position: JRE Behavior Specialist  
 Type of Position: Probationary  
 Tenure Area: School Counselor  
 Probationary Period: 09/01/2023 – 08/31/2027  
 Certification: Initial  
 Salary: \$57,627.00  
 Effective Date: 03/12/2025

D. Appointment – School Related Professional

Name: Carley Harrigan  
 Position: JRE Undesignated Paraprofessional  
 Type of Position: Full-Time  
 Salary: \$23,346.00  
 Effective Date: 3/17/2025

Name: Betsy Wilson  
 Position: TRE Undesignated Paraprofessional  
 Type of Position: Full-Time  
 Salary: \$21,146.00  
 Effective Date: 3/17/2025

E. Appointment – Building Substitutes  
 Sylvene Reiser-Goggin- ACE

F. Resignation – Teacher – see attached  
 Taylor O’Leary

87.

G. Resignation – School Related Professionals – see attached

Jennifer Telek  
 Karen Luffman  
 Kathy Wanamaker-Sleight  
 Alison Sheldon

H. Resignation for Retirement – School Related Professionals – see attached First Name

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Anne Marie	Guerra	TRE	Educational Asst.	11	06/28/2025

7. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Shannon Cichetti (correction to substitute position)	School Aide	MCE	9-12/wk.	3/3/2025	\$15.50/hr.
Tianna Zundel	School Aide	PRE	12.5/wk.	3/19/2025	\$15.50/hr.
Lisa Lane (temp. through 06/30/25)	Payroll Clerk	DO	37.5/wk.	4/01/2025	\$44,850.00
Stephanie Perez Aguayo	School Aide	ACE	15/wk.	4/07/2025	\$15.50/hr.
Mary Mayle	School Aide	ACE	15/wk.	4/07/2025	\$15.50/hr.

CLERICAL

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Julia Lowe	School Aide	ACE	5 mos.	03/03/2025
Lorraine Mueller	School Aide	TRE	2 yrs.	09/01/2024
Simon Peel	School Aide	MCE	6 mos.	03/21/2025
Lisa Lane	Payroll Clerk	DO	1 yr.	06/30/2025
Rebecca Osborne	School Aide	JRE	5 mos.	04/08/2025

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Lawrence Monaghan	Bus Driver	TMF	22.5/wk.	3/26/2025	\$22,454.00
John Sparks	Bus Driver	TMF	22.5/wk.	03/19/2025	\$25,073.00

TRANSPORTATION

RETIREMENTS	POSITION	BLDG	LENGTH OF SVC	DATE
Kevin Clyburn	Bus Driver/School Aide	TMF	11.2 yrs.	04/07/2025

CUSTODIAL/MAINTENANCE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Jason McCall	Cleaner	SHS	40/wk.	3/13/2025	\$35,490.00
Michael Baron	Cleaner	SHS	40/wk.	4/02/2025	\$33,740.00
Mary Russell	Cleaner	BRMS	40/wk.	4/03/2025	\$35,490.00

CUSTODIAL/MAINTENANCE

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Angelo Hamm	Maintenance/Grounds	TMF	2 mos.	03/10/2025

## FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Suada Subasic	Assistant Cook Manager	MHS	30/wk.	3/17/2025	\$18,289.00

8. Principal's Report: Principal, Mr. Mark Puma presented on the activities taking place at Sutherland High School.

9. Mr. Pero and Mr. Vespi presented the 2025/2026 proposed budget. This proposal will be presented to the taxpayers on May 20<sup>th</sup> at the annual Board of Education Election and Budget Vote, and a public budget hearing scheduled for May 13<sup>th</sup>. After the presentation, the Board was asked to adopt the Superintendent's proposed budget as their own.

10. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried, regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby adopt and support as a corporate body the Superintendent's 2025-2026 Proposed Budget in the total amount of \$168,218,102 as presented.  
Vote: Unanimously carried

**APPROVED:**  
**2025/2026**  
**BUDGET**

11. Motion was made by Mr. Berk, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its March 11, 2025, Regular meeting.  
Vote: Unanimously carried by all except Mrs. Sanchez-Kazacos as she was not in attendance at this meeting.

**APPROVED:**  
**MINUTES**  
**3/11/25**

12. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its March 18, 2025, Special meeting.  
Vote: Unanimously carried by all except Mrs. Kay as she was not in attendance at this meeting.

**APPROVED:**  
**MINUTES**  
**3/18/25**

13. Board Reports: Mrs. Pelusio reported on the Legislative meeting. Mrs. Scott noted the other dates to remember.

14. The PCSD Board of Education voted on each on the following for Monroe #1 BOCES Annual Election/Budget vote:

MONROE #1 BOCES ANNUAL ELECTION

**SEAT #1**

RESOLVED: to cast one vote for the election of David Bryan Buttram, resident of Rush-Henrietta Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2025, and end on June 30, 2028.

VOTE

Yes: 7  
No: 0  
Abstain: 0

**SEAT #2**

RESOLVED: to cast one vote for the election of Kim McCluski, resident of Pittsford Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2025, and end on June 30, 2028.

Yes: 7  
No: 0  
Abstain: 0

**SEAT #3**

RESOLVED: to cast one vote for the election of Rebecca Hicks, resident of East Rochester Union Free School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2025, and end on June 30, 2028.

Yes: 7  
No: 0  
Abstain: 0

MONROE #1 BOCES ADMINISTRATIVE BUDGET

RESOLVED: that the Board of Education of the Pittsford Central School District vote to approve the proposed BOCES administrative budget in the amount of **\$5,586,391** for the 2025-2026 fiscal year.

VOTE  
Yes: 7  
No: 0  
Abstain: 0

15. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of February 28, 2025.

**ACCEPTED:  
TREASURER'S  
REPORT**

Vote: Unanimously carried

16. Motion was made by Mrs. Huels, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of \$750,000 to be allocated into BOCES codes 640-1621-490-0621- OM BOCES Services from various other BOCES codes and Salary Codes. These surpluses were caused by vacancies and fluctuation in services ordered.

**APPROVED:  
BUDGET TRANSFER  
BRMS PA SYSTEM**

Vote: Unanimously carried

17. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of \$850,000 to be allocated into Operations and Maintenance Contractual code 640-1620-400-0620 OM Contractual Services from 640-1620-418-0622 OM Utilities Electricity (\$550,000) and 640-1620-420-0622 OM Utilities Natural Gas (\$300,000). These surpluses were caused by favorable winter conditions.

**APPROVED:  
BUDGET TRANSFER  
FLOORING & FIRE  
ALARMS**

Vote: Unanimously carried

18. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the 2023 Capital Improvement Project contract amendment with Campus Construction Management Group, Inc in the amount of Four Hundred Fifteen Thousand Nine Hundred Twenty Dollars (\$415,920) for an assistant project manager.

**APPROVED:  
AMMENDED 2013  
CIP CAMPUS CONSTR.  
CONTRACT**

Vote: Unanimously carried

19. Mr. Vespi highlighted and spoke about the Transportation Efficiency Study.

20. Mr. Vespi also highlighted and spoke about the Property Tax report Card.

21. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

22. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED that the Board of Education approves calling an Executive Session for the purpose of discussing the discipline of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:  
EXECUTIVE  
SESSION**

Vote: Unanimously carried

23. Motion was made by Mrs. Huels, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Sutherland High School (DECA) field trip to Orlando, FL from 4/26/25 to 4/30/25.

**APPROVED:  
SHS DECA CLUB  
FIELD TRIP**

Vote: Unanimously carried

24. Mr. Pero noted the recommendation and approval of policy #1210 – Board of Education: Qualifications, Numbers and Terms of Office, under the Consent Agenda.

25. Superintendent's Report: Mr. Pero spoke on policy #1210, noting the introduction of at least one student, who will have an ex-official role on the Board starting next year. He noted that discussions to determine the selection process and the responsibilities of the student(s), will soon be established at an upcoming retreat. Mr. Pero ended by positively reflecting on tonight's tenure reception, highlighting the high quality of teachers being brought on board despite teacher shortages.

26. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

MOA's

Bid Awards:

Transportation Services	Transpo Bus Services LLC, dba TBS	\$371.00 per round trip
Transportation Efficiency Study	Transfinder	\$28,000.00

Committee on Special Education: Amendments, Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Manifestation Determination Meeting, Reevaluation/Annual Reviews, Requested Reviews.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews.

Committee on Preschool Special Education: Annual Review/Reevaluation Reviews, Initial Eligibility Determination Meetings, Amendment – Agreement No Meetings, Reevaluation Reviews, Requested Review.

Policy #1210 – Board of Education: Qualifications, Numbers and Terms of Office.

27. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:09 p.m.  
Vote: Unanimously carried

**APPROVED:  
RECESS**

28. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:37 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk