DASA Reporting Form

Definition: Conduct, verbal threats, intimidation, or abuse that reasonably causes or would reasonably be expected to cause a student to fear for their physical safety based on the below criteria, the effect of which unreasonable and substantially interferes with a student's educational performance, opportunities, or benefits.

TODAY'S DATE: _____

PERSON REPORTING INCIDENT: _____

SUMMARY:

DATE AND TIME REPORTED: _____

VICTIM(S): _____

OFFENDER(S): _____

DESCRIPTION OF INCIDENT(S):

_____

_____

_____

_____

_____

_____

THE INCIDENT OCCURRED: (check one)

_____ ON SCHOOL PROPERTY

_____ AT A SCHOOL SPONSORED EVENT OFF SCHOOL GROUNDS

THE INCIDENT IS: (check all that apply)

_____ Verbal Bullying

_____ Cyber Bullying

_____ Sexual Harassment

_____ Physical Bullying

_____ Hazing

_____ Social / Relational Bullying

_____ Harassment

_____ Other

THE INCIDENT INVOLVED: (check all that apply)

_____ Intimidation, but no threat or physical contact

_____ Verbal threat, but no physical contact

_____ Physical contact, but no verbal threat

_____ Both verbal threat and physical contact

THE REPORTED ALLEGED INCIDENT INVOLVED THE FOLLOWING: (check all that apply)

_____ Race _____ Color _____ Weight

_____ National Origin _____ Ethnic Group _____ Religion

_____ Religious Practice _____ Disability _____ Sexual Orientation

_____ Gender _____ Gender Expression _____ Gender Identity

_____ Sex _____ Other

WAS THE STUDENT ABSENT FROM SCHOOL AS A RESULT OF THE INCIDENT?

_____ YES _____ NO _____ # OF DAYS

ACTION TAKEN:

_____ Investigated _____ Disciplinary / Administrative Action

_____ Counseling / Social Work _____ Other

FOUNDED / UNFOUNDED (circle one)

FOLLOW UP: _____

_____

_____

MATERIAL INCIDENT? _____ YES _____ NO

LETTER SENT? _____ YES _____ NO