



Craig City School District

P.O. Box 800, Craig, Alaska 99921
www.craigschools.com
Phone (907) 826.3274
FAX (907) 826.3322

Jackie Hanson, Superintendent
David Harris, Elem./MS Principal
Josh Andrews, HS Principal
Heather Mendonsa, PACE Principal

Position Notice

May 10, 2025

Special Education Aide

2025-2026 School Year

REQUIREMENTS:

- Instructs students individually or in small groups in new and follow up learning activities.
- Monitors and assists students through drills, practice, and study activities following presentation of instructional concepts by instructional personnel.
- Assists in maintaining a variety of reports and records.
- Assists in supervision of special education students in the classroom, on study trip activities, on the playground, and in bus duty, and other areas as directed.
- Assists instructional personnel with development of a variety of instructional materials and tasks.
- Consults with other professionals and teaching staff regarding progress of students and related educational matters.
- Comply with federal, state, and Board Policies, standards and guidelines regarding student regulations and confidentiality.
- Attends and participates in District level meetings and other trainings as required.

SALARY:

Part-Time 9 Month Position. Per CEA Negotiated Agreement for Classified Hourly Employees, starting at \$18.59/hour

BENEFITS:

State retirement plan
Personal Leave (5 days)
Sick Leave (1.33 days per month if majority of month worked)

STARTING DATE:

August 26, 2025

CLOSING DATE:

Open until filled

APPLICATION PROCEDURE:

Submit a district application to:

Craig City School District
P.O. Box 800
Craig, AK 99921
Or email Principal David Harris, dharris@craigschools.com