## 2025-2026 Employee Work Days

(Please note that the working calendars can be found in Employee Access under the employee information tab. Effective July 1<sup>st</sup>, the 2025-2026 working calendars will be viewable in Employee Access)

DESCRIPTION	Start date	End date
170 Days (Crossing Guards)	08/08/2025	05/22/2026
172 Days (Child Nutrition-Workers-DISHWASHER)	08/07/2025	05/22/2026
174 Days (Child Nutrition-Managers)	08/05/2025	05/22/2026
178 Days (Security Guards)	08/04/2025	05/22/2026
180 Days (Bus Drivers)	08/06/2025	05/22/2026
187 Days (Teachers, Classroom Aides, Library Aides)	07/31/2025	05/28/2026
190 Days (Nurse/Nurse Aides)	07/28/2025	05/28/2026
<b>190 Days</b> (Librarians/ Sr. Library Aides)	07/29/2025	05/29/2026
<b>192 Days</b> (Special Ed-Diags, Behavioral Spec., Dyslexia Spec., SLP., LSP, Vision Impairment Specialist, Auditory Impairment Specialist)	07/28/2025	06/01/2026
<b>197 Days</b> (Attendance Clerks, Campus Receptionists, Elem Secretaries Athletics Head Trainers, Cedar Hill High CATE Teachers., Coord.Initiative Liaison, Elementary Counselors, Special Ed Counselors)	07/21/2025	06/01/2026
197 Days (Campus Technicians)	07/31/2025	06/11/2026
202 Days (Secondary Counselors/Counselor Secretaries)	07/14/2025	06/01/2026
202 Days (Instructional Specialist)	07/23/2025	06/10/2026
207 Days (Assist. Principal Secretaries, Band High School Assistant, Discipline/Counselor Clerk, Registrars Middle Schools, Assist. Principals)	07/14/2025	06/08/2026
207 Days (ARD Facilitator, Adapted PE Coordinator)	07/28/2025	06/22/2026
212 Days (DAEP/STRIVE ACADEMY PRINCIPAL)	07/14/2025	06/15/2025
215 Days (Lead Attendance HS)	07/07/2025	06/11/2026
217 Days (Data Specialist & Elem Principals)	07/07/2025	06/15/2026

## Viewing working calendars in Employee Access

Log in to your Employee Access account and select Employee Information tab then Calendar.



Calendar Options to make sure your options are as shown on the example screen shot below. Make sure to select the correct school year and your current assignment then save.

The screen shot below shows you an example of an employee's working calendar for the month of December.

Calendar ()     Colendar ()   Colendar ()   Colendar ()   Colendar ()     Sunday   Monday   Tuesday   Tuesday   Tuesday   Sunday     Sunday   Monday   Tuesday   Tuesday   Tuesday   Tuesday   Sunday   Fiday   Sunday   Tuesday   Tuesday   Tuesday   Tuesday     Sunday   <th colspan="2</th> <th>Cedar Hill In</th> <th>dependent School Distri</th> <th>ct</th> <th></th> <th></th> <th>Sanura Rou</th> <th>inguez Account Freierences L</th>	Cedar Hill In	dependent School Distri	ct			Sanura Rou	inguez Account Freierences L
Marked of the line of t	Franku Employee Tim	o Truo FastTrack Fr	astTrack				
Selendar (normation Currently Being Displayed Clendar Options Pirt Clendar Clendar Extension   New Yorkson (normation Currently Being Displayed Clendar Dotters Pirt Clendar Clendar 2010)   Clendar Extension     Selendar 10formation Currently Being Displayed Clendar Dotters Pirt Clendar Clendar 2026 Days Clendar Satt Date: 07/07/2018 Clendar End Date: 06/28/2019 Default Hours/Day; 8:00   Selendar: 286 Days Clendar Satt Date: 07/07/2018 Clendar End Date: 06/28/2019 Default Hours/Day; 8:00   Selendar: 286 Days Clendar Satt Date: 07/07/2018 Clendar End Date: 06/28/2019 Default Hours/Day; 8:00   Thursday   Friday   Saturday     Selendar: 216 Days Clendar Satt Date: 07/07/2018 Clendar End Date: 06/28/2019 Default Hours/Day; 8:00   Thursday   Friday   Saturday     Selendar: 216 Days Clendar End Date: 06/28/2019 Default Hours/Day; 8:00   Thursday   Friday   Saturday     Selendar: 216 Days Clendar End Date: 06/28/2019 Default Hours/Day; 8:00   Thursday   Friday   Saturday     Selendar: 216 Days Clendar End Date: 06/28/2019 Org   Thursday   Thursday   Friday   Saturday     Selendar: 216 Date: 07/07/2018 Clendar End Date: 06/28/2019 Org   Thursday   Thursday   1   1     Selendar: 216 Date: 07/07/2018 Clendar End Date: 06/28/2019 Org   Thursday   Thursday   1   1   1     Selendar: 07/07/07/07/	Information Off	f Time Open Positions S	creener				
Sunday     Monday     Tuesday     Wednesday     Thursday     Friday     Saturday       2     3     4     5     6     7     8     1       2     3     4     5     6     7     8     1       9     10     11     12     13     14     15     1       16     17     18     19     20     21     22     2     2     2     2     2     3     1	Calendar 🔶					0 🕛 🗟 📹 🔶	Favorites 🔻 👘 New Window 📇 My
Sunday     Monday     Tuesday     Media Events       Sunday     Monday     Tuesday     Thursday     Friday     >>>       Sunday     Monday     Tuesday     Wednesday     Thursday     Friday     Saturday       2     3     4     5     6     7     8       9     10     11     12     13     14     15       16     17     18     19     20     21     22     21     22     30     21     21     21     21     21     22     21	landar Information Current	h Roing Displayed Calendar Or	stione Drint Colondar				
Sunday Salouts to//02/2018 Calouts End Cale: 06/28/2019 Default Hours/Day: 8::00     Sounday Monday Tuesday Wednesday Thursday Friday Salourday     Sunday   Monday   Tuesday   Wednesday   Thursday   Friday   Salourday     2   3   4   5   6   7   8   5     9   10   11   12   13   14   15     16   17   18   9   20   21   2   26   6/tristmas(0:00)   26   21   2   1     30   31   Christmas(0:00)   25   Christmas(0:00)   26   Christmas(0:00)   21   2   2	Calendar Events		Juons Philic Calendar				
December 2018     >>>       Sunday     Monday     Tuesday     Wednesday     Thursday     Friday     Saturday       2     3     4     5     6     7     8       9     10     11     12     13     14     15       16     17     18     19     20     21     2     2       30     31     Christmas(0:00)     26     Christmas(0:00)     26     Christmas(0:00)     29     21     29     29     20     21     20 <td< td=""><td>Time Off Requests FM Calendar: <b>226 Days</b> Calen</td><td>idar Start Date: 07/02/2018 Ca</td><td>lendar End Date: 06/28/201</td><td>9 Default Hours/Dav: 8:00</td><td></td><td></td><td></td></td<>	Time Off Requests FM Calendar: <b>226 Days</b> Calen	idar Start Date: 07/02/2018 Ca	lendar End Date: 06/28/201	9 Default Hours/Dav: 8:00			
Sunday     Monday     Tuesday     Wednesday     Thursday     Friday     Saturday       2     3     4     5     6     7     8       9     10     11     12     13     14     15       16     17     18     19     20     21     22     30     25     Christmas(0:00)     26     27     28     29     20     21     20     21     20 <td>&lt;&lt;&lt;</td> <td></td> <td></td> <td>December 20</td> <td>18</td> <td></td> <td>&gt;&gt;&gt;</td>	<<<			December 20	18		>>>
Sunday     Monday     Tuesday     Vreenessay     Trunsday     Price     Saturday     Saturday       1     1     1     1     1     1     1     1       2     3     4     5     6     7     8     1       9     10     11     12     13     14     15     1       16     17     18     19     20     21     2     2       30     31     christmas(0:00)     Christmas(0:00)     Christmas(0:00)     Christmas(0:00)     Christmas(0:00)     1     1     1	Curretou	Mandau	Tuesday	Wednesday	Thursday	Faiders	Cabundari
Image:	Sunday	монцау	Tuesday	wednesday	mursuay	Friday	Saturuay
Image: series of the series							T
Image: border							
23456789101112131415161718192021223 $Christmas (0:00)$ $Christmas (0:00)$ $Christmas (0:00)$ $Christmas (0:00)$ $Christmas (0:00)$ 259 $Christmas (0:00)$							
Image: series of the series	2	3	4	5	6	7	8
Image: Note of the second s							
Image: bound							
9   10   11   12   13   14   13   14   15     16   17   18   19   20   21   22     23   24   christmas (0:00)   25   26   christmas (0:00)   26   christmas (0:00)   29     30   31   christmas (0:00)   1   I   I   I   I   I	0	10	11	10	10	14	15
Image: series of the series	9	10	11	12	13	14	15
Image: series of the series							
161718192021222324556hristmas(0:00)6hristmas(0:00)7hristmas(0:00)8hristmas(0:00)93031111111							
AAA	16	17	18	19	20	21	22
Image: series of the series							
A colorA color <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>							
Z3     Z4     Z5     Z5     Z0     Z7     Z6     Z6     Z9       30     31     Christmas(0:00)     Ch	22	24	25	26	27	20	20
30 31   Christmas(0:00)	23	Z4 Christmas (0:00)	2.5 Christmas(0:00)	20 Christmas(0:00)	Christmas(0:00)	ZO Christmas(0:00)	29
30 31   Christmas(0:00)							
30 31 Christmas(0:00)							
Christmas(U:U0)	30	31					
		Christmas(0:00)					