Houston County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in March	**Procedural Due Process**	**6.302**	**05/12/25**
		Rescinds: **JCAA**	Issued: **07/08/13**

General

Before school authorities administer disciplinary measures, reasonable inquiry shall be made to determine the truth of what happened.[1] The nature of this inquiry will vary in degree with the seriousness of the offense and the consequence.

MINOR OFFENSES

For minor offenses where corrective measures are taken by the classroom teacher, no formal procedure is required. The teacher shall ensure the following:

1. The offender is accurately identified;

2. That he/she understands the nature of the offense; and

3. That he/she understands the consequences for the offense.

SEVERE OFFENSES

In cases of severe offenses where there is a possibility of suspension, the student shall be advised of the nature of his/her misconduct, questioned about it, and allowed to give an explanation.[2]

If a student is suspended more than ten (10) days, he/she shall receive notice of the right to appeal to the Disciplinary Hearing Authority (if applicable).[3]

Legal References

1. *Ingraham v. Wright*, 430 U.S. 651 (1977)
2. *Goss v. Lopez*, 419 U.S. 565 (1975)
3. TCA 49-6-3401(c)(4)(A)—(B)

Cross References

Code of Conduct 6.300
Interrogations and Searches 6.303
Suspension 6.316
Disciplinary Hearing Authority 6.317