



Special Education Operating Procedures

South San Antonio Independent School District

HOMEBOUND SERVICES

Homebound Services provides special education and related services to students who are served at home.

- (A) Students served on a homebound are expected to be confined for a minimum of four weeks (need not be consecutive) as documented by a physician licensed to practice in the United States. The student's ARD or 504 committee shall determine the number of services to be provided to the student in this instructional arrangement/setting following Federal and State laws, rules, and regulations, including the provisions specified in subsection (b) of this section.
- (B) Home instruction may also be used for services to infants and toddlers (birth through age two) and young children (ages three through five) when determined appropriate by the child's Individualized Family Services Plan (IFSP) Committee or ARD Committee.

Procedures for Special Education Homebound Instruction:

- All students referred for homebound instruction must be residents of the district and enrolled in the district. Students will remain enrolled on the campus of attendance and continue to receive instructional assignments and grades from the home campus.
- The campus administrator is the initial contact person in the referral process.

The Assessment staff will:

- Conduct a brief interview with the parent,
- Obtain the signed Medical Consent to Release/Exchange Information Form, and
- Fax a copy of the signed Consent to Release Information Form and the Assessment to Determine Eligibility Form to the treating Physician.
- The physician's office should return the Homebound Needs Assessment form directly to the Assessment staff at the student's school of attendance. In the event some questions or inconsistencies may affect the eligibility determination, the Assessment staff should consult directly with the physician's office to clarify the information.
- The ARD Facilitator and the Homebound teacher will participate in the ARD/IEP meeting.
- The Admission Review and Dismissal (ARD/IEP) committee must consider the physician's information as one of the factors in the committee's decision-making process when determining home-bound instructional services; however, the licensed



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physician's information is not the sole consideration in the committee's decision-making process.

- The ARD/IEP team will meet to determine the need for homebound instruction.
- If eligible, a placement IEP meeting will be held to establish beginning/end dates for homebound services and a plan for the reintegration of the student into the school. Homebound instruction is a temporary service and is discontinued in consultation with the physician, or upon the expiration of the documented need for homebound services.
- An ARD Committee will be held to plan for the student's return to school.