



Special Education Operating Procedures

South San Antonio Independent School District

FULL AND INDIVIDUAL INITIAL EVALUATION

The district must conduct a Full and Individual Initial Evaluation (FIIE) before the initial provision of Special Education and related services to a child with a disability. The initial evaluation must consist of procedures to determine if the child is a child with a disability and to determine the educational needs of the child. The initial evaluation **must be conducted within forty (40) school days of receiving Parental Consent for Evaluation**

Evaluation instruments must not be culturally or racially discriminatory and must be administered per standardized procedures to prevent inappropriate evaluations for specific cultural groups. A variety of evaluation instruments and strategies are used to gather relevant functional and developmental information about the student, including information provided by the parent. All data is reviewed, interpreted, and compiled into an FIIE Report. The Evaluator determines the degree of evaluation needed in each area depending on the eligibility criteria for the suspected disability.

The area of language proficiency is evaluated first to determine the language to be used in further evaluation.

Tests and other evaluation materials include those tailored to evaluate specific areas of educational need and not merely those designed to provide a single general intelligence quotient.

Tests are selected and administered to ensure that the test results of a student who has impaired sensory, manual, or speaking skills, will accurately reflect the student's aptitude, achievement level, or whatever other factors the test purports to measure. This should not reflect the student's impaired sensory, manual, or speaking skills (except where those skills are the factors that the test purports to measure).

No single procedure should be used as the sole criterion for determining whether the student is a student with a disability or for determining an appropriate educational program for the student.

Evaluation of the student covers all areas related to the suspected disability, including (where appropriate):

- Health,
- Vision,
- Hearing,
- Social and emotional status,
- General intelligence,
- Academic performance,



Special Education Operating Procedures

South San Antonio Independent School District

- Communicative status, and
- Motor abilities.

The evaluation must be sufficiently comprehensive to identify all of the student's special education and related service(s) needs. The instruments used and strategies must provide relevant information that directly assists persons in determining the educational needs of the student.

All evaluation personnel are responsible for adhering to all auditable dates for initial evaluations, re-evaluations, and transfers where the student has been in Special Education in another district.

An FIIE Evaluation Report of a student is written for purposes of special education services shall be completed not later than the 40th school day following the date on which the school district receives Written Consent for Evaluation, signed by the student's parent or legal guardian.

The ARD/IEP Committee meeting shall be completed no later than 25 calendar days following completion of the FIIE.