

BOARD OF EDUCATION MAYWOOD PUBLIC SCHOOLS

May 14, 2025 @ 7:00pm
MAS Media Center

REGULAR MEETING AGENDA

A. Call to Order

1. Roll Call

Mr. Taylor, President
Ms. Kiely, Vice-President
Mr. Cilento
Mr. O'Neill
Mr. Ramirez
Ms. Soriano
Mr. Velez

2. Flag Salute

3. Adequate notice of this meeting was provided on January 7, 2025, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

B. Superintendent's Report/HIB Report - There were no HIB related incident to report this month.

C. Board Secretary's Report

D. Committee Reports

Buildings & Grounds:	Mr. F. Cilento
Finance:	Mr. K. Taylor
Curriculum:	Ms. L. Soriano
Policy:	Ms. G. Kiely
Personnel:	Ms. L. Soriano
Safety/OEM:	Mr. F. Cilento
Technology	Mr. R. Velez
Community Relations (Ad Hoc):	Ms. G. Kiely
Negotiations (Ad Hoc):	Mr. K. Taylor

Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Mr. J. O'Neill
Mayor and Council:	Mr. F. Cilento
MAS PTO:	Ms. G. Kiely
Memorial PTO:	Mr. M. Ramirez
Becton Board of Education	Mr. R. Velez
Seniors:	Ms. L. Soriano
Library:	Ms. L. Soriano

F. Correspondence

G. Open to the Public (Agenda Items Only)

H. Board Comments

I. Old Business

J. **New Business**

BL.13 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered _____ excepting action(s) _____ to be approved as shown on the agenda dated May 14, 2025."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.197 Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

4/30/25 Work Session, Regular Meeting, Closed

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.198 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for April 2025:

MEM:

4/21/25 Fire Drill
4/23/25 Lock Down

MAS:

4/11/25 Fire Drill
4/23/25 Lock Down

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.199 Approval of Revised Comprehensive Equity Plan – “that the Board approve the revised District Comprehensive Equity Plan, as submitted.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.200 Approval of a New Placement – “that the Board approve the following placement for the 2024-2025 school year:

<u>Students:</u>	<u>School</u>	<u>Tuition</u>	<u>1:1 Aide</u>	<u>Related Services</u>	<u>Transportation</u>	<u>Dates</u>
LA (Gr. 4 /OOD)	South Bergen Jointure - Maywood	\$74,240 (to be prorated)	\$10,834 (prorated)	N/A	Region V	4/28/25-6/24/25

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.201 Approval of Establishment of New Program – “that the Board approve establishing a new Learning/Language Disabilities – Mild/Moderate program beginning in the 2025-2026 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- P.137 Approval of Additional Payment** – “that the Board approve additional payment to teachers covering lunch duty at a rate \$40 per 55 min., as per submitted timesheets.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- P.138 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2024-2025 school year (*pending clearance*).”

Sub-Teacher & Para

Matthew Paddock

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- P.139 Appointment of Maternity Leave Teacher** – “that the Board appoint Lynda DeCarlo, as a maternity leave teacher for the 2025-2026 school year, placed on BA, Step 1-2 with an annual salary of \$55,534.00 (*pending clearance*).”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- P.140 Appointment of Maternity Leave Teacher** – “that the Board appoint Gail Zybulewski as a maternity leave teacher, from 9/2/25-12/23/25, placed on MA, Step 1-2 with an annual salary of \$59,833.00.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- P.141 Appointment of Maternity Leave Teacher** – “that the Board appoint Olivia Kubler, as a maternity leave teacher, from 1/5/26-3/15/26, placed on BA, Step 1-2 with an annual salary of \$55,534.00.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- P.142 Appointment of Contract for Business Administrator/Board Secretary** - "that the Board approve a contract for Jennifer Pfohl, as the School Business Administrator/Board Secretary, for the 2025-2026 school year, with an annual salary of \$168,625.00 (*Pending approval from the County Superintendent's Office*)”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.122 Approval of Check Run** - “that the Board approve a check run for *May* in the amount of: \$ _____.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.123 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for cafeteria bills in *May* in the amount of: \$_____.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.124 Approval of Board Reports** - “that the Board approve the Board Secretary’s Report, Treasurer’s Report and Report of Transfers for **April 30, 2025.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.125 Approval of Board Secretary’s Report** - “that the Board approve the Board Secretary Report, as submitted, for **April 30, 2025.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.126 Approval of Treasurer’s Report** - “that the Board approve the Treasurer of School Monies Report, for **April 30, 2025.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.127 Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for **April 30, 2025.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.128 Approval of Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **April 30, 2025** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.129 Approval of Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of **April 30, 2025** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.130 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.131 Approval of Payroll - "that the Board approve the payroll for *April* as follows:

<u>Fund</u>	
10	1,103,055.79
20	8,773.20
Total:	\$ 1,111,828.99
Board Share FICA/Medicare	23,986.20
State Share FICA Medicare	56,424.26
Board DCRP	3,384.59
Total Payroll Expense:	\$ 1,195,624.04

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.132 Approval of FSMC Contract Renewal - "that the Board approve the following resolution:"

BE IT RESOLVED, that the Maywood Board of Education "SFA" approves the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2025-2026.

1. FSMC Fee - The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$28,427.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of \$2,842.70 per month. The SFA guarantees the payment of such costs and fee to the FSMC.
2. There is no guaranteed financial performance
3. Total Estimated Cost of Contract:
 - Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.
 - The Total Estimated Cost of Contract is \$380,252.90."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.133 Approval of the Budget - "that the Board approve the following resolution:

WHEREAS, the Maywood Board of Education approved its 2025-2026 preliminary budget, and

WHEREAS, the Maywood Board of Education forwarded this 2025-2026 budget to the Bergen County Executive County Superintendent of Schools for review and approval and

WHEREAS, the 2025-2026 budget was reviewed and approved by the Executive County Superintendent and has been published in a legal notice advertising a public hearing;

BE IT RESOLVED, that the Maywood Board of Education approves the final 2025-2026 budget as follows:

<u>Fund</u>	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund (10)	\$28,213,195	\$22,430,204
Special Revenue Fund (20)	\$311,547 •	
Debt Service Fund (40)	\$2,275,775	\$1,444,102
Total	\$30,800,517	\$23,874,306

And to advertise said tentative budget in the Our Town Newspaper in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that the 2025-2026 school year budget includes the adjustment for increased costs of health benefits in the amount of \$211,684. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT FURTHER RESOLVED that the 2025-2026 school year budget includes the adjustment for banked cap in the amount of \$410,563. The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$410,563 for the purpose of increased tuition costs. The district intends to complete said purpose by June 30, 2026.

BE IT FURTHER RESOLVED that the 2025-2026 general fund appropriations include a \$410,563 withdrawal from the Capital Reserve Account to be transferred to the debt service fund to aid with payment of debt.

BE IT FURTHER RESOLVED that the 2025-2026 general fund appropriations include a \$75,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26- 20.5.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

R.40 Approval of Payment from Referendum Account - "that the Board approve the following resolution:

WHEREAS, Daskall LLC was awarded the contract for the addition at Memorial School and

WHEREAS, Daskall LLC has submitted Payment Application #15 in the amount of \$86,825.35 and

WHEREAS, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$86,825.35.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

R.41 Approval of Payment from Referendum Account - "that the Board approve the following resolution:

WHEREAS, H&S Mechanical was awarded the contract for the HVAC upgrade at Memorial School and

WHEREAS, H&S Mechanical has submitted Payment Application #1 in the amount of \$422,399.60 and

WHEREAS, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$422,399.60.”

Moved by _____

Seconded by _____

Vote _____

Abstentions _____

K. Open to the Public (comments on school related items)

L. Closed Session

M. Board Comments

N. Meeting Adjourned