

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

April 22, 2025

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster

Members Present

Michael Sage, President
John Talarico, Vice President
David Lyman, Trustee
Anita Schiavone, Trustee

Members Excused

Kevin Davenport, Trustee
Timothy Talbot, Trustee

District Administrators Present

Andrew P. Kufel, PhD, Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Karen Marchioli, Director of Elementary Education
Cheryl Randall, Director of Instructional Technology & Accountability
Sarah Wittmeyer, Director of Secondary Education

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Mrs. Carole Smerka, an elementary teacher from 1968 through 1999, who passed away on March 25, 2025.

- 4.0 Presentations
- 4.1 Presentation – Student Recognition

The Board of Education recognized student Anthony Killinger for his efforts protecting the safety and life of his stepfather by performing CPR during a medical emergency by presenting the following resolution:

WHEREAS, Anthony Killinger, a student at Lancaster High School, demonstrated extraordinary courage, composure, and life-saving skills in an emergency situation; and

WHEREAS, in March 2025, Anthony Killinger performed CPR on his stepfather, Michael Reese, after he collapsed due to a medical emergency, successfully reviving him and saving his life; and
WHEREAS, Anthony Killinger acted quickly and with great presence of mind, applying the CPR training received in school to assist his stepfather, demonstrating both technical skill and emotional resilience; and

WHEREAS, Anthony Killinger displayed remarkable maturity, remaining calm under pressure and prioritizing the well-being of his stepfather during this critical time; and

WHEREAS, the actions of Anthony Killinger serve as a shining example of the value of proper training, responsibility, and the power of quick, decisive action in emergency situations; and

WHEREAS, the community is deeply grateful for the courage and heroism shown by Anthony Killinger, and the family is forever indebted for this brave and selfless act;

NOW, THEREFORE, BE IT RESOLVED by the Lancaster Central School District Board of Education, that we formally recognize and commend Anthony Killinger for his extraordinary bravery, compassion, and life-saving actions in performing CPR to save the life of his stepfather.

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Anthony Killinger as a token of appreciation and recognition from the Lancaster Central School District Board of Education, and that the community be reminded of the profound impact that courage and readiness can have in times of need.

Moved by Talarico seconded by Schiavone to adopt the resolution for student Anthony Killinger recognition, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

4.2 Presentation – Field Trip
Montreal, Quebec, Canada

Language Teachers, Mrs. Arlene Rivett and Mrs. Marie-Ruth Augustine, presented information to the board members regarding an overnight field trip to Montreal, Quebec, Canada.

4.3 Presentation – Ex Officio
Student Board Member

Mrs. Wittmeyer, Mr. Mark Skowron, Director of Student Affairs, and student, Jelani Codjovi presented information to the board regarding the new position of a student ex officio board member.

5.0 Correspondence
5.1 Email Received

An email from Lana Diaz was received on March 17, 2025.

5.2 Email Received

An email from Cherice McHale of Briarwood Child Care was received on April 2, 2025.

6.0 Approval of Minutes
6.1 Regular Session
March 10, 2025

Moved by Talarico seconded by Lyman to accept the minutes from the regular session held on March 10, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

6.2 Budget Work Session
April 7, 2025

Moved by Talarico seconded by Schiavone to accept the minutes from the budget work session held on April 7, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mrs. Bethany Henke, assistant principal of William Street School, recognized administrative professionals.

Lancaster Central Teachers Association:

Beth Farrar had no items to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's
Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Appoint Principal (K-6)

Moved by Schiavone seconded by Talarico to approve the appointment of Mr. Gregory Heer as Principal (K-6) at an annual base salary of \$128,000 commencing July 1, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.1.2 Appoint District Treasurer

Moved by Talarico seconded by Lyman to appoint Beth Ulbrich as District Treasurer effective March 31, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.1.3 Appoint Tax Collector

Moved by Talarico seconded by Schiavone to appoint Beth Ulbrich as tax collector for payment in lieu of taxes (PILOT) program; the town clerks/tax receivers for Lancaster, Cheektowaga and Elma as tax collectors for the district effective March 31, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.1.4 Appoint Deputy Treasurer

Moved by Talarico seconded by Schiavone to appoint Lisa Fanara as Deputy Treasurer effective April 22, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

The appointment of officers is without additional remuneration. The oath of office was administered to Mrs. Ulbrich on March 31, 2025 and Mrs. Fanara on April 7, 2025.

11.1.5 Personnel Changes

Moved by Lyman seconded by Schiavone to approve the personnel changes for the period ending April 22, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talarico seconded by Schiavone to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool
Special Education

Moved by Schiavone seconded by Lyman to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.3 Field Trip Approval
Montreal, Quebec, Canada

Moved by Talarico seconded by Lyman to approve Mrs. Rivett and the high school French students to travel to Montreal, Quebec, Canada, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.4 Textbook First Reading
My View

Information on the textbook, My View, by Sharon Vaughn, et al., is for English Language Arts for 2nd and 3rd grade classes and was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board's next agenda.

11.2.5 Textbook First Reading
Bookworms

Information on the textbook, Bookworms, by Sharon Warpole, et al., is for English Language Arts for kindergarten and 1st grade classes and was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board's next agenda.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talarico seconded by Schiavone to approve the financial reports from April 22, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption #7530
Child Abuse and Maltreatment

Moved by Talarico seconded by Schiavone to adopt policy #7530 Child Abuse and Maltreatment for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

- 12.3 Policy 2nd Reading #7513
Medication and Personal
Care Items

Policy #7513 Medication and Personal Care Items was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.4 Policy 2nd Reading #3311
Notification of Disclosure
of Employee Disciplinary Records

Policy #3311 Notification of Disclosure of Employee Disciplinary Records was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.5 Policy 1st Reading #7220
Graduation Requirements

Policy #7220 Graduation Requirements was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.6 Policy 1st Reading #7223
Advanced Coursework

Policy #7223 Advanced Coursework was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.7 Policy 1st Reading #1210
Board Members: Nomination
and Election

Policy #1210 Board Members: Nomination and Election was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.8 Contract – East Aurora
Union Free School District

Moved by Talarico seconded by Schiavone to approve the contract between the Lancaster Central School District and East Aurora Union Free School District, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

- 12.9 Contract – Orchard Park
Central School District

Moved by Talarico seconded by Lyman to approve the contract between the Lancaster Central School District and Orchard Park Central School District, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

- 12.10 Contract – Amherst Central
School District

Moved by Talarico seconded by Schiavone to approve the contract between the Lancaster Central School District and Amherst Central School District, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.11 Food Service Department
Operating System Reports

Moved by Schiavone seconded by Lyman to approve the food service department operating system reports for February 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.12 Declare Equipment Surplus

Moved by Talarico seconded by Schiavone to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.13 Declare Surplus Books

Moved by Lyman seconded by Schiavone to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.14 AIA Contract – FieldTurf
USA, Inc.

Moved by Lyman seconded by Talarico to approve the AIA contract between the Lancaster Central School District and FieldTurf USA, Inc. for field house floor repairs, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.15 Contract – Management
Advisory Group Special
Services, Inc.

Moved by Talarico seconded by Lyman to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc., as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.16 Contract – Visually Impaired
Advancement d/b/a VIA

Moved by Talarico seconded by Schiavone to approve the agreement between the Lancaster Central School District and Visually Impaired Advancement d/b/a VIA, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.17 Contract – Savi Learning Inc.

Moved by Lyman seconded by Schiavone to approve the agreement between the Lancaster Central School District and Savi Learning Inc., to provide AIS services to St. John the Baptist School for the remainder of the 2024-2025 school year paid through Title 1 fund allocation, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.18 Amended Contracts

Various Providers of
Special Education Services

Moved by Lyman seconded by Talarico to approve the agreement between the Lancaster Central School District and the various approved special education providers for the 2024-2025 school year, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.19 Erie 1 BOCES Administrative
Budget and Board Seats

Moved by Talarico seconded by Schiavone to approve the adoption of the BOCES administrative budget for 2025-2026 and casting its vote for Cameron Hall, Mary Busse and Mark Mecca to the Board of Cooperative Educational Services, First Supervisory District, Erie County, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.20 Request for Proposal:
Occupational & Physical
Therapy Services

Moved by Schiavone seconded by Talarico to accept the proposal from Associated Physical & Occupational Therapists, PLLC for the 2025-2026 school year, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.21 Club Creations – Legendary
Creations at High School and
Crochet Club at the Middle
School

Moved by Talarico seconded by Schiavone to approve the creation of a Legendary Creations Club at the high school and a Crochet Club at the middle school, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.22 Construction Change Orders

Moved by Schiavone seconded by Talarico to approve change orders 77P6 CO-609-001, CO-610-001, and CO-626-001, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.23 Tax Certiorari Settlement

Tax certiorari information was presented to the board for information regarding the following:

Rite Aid Corporation

12.24 Appointment of Substitute
Election Inspector for the
Annual Vote

Moved by Talarico seconded by Lyman to approve the appointment of a substitute election inspector for May 20, 2025, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.25 Declare Surplus Bus

Moved by Talarico seconded by Schiavone to declare the attached listing of one school bus as surplus and authorize it to be auctioned or scrapped, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.26 Donation Acceptance
Kaminski Family

Moved by Schiavone seconded by Talarico to accept the donation of two Adirondack chairs from the Kaminski Family, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.27 2025-26 Budget Proposal

Moved by Talarico seconded by Schiavone to adopt the proposed 2025-26 budget, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.28 Property Tax Report Card

Moved by Talarico seconded by Schiavone to approve the property tax report card, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Samantha Maciejewski, 14 Whitestone Lane, addressed the board regarding the Lancaster/Depew game and scheduling of events across the buildings.

14.0 Adjournment

At 7:59pm moved by Talarico seconded by Lyman to adjourn the regular session.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk