

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 22, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parson, Tracy Magnotta - online, and Shamim Pakzad. Director Jay Santos was absent. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:05 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Santos)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Santos)
- V. **Announcement of Executive Session** – Personnel
- VI. **Approval of Minutes** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the minutes of April 8, 2025. Vote: 8-yes, 0-no, 1-absent (Santos)
- VII. **Recognition** – Ryan Pakzad - PMEA State Choir 1st Chair Tenor
Jacob Kelly - SkillsUSA Pennsylvania Champion - Plumbing
George Lookenbill - SkillsUSA Pennsylvania Silver Medalist - Auto Tech
- VIII. **Presentation** – None
- IX. **High School SGA Representative's Report** – Zoe Sauvagnargues
- X. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* – Mrs. Vlasaty reported on the new District marquees. One is finished, and the other will be finished soon. Superintendent Vlasaty wished the District's Administrative Professionals a Happy Administrative Professionals Day.
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$757,920.13
 - B. Cafeteria Expenditures – \$25,773.31
 - C. Health Benefits – \$25,745.63
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Carpenter, moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Santos)
- XIII. **Treasurer's Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – None

- D. Middle School Activity Report – None
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Carpenter, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Santos)

XIV. **AGENDA ITEMS**

A. Education

1. Approve the attached Memorandum of Understanding with Northampton County Children, Youth and Families for ESSA Transportation Procedures.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Santos)

B. Personnel

1. Approve Amanda Brescia Buniak as an addition to the day-to-day substitute teachers list for the 2024-2025 school year.
2. Approve Hannah Buskirk as a dedicated building substitute for the 2024-25 school year, working four days of a five-day school/work week, where needed, in assigned school buildings, effective upon completion of employment paperwork
3. Approve the following 2024-2025 coaching staff:
Juwon Owolabi - Asst Coach HS Track - \$950.00
Wil-Quon Clemmons Head MS Boys Basketball - \$3,000.00
Giada Smith - Asst Coach HS Track - \$950.00
4. Approve the resignation of Tamara Humphries, instructional paraprofessional; her last day will be May 9, 2025
5. Approve Jessica Johnston as a Summer IEP writer at \$45/hour.

Director Conte, seconded by Director Carpenter, moved to approve Personnel Items #1-5. Vote: 8-yes, 0-no, 1-absent (Santos)

C. Facilities

- A. Facilities Committee Meeting Summary – April 9, 2025
 1. Approve the attached list of Surplus/Obsolete Items.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Facilities Item #1. Vote: 8-yes, 0-no, 1-absent (Santos)

D. Finance

- A. Finance Committee Meeting Summary – April 9, 2025
- B. 2025-2026 Budget Presentation – David Bonenberger

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

- 1. Approve the Bethlehem Area Vocational-Technical School Budget for the fiscal year July 1, 2025 to June 30, 2026, in the total amount of \$15,555,038.00. Saucon Valley’s portion is \$1,147,742.00 this is an increase of \$67,155.00 from 2024-2025
- 2. Approve the staffing agreement with GHR Education from July 1, 2025, to June 30, 2026.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Finance Items #1 & 2. Vote: 8-yes, 0-no, 1-absent (Santos)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

- 1. Approve the candidates for the Colonial Intermediate Unit 20 Board of School Directors, with a term of July 1, 2025 - June 30, 2028, per board ballots. Vote: 8-yes, 0-no, 1-absent (Santos)

I. PSBA Representative – *Donald Carpenter & Jay Santos*

- 1. Approve Donald Carpenter and Jay Santos as delegates to the 2025 PSBA Delegate Assembly on October 21, 2025.

Director Pakzad nominated Donald Carpenter and Jay Santos as the district delegates to the 2025 PSBA Delegate Assembly. Vote: 8-yes, 0-no, 1-absent (Santos)

J. New Business - None

K. Old Business – None

XV. Citizens' Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

May 13, 2025– 7 pm – Business Meeting – High School Audion

May 27, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting –

Board President Dettmar adjourned the meeting at 8:29 pm.

ATTEST _____
Secretary President