

College Enrollment Process

Check Personal Email

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This isn't just for your parents and teachers anymore! You need to be active on your email. At LEAST once per day!

Set up and Check School Email

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Make sure you set up and check your school email REGULARLY! You don't want to miss important information.

Set up Portal

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Make sure you have set up and are checking your new student portal system. This will look different for different schools. Check this regularly for new information!

Cancel Other Colleges

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Once you know where you are going CANCEL your other colleges by either emailing them or clicking the right buttons in their portals.

Financial Aid

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Yay, you did your FAFSA and/or CSS, but that's not all. Once you decide on where you are going you need to accept the financial aid, or cancel it! If you have questions about your aid, reach out to the Financial Aid Offices at your College.

Housing Application

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1. Pay attention to deadlines!
2. Most schools have a portal where you can complete info to find a roommate. Also, social media can help as well!
3. You can also always go with a Random assignment!

College ID Picture

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Some schools require you send in a picture to go ahead and make your College ID. This will be a "To-Do" item in your portal!

Summer Orientation

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Choose what date you and your parent(s) will attend summer orientation! This is a HUGE part of the process! Most of the time this is when you choose your classes.

Send Scores/Transcripts

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1. We will take care of your final Transcript via Schoollinks.
2. Send your AP scores, if applicable.
3. Send any Dual Enrollment Transcripts (CVCC or UofL) by contacting the school registrar's office.

Health Forms and Records

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Your Health Insurance forms and Immunization Records will need to be sent or shared via your portal.

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Academic Advising + Registering for Classes

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Make your plans for Academic Advising over the summer! This will most likely be done during Orientation.

FERPA

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You will be asked to sign a FERPA--you decide who has access to your information. If you choose to not give your parent/guardian access, they won't be able to get info on your Financial Aid, Grades, etc.

Meal Plan

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You will need to submit your meal plan, if your school offers choices. Think about how many meals you actually eat during a week!

Technology Plan

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Submit your technology and/or printing plan, if applicable.

Complete Required Trainings

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1. These might include things like:
 - a. Conduct Philosophy and Rules
 - b. Alcohol/Drug policy and awareness
 - c. Sexual Misconduct policies and awareness
 - d. Technology policies and usage agreements

Required Readings

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Some colleges might require some required readings or assignments, make sure you complete these!

Watch the Website

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Keep an eye on the College's website for Move-In Dates and processes, etc.

Pay your Bill

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Keep an eye on your email for info on when/how to pay your 1st Semester Bill.

Move-In Time!

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Label EVERYTHING with your Name, Residence Hall, and Room #!
BREATHE! You Did It!

Parents/Guardians: Some schools will have separate portals for you. It depends on the University and the students signing off on FERPA. Stay involved, but be willing to make the transition to a different type of involvement.