

Board Meeting

September 26, 2023

Call To Order & Roll Call	The Lynchburg-Clay Board of Education met for a regular board meeting on Tuesday, September 26, 2023, at the Lynchburg-Clay High School. President Warner called the meeting to order at 6:30 p.m. The following members responded to roll call: <table><tr><td>Mr. Warner, President</td><td>Present</td></tr><tr><td>Mrs. Blankenship, Member</td><td>Present</td></tr><tr><td>Mr. Carraher, Member</td><td>Present</td></tr><tr><td>Mr. Malone, Member</td><td>Present</td></tr><tr><td>Mrs. Sanderson, Member</td><td>Present</td></tr></table>	Mr. Warner, President	Present	Mrs. Blankenship, Member	Present	Mr. Carraher, Member	Present	Mr. Malone, Member	Present	Mrs. Sanderson, Member	Present
Mr. Warner, President	Present										
Mrs. Blankenship, Member	Present										
Mr. Carraher, Member	Present										
Mr. Malone, Member	Present										
Mrs. Sanderson, Member	Present										
Pledge	The Pledge of Allegiance was recited by all.										
Swearing In	The treasurer presented the oath of office to Mrs. Rebecca Sanderson.										
14158-23 Elect Vice President	Mr. Carraher made a motion, seconded by Mrs. Sanderson to nominate Mr. Malone for vice president of the board of education. Mrs. Sanderson moved, seconded by Mr. Carraher to close the nominations for vice president. Voice vote taken. All members voted yea. President Warner declared the motion passed to elect Mr. Malone as the Board of Education Vice President.										
GREAT OAKS REPORT Mrs. Blankenship opened the discussion on the Great Oaks past board meeting by updating everyone on the adult education program that is being offered at Great Oaks. This program offers adults from the community the chance to be trained for certain positions needed by industry in the local areas or to obtain certifications for their current positions. Also, Great Oaks offers the Aspire Program that showcases students that have worked toward their high school equivalency or their adult diploma program. This program’s enrollment has exceeded the FY 23 enrollment. Great Oaks has a 12% increase in high school enrollment for FY 24 compared to FY 23. Great Oaks also approved an advisory committee to help in the development of their career programs. The committee is made up of school administrators, staff and local business owners and/or business management. Great Oaks also approved five new funds to account for career tech student organization funds.											
Brendan Murray	Mr. Hawk introduced Brendan Murray, the consultant for the Brown County Insurance Consortium that Lynchburg-Clay belongs to. Mr. Murray was at the board meeting to discuss trends in the medical insurance industry, the 6.6% rate increase approved by the Brown County Insurance Consortium for FY 24 and an explanation on the high deductible health plan that Lynchburg-Clay will offer to employees, starting January 1, 2024.										

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14159-23 Mr. Carraher made a motion, seconded by Mrs. Blankenship to approve the minutes of the
Approve regular board meeting held on August 17, 2023.
Minutes

Voice vote. All members voted yea. President Warner declared the motion carried.

TREASURER'S REPORT

14160-23 Mrs. Sanderson made a motion, seconded by Mrs. Blankenship to approve the financial and
Financial & investment reports as presented by the treasurer.
Investment
Reports

Roll call:

Mrs. Sanderson, yea; Mrs. Blankenship, yea; Mr. Carraher, yea; Mr. Malone, yea; Mr. Warner,
yea.

President Warner declared the motion carried.

14161-23 Mrs. Sanderson made a motion, seconded by Mrs. Blankenship to approve the list of bills as
Approve presented by the treasurer.
Bills

Roll call:

Mrs. Sanderson, yea; Mrs. Blankenship, yea; Mr. Carraher, yea; Mr. Malone, yea; Mr. Warner,
yea.

President Warner declared the motion carried.

14162-23 Mrs. Sanderson made a motion, seconded by Mrs. Blankenship to approve the cafeteria report as
Cafeteria presented by the treasurer.
Report

Roll call:

Mrs. Sanderson, yea; Mrs. Blankenship, yea; Mr. Carraher, yea; Mr. Malone, yea; Mr. Warner,
yea.

President Warner declared the motion carried.

14163-23 Mrs. Sanderson made a motion, seconded by Mrs. Blankenship to accept the donations as
Accept presented by the treasurer.
Donations

Voice vote. All members voted yea. President Warner declared the motion carried.

14164-23 Mr. Malone made a motion, seconded by Mr. Carraher to approve the permanent
Appropri- appropriations for FY 24.
ations

Roll call:

Mr. Malone, yea; Mr. Carraher, yea; Mrs. Blankenship, yea; Mrs. Sanderson, yea; Mr. Warner,
yea.

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14165-23
Estimated
Receipts

Mr. Malone made a motion, seconded by Mr. Carraher to approve the estimated receipts for FY 24.

Roll call:

Mr. Malone, yea; Mr. Carraher, yea; Mrs. Blankenship, yea; Mrs. Sanderson, yea; Mr. Warner, yea.

SUPERINTENDENT'S REPORT

14166-23
Substitution
Rate

a.) After board discussion and the board requesting administration to look into raising classified salaries next spring, Mrs. Sanderson made a motion, seconded by Mr. Carraher to increase the substitution rate from \$12.36/hour to \$13.36/hour.

Roll call:

Mrs. Sanderson, yea; Mr. Carraher, yea; Mr. Malone, yea; Mrs. Blankenship, yea; Mr. Warner, yea.

President Warner declared the motion carried.

b.) Mr. Fisher discussed the lobby projects and that Lynchburg-Clay only received one bid both times the district has advertised these construction projects. Mr. Fisher explained the two quotes received, noting the lowest bid was from a local contractor but he is not able to secure the state permits for the project. The second bid was higher than expected and above the amount we felt was reasonable for the project. Mr. Fisher explained he will ask SHP if they could work with the low bidder on securing the necessary drawings and state permits for the lobby projects. If SHP can provide this assistance we may be able to move forward on these lobby projects with the low bidder.

c.) The HVAC portion of the projects are completed for the buildings except for some training on the control process to be administered to the building custodians and maintenance staff.

Mr. Fisher explained to the board there have been some issues that have developed with Silco, the contractor performing the fire panel project. The contractor submitted a change order in the amount of \$112,000, but SHP (the architect) and TP Mechanical (the general contractor) did not approve the change order. Silco suspended work until a resolution is approved for their change order. The architect and general contractor are currently reviewing all of Silco's work and the need for additional duct sensors throughout the middle school that were not a part of the original quote. Once SHP and TP Mechanical completes their review that includes the credits the district has obtained on the HVAC work and compares this to additional materials needed on the fire panel project in the middle school, they will come back to the district with a recommendation on Silco's change order.

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Consent Agenda

- 1. Recommendation to approve James O’Connor and Mark Faust for the High School Threat Assessment Team. (Supplemental)
- 2. Recommendation to approve the Southern Ohio Service Center sub. teacher list.
- 3. Recommendation to approve Katherine Noonan for the sub worker list as a cook (pending background check)
- 4. Recommendation to accept the resignation of Jacob Dillon high school JV baseball coach.
- 5. Recommendation to approve Karen Humphries as an elementary aide (pending background checks), retroactive to September 13, 2023.
- 6. Recommendation to approve Sharnae Williams as a sub cook (pending background checks)
- 7. Recommendation to accept Amber Rose’s resignation as an elementary school educational aide, effective immediately.
- 8. Recommendation to hire Megan Carlier as an aide at the elementary school for the 2023-2024 school year, retroactive to September 11, 2023.
- 9. Recommendation to hire Nicole McCollum as an aide at the elementary school for the 2023-2024 school year, retroactive to September 11, 2023.
- 10. Recommendation to accept the resignation of Cindy Diskete as aide (van), effective Sept 22nd.
- 11. Recommend to approve the purchase of hams for employees for Christmas.
- 12. Recommendation to approve Allyson Dawn Harrison for van aide pending background checks.

14167-23
Consent
Agenda

Mr. Malone made a motion, seconded by Mrs. Blankenship to approve the superintendent’s consent agenda.

Roll call:

Mr. Malone, yea; Mrs. Blankenship, yea; Mrs. Sanderson, yea; Mr. Carraher, yea; Mr. Warner, yea.

President Warner declared the motion carried.

14168-23
Personnel

Mr. Carraher made a motion seconded by Mrs. Sanderson to approve the hiring of Emily Hall as a preschool aide at Hills and Dales retroactive to September 18, 2023.

Roll call:

Mr. Carraher, yea; Mrs. Sanderson, yea; Mrs. Blankenship, yea; Mr. Malone, abstain; Mr. Warner, yea.

President Warner declared the motion carried.

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14169-23 Mrs. Sanderson made a motion seconded by Mrs. Blankenship to approve the board of education
HSA contributions to employee's HSA accounts.

Roll call:

Mrs. Sanderson, yea; Mrs. Blankenship, yea; Mr. Carraher, yea; Mr. Malone, yea; Mr. Warner, yea.

President Warner declared the motion carried.

14170-23 Mrs. Blankenship made a motion, seconded by Mr. Carraher to accept the resignation of Ali
Softball Dixon as the JV Softball Coach, FFA to attend the FFA National Convention in Indianapolis,
Resignation/ 11/1-11/4, and to approve adding Michaela Crone to the sub cook/aide list.
FFA Trip/

Sub. Aide Roll call:

Mrs. Blankenship, yea; Mr. Carraher, yea; Mr. Malone, yea; Mrs. Sanderson, yea; Mr. Warner, yea.

President Warner declared the motion carried.

FACILITY/EQUIPMENT

Mr. Fisher stated the current copier/fax machine contract is over and he has two bids for new Sharp copiers/fax machines through Millenium. The new quote has the same amount of machines in the district as in the past contract but will save the district close to \$10,000 in costs.

14171-23 Mrs. Sanderson made a motion, seconded by Mr. Carraher to approve the purchase of new
Copier and copiers and to reject the bid submitted for the door/lobby safety project because we are seeking
Door/Lobby proposals to coincide with budgetary considerations.
Bids

Roll call:

Mrs. Sanderson, yea; Mr. Carraher, yea; Mr. Malone, yea; Mrs. Blankenship, yea; Mr. Warner, yea.

President Warner declared the motion passed.

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14172-23 Executive Session Mrs. Sanderson made a motion, seconded by Mr. Malone to move into executive session at 8:23 p.m. for discussion to prepare for negotiations with an employee concerning compensation and other terms of their employment.

Roll call:

Mrs. Sanderson, yea; Mr. Malone, yea; Mr. Carraher, yea; Mrs. Blankenship, yea; Mr. Warner, yea.

President Warner declared the motion carried.

Mrs. Sanderson made a motion, seconded by Mr. Carraher to come out of executive session at 9:22 p.m. with no action taken.

Roll call:

Mrs. Sanderson, yea; Mr. Carraher, yea; Mr. Malone, yea; Mrs. Blankenship, yea; Mr. Warner, yea.

President Warner declared the motion carried.

14173-23 Negotiation Approval Mr. Carraher made a motion, seconded by Mrs. Sanderson to allow Mr. Fisher to negotiate a settlement with Dr. Smith's attorney on current litigation as discussed during executive session.

Roll call:

Mr. Carraher, yea; Mrs. Sanderson, yea; Mrs. Blankenship, yea; Mr. Malone, yea; Mr. Warner, yea.

President Warner declared the motion carried.

Next Meeting The next regular meeting will be on October 19, 2023 at 6:30 p.m. at the Lynchburg-Clay Board of Education Building.

14174-23 Adjourn Meeting There being no further business to come before the Board, Mrs. Sanderson made a motion, seconded by Mr. Carraher to adjourn the meeting.

Voice vote. All members voted yea.

President Warner declared the motion carried and the meeting was adjourned.

ATTEST:

President

Treasurer

